



**VIRTUAL/TELECONFERENCE
MESSAGE THERAPY AND BODYWORK THERAPY AFFILIATED
CREDENTIALING BOARD**

Virtual, 4822 Madison Yards Way, Madison

Contact: Tom Ryan (608) 266-2112

August 4, 2026

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-3)

B. Approval of Minutes of May 5, 2026 (4-5)

C. Reminders: Conflicts of Interest, Scheduling Concerns

D. Introductions, Announcements and Recognition

E. Administrative Matters – Discussion and Consideration

1. Department, Staff and Board Updates
2. Board Members – Term Expiration Dates
 - a. Ehmer, Jaime L. – 7/1/2027
 - b. Kue, Ab O. – 7/1/2027
 - c. McNeil, Lisa L. – 7/1/2027
 - d. Novak, Laura A. – 7/1/2027
 - e. Townsend-Davila, Charisma J. – 7/1/2027
 - f. Trudeau, Ramona J. – 7/1/2027
3. Wis. Stat. s. 15.085 (3)(b) – Biannual Meeting with the Medical Examining Board to Consider Matters of Joint Interest – Update

F. Legislative and Policy Matters – Discussion and Consideration

G. Administrative Rule Matters – Discussion and Consideration (6-12)

1. Drafting: MTBT 2 and 4, relating to CPR requirements (7-11)
2. Pending or Possible Rulemaking Projects (12)

H. Federation of State Massage Therapy Boards (FSMTB) Matters – Discussion and Consideration

- I. Discussion and Consideration of Items Added After Preparation of Agenda:
 - 1. Introductions, Announcements and Recognition
 - 2. Nominations, Elections, and Appointments
 - 3. Administrative Matters
 - 4. Election of Officers
 - 5. Appointment of Liaisons and Alternates
 - 6. Delegation of Authorities
 - 7. Education and Examination Matters
 - 8. Credentialing Matters
 - 9. Practice Matters
 - 10. Public Health Emergencies
 - 11. Legislative and Policy Matters
 - 12. Administrative Rule Matters
 - 13. Liaison Reports
 - 14. Board Liaison Training and Appointment of Mentors
 - 15. Informational Items
 - 16. Division of Legal Services and Compliance (DLSC) Matters
 - 17. Presentations of Petitions for Summary Suspension
 - 18. Petitions for Designation of Hearing Examiner
 - 19. Presentation of Stipulations, Final Decisions and Orders
 - 20. Presentation of Proposed Final Decisions and Orders
 - 21. Presentation of Interim Orders
 - 22. Petitions for Re-Hearing
 - 23. Petitions for Assessments
 - 24. Petitions to Vacate Orders
 - 25. Requests for Disciplinary Proceeding Presentations
 - 26. Motions
 - 27. Petitions
 - 28. Appearances from Requests Received or Renewed
 - 29. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1. Case Closings
 - a. 25 MAB 0030 – Y.Y. (13-17)

L. Deliberation of Items Added After Preparation of the Agenda

- 1. Education and Examination Matters
- 2. Credentialing Matters
- 3. DLSC Matters
- 4. Monitoring Matters
- 5. Professional Assistance Procedure (PAP) Matters
- 6. Petitions for Summary Suspensions
- 7. Petitions for Designation of Hearing Examiner
- 8. Proposed Stipulations, Final Decisions and Order

9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

M. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

N. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

O. Open Session Items Noticed Above Not Completed in the Initial Open Session

P. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

NEXT MEETING: NOVEMBER 10, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
MESSAGE THERAPY AND BODYWORK THERAPY
AFFILIATED CREDENTIALING BOARD
MAY 5, 2026**

PRESENT: Jaime Ehmer, Ab Kue, Lisa McNeil, Laura Novak, Ramona Trudeau

ABSENT: Charisma Townsend-Davila

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Jaime Ehmer, Chairperson, called the meeting to order at 9:00 a.m. A quorum was confirmed with five (5) members present.

ADOPTION OF AGENDA

MOTION: Ab Kue moved, seconded by Ramona Trudeau, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 24, 2026

MOTION: Ramona Trudeau moved, seconded by Lisa McNeil, to approve the Minutes of February 24, 2026, as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Lisa McNeil moved, seconded by Ramona Trudeau, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.) Jaime Ehmer, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Jaime Ehmer-yes; Ab Kue-yes; Lisa McNeil-yes; Laura Novak-yes; and Ramona Trudeau-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:29 a.m.

DELIBERATION ON DLSC MATTERS

Proposed Stipulations, Final Decisions and Orders

24 MAB 0026 – Yune Zhou

MOTION: Jaime Ehmer moved, seconded by Ramona Trudeau, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Yune Zhou, DLSC Case Number 24 MAB 0026. Motion carried unanimously.

Case Closings**25 MAB 0044 – J.S.A.**

MOTION: Laura Novak moved, seconded by Lisa McNeil, to close DLSC Case Number 25 MAB 0044 against J.S.A. for No Violation. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Ramona Trudeau moved, seconded by Ab Kue, to reconvene in Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:35 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Lisa McNeil moved, seconded by Laura Novak, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote).

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Lisa McNeil moved, seconded by Ramona Trudeau, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

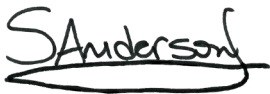
ADJOURNMENT

MOTION: Laura Novak moved, seconded by Lisa McNeil, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:36 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson – Administrative Rules Coordinator		2) Date when request submitted: 07/23/2026	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Massage Therapy and Bodywork Therapy Affiliated Credentialing Board			
4) Meeting Date: August 4, 2026	5) Attachments: ☒ Yes ☐ No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and consideration 1. Drafting: MTBT 2 and 4, relating to CPR requirements. 2. Pending and possible rulemaking projects.	
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes ☒ No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Scope Statement for MTBT 2 and 4, relating to CPR requirements. 2. Chapters MTBT 2 and 4. 3. Rules projects chart.			
11) Authorization  07/23/2026 Signature of person making this request Date Supervisor (if required) Date Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATEMENT OF SCOPE

MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

Rule No.: MTBT 2 and 4

Relating to: CPR Requirements

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only): N/A

2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is to review requirements in MTBT 2 related to cardiopulmonary resuscitation (CPR) and make updates, including potentially adding requirements to MTBT 4 regarding license renewal, if the Board deems them necessary for the safe practice of massage therapy and bodywork therapy in Wisconsin.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Currently, Wisconsin Administrative Code chapter MTBT 2 includes requirements for initial licensure applications, including CPR training. Chapter MTBT 4 includes requirements for renewal, however ongoing CPR training and certification is not included. The Board will review and revise requirements related to CPR training as needed to align with current practice in the profession and protection of the public. The alternative to making changes under this rule is that CPR training will continue to be required as written in MTBT 2 as a requirement for initial licensure only.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

s. 15.085 (5) (b), Stats. states that "[each affiliated credentialing board] shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession."

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

80 hours

6. List with description of all entities that may be affected by the proposed rule:

Licensed massage therapists and individuals looking to enter the massage therapy and bodywork therapy profession and obtain licensure in Wisconsin.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule: None.

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule is likely to have minimal or no economic impact on small businesses and the state's economy as a whole.

Contact Person: Nilajah Hardin, DSPSAdminRules@wisconsin.gov

Approved for publication:

Jaime Ehymer

Authorized Signature

2/3/2026

Date Submitted

Approved for implementation:

Jaime Ehymer

Authorized Signature

7/23/2026

Date Submitted

Chapter MTBT 2

APPLICATION

MTBT 2.01 Application for a license.
 MTBT 2.015 Waiver of education requirements.
 MTBT 2.03 Reciprocal license.

MTBT 2.035 Reciprocal credentials for service members, former service members, and their spouses.
 MTBT 2.04 Accommodations relating to a disability.

Note: Chapter RL 91 was renumbered chapter SPS 91 under s. 13.92 (4) (b) 1., Stats., [Register November 2011 No. 671](#). Chapter SPS 91 was renumbered to MTBT 2 under s. 13.92 (4) (b) 1., Stats., [Register August 2012 No. 680](#).

MTBT 2.01 Application for a license. An applicant for a license to practice massage therapy or bodywork therapy shall submit all of the following to the board:

(1) An application on a form provided by the board.

Note: Application forms are available upon request to the Department of Safety and Professional Services at (608) 266-2112, dsp@wisconsin.gov, or at the Department's website at <http://dsp.wisconsin.gov>.

(2) The fee required under s. 440.05 (1), Stats.

(3) Evidence satisfactory to the board that the applicant meets all of the following requirements:

(a) Has graduated from a school of massage therapy or bodywork therapy approved by the department of safety and professional services at the time of the applicant's graduation or completed an approved training program under s. [MTBT 3.01](#).

Note: A list of approved schools is available upon request to the Department of Safety and Professional Services at (608) 266-2112 or dsp@wisconsin.gov.

(b) Has successfully completed at least 6 classroom hours of study in the laws of this state and rules of the board relating to the practice of massage therapy or bodywork therapy in a course of instruction offered by any of the following:

1. A school of massage therapy or bodywork therapy approved by the department of safety and professional services, whether or not the course of instruction was completed to meet a requirement for graduation.

2. An approved training program under s. [MTBT 3.01](#), whether or not the training program is completed by the applicant for purposes of satisfying par. (a).

3. A school that, at the time the course of study is completed, has approval or accreditation that is in good standing from one of the following:

a. An accrediting agency under s. [MTBT 1.02 \(1\) \(a\)](#) whose recognition by the United States department of education is current.

Note: A list of recognized accrediting agencies is available from the United States Department of Education's website at www.ed.gov.

b. An accrediting agency under s. [MTBT 1.02 \(1\) \(b\)](#) that is located in the same state or territory in which the school is located and whose criteria for approval of schools is substantially equivalent, as determined by the board, to the criteria under s. [SPS 404.04](#).

4. A technical college established pursuant to s. [38.02](#), Stats.

(c) Is 18 years of age or older.

(d) Has graduated high school or attained high school equivalency as determined by the department of public instruction under s. [115.29 \(4\)](#), Stats.

(e) Has not been convicted of an offense under s. [940.22](#), [940.225](#), [944.15](#), [944.17](#), [944.30](#), [944.31](#), [944.32](#), [944.33](#), [944.34](#), [948.02](#), [948.025](#), [948.08](#), [948.085](#), [948.09](#), [948.095](#) or [948.10](#), Stats., or a comparable offense under federal law or a law of any other state.

(f) Subject to ss. [111.321](#), [111.322](#) and [111.335](#), Stats., has not been convicted of any other offense not listed in par. (e), the circumstances of which substantially relate to the practice of massage therapy or bodywork therapy.

(g) Has passed one of the following examinations:

1. The Massage and Bodywork Licensing Examination offered by the Federation of State Massage Therapy Boards.

2. The Board Certification Examination for Therapeutic Massage and Bodywork offered by the National Certification Board for Therapeutic Massage and Bodywork.

3. The National Certification Examination for Therapeutic Massage and Bodywork offered prior to February 1, 2015, by the National Certification Board for Therapeutic Massage and Bodywork.

4. The National Certification Examination for Therapeutic Massage offered prior to February 1, 2015, by the National Certification Board for Therapeutic Massage and Bodywork.

5. The Asian Bodywork Therapy Examination offered prior to December 31, 2012, by the National Certification Commission for Acupuncture and Oriental Medicine.

6. An examination relating to the practice of massage therapy or bodywork therapy that is administered by a national board that is accredited by the National Commission for Certifying Agencies.

7. An examination that is substantially equivalent, as determined by the board, to an examination under subds. 1. to 5.

(h) Has passed an examination on laws and administrative rules governing massage therapy or bodywork therapy in this state.

(i) Has in effect as a policyholder and insured, malpractice liability insurance coverage in an amount that is not less than \$1,000,000 per occurrence and \$1,000,000 for all occurrences in one year.

(j) Has successfully completed a course consisting of 5 classroom hours in adult cardiopulmonary resuscitation and standard first aid if the 5 classroom hours are not part of the course of study or approved training program completed by the applicant for purposes of meeting the requirement under par. (a).

(k) Has current proficiency in the use of an automated external defibrillator achieved through instruction provided by an individual, organization, or institution of higher education approved under s. [46.03 \(38\)](#), Stats., to provide the instruction.

History: Cr. [Register, February, 1999, No. 518](#), eff. 3-1-99; emerg. am. (intro.), r. (3) (a), renum. (3) (b) to (e) to be (3) (a) to (d) and am. (3) (a) and (d), cr. (3) (e) and (f), eff. 9-3-00; am. (intro.), r. (3) (a), renum. (3) (b) to (e) to be (3) (a) to (d) and am. (3) (a) and (d), cr. (3) (e) and (f), [Register, January, 2001, No. 541](#), eff. 2-1-01; [CR 06-069](#): am. (intro.) and (2), r. and recr. (3) (a), renum. (3) (b), (c), (d), (e) and (f) to be (f), (i), (g), (h), and (j), and am. (f), (g), (i) and (j), cr. (3) (b) to (e), [Register December 2006 No. 612](#), eff. 1-1-07; correction in (3) (j) made under s. [13.92 \(4\) \(b\) 7](#), Stats., [Register November 2011 No. 671](#); correction in (3) (j) made under s. [13.92 \(4\) \(b\) 7](#), Stats., [Register August 2012 No. 680](#); [EmR0827](#): emerg. cr. (3) (k), eff. 9-10-08; [CR 08-086](#): cr. (3) (k) [Register September 2012 No. 681](#), eff. 10-1-12; (3) (k) renum. from SPS 91.01 (3) (k) made under s. [13.92 \(4\) \(b\) 7](#), Stats., [Register September 2012 No. 681](#); [CR 13-055](#): am. (title) [Register May 2014 No. 701](#), eff. 6-1-14; [CR 18-053](#): am. (intro.), (1), (2), (3) (intro.), (a), (b) (intro.), 1., 2., renum. (3) (b) 3. to (3) (b) 3. (intro.) and am., cr. (3) (b) 3. a., b., renum. (3) (g) to (3) (g) (intro.) and

Published under s. 35.93, Stats. Updated on the first day of each month. Entire code is always current. The Register date on each page is the date the chapter was last published.

am., cr. (3) (g) 1. to 7., am. (h), (j), [Register July 2019 No. 763](#), eff. 8-1-19; correction in (3) (a), (b) (intro.), 1., (f), (g) 6., (h), made under s. [13.92 \(4\) \(b\) 12.](#), Stats., [Register July 2019 No. 763](#).

MTBT 2.015 Waiver of education requirements.

The requirements of s. [MTBT 2.01 \(3\) \(a\)](#) and [\(b\)](#) shall be waived if an applicant submits evidence satisfactory to the board that the applicant has successfully completed a course consisting of 5 classroom hours in adult cardiopulmonary resuscitation and standard first aid and satisfied one of the following:

(1) Is currently either certified or recertified by the National Certification Board for Therapeutic Massage and Bodywork.

(2) Is currently either certified or recertified as active and in good standing by any other organization accredited to certify massage therapy or bodywork therapy by the National Commission for Certifying Agencies.

History: CR 06-069: cr. [Register December 2006 No. 612](#), eff. 1-1-07; correction in (intro.) made under s. [13.92 \(4\) \(b\) 7.](#), Stats., [Register November 2011 No. 671](#); correction in (intro.) made under s. [13.92 \(4\) \(b\) 7.](#), Stats., [Register August 2012 No. 680](#); CR 18-053: am. (intro.), (1), (2) [Register July 2019 No. 763](#), eff. 8-1-19; correction in (2) made under s. [13.92 \(4\) \(b\) 12.](#), Stats., [Register July 2019 No. 763](#).

MTBT 2.03 Reciprocal license. (1) Except as provided under s. [MTBT 2.035](#), an applicant for a license on the basis of a similar license, registration, or license in another state or territory of the United States or another country shall submit all of the following to the board:

(a) An application on a form provided by the board.

Note: Application forms are available upon request to the Department of Safety and Professional Services at (608) 266-2112, dsps@wisconsin.gov, or at the Department's website at <http://dsps.wi.gov>.

(b) The fee required under s. [440.05 \(2\)](#), Stats.

(c) Evidence satisfactory to the board that the applicant meets all of the following requirements:

1. Holds a current similar license, registration or certificate to practice massage therapy or bodywork therapy in another state or territory of the United States or another country, the requirements for which are substantially equivalent to the requirements under s. [460.05](#), Stats.

2. Has not been convicted of an offense under s. [940.22](#), [940.225](#), [944.15](#), [944.17](#), [944.30](#), [944.31](#), [944.32](#), [944.33](#), [944.34](#), [948.02](#), [948.025](#), [948.08](#), [948.085](#), [948.09](#), [948.095](#) or [948.10](#), Stats., or a comparable offense under federal law or a law of any other state.

4. Subject to ss. [111.321](#), [111.322](#) and [111.335](#), Stats., has not been convicted of any other offense not listed under subd. 2.,

the circumstances of which substantially relate to the practice of massage therapy or bodywork therapy.

7. Has in effect as a policyholder and insured, malpractice liability insurance coverage in an amount that is not less than \$1,000,000 per occurrence and \$1,000,000 for all occurrences in one year.

(2) Requirements for a current similar license, registration or certificate to practice massage therapy or bodywork in another state or territory of the United States or another country, are substantially equivalent to the requirements under s. [460.05](#), Stats., if the requirements include either of the following:

(a) Certification by the National Certification Board for Therapeutic Massage and Bodywork or any other organization accredited by the National Commission for Certifying Agencies to certify massage therapy or bodywork therapy.

(b) Passing an examination under s. [MTBT 2.01 \(3\) \(g\)](#) and completion of at least 500 classroom hours of instruction in massage therapy or bodywork therapy at a school meeting the requirements under s. [MTBT 2.01 \(3\) \(b\) 3.](#) at the time of the applicant's graduation.

History: Cr. [Register, February, 1999, No. 518](#), eff. 3-1-99; am. (1) (intro.) and (c) 1., [Register, January, 2001, No. 541](#), eff. 2-1-01; CR 06-069: am. (1) (intro.), (1) (c) 1., 4., and 7., and (2) r. and recr. (1) (c) 2., r. (1) (c) 3., 5. and 6., cr. (2) (a) and (b), [Register December 2006 No. 612](#), eff. 1-1-07; CR 13-055: am. (title), (1) (intro.), (a), (c) (intro.) [Register May 2014 No. 701](#), eff. 6-1-14; correction in (1) (c) (intro.) made under s. [35.17](#), Stats., [Register May 2014 No. 701](#); CR 18-053: am. (1) (intro.), (a), (b), (c) (intro.), (2) (a), (b) [Register July 2019 No. 763](#), eff. 8-1-19; correction in (1) (c) 1., 4., (2) (a), (b) made under s. [13.92 \(4\) \(b\) 12.](#), Stats., [Register July 2019 No. 763](#); CR 21-001: am. (1) (intro.) [Register May 2022 No. 797](#), eff. 6-1-22.

MTBT 2.035 Reciprocal credentials for service members, former service members, and their spouses.

A reciprocal license to practice massage therapy or bodywork therapy shall be granted to a service member, former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. [440.09 \(2\)](#), Stats. Subject to s. [440.09 \(2m\)](#), Stats., the board may request verification necessary to make a determination under this section.

History: CR 21-001: cr. [Register May 2022 No. 797](#), eff. 6-1-22.

MTBT 2.04 Accommodations relating to a disability. A qualified applicant with a disability shall be provided with reasonable accommodations requested in connection with the completion of an application for licensure as a massage therapist or bodywork therapist.

History: Cr. [Register, February, 1999, No. 518](#), eff. 3-1-99; CR 06-069: am. [Register December 2006 No. 612](#), eff. 1-1-07; CR 18-053: am. [Register July 2019 No. 763](#), eff. 8-1-19; correction made under s. [13.92 \(4\) \(b\) 12.](#), Stats., [Register July 2019 No. 763](#).

Chapter MTBT 4

REQUIREMENTS FOR RENEWAL AND REINSTATEMENT

MTBT 4.01 License expiration.
MTBT 4.02 Renewal of license.
MTBT 4.03 Failure to renew.

MTBT 4.04 Late renewal.
MTBT 4.05 Reinstatement.

Note: Chapter RL 93 was renumbered chapter SPS 93 under s. 13.92 (4) (b) 1., Stats., Register November 2011 No. 671. Chapter SPS 93 was renumbered MTBT 4 under s. 13.92 (4) (b) 1., Stats., Register August 2012 No. 680.

MTBT 4.01 License expiration. Licenses for massage therapists and bodywork therapists expire on March 1 of each odd-numbered year.

History: Cr. Register, February, 1999, No. 518, eff. 3-1-99; CR 06-069: am. Register December 2006 No. 612, eff. 1-1-07; CR 13-055: am. Register May 2014 No. 701, eff. 6-1-14; correction made under s. 35.17, Stats., Register May 2014 No. 701.

MTBT 4.02 Renewal of license. To renew a license, a licensee shall, by the renewal date under s. MTBT 4.01, submit all of the following to the board:

(1) An application for renewal on a form provided by the board.

(2) The renewal fee required under s. 440.08 (2) (c), Stats.

(3) Evidence satisfactory to the board the licensee has in effect, as a policyholder and insured, malpractice liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$1,000,000 for all occurrences in one year.

(4) Evidence satisfactory to the board the licensee has current proficiency in the use of an automated external defibrillator achieved through instruction provided by an individual, organization, or institution of higher education approved under s. 46.03 (38), Stats., to provide the instruction.

(5) The signed statement required under s. MTBT 7.02 (3).

History: Cr. Register, February, 1999, No. 518, eff. 3-1-99; CR 06-069: am. (intro.), (2) and (3), Register December 2006 No. 612, eff. 1-1-07; CR 08-086: cr. (4) Register September 2012 No. 681, eff. 10-1-12; (4) renum. from SPS 93.02 (4) made under s. 13.92 (4) (b) 7., Stats., Register September 2012 No. 681; CR 13-055: am. (title), (intro.), (1), (3), cr. (5) Register May 2014 No. 701, eff. 6-1-14; CR 19-102: am. (intro.), (1) to (4), r. and recr. (5) Register April 2020 No. 772, eff. 5-1-20.

MTBT 4.03 Failure to renew. A licensee who fails to renew a license by the applicable renewal date may not use any title or description that implies that he or she is credentialed by the board as a massage therapist or bodywork therapist until the license is renewed under s. MTBT 4.04 or reinstated under s. MTBT 4.05.

History: Cr. Register, February, 1999, No. 518, eff. 3-1-99; CR 06-069: am. Register December 2006 No. 612, eff. 1-1-07; correction made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671; correction made under s. 13.92 (4) (b) 7., Stats., Register August 2012 No. 680; CR 13-055: am. Register May 2014 No. 701, eff. 6-1-14; CR 19-102: am. Register April 2020 No. 772, eff. 5-1-20.

MTBT 4.04 Late renewal. A massage therapist or bodywork therapist who fails to renew a license by the renewal date

may renew the license by satisfying one of the following requirements:

(1) If applying within 5 years of the renewal date, submitting to the board all of the following:

(a) An application for renewal on a form provided by the board.

(b) The renewal fee and late fee required under s. 440.08 (2) (c) and (3), Stats.

(c) Evidence satisfactory to the board that the applicant has in effect, as a policyholder and insured, malpractice liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$1,000,000 for all occurrences in one year.

(d) Evidence satisfactory to the board the applicant has current proficiency in the use of an automated external defibrillator achieved through instruction provided by an individual, organization, or institution of higher education approved under s. 46.03 (38), Stats., to provide the instruction.

(e) The signed statement required under s. MTBT 7.02 (3).

(2) If applying more than 5 years after the renewal date, satisfying the requirements under sub. (1) and submitting evidence of successful completion of educational coursework or an examination required by the board to ensure protection of the public health, safety, and welfare. Except as provided under s. MTBT 4.05 (1), this subsection does not apply to licensees who have unmet disciplinary requirements or whose licenses have been surrendered or revoked.

History: Cr. Register, February, 1999, No. 518, eff. 3-1-99; CR 06-069: am. (intro.) and (1) (c), Register December 2006 No. 612, eff. 1-1-07; CR 13-055: am. (intro.), (1) (intro.), (a), (c), (2) (a), (b) Register May 2014 No. 701, eff. 6-1-14; CR 19-102: am. (intro.), (1) (intro.), (b), (c), cr. (1) (d), (e), renum. (2) (intro.) to (2) and am., r. (2) (a), (b) Register April 2020 No. 772, eff. 5-1-20.

MTBT 4.05 Reinstatement. A massage therapist or bodywork therapist who has unmet disciplinary requirements and has failed to renew a license within 5 years of the renewal date or whose license has been surrendered or revoked may apply for reinstatement of the license by submitting all of the following:

(1) Evidence of completion of the requirements under s. MTBT 4.04 (2).

(2) Evidence of completion of disciplinary requirements, if applicable.

(3) Evidence of rehabilitation or change in circumstances warranting reinstatement of the license.

History: CR 19-102: cr. Register April 2020 No. 772, eff. 5-1-20.

Massage Therapy and Bodywork Therapy Affiliated Credentialing Board
Rule Projects (updated 07/23/26)

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating Clause	Current Stage	Next Step
Not Assigned Yet	022-26	10/13/2028	MTBT 2 and 4	CPR Requirements	Scope Statement Implemented on 07/23/26.	Drafting.
Not Assigned Yet	009-25	02/17/2027	MTBT 3	Education	Updated Preliminary Rule Draft Under Legal Review	Submission for EIA Comment and Clearinghouse Review