



**HYBRID (IN-PERSON/VIRTUAL)
NATUROPATHIC MEDICINE EXAMINING BOARD
Room N208, 4822 Madison Yards Way, 2nd Floor, Madison
Contact: Brad Wojciechowski (608) 266-2112
June 14, 2024**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board. Be advised that board members may attend meetings designated as “Hybrid” in-person or virtually.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A) Adoption of Agenda (1-2)**
- B) Approval of Minutes April 19, 2024 (3-4)**
- C) Introductions, Announcements and Recognition
- D) Reminder: Conflicts of Interest, Scheduling Concerns
- E) Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Board Updates
 - 2. Board Members – Board Member Status
 - a) Becker, Allison R – 7/1/2025
 - b) Crista, Jill – 7/1/2024
 - c) Doege-Brennan, Robyn R. – 7/1/2027
 - d) Kiefer, David S. – 7/1/2025
 - e) Meister, Katarina M. – 7/1/2027
 - f) Nichols, Kristine J. – 7/1/2024
 - g) Ratte, Paul J. – 7/1/2027
- F) Legislation and Policy Matters – Discussion and Consideration
- G) Credentialing Matters – Discussion and Consideration (5)**
 - 1. Review of DSPS License counts
- H) Administrative Rule Matters – Discussion and Consideration (6-7)**
 - 1. Pending and possible rulemaking projects.
- I) Discussion and Consideration of Items Added After Preparation of Agenda:
 - 1. Introductions, Announcements and Recognition
 - 2. Nominations, Elections, and Appointments

3. Administrative Matters
4. Election of Officers
5. Appointment of Liaisons and Alternates
6. Delegation of Authorities
7. Education and Examination Matters
8. Credentialing Matters
9. Practice Matters
10. Legislative and Policy Matters
11. Administrative Rule Matters
12. Liaison Reports
13. Public Health Emergencies
14. Board Liaison Training and Appointment of Mentors
15. Informational Items
16. Division of Legal Services and Compliance (DLSC) Matters
17. Presentations of Petitions for Summary Suspension
18. Petitions for Designation of Hearing Examiner
19. Presentation of Stipulations, Final Decisions and Orders
20. Presentation of Proposed Final Decisions and Orders
21. Presentation of Interim Orders
22. Petitions for Re-Hearing
23. Petitions for Assessments
24. Petitions to Vacate Orders
25. Requests for Disciplinary Proceeding Presentations
26. Motions
27. Petitions
28. Appearances from Requests Received or Renewed
29. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J) Public Comments

ADJOURNMENT

NEXT MEETING: AUGUST 16, 2024

 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED
 WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or the Meeting Staff at 608-267-7213.

**VIRTUAL/TELECONFERENCE
NATUROPATHIC MEDICINE EXAMINING BOARD
MEETING MINUTES
APRIL 19, 2024**

PRESENT: Allison Becker, Jill Crista, Robyn Doege-Brennan, David Kiefer, Katarina Meister, Kristine Nichols

EXCUSED: Paul Ratte

STAFF: Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Dialah Azam, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Brad Wojciechowski, Executive Director, called the meeting to order at 9:00 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF AGENDA

MOTION: Kristine Nichols moved, seconded by Allison Becker, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 16, 2024

MOTION: Kristine Nichols moved, seconded by Allison Becker, to approve the Minutes of February 16, 2024, as published. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

First extension letter review for EmR 2402: Nat Med 1, relating to licensure requirements for naturopathic doctors and limited-scope naturopathic doctors

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to approve the request letter for a first extension of EmR 2402 (Nat Med 1) relating to licensure requirements for naturopathic doctors and limited-scope naturopathic doctors and for submission to the Joint Committee for Review of Administrative Rules (JCRAR). Motion carried unanimously.

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to delegate authority to Chairperson to approve the request for a second 60-day extension of EmR 2402 (Nat Med 1) relating to the licensure requirements for naturopathic doctors and limited-scope naturopathic doctors. Motion carried unanimously.

Pending or Possible Rulemaking Projects

MOTION: Kristine Nichols moved, seconded by Allison Becker, to delegate authority to Chairperson to review and approve the Adoption Order for Clearinghouse Rule 23-074 (Nat Med 1 to 6), relating to naturopathic doctors. Motion carried unanimously.

ADJOURNMENT


MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:36 a.m.

DRAFT

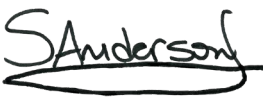
**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 6/4/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Choose an item. Naturopathic Medicine Examining Board			
4) Meeting Date: 6/14/2024	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Credentialing Matters – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: Review of DSPS license counts.			
11) Authorization			
		6/4/2024	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson – Administrative Rules Coordinator		2) Date when request submitted: 06/04/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Naturopathic Medicine Examining Board			
4) Meeting Date: June 14, 2024	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration 1. Pending and possible rulemaking projects.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Nat Med Rules list chart			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  <hr/> Signature of person making this request </div> <div style="text-align: center;"> 06/04/2024 <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 60%;"> <hr/> Supervisor (if required) </div> <div style="width: 35%;"> <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 70%;"> <hr/> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 25%;"> <hr/> Date </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Naturopathic Medicine Examining Board
Rule Projects (updated 06/04/2024)**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Synopsis	Current Stage	Next Step
23-074	001-23	07/03/2025	Nat Med 1 to 10	Naturopathic Doctors	The objective of the proposed rules is to implement the statutory changes from 2021 Wisconsin Act 130 to allow for the licensure, discipline, and practice of Naturopathic Doctors.	Legislative Review. JCRAR has jurisdiction until end of June.	If no objections, Board can approve the Adoption Order and publication in the Administrative Register.
EmR 2402	071-23	03/25/2026	Nat Med 1	Licensure requirements for naturopathic doctors and limited-scope naturopathic doctors	The board's primary objective is to promulgate an emergency rule that establishes licensure requirements for naturopathic doctors and limited-scope naturopathic doctors in order to allow professionals currently practicing to be licensed by March of 2024 and avoid issues with continuity of care with their current patients.	First extension approved on May 30, 2024. Rule is effective until August 11, 2024.	Second extension due on July 11, 2024. Submission of second extension letter to JCRAR.