



VIRTUAL/TELECONFERENCE
NATUROPATHIC MEDICINE EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
April 11, 2025

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of February 14, 2025 (4-6)**
- C. Introductions, Announcements and Recognition**
 - 1. Introduction and Welcome – DSPPS Secretary Hereth
- D. Reminder: Conflicts of Interest, Scheduling Concerns**
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Board Updates
 - 2. Board Members – Board Member Status
 - a. Becker, Allison R – 7/1/2025
 - b. Crista, Jill – 7/1/2028
 - c. Doege-Brennan, Robyn R. – 7/1/2027
 - d. Kiefer, David S. – 7/1/2025
 - e. Meister, Katarina M. – 7/1/2027
 - f. Nichols, Kristine J. – 7/1/2028
 - g. Ratte, Paul J. – 7/1/2027
- F. Legislation and Policy Matters – Discussion and Consideration**
- G. Credentialing Matters – Discussion and Consideration (7)**
 - 1. Limited Scope Naturopathic Doctor Application Deadline
 - 2. Licensing Counts
- H. Administrative Rule Matters – Discussion and Consideration (8-10)**
 - 1. Scope Statement: Nat Med 1, 2, and 6, relating to scope of practice (9-10)
 - 2. Pending and Possible Rulemaking Projects
- I. Discussion and Consideration of Items Added After Preparation of Agenda:**
 - 1. Introductions, Announcements and Recognition

2. Nominations, Elections, and Appointments
3. Administrative Matters
4. Election of Officers
5. Appointment of Liaisons and Alternates
6. Delegation of Authorities
7. Education and Examination Matters
8. Credentialing Matters
9. Practice Matters
10. Legislative and Policy Matters
11. Administrative Rule Matters
12. Liaison Reports
13. Public Health Emergencies
14. Board Liaison Training and Appointment of Mentors
15. Informational Items
16. Division of Legal Services and Compliance (DLSC) Matters
17. Presentations of Petitions for Summary Suspension
18. Petitions for Designation of Hearing Examiner
19. Presentation of Stipulations, Final Decisions and Orders
20. Presentation of Proposed Final Decisions and Orders
21. Presentation of Interim Orders
22. Petitions for Re-Hearing
23. Petitions for Assessments
24. Petitions to Vacate Orders
25. Requests for Disciplinary Proceeding Presentations
26. Motions
27. Petitions
28. Appearances from Requests Received or Renewed
29. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Order
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders

13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

L. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

M. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

N. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: JUNE 13, 2025

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
NATUROPATHIC MEDICINE EXAMINING BOARD
MEETING MINUTES
FEBRUARY 14, 2025**

PRESENT: Allison Becker, Jill Crista, Robyn Doege-Brennan, Katarina Meister. Kristine Nichols, Paul Ratte

ABSENT: David Kiefer

STAFF: Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Jill Crista, Chairperson, called the meeting to order at 9:00 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF AGENDA

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 13, 2024

MOTION: Kristine Nichols moved, seconded by Allison Becker, to approve the Minutes of December 13, 2024, as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Slate of Officers

NOMINATION: Katarina Meister nominated the 2024 slate of officers to continue in 2025. All officers accepted their nominations.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

The Slate of Officers was elected by unanimous voice vote.

2025 ELECTION RESULTS	
Chairperson	Jill Crista
Vice Chairperson	Kristine Nichols
Secretary	Allison Becker

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Allison Becker, Jill Crista <i>Alternate: Paul Ratte</i>
Education and Examinations Liaison(s)	Katarina Meister <i>Alternate: Allison Becker</i>
Monitoring Liaison(s)	Kristine Nichols <i>Alternate: Katarina Meister</i>
Professional Assistance Procedure (PAP) Liaison(s)	David Kiefer <i>Alternate: Kristine Nichols</i>
Legislative Liaison(s)	Jill Crista <i>Alternate: Allison Becker</i>
Travel Authorization Liaison(s)	Kristine Nichols <i>Alternate: Paul Ratte</i>
Website Liaison(s)	Robyn Doege-Brennan <i>Alternate: Paul Ratte</i>
Screening Panel	Paul Ratte, Katarina Meister <i>Alternate: David Kiefer</i>

Delegation of Authorities

Delegation to Department Attorneys to Approve Prior Discipline

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to delegate authority to Department Attorneys to approve an applicant's prior professional discipline which resulted in a forfeiture/fine/other monetary penalty, remedial education, and/or reprimand, that is 10 years old or older, and the previously disciplined credential is currently in good standing. Motion carried unanimously.

Delegation to Handle Administrative Rule Matters

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to delegate authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving Board member in that succession), to act on behalf of the Board regarding administrative rule matters between meetings. Motion carried unanimously.

Review and Approval of 2024 Delegations including new modifications

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to reaffirm all delegation motions made in 2024, as reflected in the February 14, 2025, agenda materials, which were not otherwise modified or amended during the February 14, 2025, meeting. Motion carried unanimously.

**FEDERATION OF NATUROPATHIC MEDICINE REGULATORY AUTHORITIES
(FNMRA) MEMBERSHIP**

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to request funds for membership in Federation of Naturopathic Medicine Regulatory Authorities (FNMRA). Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Nat Med 6, relating to scope of practice of limited scope naturopathic doctors

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to request DSPS staff to draft a Scope Statement Nat Med 1, 2 and 6, relating to scope of practice of naturopathic doctors and limited scope naturopathic doctors. Motion carried unanimously.


ADJOURNMENT

MOTION: Kristine Nichols moved, seconded by Robyn Doege-Brennan, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:56 a.m.

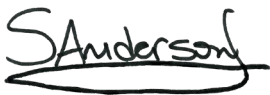
**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 3/18/2025 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Choose an item. Naturopathic Medicine Examining Board			
4) Meeting Date: 4/11/2025	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Credentialing Matters – Discussion and Consideration 1) Limited Scope Naturopathic Doctor Application Deadline 2) License Counts	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No		9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>
10) Describe the issue and action that should be addressed: Discussion on Limited Scope Naturopathic Doctor application deadline. Discussion on license counts.			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 60%;">  Signature of person making this request </div> <div style="width: 35%; text-align: right;"> 3/18/2025 Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 60%;"> Supervisor (Only required for post agenda deadline items) </div> <div style="width: 35%; text-align: right;"> Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 60%;"> Executive Director signature (Indicates approval for post agenda deadline items) </div> <div style="width: 35%; text-align: right;"> Date </div> </div>			
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson – Administrative Rules Coordinator		2) Date when request submitted: 04/01/2025 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Naturopathic Medicine Examining Board			
4) Meeting Date: April 11, 2025	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration. 1. Scope Statement: Nat Med 1, 2, and 6, relating to scope of practice 2. Pending and possible rulemaking projects.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session		8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9) Name of Case Advisor(s), if required: N/A			
10) Describe the issue and action that should be addressed: Attachments: 1. Scope Statement: Nat Med 1, 2, and 6, relating to scope of practice.			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  <hr/> Signature of person making this request </div> <div style="text-align: center;"> 04/01/2025 <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 60%;"> <hr/> Supervisor (if required) </div> <div style="width: 35%;"> <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 70%;"> <hr/> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 25%;"> <hr/> Date </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATEMENT OF SCOPE

NATUROPATHIC DOCTORS EXAMINING BOARD

Rule No.: Nat Med 1, 2, and 6

Relating to: Scope of practice

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):

N/A

2. Detailed description of the objective of the proposed rule:

The objective of the proposed rules is to clarify the scope of practice standards of naturopathic doctors and limited-scope naturopathic doctors.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

The Naturopathic Medicine Examining Board will review chapters Nat Med 1, 2, and 6, to provide clarity regarding the scope of practice of naturopathic doctors and limited-scope naturopathic doctors. The current rules concerning scope of practice are unclear about the boundaries of these practitioners' activities in their practice, such as the limitations of intravenous vitamin treatments.

If the rules are not updated, this will create confusion among stakeholders regarding what practices are within or outside their scope of practice.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.08 (5) (b), Stats., states that each examining board "[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession."

Section 227.11 (2) (a), Stats., states that "[e]ach agency may promulgate rules interpreting the provisions of any statute enforced or administered by the agency, if the agency considers it necessary to effectuate the purpose of the statute..."

Section 466.03 (1) (a), Stats., states that the Naturopathic Medicine Examining Board shall promulgate rules to establish "[s]tandards of practice for and a code of ethics governing the professional conduct of naturopathic doctors and limited-scope naturopathic doctors."

Section 466.03 (2) (a) states that the board may promulgate rules to "[f]urther interpret s. 466.01 (6) (a) and (c), including to identify diagnostic, therapeutic, or other practices or procedures that may be used by naturopathic doctors. The board may not authorize a naturopathic doctor to engage in any practice excluded from the definition of naturopathic medicine under s. 466.01 (6) (c) or otherwise expand the scope of practice of a naturopathic doctor or limited-scope naturopathic doctor beyond what is specified under s. 466.01 (6) (a)."

Section 466.03 (2) (am) states that the board may promulgate rules to "[e]xpressly prohibit diagnostic, therapeutic, or other practices."

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

80 hours

6. List with description of all entities that may be affected by the proposed rule:

Naturopathic doctors and limited-scope naturopathic doctors credential holders.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

None.

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule is likely to have minimal or no economic impact on small businesses and the state's economy as a whole.

Contact Person: Sofia Anderson, DSPSAdminRules@wisconsin.gov

Approved for publication:

Approved for implementation:

Authorized Signature

Authorized Signature

Date Submitted

Date Submitted