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**VIRTUAL/TELECONFERENCE  
MESSAGE THERAPY AND BODYWORK THERAPY AFFILIATED  
CREDENTIALING BOARD**

**Virtual, 4822 Madison Yards Way, Madison**

**Contact: Tom Ryan (608) 266-2112**

**July 15, 2024**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**9:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda (1-4)**

**B. Approval of Minutes of May 20, 2024 (5-7)**

**C. Reminders: Conflicts of Interest, Scheduling Concerns**

**D. Introductions, Announcements and Recognition**

**E. Administrative Matters – Discussion and Consideration**

- 1) Department, Staff and Board Updates
- 2) Board Members – Term Expiration Dates
  - a. Ehmer, Jaime L. – 7/1/2027
  - b. Kue, Ab O. – 7/1/2027
  - c. McNeil, Lisa L. – 7/1/2027
  - d. Novak, Laura A. – 7/1/2027
  - e. Townsend-Davila, Charisma J. – 7/1/2027
  - f. Trudeau, Ramona J. – 7/1/2027
- 3) Wis. Stat. s. 15.085 (3)(b) – Biannual Meeting with the Medical Examining Board

**F. Legislative and Policy Matters – Discussion and Consideration**

**G. Administrative Rule Matters – Discussion and Consideration**

**H. Federation of State Massage Therapy Boards (FSMTB) Matters – Discussion and Consideration**

**I. Discussion and Consideration of Items Added After Preparation of Agenda:**

- 1) Introductions, Announcements and Recognition
- 2) Nominations, Elections, and Appointments
- 3) Administrative Matters

- 4) Election of Officers
- 5) Appointment of Liaisons and Alternates
- 6) Delegation of Authorities
- 7) Education and Examination Matters
- 8) Credentialing Matters
- 9) Practice Matters
- 10) Public Health Emergencies
- 11) Legislative and Policy Matters
- 12) Administrative Rule Matters
- 13) Liaison Reports
- 14) Board Liaison Training and Appointment of Mentors
- 15) Informational Items
- 16) Division of Legal Services and Compliance (DLSC) Matters
- 17) Presentations of Petitions for Summary Suspension
- 18) Petitions for Designation of Hearing Examiner
- 19) Presentation of Stipulations, Final Decisions and Orders
- 20) Presentation of Proposed Final Decisions and Orders
- 21) Presentation of Interim Orders
- 22) Petitions for Re-Hearing
- 23) Petitions for Assessments
- 24) Petitions to Vacate Orders
- 25) Requests for Disciplinary Proceeding Presentations
- 26) Motions
- 27) Petitions
- 28) Appearances from Requests Received or Renewed
- 29) Speaking Engagements, Travel, or Public Relation Requests, and Reports

#### **J. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

#### **K. Presentation and Deliberation of Petitions for Summary Suspension and Designation of Hearing Official**

- 1) **9:30 A.M. APPEARANCE:** Carley Peich Kiesling, DLSC Attorney; Joseph Seifert, Attorney for Respondent; D.M.L., Respondent: DLSC Case Numbers 23 MAB 011, 23 MAB 018, and 23 MAB 023 – D.M.L. **(8-55)**

#### **L. Credentialing Matters**

- 1) **Application Reviews**
  - a. Z.H. – Massage or Bodywork Therapist **(56-68)**
  - b. K.R.R. – Massage or Bodywork Therapist **(69-150)**

#### **M. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Proposed Stipulations, Final Decisions and Orders**
  - a. 21 MAB 010 – Gregory W. Heisel **(151-156)**

**N. Deliberation on Proposed Final Decision and Orders (157-169)**

- 1) Xi Wang Filion – DHA Case Number SPS-24-0002/ DLSC Case Number 22 MAB 020)

**O. Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

**P. Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**Q. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate**

**R. Open Session Items Noticed Above Not Completed in the Initial Open Session**

**S. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates**

**ADJOURNMENT**

**NEXT MEETING: AUGUST 19, 2024**

*Board Member Training: November 15, 2024*

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the

board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE  
MESSAGE THERAPY AND BODYWORK THERAPY  
AFFILIATED CREDENTIALING BOARD  
MAY 20, 2024**

**PRESENT:** Jaime Ehmer, Lisa McNeil, Laura Novak, Ramona Trudeau

**EXCUSED:** Ab Kue, Charisma Townsend-Davila

**STAFF:** Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

**CALL TO ORDER**

Jaime Ehmer, Chairperson, called the meeting to order at 9:00 a.m. A quorum was confirmed with four (4) members present.

**ADOPTION OF AGENDA**

**MOTION:** Ramona Trudeau moved, seconded by Lisa McNeil, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 19, 2024**

**MOTION:** Laura Novak moved, seconded by Ramona Trudeau, to approve the Minutes of February 19, 2024, as published. Motion carried unanimously.

**ADMINISTRATIVE RULE MATTERS**

**Preliminary Rule Draft: MTBT 6, Relating to Temporary Licenses**

**MOTION:** Jaime Ehmer moved, seconded by Ramona Trudeau, to approve the preliminary rule draft of MTBT 6, relating to Temporary Licenses, for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Ramona Trudeau moved, seconded by Lisa McNeil, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Jaime Ehmer, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Jaime Ehmer-yes; Lisa McNeil-yes; Laura Novak-yes; and Ramona Trudeau-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:31 a.m.

## DELIBERATION ON DLSC MATTERS

### Proposed Stipulations, Final Decisions and Orders

**MOTION:** Jaime Ehmer moved, seconded by Ramona Trudeau, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 23 MAB 004 – Kristen J. Sandley
2. 23 MAB 013 – Yingxiang Li
3. 23 MAB 014 – Jeffrey J. Loula
4. 23 MAB 015 – Xiangluan Zou
5. 23 MAB 025 – Shauniquah R. Gomez

Motion carried unanimously.

### Case Closings

**MOTION:** Jaime Ehmer moved, seconded by Lisa McNeil, to close the following DLSC Cases for the reasons outlined below:

1. 23 MAB 005 – No Violation & 23 MAB 020 – Insufficient Evidence – S.G.D.
2. 23 MAB 016 – S.J.W. – Lack of Jurisdiction (L3)

Motion carried unanimously.

### Monitoring Matters

#### *William Eddy, L.M.T. – Requesting Full Licensure*

**MOTION:** Jaime Ehmer moved, seconded by Laura Novak, to grant the request of William Eddy, L.M.T. for full licensure. Motion carried unanimously.

#### *Berevon Wyatt, L.M.T. – Requesting Reinstatement of License*

**MOTION:** Ramona Trudeau moved, seconded by Jaime Ehmer, to table the request of Berevon Wyatt, L.M.T. for Reinstatement of License, and to request further information regarding reasons why the Board should reconsider the request. Motion carried unanimously.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Laura Novak moved, seconded by Jaime Ehmer, to reconvene in Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:52 a.m.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

**MOTION:** Laura Novak moved, seconded by Ramona Trudeau, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote).*

## **DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES**

**MOTION:** Ramona Trudeau moved, seconded by Laura Novak, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Ramona Trudeau moved, seconded by Lisa McNeil, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:54 a.m.

DRAFT