



**NURSE PRACTICE ACT EDUCATION WORKGROUP
BOARD OF NURSING
Room 121A, 1400 East Washington Avenue, Madison
Contact: Dan Williams (608) 266-2112
May 10, 2018**

The following agenda describes the issues that the Workgroup plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Workgroup. A quorum of the Board may be present during the Workgroup meeting.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1)

B. Initial Meeting of the Board of Nursing – Nurse Practice Act (NPA) Workgroup – Discussion and Consideration (2-6)

C. Public Comments

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams Executive Director		2) Date When Request Submitted: <div style="border: 1px solid black; padding: 2px; font-size: small;">Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</div>
3) Name of Board, Committee, Council, Sections: Board of Nursing		
4) Meeting Date: 5/10/18	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Initial meeting of the Board of Nursing - Nurse Practice Act (NPA) workgroup - Discussion and Consideration
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (<u>Fill out Board Appearance Request</u>) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: See template attachment as to the creation of an online course.		

A Guide for Creating a Nurse Practice Act (NPA) Course

Before you start writing...

1. What is the primary purpose of the course?
 - It may help to first develop 2 (maybe 3) learning objectives.
 - Here are some suggestions:
 - i. Identify the mission and purpose of the [name of jurisdiction] Board of Nursing
 - ii. Describe the scope of practice for nurses in [name of jurisdiction]
 - iii. Explain how a license is disciplined in [name of jurisdiction]
2. How can you succinctly and clearly explain the rules and regulations to your audience (without copying and pasting content from the web)?
 - Think of each page in the course like a PowerPoint slide.
 - Briefly tell the reader what you want him/her to know, in language that he/she can understand.
 - Use hyperlinks to tell readers where they can find specific information on any topic.
 - Suggest a few images, including your state's seal, to help reinforce the main ideas.
 - Write post-test questions that will reinforce the key points about the NPA.

Remember that Interactive Services is here to help you throughout the entire process!

Writing the course...

The following is simply a guide for writing the course, with the understanding that not all components listed will be applicable to every jurisdiction and its laws.

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(“Click + Ctrl” on the lesson name to skip to the applicable page.)

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Introduction: HISTORY of NURSING REGULATION

(Suggested) Learning Objectives:

1. Identify the mission of the [Jurisdiction] Board of Nursing
2. Describe the scope of practice for nurses in [Jurisdiction]
3. Explain how a license is disciplined in [Jurisdiction]

- History (General) – brief overview
- History (State-specific) – very brief overview

Suggested content – use some/all/none of this text:

The first efforts toward the regulation of nursing began in England. Although the issue of nursing regulation was raised in the late 19th century, enactment of laws to govern nursing in England was delayed in part due to the opposition of Florence Nightingale to regulation. In 1901, New Zealand became the first country to enact a nurse licensing law.

North Carolina was the first state to enact a registration law in 1903. New Jersey, New York and Virginia also passed registration laws in that same year. In the 1950s, nursing regulation laws began to address both Registered Nurses and Licensed Practical/Vocational Nurses. By the 1970s, licensure for RNs and LPN/VNs became mandatory in all United States jurisdictions.

[Add information relevant history for your jurisdiction... or below.]

Laws governing individual health care providers are enacted through state legislative action. Regulatory authority is derived from legislative action. While a state constitution forms the framework for state governments, legislatures enact laws which grant specific authority to regulatory agencies, e.g., a state legislature enacts a nursing practice act to regulate nursing and delegates authority to the state boards of nursing to enforce the nursing practice act. State legislatures delegate many enforcement activities to state administrative agencies. The delegation of regulatory authority allows the legislature to use the expertise of the agencies in the implementation of statutes.

Statute

A statute is a formal written enactment of a legislative authority that governs a state, city, or county and, as such, may also be referred to as legislation. Typically, statutes command or prohibit something, or declare policy.

Points to Remember TEXT BOX: One way to understand the difference between a law and regulations is that a law tells us what must be done while regulations tell us how, when, where, and under what circumstances it will be done.

Regulations

Regulations are the promulgation, monitoring and enforcement of rules. In nursing, regulation creates, limits, or constrains a right, creates or limits a duty, and very importantly, allocates responsibility.

Nursing regulation in [NAME OF JURISDICTION] was first enacted in [DATE].

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Lesson 1: [NAME OF JURISDICTION] BOARD OF NURSING

- Mission and purpose [include image of state seal, if desired]
- Membership
 - Number of members (list)
 - Qualifications
- Powers and duties (list)
 - Approval of Nursing Education Programs
 - Licensing
 - Discipline
 - Other
- Meeting schedule
 - Note: emphasize that meetings are open to the public
- Nurse Practice Act
 - What this is...
 - Legislative process
 - Repeal (of parts of law)
 - “Sunsetting” (if applicable)
 - Where to read more about... (online link for copy of NPA, paper copies to purchase, etc.)

Lesson 2: PRACTICE OF NURSING & LICENSURE (and Certification of Unlicensed Assistive Persons, if applicable)

- RN scope of practice
 - Definition
 - List of activities
 - Use of title
- LPN/VN scope of practice
 - Definition
 - List of activities
 - Use of title
- APRN scope of practice
 - Definition
 - Titles (Nurse Practitioner, Nurse Midwife, Nurse Anesthetist, Clinical Specialist)
 - Prescriptive authority
 - Collaborative Agreement
 - Certification and education
- Accountability and responsibility (definitions)
- Delegation and supervision (definitions)
 - RN to LPN
 - RN and LPN to unlicensed assistive persons
- Exceptions/exemptions

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- Initial Licensure
 - Requirements – RN (and LPN)
 - Exam
 - Criminal background check (if applicable)
 - Proof of licensure (Issue cards? Online verification only?)
 - Nurse Licensure Compact (if applicable)
- Licensure by Endorsement
 - Requirements
 - Exam
 - Criminal background check (if applicable)
 - Nurse Licensure Compact (if applicable)
- Licensure Renewal
 - Due dates
 - Requirements for RNs and LPNs
 - Continuing education
 - Fees (general info)
 - Lapsed license
 - Requirement for APRNs
- Other
 - Temporary license
 - Retired license
 - Reinstatement
 - Refresher course(s)
- Certification of Unlicensed Assistive Persons (UAP) or other unlicensed persons (if applicable)

Lesson 3: DISCIPLINE

- Reasons for discipline
- Mandatory reporting rule (if applicable)
- Discipline process
 - Investigation
 - Due process
 - Consent agreement
- Actions taken against a license
 - Denial of licensure
 - Suspension
 - Revocation
- Communication of action taken against a license
- Alternative programs (if applicable)

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POST-TEST

At least 10-12 multiple choice questions. We also have the technology to create multiple select and ordering question types.