Wisconsin Department of Safety and Professional Services
Division of Policy Development
1400 East Washington Avenue
PO Box 8366
Madison WI 53708-8366

Scott Walker, Governor
Eric Esser, Acting Secretary

MASSAGE THERAPY AND BODYWORK THERAPY
AFFILIATED CREDENTIALING BOARD
Room 121A, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
February 7, 2017

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A) Adoption of Agenda (1-3)

B) Approval of Minutes of December 14, 2016 (4-7)

C) Administrative Updates (8-13)
   1) Election of Officers
   2) Liaison, Committee and Screening Panel Appointments and Delegated Authorities
   3) Board Liaison Training and Appointment of Mentors
   4) Department and Staff Updates
   5) Board Members – Term Expiration Dates
      a) Darlene Campo – 07/01/2018
      b) Robert Coleman – 07/01/2018
      c) Carla Hedtke – 07/01/2018
      d) Elizabeth Krizenesky – 07/01/2018
      e) Mark Richardson – 07/01/2018
   6) Wis. Stat. s 15.085 (3)(b) – Biannual Meeting with the Medical Examining Board
   7) Informational Items

D) Federation of State Massage Therapy Boards (FSMTB) Matters (14-15)
   1) FSMTB Initiates Litigation to Protect Integrity of MBLEx

E) CLEAR Board Member Training – Discussion (16)

F) Legislative/Administrative Rule Matters (17-25)
   1) Review of and Proposals for chs. MTBT 2 and 3
      a) Review and Discussion of Background Information from the Educational Approval Board
   2) Scope Statement for MTBT 7 Relating to Continuing Education
   3) Update on Other Legislation and Pending or Possible Rulemaking Projects

G) Credentialing Liaison Report
H) Speaking Engagements, Travel, or Public Relation Requests, and Reports

I) Informational Items

J) Items Added After Preparation of Agenda:
   1) Introductions, Announcements and Recognition
   2) Administrative Updates
   3) Education and Examination Matters
   4) Credentialing Matters
   5) Practice Matters
   6) Legislation/Administrative Rule Matters
   7) Liaison Report(s)
   8) Nominations, Elections, and Appointments
   9) Informational Item(s)
  10) Disciplinary Matters
   11) Presentations of Petition(s) for Summary Suspension
   12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
   13) Presentation of Proposed Decisions
   14) Presentation of Interim Order(s)
   15) Petitions for Re-Hearing
   16) Petitions for Assessments
   17) Petitions to Vacate Order(s)
   18) Petitions for Designation of Hearing Examiner
   19) Requests for Disciplinary Proceeding Presentations
   20) Motions
   21) Petitions
   22) Appearances from Requests Received or Renewed
   23) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

K) Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

L) Board Liaison Training (26-50)

M) Credentialing Matters – Application Review
   1) Zhuo Liu (51-65)
   2) Feng Su (66-76)
   3) Min Wang (77-88)
   4) Huiming Yu (89-109)
   5) Xiaopei Zhang (110-121)

N) Deliberation on Division of Legal Services and Compliance (DLSC) Matters
   1) Administrative Warnings
   2) Proposed Stipulations, Final Decisions and Orders
      a) 16 MAB 018 – Timothy M. Hardy (122-126)
   3) Case Closures
      a) 15 MAB 009 (127-140)
      b) 16 MAB 017 (141-144)
4) Monitoring

O) Deliberation of Items Added After Preparation of the Agenda
   1) Education and Examination Matters
   2) Credentialing Matters
   3) Disciplinary Matters
   4) Monitoring Matters
   5) Professional Assistance Procedure (PAP) Matters
   6) Petition(s) for Summary Suspensions
   7) Proposed Stipulations, Final Decisions and Orders
   8) Administrative Warnings
   9) Proposed Decisions
  10) Matters Relating to Costs
  11) Complaints
  12) Case Closings
  13) Case Status Report
  14) Petition(s) for Extension of Time
  15) Proposed Interim Orders
  16) Petitions for Assessments and Evaluations
  17) Petitions to Vacate Orders
  18) Remedial Education Cases
  19) Motions
  20) Petitions for Re-Hearing
  21) Appearances from Requests Received or Renewed

P) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Q) Open Session Items Noticed Above not Completed in the Initial Open Session

R) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

S) Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

T) Future Agenda Items

ADJOURNMENT

NEXT MEETING DATE JULY 18, 2017
PRESENT: Darlene Campo, Robert Coleman (via GoToMeeting), Carla Hedtke (via GoToMeeting), Elizabeth Krizenesky (via GoToMeeting)

EXCUSED: Mark Richardson

STAFF: Tom Ryan, Executive Director; Amber Cardenas, Legal Counsel; Dale Kleven, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Advanced; and other Department Staff

CALL TO ORDER

Elizabeth Krizenesky, Chair, called the meeting to order at 9:06 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Darlene Campo moved, seconded by Robert Coleman, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Carla Hedtke moved, seconded by Darlene Campo, to approve the minutes of September 15, 2016 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Robert Coleman moved, seconded by Carla Hedtke, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Darlene Campo-yes; Robert Coleman-yes; Carla Hedtke-yes; Elizabeth Krizenesky-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:09 a.m.

RECONVENE TO OPEN SESSION

MOTION: Carla Hedtke moved, seconded by Darlene Campo, to reconvene in Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:12 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE
MOTION: Darlene Campo moved, seconded by Robert Coleman, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

9:00 A.M. APPEARANCE: DLSC ATTORNEY JOOST KAP – REVIEW OF ADMINISTRATIVE WARNING WARN00000538/DLSC CASE NO. 15 MAB 008

MOTION: Darlene Campo moved, seconded by Carla Hedtke, to rescind the Administrative Warning issued to M.L., DLSC case number 15 MAB 008, and to close the case for Insufficient Evidence. Motion carried unanimously.

CREDENTIALING MATTERS
APPLICATION REVIEW

Katherine Camp

MOTION: Darlene Campo moved, seconded by Carla Hedtke, to approve the massage therapy and bodywork therapy application of Katherine Camp, once all requirements are met. Motion carried unanimously.

Yan Gibson

MOTION: Darlene Campo moved, seconded by Robert Coleman, to deny the massage therapy and bodywork therapy application of Yan Gibson. **Reason for Denial:** Failure to meet educational requirements per Wis. Stat. § 460.05(1)(e)1. and Wis. Admin. Code Ch. MTBT 3.01(4)(b). Motion carried unanimously.

Ping Jiang

MOTION: Darlene Campo moved, seconded by Robert Coleman, to deny the massage therapy and bodywork therapy application of Ping Jiang. **Reason for Denial:** Failure to meet educational requirements per Wis. Stat. § 460.05(1)(e)1. and Wis. Admin. Code Ch. MTBT 3.01(4)(b). Motion carried unanimously.

Ying Liu

MOTION: Darlene Campo moved, seconded by Carla Hedtke, to deny the massage therapy and bodywork therapy application of Ying Liu. **Reason for Denial:** Failure to meet educational requirements per Wis. Stat. § 460.05(1)(e)1. and Wis. Admin. Code Ch. MTBT 3.01(4)(b). Motion carried unanimously.

Ning Nie

MOTION: Carla Hedtke moved, seconded by Darlene Campo, to deny the massage therapy and bodywork therapy application of Ning Nie. **Reason for Denial:** Failure to meet educational requirements per Wis. Stat. § 460.05(1)(e)1. and Wis. Admin. Code Ch. MTBT 3.01(4)(b). Motion carried unanimously.

Xiaohui Peng
MOTION: Robert Coleman moved, seconded by Darlene Campo, to deny the massage therapy and bodywork therapy application of Xiaohui Peng. **Reason for Denial:** Failure to meet educational requirements per Wis. Stat. § 460.05(1)(e)1. and Wis. Admin. Code Ch. MTBT 3.01(4)(b). Motion carried unanimously.

**Deyuan Teng**

MOTION: Darlene Campo moved, seconded by Carla Hedtke, to approve the massage therapy and bodywork therapy application of Deyuan Teng, once all requirements are met. Motion carried unanimously.

**Li Xu**

MOTION: Darlene Campo moved, seconded by Robert Coleman, to issue an intent to deny the massage therapy and bodywork therapy application of Li Xu. **Reason for Denial:** Applicant did not complete a student clinical per Wis. Stat. § 460.05(1)(e)1. and Wis. Admin. Code Ch. MTBT 3.01(5)(d). Motion carried unanimously.

**Xinping Zhang**

MOTION: Darlene Campo moved, seconded by Carla Hedtke, to deny the massage therapy and bodywork therapy application of Xinping Zhang. **Reason for Denial:** Failure to meet educational requirements per Wis. Stat. § 460.05(1)(e)1. and Wis. Admin. Code Ch. MTBT 3.01(4)(b). Motion carried unanimously.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

**Proposed Stipulations, Final Decisions and Orders**

15 MAB 005 – Michelle Angst

MOTION: Darlene Campo moved, seconded by Robert Coleman, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Michelle Angst, DLSC Case No. 15 MAB 005. Motion carried unanimously.

15 MAB 055 – Shuying Ding

MOTION: Robert Coleman moved, seconded by Darlene Campo, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Shuying Ding, DLSC Case No. 15 MAB 055. Motion carried unanimously.

**ORDER FIXING COST IN THE MATTER OF DISCIPLINARY PROCEEDINGS AGAINST ISMAIL ALSHIKLY**
MOTION: Carla Hedtke moved, seconded by Darlene Campo, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Ismail Alshikhly, Respondent, ORDER0004841. Motion carried unanimously.

OPEN SESSION ITEMS NOTICED ABOVE NOT COMPLETED IN THE INITIAL OPEN SESSION

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

Review of Proposals for Chs. MTBT 2 and 3 and Consideration of Emergency Rule Writing

MOTION: Robert Coleman moved, seconded by Darlene Campo, to request DSPS staff draft a Scope Statement for emergency rules revising MTBT 2 and 3, relating to application for a license and approved training programs, and to delegate authority to Darlene Campo to approve the scope statement. Motion carried unanimously.

MOTION: Carla Hedtke moved, seconded by Robert Coleman, to delegate Darlene Campo to work with Department staff on draft rule language revising MTBT 2 and 3, relating to application for a license and approved training programs. Motion carried unanimously.

RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Carla Hedtke moved, seconded by Darlene Campo, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Darlene Campo moved, seconded by Robert Coleman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:43 a.m.
**State of Wisconsin**  
**Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) **Name and Title of Person Submitting the Request:**  
Nifty Lynn Dio, Bureau Assistant

2) **Date When Request Submitted:**  
01/04/2017

*Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting.*

3) **Name of Board, Committee, Council, Sections:**  
Massage Therapy and Bodywork Therapy Affiliated Credentialing Board

4) **Meeting Date:**  
02/07/2017

5) **Attachments:**  
☑ Yes  
☐ No

6) **How should the item be titled on the agenda page?**  
Administrative Updates  
1. Election of Officers  
2. Liaison Appointments and Delegated Authorities

7) **Place Item in:**  
☑ Open Session  
☐ Closed Session

8) **Is an appearance before the Board being scheduled?**  
☐ Yes  
☐ No  
*Fill out Board Appearance Request*

9) **Name of Case Advisor(s), if required:**  
N/A

10) **Describe the issue and action that should be addressed:**

<table>
<thead>
<tr>
<th><strong>2016 ELECTION RESULTS</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Board Chair</strong></td>
<td>Elizabeth Krizenesky</td>
</tr>
<tr>
<td><strong>Vice Chair</strong></td>
<td>Darlene Campo</td>
</tr>
<tr>
<td><strong>Secretary</strong></td>
<td>Mark Richardson</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>2016 LIAISON APPOINTMENTS</strong></th>
<th></th>
</tr>
</thead>
</table>
| **CredentiaIing Liaison**    | Darlene Campo  
Alternate – Carla Hedtke |
| **DLSC Liaison**             | Robert Coleman  
Alternate – Mak Richardson |
| **Monitoring Liaisons**      | Darlene Campo  
Alternate – Mark Richardson |
| **Office of Education and Exams Liaison** | Darlene Campo  
Alternate – Mark Richardson |
| **Legislative Liaison**      | Elizabeth Krizenesky  
Alternate – Carla Hedtke |
| **Travel Liaison**          | Elizabeth Krizenesky  
Alternate – Darlene Campo |
| **Administrative Rules Liaison** | Elizabeth Krizenesky  
Alternate – Darlene Campo |
| **Professional Assistance Procedure (PAP) Liaison** | Darlene Campo  
Alternate – Mark Richardson |
<p>| <strong>Screening Panel</strong>         | Darlene Campo, Robert Coleman, Mark Richardson |</p>
<table>
<thead>
<tr>
<th>Nifty Lynn Dio</th>
<th>01/04/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of person making this request</td>
<td></td>
</tr>
<tr>
<td>Supervisor (if required)</td>
<td></td>
</tr>
<tr>
<td>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</td>
<td></td>
</tr>
</tbody>
</table>

**Directions for including supporting documents:**
1. This form should be attached to any documents submitted to the agenda.
2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.
3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.
ELECTION OF OFFICERS

MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

<table>
<thead>
<tr>
<th>2016 ELECTION RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Chair</td>
</tr>
<tr>
<td>Vice Chair</td>
</tr>
<tr>
<td>Secretary</td>
</tr>
</tbody>
</table>

LIAISON APPOINTMENTS

<table>
<thead>
<tr>
<th>2016 LIAISON APPOINTMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credentialing Liaison(s)</td>
</tr>
<tr>
<td>DLSC Liaison</td>
</tr>
<tr>
<td>Monitoring Liaison</td>
</tr>
<tr>
<td>Office of Education and Examinations Liaison</td>
</tr>
<tr>
<td>Legislative Liaison</td>
</tr>
<tr>
<td>Travel Liaison</td>
</tr>
<tr>
<td>Website Liaison</td>
</tr>
<tr>
<td>Administrative Rules Liaison</td>
</tr>
<tr>
<td>Professional Assistance Procedure (PAP) Liaison</td>
</tr>
<tr>
<td>Screening Panel</td>
</tr>
</tbody>
</table>

**MOTION:** Mark Richardson moved, seconded by Carla Hedtke, to affirm the Chair’s appointment of liaisons and panels. Motion carried unanimously.
### State of Wisconsin
### Department of Safety & Professional Services

**AGENDA REQUEST FORM**

<table>
<thead>
<tr>
<th>1) Name and Title of Person Submitting the Request:</th>
<th>Kelley Sankbeil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monitoring Supervisor</td>
<td></td>
</tr>
<tr>
<td>Division of Legal Services and Compliance</td>
<td></td>
</tr>
</tbody>
</table>

| 2) Date When Request Submitted:                  | January 21, 2017 |

**Items will be considered late if submitted after 4:30 p.m. and less than:**
- 10 work days before the meeting for Medical Board
- 14 work days before the meeting for all others

| 3) Name of Board, Committee, Council, Sections:   | Massage Therapy and Bodywork Therapy Affiliated Credentialing Board |

| 4) Meeting Date:                                  | February 7, 2017 |

<table>
<thead>
<tr>
<th>5) Attachments:</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ No</td>
<td></td>
</tr>
</tbody>
</table>

| 6) How should the item be titled on the agenda page? | Delegation of Authority to Monitoring Liaison and Department Monitor |

<table>
<thead>
<tr>
<th>7) Place Item in:</th>
<th>Open Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Closed Session</td>
<td></td>
</tr>
<tr>
<td>□ Both</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8) Is an appearance before the Board being scheduled?</th>
<th>Yes (Fill out Board Appearance Request)</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ No</td>
<td></td>
</tr>
</tbody>
</table>

| 9) Name of Case Advisor(s), if required:             |                                          |

| 10) Describe the issue and action that should be addressed: |

Delegated Authority Motion:

“________ moved, seconded by _______ to adopt/reject the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today’s agenda packet.”

<table>
<thead>
<tr>
<th>11) Authorization</th>
<th>January 21, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of person making this request</td>
<td>Date</td>
</tr>
<tr>
<td>Supervisor (if required)</td>
<td>Date</td>
</tr>
</tbody>
</table>

Executive Director signature (indicates approval to add post agenda deadline item to agenda) | Date |

Directions for including supporting documents:

1. This form should be attached to any documents submitted to the agenda.
2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.
3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.

Revised 10/12
Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison ("Liaison") is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor ("Monitor") will draft an order and sign on behalf of the Liaison.

2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.

3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.

4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.

5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.

6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.

7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.

8. Grant or deny a request to appear before the Board/Section in closed session.

9. Dentistry only – delegated authority to the monitoring liaison to approve or deny a request from a respondent.

Current Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.

2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.
2017 Proposed Delegated Authorities

Proposed Authorities Delegated to the Monitoring Liaison

1. Accept Respondent’s written request to surrender credential. If accepted by the Liaison, Monitor will consult with Board Counsel to determine if a stipulation is necessary. If a stipulation is not necessary, Monitor will draft an order and sign on behalf of the Liaison. If denied by the Liaison, the request to surrender credential will go to the full Board for review.

2. Grant Respondent’s petition for a reduction in drug screens per the standard schedule, below. If approved, Monitor will draft an order and sign on behalf of the Liaison.
   a. Year 1: 49 screens (including 1 hair test, if required by original order)
   b. Year 2: 36 screens (plus 1 hair test, if required by original order)
   c. Year 3: 28 screens plus 1 hair test
   d. Year 4: 28 screens plus 1 hair test
   e. Year 5: 14 screens plus 1 hair test

Proposed Authorities Delegated to the Department Monitor

1. Suspend the license (or remove stay of suspension) if Respondent fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if Respondent ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
State of Wisconsin  
Department of Safety & Professional Services  

AGENDA REQUEST FORM

<table>
<thead>
<tr>
<th>1) Name and Title of Person Submitting the Request:</th>
<th>2) Date When Request Submitted:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1/24/2017</td>
</tr>
</tbody>
</table>

Items will be considered late if submitted after 4:30 p.m. and less than:
- 10 work days before the meeting for Medical Board
- 14 work days before the meeting for all others

<table>
<thead>
<tr>
<th>3) Name of Board, Committee, Council, Sections:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Massage Therapy and Bodywork Therapy Affiliated Credentialing Board</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4) Meeting Date:</th>
<th>5) Attachments:</th>
<th>6) How should the item be titled on the agenda page?</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/7/2017</td>
<td>x Yes</td>
<td>FSMTB Matters: FSMTB Initiates Litigation to Protect Integrity of MBLEx</td>
</tr>
<tr>
<td></td>
<td>□ No</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7) Place Item in:</th>
<th>8) Is an appearance before the Board being scheduled? If yes, who is appearing?</th>
<th>9) Name of Case Advisor(s), if required:</th>
</tr>
</thead>
<tbody>
<tr>
<td>x Open Session</td>
<td></td>
<td>No</td>
</tr>
<tr>
<td>□ Closed Session</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ Both</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10) Describe the issue and action that should be addressed:

Board Review.

11) Authorization

<table>
<thead>
<tr>
<th>Signature of person making this request</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Supervisor (if required)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bureau Director signature (indicates approval to add post agenda deadline item to agenda)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FOR IMMEDIATE RELEASE: January 20, 2017

FSMTB Initiates Litigation to Protect Integrity of MBLEx

(Overland Park, Kan. – January 20) – The Federation of State Massage Therapy Boards (FSMTB) has initiated litigation in the United States District Court for the Eastern District of New York against Benevolence Exam Tutoring Center located in Flushing, New York, Chang Liu, ten identified individuals, and other yet to be identified “John Doe” defendants, alleging copyright infringement, trade secret misappropriation, breach of contract and other claims arising out of the theft and sale of questions from the FSMTB Massage & Bodywork Licensing Examination (MBLEx).

FSMTB is a not for profit federation whose membership consists of the massage therapy licensing boards in the United States, its territories, and the District of Columbia. FSMTB provides programs and services to its member governmental boards that are created and empowered to protect the public through regulation of the profession. One such program includes the MBLEx, used by at least 46 states and territories as well as the District of Columbia, as one component in licensure eligibility determinations by the respective jurisdictions.

FSMTB monitors websites, review courses and educational programs to protect the integrity of the MBLEx and the licensure process, as well as the public served through the regulation of the profession. Through its due diligence, FSMTB discovered an apparent exam item harvesting scheme operated by the tutoring center and its principals and has initiated the referenced litigation. On January 6, 2017, the United States District Court, Eastern District of New York granted FSMTB a seizure and impoundment order, permitting FSMTB to seize technology and documentation potentially related to the scheme. This seizure order was executed on January 18, 2017, and voluminous documentary and electronic materials were obtained and are now under examination to determine the extent of the damage.

The integrity of the examination program and the licensure process must be protected and FSMTB plans to vigorously pursue persons and entities found to violate the legal rights of the Federation. Questions regarding this litigation should be directed to the FSMTB Executive Director.

The Federation’s mission is to support its member boards in their work to ensure that the practice of massage therapy is provided to the public in a safe and effective manner.

###
State of Wisconsin  
Department of Safety & Professional Services  

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: 

2) Date When Request Submitted: 
1/25/2017

Items will be considered late if submitted after 4:30 p.m. and less than:
- 10 work days before the meeting for Medical Board
- 14 work days before the meeting for all others

3) Name of Board, Committee, Council, Sections:
Massage Therapy and Bodywork Therapy Affiliated Credentialing Board

4) Meeting Date: 2/7/2017

5) Attachments: 
- Yes 
- No

6) How should the item be titled on the agenda page?
CLEAR Board Member Training - Discussion

7) Place Item in:
- Open Session 
- Closed Session 
- Both

8) Is an appearance before the Board being scheduled? If yes, who is appearing?
No

9) Name of Case Advisor(s), if required:

10) Describe the issue and action that should be addressed:
Discuss the Board Member training program provided by CLEAR that was made available by the FSMTB.

11) Authorization

<table>
<thead>
<tr>
<th>Signature of person making this request</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor (if required)</td>
<td>Date</td>
</tr>
</tbody>
</table>

Bureau Director signature (indicates approval to add post agenda deadline item to agenda) Date
State of Wisconsin  
Department of Safety & Professional Services  

**AGENDA REQUEST FORM**

<table>
<thead>
<tr>
<th>1) Name and Title of Person Submitting the Request:</th>
<th>2) Date When Request Submitted:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dale Kleven Administrative Rules Coordinator</td>
<td>1/26/17</td>
</tr>
</tbody>
</table>

Items will be considered late if submitted after 12:00 p.m. on the deadline date:
- 8 business days before the meeting

<table>
<thead>
<tr>
<th>3) Name of Board, Committee, Council, Sections:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Massage Therapy and Bodywork Therapy Affiliated Credentialing Board</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4) Meeting Date:</th>
<th>5) Attachments:</th>
<th>6) How should the item be titled on the agenda page?</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/7/17</td>
<td>☒ Yes</td>
<td>Legislative and Administrative Rule Matters – Discussion and Consideration</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1. Review of and Proposals for chs. MTBT 2 and 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>a. Review and Discussion of Background Information From the Educational Approval Board</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Scope Statement for MTBT 7 Relating to Continuing Education</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. Update on Other Legislation and Pending or Possible Rulemaking Projects</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7) Place Item in:</th>
<th>8) Is an appearance before the Board being scheduled?</th>
<th>9) Name of Case Advisor(s), if required:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Open Session</td>
<td>☒ Yes (Fill out Board Appearance Request)</td>
<td></td>
</tr>
<tr>
<td>☐ Closed Session</td>
<td>☐ No</td>
<td></td>
</tr>
<tr>
<td>☐ Both</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10) Describe the issue and action that should be addressed:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>11) Authorization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dale Kleven</td>
</tr>
</tbody>
</table>

**January 26, 2017**

Signature of person making this request __________________________ Date __________________________

Supervisor (if required) __________________________ Date __________________________

Executive Director signature (indicates approval to add post agenda deadline item to agenda) __________________________ Date __________________________

**Directions for including supporting documents:**
1. This form should be attached to any documents submitted to the agenda.
2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.
3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.
Chapter MTBT 2

APPLICATION

MTBT 2.01 Application for a license.
MTBT 2.015 Waiver of education requirements.
MTBT 2.03 Reciprocal license.
MTBT 2.04 Accommodations relating to a disability.

Note: Chapter RL 91 was renumbered chapter SPS 91 under s. 13.92 (4) (b) 1., Stats., Register November 2011 No. 671. Chapter SPS 91 was renumbered to MTBT 2 under s. 13.92 (4) (b) 1., Stats., Register August 2012 No. 680.

MTBT 2.01 Application for a license. An individual applying for a certificate as a massage therapist or bodyworker shall submit all of the following to the department:

(1) An application on a form provided by the department.

(2) The fee specified under s. 440.05 (1), Stats.

(3) Evidence satisfactory to the department that he or she:

(a) Has graduated from a school of massage therapy or bodywork approved by the educational approval board at the time of the applicant’s graduation or completed an approved training program.

(b) Has successfully completed at least 6 classroom hours of study in the laws of this state and rules of the department relating to the practice of massage therapy or bodywork in a course of instruction offered by any of the following:

1. A school of massage therapy or bodywork approved by the educational approval board, whether or not the course of instruction was completed to meet a requirement for graduation.

2. An approved training program whether or not the training program is completed by the individual for purposes of satisfying par. (a).

3. A school approved by an accrediting agency.

4. A technical college established pursuant to s. 38.02, Stats.

(c) Is 18 years of age or older.

(d) Has graduated high school or attained high school equivalency as determined by the department of public instruction under s. 115.29 (4), Stats.

(e) Has not been convicted of an offense under s. 940.22, 940.225, 944.15, 944.17, 944.30, 944.31, 944.32, 944.33, 944.34, 948.02, 948.025, 948.08, 948.085, 948.09, 948.095 or 948.10, Stats., or a comparable offense under federal law or a law of any other state.

(f) Subject to ss. 111.321, 111.322 and 111.335, Stats., has not been convicted of any other offense not listed in par. (e), the circumstances of which substantially relate to the practice of massage therapy or bodywork.

(g) Has passed either the national certification examination for therapeutic massage and bodywork or the national certification examination for therapeutic massage that are offered by the national certification board for therapeutic massage and bodywork, or another examination relating to the practice of massage therapy or bodywork that is administered by a national board that is accredited by the national commission for certifying agencies or a substantially equivalent examination approved by the department.

(h) Has passed an examination on state laws and administrative rules governing massage therapy or bodywork.

(i) Has in effect as a policyholder and insured, malpractice liability insurance coverage in an amount that is not less than $1,000,000 per occurrence and $1,000,000 for all occurrences in one year.

(j) Has successfully completed a course consisting of 5 classroom hours in adult cardiopulmonary resuscitation and standard first aid if the individual has not graduated from a school of massage therapy or bodywork approved by the educational approval board and the 5 classroom hours are not completed by the individual as part of an approved training program as provided under s. MTBT 3.01.

(k) Has current proficiency in the use of an automated external defibrillator achieved through instruction provided by an individual, organization, or institution of higher education approved under s. 46.03 (38), Stats., to provide the instruction.

History: Cr. Register, February 1999, No. 518, eff. 3−1−99; emerg. am. (intro.), r. (3) (a), renum. (3) (b) to (e) to be (3) (a) to (d) and am. (3) (a) and (d), cr. (3) (e) and (f), eff. 9−3−00; am. (intro.), r. (3) (a), renum. (3) (b) to (e) to be (3) (a) to (d) and am. (3) (a) and (d), cr. (3) (e) and (f), Register, January 2001, No. 541, eff. 2−1−01; CR 08−0869; am. (intro.) and 2. r. and recr. (3) (a), renum. (3) (b), (c), (d), (e) and (f) to be (f), (i), (g) (h) and (j), and am. (f), (g), (i) and (j), cr. (3) (b) to (e), Register December 2006 No. 612, eff. 1−1−07; correction in (3) (j) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671; correction in (3) (i) made under s. 13.92 (4) (b) 7., Stats., Register August 2012 No. 680; EnrR0827; emerg. cr. (3) (k), eff. 9−10−08; CR 08−0869; cr. (3) (k) Register September 2012 No. 681, eff. 10−1−12; (3) (k) rem. from SPS 01.01 (3) (k) made under s. 13.92 (4) (b) 7., Stats., Register September 2012 No. 681; CR 13−055; am. (title) Register May 2014 No. 701, eff. 6−1−14.

MTBT 2.015 Waiver of education requirements. The requirements of s. MTBT 2.01 (3) (a) and (b) shall be waived if an individual submits evidence satisfactory to the department that he or she has successfully completed a course consisting of 5 classroom hours in adult cardiopulmonary resuscitation and standard first aid and satisfied one of the following:

(1) Is currently either certified or recertified by the national certification board for therapeutic massage and bodywork.

(2) Is currently either certified or recertified as active and in good standing by any other organization accredited to certify massage therapy or bodywork by the national commission for certifying agencies.

History: CR 06−069; cr. Register December 2006 No. 612, eff. 1−1−07; correction in (intro.) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671; correction in (intro.) made under s. 13.92 (4) (b) 7., Stats., Register August 2012 No. 680.

MTBT 2.03 Reciprocal license. An individual applying for a license on the basis of a similar license, registration or license in another state or territory of the United States or another country shall:

(a) Submit an application on a form provided by the board.

(b) Pay the fee required under s. 440.05 (2), Stats.

(c) Submit evidence satisfactory to the board that the individual:

1. Holds a current similar license, registration or certificate to practice massage therapy or bodywork in another state or territory of the United States or another country, the requirements for which are substantially equivalent to the requirements under s. 460.05, Stats.

2. Has not been convicted of an offense under s. 940.22, 940.225, 944.15, 944.17, 944.30, 944.31, 944.32, 944.33, 944.34, 948.02, 948.025, 948.08, 948.085, 948.09, 948.095 or 948.10, Stats.
Stats., or a comparable offense under federal law or a law of any other state.

4. Subject to ss. 111.321, 111.322 and 111.335, Stats., has not been convicted of any other offense not listed under subd. 2., the circumstances of which substantially relate to the practice of massage therapy or bodywork.

7. Has in effect as a policyholder and insured, malpractice liability insurance coverage in an amount that is not less than $1,000,000 per occurrence and $1,000,000 for all occurrences in one year.

(2) Requirements for a current similar license, registration or certificate to practice massage therapy or bodywork in another state or territory of the United States or another country, are substantially equivalent to the requirements under s. 460.05, Stats., if the requirements include either of the following:

(a) Certification by the national certification board for therapeutic massage and bodywork or any other organization accredited by the national commission for certifying agencies to certify massage therapy or bodywork.

(b) Completion of at least 500 classroom hours of instruction in massage therapy or bodywork at a school approved by an accrediting agency, and passing an examination relating to the practice of massage therapy or bodywork that is administered or approved by an accrediting agency.

History: Cr. Register, February, 1999, No. 518, eff. 3–1–99; am. (1) (intro.) and (c) 1., Register, January, 2001, No. 541, eff. 2–1–01; CR 06–069: am. (1) (intro.), (1) (c) 1., 4., and 7., and (2) r. and recr. (1) (c) 2., r. (1) (c) 3., 5. and 6., cr. (2) (a) and (b), Register December 2006 No. 612, eff. 1–1–07; CR 13–055: am. (title), (1) (intro.), (a), (c) (intro.) Register May 2014 No. 701, eff. 6–1–14; correction in (1) (c) (intro.) made under s. 35.17, Stats., Register May 2014 No. 701.

MTBT 2.04 Accommodations relating to a disability.
A qualified individual with a disability shall be provided with reasonable accommodations requested in connection with the completion of an application for certification as a massage therapist or bodyworker.

History: Cr. Register, February, 1999, No. 518, eff. 3–1–99; CR 06–069: am. Register December 2006 No. 1–1–07.
Chapter MTBT 3

EDUCATION

MTBT 3.01 Approved training program.

Note: Chapter RL 92 was renumbered chapter SPS 92 under s. 13.92 (4) (b) 1., Stats., Register November 2011 No. 671. Chapter SPS 92 was renumbered MTBT 3 under s. 13.92 (4) (b) 1., Stats., Register August 2012 No. 680.

MTBT 3.01 Approved training program. (1) An individual applying for a license as a massage therapist or bodywork therapist who has not graduated from a school of massage therapy or bodywork therapy approved by the educational approval board shall submit an official transcript or other official documentation showing dates and total hours attended and a description of the curriculum completed establishing that he or she has completed an approved training program.

(2) Credit may be granted for an approved training program regardless of when the program was completed.

(4) In addition to satisfying the requirements of sub. (5), an approved training program shall be one of the following:

(a) An associate degree program, or a technical diploma program in massage therapy or bodywork offered by a technical college established pursuant to s. 38.02, Stats.

(b) A course of instruction in massage therapy or bodywork offered by a school accredited by an accrediting agency at the time the individual completes the course of instruction.

(5) An approved training program shall consist of a minimum of 600 classroom hours of study and shall include the following subject areas:

(a) Anatomy, physiology, pathology, and kinesiology: 125 classroom hours.

(b) Business, law and ethics: 50 classroom hours, which shall include at least 6 classroom hours in the laws of this state and rules of the board relating to the practice of massage therapy or bodywork therapy required by s. MTBT 2.01 (3) (b).

(c) Massage therapy or bodywork theory, technique, and practice: 300 classroom hours which shall include 100 classroom hours of supervised hands-on practice.

(d) Student clinic: 20 classroom hours.

(e) Adult cardiopulmonary resuscitation (CPR) and standard first aid: 5 classroom hours. The requirement of this paragraph may be alternatively satisfied as provided under s. MTBT 2.01 (3) (j).

(f) Additional massage therapy or bodywork course offerings meeting the objectives of the course of instruction: 100 classroom hours.

History: Cr. Register, February, 1999, No. 518, eff. 3−1−99; emerg. am. (1), (5) (e) and (f), r. and recr. (3) and (4), eff. 9−3−00; am. (1), (5) (e) and (f), r. and recr. (3) and (4), Register, January, 2001, No. 541, eff. 2−1−01; correction in (3) made under s. 13.93 (2m) (b) 7., Stats., Register, January, 2001, No. 541; CR 06−069: am. (1), (2), (4) (intro.), (a), (b), (5) (intro.), (b), (d) and (e), r. (3), Register December 2006 No. 612, eff. 1−1−07; correction in (5) (b), (e) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671; correction in (5) (b), (e) made under s. 13.92 (4) (b) 7., Stats., Register August 2012 No. 680; CR 13−055: am. (1), (5) (b) Register May 2014 No. 701, eff. 6−1−14.
School Search Results

Click on a school name for detailed information about school location, profile and contact information.

Schools with programs matching the search criteria massage therapy

Academy of Massage & Wellness, LLC
Massage Therapy (Certificate)

Blue Sky School of Professional Massage and Therapeutic Bodywork
Professional Massage Therapy Program (Diploma)

East-West Healing Arts Institute, Inc.
Asian Bodywork and Therapeutic Massage (Diploma)

Fox Valley School of Massage
Professional Massage Training (Certificate)

Health Touch School of Massage
Massage Therapy (Certificate)

Institute of Beauty and Wellness, The
Massage Therapy (Certificate)

Institute of Natural Therapies
Professional Massage Therapist Training (Certificate)

Milwaukee School of Massage
Professional Massage & Other Therapeutic Bodywork (Certificate)

North Eastern Wisconsin School of Massage Therapy
Massage Therapy (Diploma)

Oak Tree Massage School
Massage Therapist Program (Certificate)

Professional Hair Design Academy, The
Massage Therapy (Certificate)

Rasmussen College
Massage Therapy (Associates)

Rockford Career College
Massage Therapy (Diploma)

Salon Professional Academy - Onalaska, The
Massage Therapy (Certificate)

Serenity Now School of Massage
Massage Therapy and Bodywork (Certificate)

Therapeutic Bodyworks School of Massage
Massage Therapy (Certificate)

Wisconsin Institute of East-West Wellness
Massage Therapy (Diploma)

Wisconsin School of Massage Therapy, Inc.
Massage Therapy (Certificate)

Schools with branch campus(es) matching the search criteria massage therapy

North Eastern Wisconsin School of Massage Therapy

Wisconsin School of Massage Therapy, Inc.
Exempt Schools

Under current law, certain schools are exempt from EAB regulatory authority. The following is a listing of the types of schools arranged by exemption category.

Public Colleges and Universities
The UW System Colleges and Universities and Wisconsin Technical Colleges are governed by separate public boards.

Schools Regulated by other State Agencies
Cosmetology, Barbering, and Real Estate schools are currently regulated by the Department of Safety and Professional Services. Schools that offer certified nursing assistant training are regulated by the Department of Health Services.

In-state Nonprofit Colleges
Schools that are exempt from taxation under section 501 of the IRS code and either were incorporated in this state prior to January 1, 1992, or had their administrative headquarters and principal place of business in this state prior to 1970 are not subject to EAB oversight. This exemption is intended to apply to schools who are members of the Wisconsin Association of Independent Colleges and Universities.

SARA Participant Schools
Institutions that are State Authorization Reciprocity Agreement (SARA) participants are not subject to EAB approval. The National Council for State Authorization Reciprocity Agreements maintains a list of SARA participants.

Religious Schools
The EAB does not regulate schools of a parochial or denominational character offering programs having a sectarian objective.

Avocational Schools
The EAB does not regulate schools offering instruction that is recreational in nature and does not lead to a vocational objective.
Obtaining Approval

The Educational Approval Board (EAB) exists to protect consumers and ensure education and training programs meet quality standards. A school seeking approval goes through a rigorous process, which includes the following:

- Evaluating applications for approval of schools, programs, representative permits and teaching locations;
- Requiring a surety bond to demonstrate financial stability;
- Ensuring schools adhere to legal requirements in their catalogs/handbooks and enrollment agreements;
- Reviewing advertising materials for honesty and fairness.

To help schools understand the EAB’s oversight, it has developed a comprehensive School and Program Approval Guide. It is important to thoroughly review this document before starting the approval process.

Download the School and Program Approval Guide

In becoming an approved postsecondary school, college or university that offers a training/educational program to Wisconsin residents, a school will need to provide the EAB with information by completing a series of forms and submitting certain documentation. Completing the forms takes time and effort. Some of the requirements are very precise, and the school policies and procedures (even the content of documents) must meet certain legal guidelines.

**Special Note: Before completing any forms, schools seeking approval should contact the EAB and ask to speak with one of the School Administration Consultants.**

Related Links

- Contact a member of the EAB Staff
STATEMENT OF SCOPE

Massage Therapy and Bodywork Therapy
Affiliated Credentialing Board

Rule No.: Chapter MTBT 7
Relating to: Continuing Education
Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):
N/A

2. Detailed description of the objective of the proposed rule:
The Massage Therapy and Bodywork Therapy Affiliated Credentialing Board will update s. MTBT 7.02 (3) to clarify when continuing education is required to be completed.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:
Chapter MTBT 7 contains the continuing education requirements for renewal of a license in massage therapy or bodywork therapy. Section MTBT 7.02 (3) provides continuing education must be completed “within 2 calendar years immediately preceding the calendar year for which application for renewal is made.” This language is unclear, which has led to difficulty in complying with and administering the continuing education requirement. The proposed rules will clarify the requirement by providing continuing education must be completed during the 2-year period immediately preceding the renewal date. The alternative of not updating these rules would be less beneficial to affected entities.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):
Section 15.085 (5) (b), Stats., provides that affiliated credentialing boards, such as the Massage Therapy and Bodywork Therapy Affiliated Credentialing Board, “shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains . . .”

Section 460.10 (1) (a), Stats., provides the Massage Therapy and Bodywork Therapy Affiliated Credentialing Board may promulgate rules establishing “[r]equirements and procedures for a license holder to complete continuing education programs or courses of study to qualify for renewal of his or her license.”

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:
50 hours

6. List with description of all entities that may be affected by the proposed rule:
Wisconsin licensed massage therapists and bodywork therapists.

Rev. 3/6/2012
7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None.

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule will have minimal to no economic impact on small businesses and the state’s economy as a whole.

Contact Person: Dale Kleven, Administrative Rule Coordinator, Dale2.Kleven@wisconsin.gov, (608) 261-4472

Approved for publication:                                      Approved for implementation:

Authorized Signature                                      Authorized Signature

Date Submitted                                             Date Submitted