



HYBRID (IN-PERSON/VIRTUAL)
MARRIAGE AND FAMILY THERAPIST SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND
SOCIAL WORK EXAMINING BOARD
Room N208, 4822 Madison Yards Way, 2nd Floor, Madison
Contact: Brad Wojciechowski (608) 266-2112
July 16, 2024

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section. Be advised that board members may attend meetings designated as “Hybrid” in-person or virtually.

AGENDA

1:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of January 24, 2024 (4-7)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements, and Recognitions**
 - 1) Recognition: Lindsey Marsh, LMFT, LPC
 - 2) Introduction: Love C. Dialogos, LMFT
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Section Updates
 - 2) Election of Officers, Appointments of Liaisons and Alternates, Delegation of Authorities
 - 3) Section Member – Term Expiration Dates
 - a. Dialogos, Love C. – 7/1/2028
 - b. Marsh, Lindsey E. – 7/1/2024
 - c. Raef, Nick M. – 7/1/2025
 - d. Stumbras, Patrick J. – 7/1/2025
 - e. Webster, Christopher J. – 7/1/2027
- F. Legislative and Policy Rule Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration (8-9)**
 - 1) Pending or Possible Rulemaking Projects
- H. Marriage and Family Therapist Interstate Compact – Discussion and Consideration
- I. Discussion and Consideration of Items Added After Preparation of Agenda

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Administrative Rule Matters
- 10) Legislative and Policy Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Public Health Emergencies
- 15) Division of Legal Services and Compliance (DLSC) Matters
- 16) Presentations of Petitions for Summary Suspension
- 17) Petitions for Designation of Hearing Examiner
- 18) Presentation of Stipulations, Final Decisions and Orders
- 19) Presentation of Proposed Final Decisions and Orders
- 20) Presentation of Interim Orders
- 21) Petitions for Re-Hearing
- 22) Petitions for Assessments
- 23) Petitions to Vacate Orders
- 24) Requests for Disciplinary Proceeding Presentations
- 25) Motions
- 26) Petitions
- 27) Appearances from Requests Received or Renewed
- 28) Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. DLSC Matters

L. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders

- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

M. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

N. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

O. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: OCTOBER 9, 2024

Board Member Training: November 15, 2024

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or the Meeting Staff at 608-267-7213.

**VIRTUAL/TELECONFERENCE
MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
JANUARY 24, 2024**

PRESENT: Lindsey Marsh, Nick Raef, Patrick Stumbras, Christopher Webster

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other DSPS Staff

CALL TO ORDER

Patrick Stumbras, Chairperson, called the meeting to order at 9:01 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Lindsey Marsh moved, seconded by Patrick Stumbras, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 18, 2023

MOTION: Christopher Webster moved, seconded by Lindsey Marsh, to approve the Minutes of October 18, 2023, as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Slate of Officers

NOMINATION: Nick Raef nominated the 2023 slate of officers to continue in 2024. All officers accepted their nominations.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

The Slate of Officers was elected by unanimous voice vote.

Election of Officers

| ELECTION RESULTS | |
|-------------------------|------------------|
| Chairperson | Patrick Stumbras |
| Vice Chairperson | Lindsey Marsh |

| | |
|-----------|---------------------|
| Secretary | Christopher Webster |
|-----------|---------------------|

Appointment of Liaisons and Alternates

| LIAISON APPOINTMENTS | |
|---|---|
| Credentialing Liaison(s) | Lindsey Marsh <i>Alternate: Christopher Webster</i> |
| Education & Examination Liaison(s) | Lindsey Marsh <i>Alternate: Patrick Stumbras</i> |
| Monitoring Liaison(s) | Lindsay Marsh <i>Alternate: Nick Raef</i> |
| Professional Assistance Procedure (PAP) Liaison(s) | Patrick Stumbras <i>Alternate: Nick Raef</i> |
| Legislative Liaison(s) | Lindsey Marsh <i>Alternate: Christopher Webster</i> |
| Travel Authorization Liaison(s) | Patrick Stumbras <i>Alternate: Lindsey Marsh</i> |
| WAMFT Liaison(s) <i>(WI Association for Marriage and Family Therapy)</i> | Patrick Stumbras <i>Alternate: Lindsey Marsh</i> |
| AMFTRB Liaison(s) <i>(Association of Marriage and Family Therapy Regulatory Boards)</i> | Christopher Webster <i>Alternate: Lindsey Marsh</i> |
| SCREENING PANEL APPOINTMENTS | |
| Screening Panel | Patrick Stumbras Nick Raef <i>Alternate: Lindsey Marsh</i> |

Delegation of Authorities

Review and Approval of 2023 Delegations

MOTION: Lindsey Marsh moved, seconded by Christopher Webster, to reaffirm all delegation motions from 2023 as reflected in the agenda materials. Motion carried unanimously.

Document Signature Delegations

MOTION: Patrick Stumbras moved, seconded by Nick Raef, in order to carry out duties of the Section, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving section member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Section hereby delegate to the Executive Director, Board Counsel, or DPD Division Administrator, the authority to sign on behalf of a section member as necessary. Motion carried unanimously.

Monitoring Delegations

Delegation of Authorities for Monitoring

MOTION: Lindsey Marsh moved, seconded by Christopher Webster, to adopt the “Roles and Authorities Delegated for Monitoring” document as presented in the January 24, 2024, agenda material. Motion carried unanimously.

Credentialing Authority Delegations

Delegation to Department Attorneys to Approve Duplicate Legal Issue

MOTION: Christopher Webster moved, seconded by Patrick Stumbras, to delegate authority to Department Attorneys to approve a legal matter in connection with a renewal application when that same/similar matter was already addressed by the Section and there are no new legal issues. Motion carried unanimously.

CLOSED SESSION

MOTION: Nick Raef moved seconded by Lindsey Marsh, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s.

19.85(1)(g), Stats.). Patrick Stumbras, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Lindsey Marsh-yes; Nick Raef-yes; Patrick Stumbras-yes; and Christopher Webster-yes. Motion carried unanimously.

The Section convened into Closed Session at 9:54 a.m.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE
MATTERS**

Administrative Warnings

23 MFT 004 – J.A.L., M.F.T.-I.T., L.M.F.T.

MOTION: Patrick Stumbras moved, seconded by Lindsey Marsh, to issue an Administrative Warning in the matter of J.A.L., M.F.T.-I.T., L.M.F.T., DLSC Case Number 23 MFT 004. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Lindsey Marsh moved, seconded by Christopher Webster, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 10:00 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Lindsey Marsh moved, seconded by Nick Raef, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

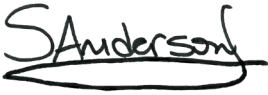
ADJOURNMENT

MOTION: Patrick Stumbras moved, seconded by Lindsey Marsh, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:01 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | | | | | | | |
|--|---|---|--|---|------|--------------------------|------|--|--|
| 1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator | | 2) Date when request submitted: 07/03/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | | | | | | | |
| 3) Name of Board, Committee, Council, Sections: Marriage and Family Therapist Section of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board | | | | | | | | | |
| 4) Meeting Date: July 16, 2024 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Pending or Possible Rulemaking Projects. | | | | | | | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required: N/A | | | | | | | |
| 10) Describe the issue and action that should be addressed: Attachments: <ul style="list-style-type: none"> • Marriage and Family Therapist Section Rule Projects chart | | | | | | | | | |
| 11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;">  </div> <div style="width: 35%; text-align: right;"> 07/03/2024 </div> </div> <hr/> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%; border: none;">Signature of person making this request</td> <td style="width: 40%; border: none; text-align: right;">Date</td> </tr> <tr> <td style="border: none;">Supervisor (if required)</td> <td style="border: none; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border: none;">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table> | | | | Signature of person making this request | Date | Supervisor (if required) | Date | Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date | |
| Signature of person making this request | Date | | | | | | | | |
| Supervisor (if required) | Date | | | | | | | | |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date | | | | | | | | | |
| Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | | | | | | | |

**Marriage and Family Therapy Section of the MPSW Examining Board
Rule Projects (updated 07/03/2024)**

| Clearinghouse Rule Number | Scope # | Scope Expiration | Code Chapter Affected | Relating clause | Synopsis | Current Stage | Next Step |
|----------------------------------|----------------|-------------------------|------------------------------|---------------------------------|---|--|---|
| 24-012 | 064-22 | 01/25/2025 | MPSW 1 to 20 | Telehealth Comprehensive Review | The Board requested to do a comprehensive review of all their chapters while implementing 2021 WI Act 121. | Legislative Review once the Legislature comes back in session in early 2025. | If no objection after the legislative review, the board can adopt the rule. |
| | 103-23 | 05/20/2026 | MPSW 19 | Continuing Education | The Board would like to review the continuing education providers and programs to eliminate duplicate entries and potentially update the list of programs and providers. | Drafting rule. | EIA Comment Period, Clearinghouse Review, and Public Hearing. |
| | 018-24 | 08/12/2026 | MPSW 4, 12, 16, and 20 | Supervision requirements | The objective of the proposed rule will be to revise the relevant sections of the MPSW code that refer to supervised practice and approving completion of hours to social workers, professional counselors, and marriage and family therapists who are under supervision. | Drafting rule. | EIA Comment Period, Clearinghouse Review, and Public Hearing. |