



BOARD OF NURSING
Room N208, 4822 Madison Yards Way, 2nd Floor, Madison
Contact: Brittany Lewin (608) 266-2112
October 11, 2018

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-4)

B. Approval of Minutes of September 13, 2018 (5-11)

C. Introductions, Announcements and Recognition

1. Cheryl Streeter, L.P.N. – Resignation
2. Rosemary Dolatowski, R.N. – New RN/LPN Member

D. Administrative Matters – Discussion and Consideration

1. Board Members – Term Expiration Dates:
 - a. Paul Abegglen – 7/1/2019
 - b. Rosemary Dolatowski – 7/1/2022
 - c. Jennifer Eklof – 7/1/2021
 - d. Elizabeth Smith Houskamp – 7/1/2020
 - e. Peter Kallio – 7/1/2022
 - f. Sheryl Krause – 7/1/2018
 - g. Lillian Nolan – 7/1/2019
 - h. Luann Skarlupka – 7/1/2021
 - i. Pamela White – 7/1/2019
2. Department Updates
3. Appointments of Liaisons and Alternates **(12-13)**

E. Education and Examination Matters – Discussion and Consideration

1. Lakeland University – Request for Authorization to Plan (RN to BSN) **(14-34)**

F. APPEARANCE: Gretchen Mrozinski – Delegation of Authority to the Division of Legal Services and Compliance (DLSC) for Specific Cases (35-36)

G. Legislative and Administrative Rule Matters – Discussion and Consideration (37)

1. 2017 Wisconsin Act 262 Report

2. 2017 WI Act 108 Report
3. Updates on Legislation and Pending or Possible Rulemaking Projects

H. National Council of State Boards of Nursing (NCSBN) Items – Discussion and Consideration

I. Board of Nursing Liaison Reports – Discussion and Consideration

J. Speaking Engagement(s), Travel, or Public Relation Request(s) – Discussion and Consideration

K. Deliberation on Items Added After Preparation of Agenda:

1. Introductions, Announcements and Recognition
2. Election of Officers
3. Appointment of Liaisons and Alternates
4. Delegation of Authorities
5. Administrative Matters
6. Education and Examination Matters
7. Credentialing Matters
8. Practice Matters
9. Legislative and Administrative Rule Matters
10. Liaison Reports
11. Board Liaison Training and Appointment of Mentors
12. Informational Items
13. DLSC Matters
14. Presentations of Petitions for Summary Suspension
15. Petitions for Designation of Hearing Examiner
16. Presentation of Proposed Stipulations, Final Decisions and Orders
17. Presentation of Proposed Final Decision and Orders
18. Presentation of Interim Orders
19. Petitions for Re-Hearing
20. Petitions for Assessments
21. Petitions to Vacate Orders
22. Requests for Disciplinary Proceeding Presentations
23. Motions
24. Petitions
25. Appearances from Requests Received or Renewed
26. Speaking Engagement(s), Travel, or Public Relation Request(s)

L. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

M. Credentialing Matters

1. Conviction Reviews
 - a. **APPEARANCE: Kelli Engen, R.N., and Attorney Ashley Richter – Kelli Engen, R.N. – Renewal Applicant (38-93)**
 - b. **APPEARANCE: Jean Shanahan, R.N., and Attorney Patrick Knight – Jean Shanahan, R.N. – Renewal Applicant (94-150)**

N. Deliberation on DLSC Matters

1. Attorney Alicia Kennedy

a. Administrative Warnings

1. 17 NUR 252 – G.L.F. **(151-152)**
2. 17 NUR 646 – C.K.H. **(153-154)**

b. Stipulations and Final Decisions and Orders

1. 16 NUR 702 – Mandi L. Stelloh, L.P.N. **(155-161)**
2. 17 NUR 701 – Kiki Walker, R.N. **(162-167)**
3. 17 NUR 718 – Carol J. Sams, R.N. **(168-175)**

2. Monitoring (176-177)

a. Department Monitor Jesse Benisch

1. Jamie Larsen, R.N. – Requesting Full Licensure **(178-202)**
2. Elizabeth Watts, R.N. – Requesting Full Licensure **(203-220)**

b. Department Monitor – Zoua Cha

1. Karleen Delikowski, R.N. – Requesting Full Licensure **(221-236)**
2. Tracy Hoepfner, R.N. – Requesting Full Licensure **(237-277)**
3. Samantha Schlesner, R.N. – Requesting Full Licensure **(278-299)**

c. Department Monitor Erin Graf

1. Coreen Elliott, R.N. – Violation of Board Order **(300-316)**

3. Case Closings (317-318)

O. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Order
9. Administrative Warnings
10. Review of Administrative Warnings
11. Proposed Final Decision and Orders
12. Matters Relating to Costs/ Orders Fixing Costs
13. Case Closings
14. Board Liaison Training
15. Proposed Interim Orders
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

P. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Q. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

R. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration (319-320)

S. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration

ADJOURNMENT

NEXT MEETING DATE: NOVEMBER 8, 2018

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, 2nd Floor, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board’s agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**BOARD OF NURSING
MEETING MINUTES
SEPTEMBER 13, 2018**

PRESENT: Paul Abegglen, Jennifer Eklof, Peter Kallio, Sheryl Krause (*excused at 10:55 a.m.*), Lillian Nolan, Luann Skarlupka, Elizabeth Smith-Houskamp (*via Skype*), and Pamela White

EXCUSED: Cheryl Streeter

STAFF: Brittany Lewin, Division Administrator; Colleen Meloy, Legal Counsel; Sharon Henes, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Adv.; and other DSPS Staff

CALL TO ORDER

Sheryl Krause, Chair, called the meeting to order at 8:07 a.m. A quorum of eight (8) members was confirmed.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- Open Session – **REMOVE** item “C. Introductions, Announcements and Recognition; 1. Cheryl Streeter, L.P.N. – Resignation”
- Open Session – **UPDATE** item “D. Administrative Matters; 1. Board Members – Term Expiration Dates” as outlined below:
 - **ADD:** “Cheryl Streeter – 7/1/2018”
 - **REMOVE:** “Rosemary Dolatowski – 7/1/2022”
- Closed Session – **REMOVE** item N. Credentialing Matters; 1. Conviction Reviews; a REMOVE “APPEARANCE: Kelli Engen, R.N., and Attorney Ashley Richter – Kelli Engen, R.N. – Renewal Applicant”

MOTION: Luann Skarlupka moved, seconded by Pamela White, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 9, 2018

MOTION: Luann Skarlupka moved, seconded by Paul Abegglen, to approve the minutes of August 9, 2018 as published. Motion carried unanimously.

**PRESCRIPTION DRUG MONITORING PROGRAM (PDMP) REFERRAL CRITERIA
FROM CONTROLLED SUBSTANCES BOARD**

MOTION: Peter Kallio moved, seconded by Jennifer Eklof, to refer to the Division of Legal Services and Compliance Intake Staff, and to request a written response from the top four (4) prescribers from Section 2 of the September 13, 2018, Controlled Substances Board PDMP Report to the Board of Nursing. Motion carried unanimously.

MOTION: Pamela White moved, seconded by Peter Kallio, to direct DSPS PDMP staff to conduct targeted outreach for prescribers with estimated ePDMP usage of less than 50% to educate these prescribers about use of the PDMP and tools available in the PDMP that can help promote safe controlled substance prescribing practices. Motion carried unanimously.

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to request that DLSC staff obtain a PDMP prescribing metrics summary on any APNP who has a complaint relating to the APNPs prescribing practice going to the screening panel. Motion carried unanimously.

MOTION: Luann Skarlupka moved, seconded by Jennifer Eklof, to thank Andrea Magermans, PDMP Managing Director; Sarah Bradley, PDMP Assistant Managing Director; and Nathan Neumann, PDMP Research Analyst, for the presentation of PDMP information and reports. Motion carried unanimously.

CLOSED SESSION

MOTION: Lillian Nolan moved, seconded by Paul Abegglen, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Sheryl Krause, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Paul Abegglen-yes; Jennifer Eklof-yes; Peter Kallio-yes; Sheryl Krause-yes; Lillian Nolan-yes; Luann Skarlupka-yes; Elizabeth Smith-Houskamp-yes; Pamela White-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:28 a.m.

(Sheryl Krause, Chair, was excused at 10:55 a.m., Peter Kallio, Vice Chair, chaired the remainder of the meeting.)

RECONVENE TO OPEN SESSION

MOTION: Pamela White moved, seconded by Paul Abegglen, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 1:23 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Paul Abegglen moved, seconded by Jennifer Eklof, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

CREENTIALING MATTERS

Conviction Reviews

Maria Zinski, R.N. – Re-Registration Applicant

MOTION: Luann Skarlupka moved, seconded by Paul Abegglen, to acknowledge the appearance of Maria Zinski (application # 635427). Motion carried unanimously.

MOTION: Luann Skarlupka moved, seconded by Paul Abegglen, to deny the Registered Nurse Re-Registration application of Maria Zinski (application # 635427), subject to the acceptance of a Limited License for a period of at least two years and completion of a Nurse Refresher course, and to authorize the Credentialing Liaison and Board Counsel to offer a Limited License to Maria Zinski. If the Limited License is not accepted by the applicant, then a denial will be issued. Motion carried unanimously.

Spencer T. Meyer – R.N. Applicant

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to acknowledge the appearance of Spencer T. Meyer. Motion carried unanimously.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to deny the Registered Nurse application of Spencer T. Meyer. Motion carried unanimously.

Kara S. Kluck, R.N. – Renewal Applicant

MOTION: Paul Abegglen moved, seconded by Pamela White, to deny the Registered Nurse Renewal application of Kara S. Kluck, R.N., pending the acceptance of a Limited License for a period of at least two years and to authorize the credentialing Liaison and Board Counsel to offer a Limited License to Kara S. Kluck, R.N. If the Limited License is not accepted by the applicant, then a denial will be issued. Motion carried unanimously.

Susan Nytes, R.N. – Renewal Applicant

MOTION: Peter Kallio moved, seconded by Jennifer Eklof, to grant the Registered Nurse Renewal application of Susan Nytes, R.N., and to refer her to DLSC for failure to report a conviction. Motion carried unanimously.

Alba S. Sand, R.N. – Renewal Applicant

MOTION: Jennifer Eklof moved, seconded by Luann Skarlupka, to request additional information from the Registered Nurse Renewal applicant, Alba S. Sand, R.N., regarding compliance with the pre-trial offer to complete AODA and mental health evaluation, and follow through with both requirements. Motion carried unanimously.

Ryan J. Troullier – R.N. Applicant

MOTION: Peter Kallio moved, seconded by Pamela White, to request additional information from the Registered Nurse application of Ryan J. Troullier, regarding compliance of a 2nd AODA assessment and treatment from his 2nd 2011 OWI. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Attorney Elizabeth Bronson

Stipulations and Final Decisions and Orders

16 NUR 676 – Julie L. Capodarco, L.P.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Julie L. Capodarco, L.P.N., DLSC Case Number 16 NUR 676. Motion carried unanimously.

17 NUR 015 – Caroline Malachowski, R.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Caroline Malachowski, R.N., DLSC Case Number 17 NUR 015. Motion carried unanimously.

Attorney Lesley McKinney

Stipulations and Final Decisions and Orders

18 NUR 192 – Crisanta Moreno-Doyle, R.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Crisanta Moreno-Doyle, R.N., DLSC Case Number 18 NUR 192. Motion carried unanimously.

Attorney Alicia Nall

Administrative Warnings

16 NUR 703 – T.A.T.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to issue an Administrative Warning in the matter of 16 NUR 703 (T.A.T.). Motion carried unanimously.

Stipulations and Final Decisions and Orders

16 NUR 250 – Iris M. Adams, L.P.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Iris M. Adams, L.P.N., DLSC Case Number 16 NUR 250. Motion carried unanimously.

17 NUR 300 – Amy C. Schumacher, R.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Amy C. Schumacher, R.N., DLSC Case Number 17 NUR 300. Motion carried unanimously.

17 NUR 340 – Shannon J. Stoffregen, R.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Shannon J. Stoffregen, R.N., DLSC Case Number 17 NUR 340. Motion carried unanimously.

17 NUR 476 – Amanda S. Addison, R.N., A.P.N.P.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Amanda S. Addison, R.N., A.P.N.P., DLSC Case Number 17 NUR 476. Motion carried unanimously.

17 NUR 660 – Deana L. Tatro, R.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Deana L. Tatro, R.N., DLSC Case Number 17 NUR 660. Motion carried unanimously.

Attorney Zachary Peters

Stipulations and Final Decisions and Orders

16 NUR 395 – Deborah R. Grossbier, L.P.N.

MOTION: Paul Abegglen moved, seconded by Luann Skarlupka, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Deborah R. Grossbier, L.P.N., DLSC Case Number 16 NUR 395. Motion carried unanimously.

Monitoring

Department Monitor Jesse Benisch

**Bridgette Brown, R.N.
Requesting Full Licensure**

MOTION: Luann Skarlupka moved, seconded by Paul Abegglen, to deny the request of Bridgette Brown, R.N., for full licensure. **Reason for Denial:** Insufficient time under the Board Order (4/9/2015) to demonstrate adequate compliance. Motion carried unanimously.

Department Monitor Zoua Cha

**Kimberly Sherfinski, R.N.
Requesting a Reduction in Screens, Reduction in AA/NA Meetings**

MOTION: Luann Skarlupka moved, seconded by Pamela White, to grant the request of Kimberly Sherfinski, R.N., for a reduction in screens to 28 per year plus one annual hair test and reduction in AA/NA meetings to once a week per treater recommendation. Motion carried unanimously.

Department Monitor Erin Graf

**Annette Malcomson, R.N.
Requesting Full Licensure**

MOTION: Paul Abegglen moved, seconded by Lillian Nolan, to grant the request of Annette Malcomson, R.N., for full licensure. Motion carried unanimously.

**Dennis Mentch, R.N.
Requesting Full Licensure**

MOTION: Lillian Nolan moved, seconded by Jennifer Eklof, to grant the request of Dennis Mentch, R.N. for full licensure. Motion carried unanimously.

**Julie Wilcox, R.N.
Requesting Full Licensure**

MOTION: Lillian Nolan moved, seconded by Beth Smith Houskamp, to grant the request of Julie Wilcox, R.N. for full licensure. Motion carried unanimously.

Case Closures

MOTION: Paul Abegglen moved, seconded by Jennifer Eklof, to close the DLSC Cases for the reasons outlined below:

1. 16 NUR 743 – N.F.A. – No Violation
2. 17 NUR 108 – E.M.J. – Insufficient Evidence
3. 17 NUR 109 – J.M.B. – Prosecutorial Discretion (P2)
4. 17 NUR 334 – D.M.G. – Insufficient Evidence
5. 17 NUR 433 – N.D.C. – Prosecutorial Discretion (P5-Flag)
6. 18 NUR 021 – R.N.F. – Prosecutorial Discretion (P7)

Motion carried unanimously.

ADJOURNMENT

MOTION: Jennifer Eklof moved, seconded by Luann Skarlupka, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:26 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | | | | | | | | | | | | | | | | |
|---|--|--|--|------------|----------------------|--|--|----------------------|------------------|--|---|------|--|--------------------------|------|--|--|--|
| 1) Name and Title of Person Submitting the Request: Kimberly Wood, Program Assistant Supervisor-Adv. | | 2) Date When Request Submitted: 10/3/2018 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | | | | | | | | | | | | | | | | |
| 3) Name of Board, Committee, Council, Sections: Board of Nursing | | | | | | | | | | | | | | | | | | |
| 4) Meeting Date: 11/8/2018 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Administrative Matters • Appointment of Liaisons and Alternates | | | | | | | | | | | | | | | | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required: N/A | | | | | | | | | | | | | | | | |
| 10) Describe the issue and action that should be addressed: Please see the attached list outlining liaison vacancies created by the resignation of Cheryl Streeter. The Chair should appoint liaisons to fill vacancies or reassign positions as needed. | | | | | | | | | | | | | | | | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">11)</td> <td style="width: 60%; text-align: center;">Authorization</td> <td style="width: 30%;"></td> </tr> <tr> <td></td> <td style="text-align: center;"><i>Kimberly Wood</i></td> <td style="text-align: right;"><i>10/3/2018</i></td> </tr> <tr> <td></td> <td style="text-align: center;">Signature of person making this request</td> <td style="text-align: right;">Date</td> </tr> <tr> <td></td> <td style="text-align: center;">Supervisor (if required)</td> <td style="text-align: right;">Date</td> </tr> <tr> <td></td> <td colspan="2" style="text-align: center;">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table> | | | | 11) | Authorization | | | <i>Kimberly Wood</i> | <i>10/3/2018</i> | | Signature of person making this request | Date | | Supervisor (if required) | Date | | Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date | |
| 11) | Authorization | | | | | | | | | | | | | | | | | |
| | <i>Kimberly Wood</i> | <i>10/3/2018</i> | | | | | | | | | | | | | | | | |
| | Signature of person making this request | Date | | | | | | | | | | | | | | | | |
| | Supervisor (if required) | Date | | | | | | | | | | | | | | | | |
| | Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date | | | | | | | | | | | | | | | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | | | | | | | | | | | | | | | | |

Board Officers & Liaisons

[+ new item](#) or [edit this list](#)

All Items ...

| ✓ | Position Title | Officer/Appointment | Alternate |
|---|---|--|---|
| | Nurse Practice Act Education Workgroup | ... <input type="checkbox"/> Pamela K. White <input type="checkbox"/> Peter Kallio <input type="checkbox"/> Sheryl A. Krause <input type="checkbox"/> Luann Skarlupka | |
| | Chair | ... <input type="checkbox"/> Sheryl A. Krause | |
| | Vice-Chair | ... <input type="checkbox"/> Peter Kallio | |
| | Secretary | ... <input type="checkbox"/> Lillian M. Nolan | |
| | Credentialing Liaison | ... <input type="checkbox"/> Paul L. Abegglen | <input type="checkbox"/> Peter Kallio |
| | Education Liaison | ... <input type="checkbox"/> Sheryl A. Krause | <input type="checkbox"/> Peter Kallio |
| | Monitoring Liaison | ... <input type="checkbox"/> Pamela K. White | <input type="checkbox"/> Paul L. Abegglen |
| | Professional Assistance Procedure (PAP) Liaisons | ... <input type="checkbox"/> Cheryl A. Streeter | <input type="checkbox"/> Pamela K. White |
| | Legislative Liaison | ... <input type="checkbox"/> Sheryl A. Krause | |
| | Administrator of the Nurse Licensure Compact | ... <input type="checkbox"/> Williams, Dan - DSPS | |
| | Appointed to CSB per Wis. Stats. 15.405(5g) | ... <input type="checkbox"/> Peter Kallio | |
| | Newsletter Liaison | ... <input type="checkbox"/> Lillian M. Nolan | |
| | Practice Liaison | ... <input type="checkbox"/> Paul L. Abegglen | <input type="checkbox"/> Sheryl A. Krause |
| | Nursing Legislation and Rules Committee | ... <input type="checkbox"/> Luann Skarlupka <input type="checkbox"/> Peter Kallio <input type="checkbox"/> Sheryl A. Krause | |
| | Wisconsin Coalition for Prescription Drug Abuse Reduction | ... <input type="checkbox"/> Peter Kallio | |
| | Screening Panel: February 2018 Only | ... <input type="checkbox"/> Lillian M. Nolan <input type="checkbox"/> Beth Smith-Houskamp <input type="checkbox"/> Jennifer Eklof | |
| | Screening Panel March 2018 - May 2018 | ... <input type="checkbox"/> Paul L. Abegglen <input type="checkbox"/> Luann Skarlupka <input type="checkbox"/> Jennifer Eklof | |
| | Screening Panel June 2018-August 2018 | ... <input type="checkbox"/> Cheryl A. Streeter <input type="checkbox"/> Lillian M. Nolan <input type="checkbox"/> Pamela K. White | |
| | Screening Panel September 2018 - November 2018 | ... <input type="checkbox"/> Beth Smith-Houskamp <input type="checkbox"/> Luann Skarlupka <input type="checkbox"/> Jennifer Eklof | |

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|---|--|---|--|
| 1) Name and Title of Person Submitting the Request: Sharon Henes on behalf of Joan Gage | | 2) Date When Request Submitted: 2 October 2018 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting | |
| 3) Name of Board, Committee, Council, Sections: Board of Nursing | | | |
| 4) Meeting Date: 11 October 2018 | 5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Education and Examinations Matters 1. Lakeland University's Request for Authorization to Plan (RN to BSN) | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both | 8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No | 9) Name of Case Advisor(s), if required: | |
| 10) Describe the issue and action that should be addressed: | | | |
| 11) Authorization <div style="text-align: center; font-size: 1.2em; font-family: cursive;"> <i>Sharon Henes</i> </div> <hr/> <div style="display: flex; justify-content: space-between;"> Signature of person making this request Date </div> <hr/> <div style="display: flex; justify-content: space-between;"> Supervisor (if required) Date </div> <hr/> <div style="display: flex; justify-content: space-between;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date </div> | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703

E-Mail: web@dps.wi.gov
Website: <http://dps.wi.gov>

BOARD OF NURSING

APPLICATION FOR AUTHORIZATION TO PLAN A SCHOOL OF NURSING

Wis. Admin. Code Chapter N 1.03 requires an institution planning to establish and conduct a school of nursing for professional nursing or practical nursing to submit an application including all of the following to the Board:

- (1) Name and address of controlling institution and evidence of accreditation status of controlling institution.
- (2) Statement of intent to establish a school of nursing, including the academic and licensure levels of all programs to be offered and the primary method of instruction.
- (3) Evidence of the availability of sufficient clinical facilities and resources.
- (4) Plans to recruit and employ a qualified educational administrator and qualified faculty.
- (5) Proposed timeline for planning and implementing the school and intended date of entry of the first class.

The Board shall make a decision on the application within two months of receipt of the completed application and will notify the controlling institution of the action taken on the application.

To apply, please submit the following to dspsexaminationoffice@wisconsin.gov:

- (1) This completed and signed application form.
- (2) A written proposal addressing the five items above.

Institution applying for authorization to plan a nursing school:

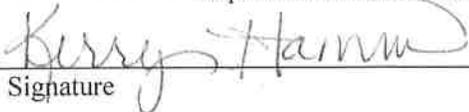
Name of School: Lakeland University

Address: W3718 South Drive

Plymouth WI 53073-4878

Nursing Program(s) (ADN, BSN, Other): RN - BSN Completion

Kerry Hamm, MSN, RN
Name of School Representative Submitting Proposal


Signature

920-565-1000 ext. 2903
Telephone Number

Director of Nursing Program, Nursing Instructor
Title


Date

HammKL@lakeland.edu
Email Address

#3025 (8/14)
Ch. N 1.03, Wis. Admin. Code



September 10, 2018

Board of Nursing
Department of Safety and Professional Services
P.O. Box 8366
Madison, WI 53708-8366
dspexaminationsoffice@wisconsin.gov

Attn: Board of Nursing

This letter, combined with form #3025 Application for Authorization to Plan a School of Nursing and supporting documentation, serves as the formal application to establish a postlicensure baccalaureate degree of nursing, or RN to Baccalaureate Completion Program (RN to BSN), at Lakeland University.

Lakeland University provides liberal arts education focusing on critical thinking, complex problem solving, effective communication, and professional success. According to a survey conducted by Hart Research Associates on behalf of the Association of American Colleges and Universities, 74% of 318 decision-makers at U.S. companies cited that a liberal arts education that focuses on broad knowledge in a variety of areas coupled with specific knowledge in the field of interest is critically important to long-term career success (Hart Research Associates, 2013).

The proposed RN to BSN Completion Program will fulfill an unmet need and responds to market demand. The Institute of Medicine report, "The Future of Nursing: Leading Change, Advancing Health", recommends increasing the proportion of RNs educated with a minimum of a BSN to 80% by 2020 (*The National Academies Press*, 2011). According to the "Wisconsin 2016 RN Workforce Survey", 46.1% of nurses are baccalaureate prepared and 42.3% of nurses statewide hold an Associate or Diploma degree in nursing representing future potential RN to BSN candidates (Wisconsin Center for Nursing, 2016).

The recent Wisconsin Hospital Association report (2017) indicates that the supply of nurses must grow to meet increasing demands for healthcare. By 2020, Wisconsin will need an additional 7,500 new nursing graduates to meet the demand; therefore, a doubling of the current number of nursing graduates is necessary. Further, according to the same report, employers are increasingly requiring its nursing staff to hold a BSN in Wisconsin and nationally.

Lakeland University would like to increase the number of postlicensure nurses earning their baccalaureate degree in nursing by offering a liberal arts education that is developed with the working adult in mind.

Respectfully,

Kerry Hamm, MSN, RN
Director of Nursing Program - Lakeland University
W3718 South Drive
Plymouth, WI 53073-4878
HammKL@lakeland.edu



Application for Authorization to Plan a School of Nursing

N 1.03 (1) (a) Controlling Institution and Accreditation Status

Lakeland University
W3718 South Drive
Plymouth, WI 53073-4878
<https://lakeland.edu/>
Phone: 920-565-1000
Fax: 920-565-1062

Higher Learning Commission of the North Central Association of Colleges and Schools (NCA)
Accreditation granted: 1961
Reaffirmation of accreditation granted: 2009 (see attachment)
Next reaffirmation of accreditation: 2019

N 1.03 (1) (b) Intent to Establish a Postlicensure Bachelor's Degree, RN to BSN Completion Program

Lakeland University and the School of Science, Technology and Education are submitting this application to the Wisconsin Board of Nursing (BON) requesting authorization to plan a postlicensure baccalaureate degree of nursing program. The RN to BSN Completion Program will admit the licensed associate degree registered nurse, and upon successful completion of the program, students will earn a Bachelor of Science in Nursing (BSN).

If approved, Lakeland University plans to enroll students in the program fall 2019. The courses will be delivered via the William R. Kellett School (Evening/Weekend/Online) program which is tailored to working adult learners. The curriculum will be delivered in a format that allows the adult learner the flexibility to choose a preferred learning format. Courses will be offered face-to-face live, online live at home or at a Kellett School location, online or "on-demand" in an asynchronous format, or a combination of these formats. The program will be offered in the semester format with the first semester being fall 2019. The Kellett School's academic calendar consists of fall, spring and summer terms. Courses will be offered over a term of 12 weeks with some course offerings over a 7-week term.

No other professional or practical nursing program is offered at Lakeland University.

N 1.03 (1) (c) Evidence of Sufficient Clinical Facilities and Resources

Lakeland University has invested financial resources to the development of the RN to BSN Completion Program. The educational administrator, Kerry Hamm, has been recruited and is employed full-time.

Lakeland University plans to offer the RN to BSN Completion Program through a variety of formats utilizing the main campus located in Plymouth and the Kellett School Centers located in Milwaukee, Madison, Wisconsin Rapids, Chippewa Valley, Fox Cities, Green Bay, and Sheboygan.



The main campus includes 4 academic buildings with classrooms, seminar rooms, computer and science labs, conference rooms, and faculty offices. The John H. Esch library is centrally located on the main campus with a print book collection, research databases, print journal collection, online catalog linking with other libraries and computer lab. Lakeland University, the Director of Library Services, and the Director of Nursing recognize an opportunity to expand the health sciences collection with electronic and print journals and online databases. Monies have been allocated and consideration will be given to a variety of resources such as the Cumulative Index to Nursing & Allied Health (CINAHL), ProQuest, and Ovid. Lakeland University employs a full-time Distant Education Librarian, whose responsibility is to support the Kellett School learner. An opportunity exists to develop online customized tutorials focused on locating, retrieving, and refining searches using library nursing databases and search engines. The Hayssen Academic Resource Center (HARC), located on the main campus, offers services including individual and group tutoring, supplemental instruction, and skill-building workshops.

Over 30 years ago Lakeland University introduced Wisconsin's first adult education program, known as the William R. Kellett School of Adult Education or Evening, Weekend, and Online Program. The Kellett School offers 11 undergraduate programs and 4 graduate programs at 7 Wisconsin centers uniquely positioned throughout the state. The RN to BSN Completion Program will be offered via the Kellett School of Adult Education. Three delivery formats are currently supported at Lakeland University. One format, BlendEd LIVE, allows the learner to attend a live class that is broadcast live to the main campus, 7 Wisconsin centers or to the learner's computer wherever they may be located. Learners can see and communicate with each other live, experiencing the diversity and enrichment of an expanded classroom. The courses are also recorded and uploaded to the learning management system (Blackboard), allowing for "on-demand" access to all classroom sessions asynchronously. Lakeland University's Instructional Technologist and his staff oversee the delivery, recording, broadcasting, and uploading of the BlendEd LIVE courses. Technology support is available to students and faculty in real time throughout the broadcasting. A second format of delivery is the use of BlendEd. This format allows the learner to participate in the course face-to-face, where instruction is occurring, or online in an asynchronous format. Lastly, courses may be offered online in which no synchronous meetings occur. Information technology assistance is also available Monday through Friday from 8 a.m. to 6 p.m. Additional times may be needed for the working adult learner attending evening online courses, this in an area of potential opportunity. Student and faculty assistance with Blackboard is available 24-hours a day, 7-days per week.

Clinical learning experiences for the licensed registered nurse will build on prior knowledge, skills and experiences of the pre-licensure learning outcomes to enhance the RN to BSN learner's professional growth, increase their level of personal satisfaction, and strengthen their development as a nurse leader. As per the AACN published white paper (2015) clinical emphasis will be placed on integrating evidence based research to practice, providing patient-centered, culturally competent, and community/population based care, collaborating with interprofessional teams to develop leadership skills, understanding organizations/systems and experiencing quality improvement processes. Practicum facilities utilized by students enrolled in the RN to BSN Completion Program will be arranged by the learner with support from the nursing faculty. Facility selection will be based on written criteria, ability to meet practicum objectives and utilization will be conducted with consultation from the agency. Preceptors utilized will act in a supportive role to the nursing faculty. Nursing faculty will orient the preceptor to the role and the roles and responsibilities of all parties will be defined in writing and disseminated between student, preceptor, and faculty. All preceptors will hold a minimum of a BSN degree and hold a current, active



registered nurse license that is unencumbered. Preceptors will be evaluated by nursing faculty and reappointed on an ongoing basis.

No simulated experiences are planned for the RN to BSN Completion Program.

N 1.03 (1) (d) Plans to Recruit and Employ a Qualified Administrator and Faculty

Lakeland University has an administrator in place who is academically and experientially qualified to develop and implement the mission, goals, expected outcomes, and curriculum of the RN to BSN Completion Program. She has over 20 years of experience in nursing with the last 11 years in nursing academia. Her curriculum vitae is attached. She will maintain responsibility of the RN to BSN Completion Program provided program approval is granted.

Kerry Hamm, MSN, RN
Director of Nursing Program
Email: HammKL@Lakeland.edu
Phone: 920-565-2903

The RN to BSN Completion Program anticipates a need of 1.25 nursing faculty FTE's to implement instruction for a cohort of 25 students. If the Lakeland University RN to BSN Completion Program receives authorization to plan a school of nursing, recruitment and hiring of qualified faculty would be coordinated with the Dean of the College of Science, Technology, and Education, the Director of Nursing Program and the Human Resource department. Existing faculty will be utilized for non-nursing Interdisciplinary Studies (general education requirements) coursework. Lakeland University recognizes that faculty vacancy trends exist (National League for Nursing, 2015), particularly in baccalaureate and higher nursing education, and will review compensation for part-time (adjunct) faculty to increase prospective applicants.

N 1.03 (1) (f) Proposed Timeline

The admission of the first cohort of 25 students into the nursing courses is projected for fall 2019. The timeline for planning and implementing of the RN to BSN Completion Program will commence as soon as the university is authorized to plan a school of nursing. Timeline is as follows:

October 2018

- Present Application to Plan a School of Nursing at the Wisconsin BON October 11, 2018 Meeting

November 2018

- Develop school of nursing philosophy, purpose, and objectives
- Meet with communities of interest for programming planning
- Design curriculum
- Review current student policies for admission, progression, retention and graduation and amend/add to meet nursing standards



December 2018

- Finalize curriculum through Lakeland University curriculum approval process
- Create faculty job descriptions
- Update timeline for implementing RN to BSN Completion Program
- Generate contracts with clinical facilities securing practicum opportunities

January 2019

- Submit Application to Admit form along with supporting documents (forms # 3027, 1114, and 1004) to Wisconsin BON

February 2019

- Present Application to Admit form along with supporting documents to Wisconsin BON

Spring 2019

- Market program to community
- Recruit students
- Submit American Association of Colleges of Nursing (AACN), Commission on Collegiate Nursing Education (CCNE) application

Summer 2019

- Hire nursing faculty
- Submit Faculty/Educational Administrator Qualification Record (form #1114) to Wisconsin BON
- Develop courses in learning management system

Fall 2019

- Admit first cohort to RN to BSN Completion Program at Lakeland University

December 2019, March 2020, June 2020, September 2020, December 2020, March 2021, June 2021

- Submit updated Faculty/Educational Administrator Qualification Record (form #1114) to Wisconsin BON and supporting documents demonstrating sufficient number of faculty to teach upcoming courses

Fall 2020

- Commission on Collegiate Nursing Education (CCNE) on-site evaluation

Summer/Fall 2021

- Submit Nursing School Self-Evaluation Report for Initial Board of Nursing Approval (form #3029) and supporting documents to Wisconsin BON
- Plan Wisconsin BON survey



Lakeland University

Institutional Status and Requirements Report

Institution and Contact Information

Institution ID: 1691
 Institution Name: Lakeland University
 Institution Address: W 3718 South Drive, Plymouth, WI 53073-4878
 Phone: (920) 565-1000
 Web Page: <http://www.lakeland.edu>

Accreditation Liaison Officer (ALO) : Margaret L. Albrinck (albrinckm@lakeland.edu)
 Assurance System Coordinator : Paul M White (whitepm@lakeland.edu)
 Chief Academic Officer (CAO) : Margaret L. Albrinck (albrinckm@lakeland.edu)
 Chief Executive Officer (CEO) : David R. Black (blackdr@lakeland.edu)
 Chief Financial Officer (CFO) : Carole L. Robertson
 (RobertsonCL@Lakeland.edu)
 Data Update Coordinator : Paul M White (whitepm@lakeland.edu)

Accreditation Status

Accreditation Status: Accredited
 Accredited 03/24/1961 -
 Nature of Institution
 Control: Private NFP
 Degrees Awarded: Associates, Bachelors, Masters

Reaffirmation of Accreditation

Year of Last Reaffirmation of Accreditation: 2008 - 2009
 Year of Next Reaffirmation of Accreditation: 2018 - 2019

Accreditation Liaison Steph Brzuzy

Accreditation Stipulations**General:**

Accreditation at the Master's level is limited to the Master of Education in Elementary and Secondary Teaching (M.Ed.), the Master of Business Administration (M.B.A.), the Master of Arts in Counseling, and the Master of Arts in Theology offered on campus, on-line, and at nine instructional sites within the state. The third party delivery partnership with the Milwaukee Teacher Education Center is limited to the alternative teacher certification track in the existing M.Ed. program. Off-campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Bachelor's programs in Japan and to a limited number of credit-bearing courses leading to Bachelor's degree completion in Estonia. Prior approval required per policy for approval of contractual and consortial relationships.

Additional Location:

Prior HLC approval required.

Distance and Correspondence Courses and Programs:

Approved for distance education courses and programs. The institution has not been approved for correspondence education.

Accreditation Events

Accreditation Pathway: Standard Pathway, Year 9

Upcoming Events:

Comprehensive Evaluation: 04/22/2019

The institution was granted an extension until September 1, 2022 to become compliant to the faculty qualification requirement. HLC will review that the institution is in compliance with the faculty qualification requirement at the comprehensive evaluation following the extension date.

In-process Events:**Monitoring****Upcoming Events:****In-process Events:**

Institutional Data**Educational Programs Offered****Undergraduate**

| | |
|-----------------------|----|
| Associate Degrees | 2 |
| Baccalaureate Degrees | 44 |

Graduate

| | |
|--------------------|---|
| Master's Degrees | 5 |
| Specialist Degrees | 0 |
| Doctoral Degrees | 0 |

| | |
|---------------------|----------|
| Certificates | 3 |
|---------------------|----------|

Extended Operations**Branch Campuses**

Additional Locations

- Chippewa Valley Center, 770 Scheidler Road, Chippewa Falls, WI, 54729 - Active
- Kohler, 444 Highland Drive/Training Center, Kohler, WI, 53044 - Active
- Lakeland University Green Bay Center, 2601 Development Drive, Green Bay, WI, 54311 - Active
- Madison Center, 1650 Pankratz Street, Madison, WI, 53704 - Active
- Milwaukee Center, 9000 W. Chester Street, Milwaukee, WI, 53214 - Active
- MTEC Milwaukee Public Schools (MPS) Support Services Center, 6620 W. Capitol Drive, Milwaukee, WI, 53216 - Active
- Neenah, 2320 Industrial Drive, Neenah, WI, 54956 - Active
- Wisconsin Rapids, MSTC - 500 32nd Street North, Wisconsin Rapids, WI, 54494 - Active

Distance Delivery

In an effort to present a more complete picture of the offerings at member institutions, HLC is exploring the feasibility of collecting information regarding the institutional program offerings and publishing them in the ISR Report. At this time, HLC is documenting member institutions' distance delivery offerings through HLC's distance education stipulation. HLC stipulations identify the approval level regarding an institution's offerings. HLC is not displaying up-to-date information regarding each distance education offering at an institution. More information about this project will be available in the coming year.

- 09.0100 - Communication, General, Bachelor, Communication
- 11.0101 - Computer and Information Sciences, General, Bachelor, B.A. in Computer Science
- 13.01 - Education, General, Master, M.Ed.
- 13.1101 - Counselor Education/School Counseling and Guidance Services, Master, M.A. in Counseling
- 42.0101 - Psychology, General, Bachelor, Psychology
- 45.0401 - Criminology, Bachelor, Criminal Justice
- 52.0101 - Business/Commerce, General, Master, M.B.A.
- 52.0299 - Business Administration, Management and Operations, Other, Bachelor, B.A. in Business Administration
- 52.0299 - Business Administration, Management and Operations, Other, Bachelor, B.A. in Healthcare Management
- 52.0299 - Business Administration, Management and Operations, Other, Bachelor, B.A. in Specialized Administration
- 52.0301 - Accounting, Bachelor, B.A. in Accounting
- 52.1401 - Marketing/Marketing Management, General, Bachelor, B.A. in Marketing

Correspondence Education

Contractual Arrangements

Consortial Arrangements

- 13.1309 - Technology Teacher Education/Industrial Arts Teacher Education - Bachelor - Technology Education - Lake to Lake
- 13.1309 - Technology Teacher Education/Industrial Arts Teacher Education - Bachelor - Technology Education - Technology Education

Non-Financial Indicators

Financial Indicators

Other Accreditors

History

7/5/2017 - Monitoring Interim Report, . An report on assessment of student learning outcomes.

11/18/2016 - Multi Location Visit, Report Accepted. Chippewa Valley Center, Lakeland University Green Bay Center, Madison Center

6/27/2016 - Institutional Change: Program, Request Approved. Request to offer the Bachelor of Arts in Management Information Systems. Based on updates in the Institutional Response, dated June 22, 2016, which addressed the Change Panel concerns, and review of the response with the HLC liaison, IAC recommended approval. IAC also indicated that the letter accompanying the action to the institution reinforce the need for admission criteria be the same for both the online and onground deliveries of the program.

6/27/2016 - Institutional Change: Program, Request Approved. Request to offer the Bachelor of Fine Arts in Creative Writing.

6/27/2016 - Institutional Change: Program, Request Approved. Request to replace the Bachelor of Arts in Biology, Biochemistry, Chemistry, Computer Science, and Exercise Science with the Bachelor of Science in Biology, Biochemistry, Chemistry, Computer Science, and Exercise Science.

9/15/2015 - Institutional Change: Program, Request Approved. Request to offer the Associate of Sciences Degree.

7/27/2015 - Standard Comprehensive Evaluation, Interim Report Requested.

12/15/2014 - Institutional Change: Location, Request Approved. Request to close the Green Bay Center additional location at 2985 South Ridge Road, Green Bay, WI 54304 and re-open it at Lakeland College Green Bay Center, 2601 Development Drive, Green Bay, WI 54311. Location opens: 1/7/2015.

8/12/2014 - Institutional Change: Location, Request Approved. Request to open an additional location: Lakeland College Milwaukee Center, 9000 W Chester Street, Milwaukee, WI 53214. Location opens: 9/2/2014.

12/3/2012 - Change Panel, New Degree Program Added. Approved the request to offer the Bachelor of Arts in Communication

10/26/2012 - Desk Review, Additional Locations Added. Approved the additional locations in Milwaukee and Madison Wisconsin

10/22/2012 - Institutional Change: Location, . DESK REVIEW: Request to open two additional locations: Milwaukee Public Schools (MPS) Support Services Center, 6620 W. Capitol Drive / Milwaukee, WI 53216; and Madison Center 1650 Pankratz Street / Madison, WI 53704. Locations open: March 23, 2010 and January 2013.

8/8/2012 - Institutional Change: Program, . CHANGE PANEL: Request to offer the Bachelor of Art in Communication program.

2/21/2012 - Change Visit, Contractual Arrangement. Approved the contractual arrangement between Lakeland College in Sheboygan with Frontline Aviation in Sheboygan Falls, WI to offer the Aviation Minor

4/26/2011 - Institutional Change: Program, . Request to offer the a new program in a contractual arrangement with the Jet Air Group, Inc.

8/28/2009 - Continued Accreditation, Accreditation continued.

8/28/2009 - Continued Accreditation, Focused visit scheduled. 2012-2013: (Spring) A report on leadership and personnel qualifications and practices across all programs and sites and on faculty, standards, assessment and library support and access for graduate programs.

9/10/2007 - Evaluators Panel, New site added. Include the alternative teacher certification track in the existing MEd program delivered in partnership with the Milwaukee Teacher Education Center.

9/10/2007 - Evaluators Panel, Stipulation changed. Accreditation at the Master's level is limited to the Master of Education in Elementary and Secondary Teaching (M.Ed.), the Master of Business Administration (M.B.A.), the Master of Arts in Counseling, and the Master of Arts in Theology offered on campus, on-line, and at nine instructional sites within the state. The third party delivery partnership with the Milwaukee Teacher Education Center is limited to the alternative teacher certification track in the existing M.Ed. program. Off-campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Bachelor's programs in Japan and to a limited number of credit-bearing courses leading to Bachelor's degree completion in Estonia.

6/1/2007 - Institutional Change: Contractual Arrangement, . The institution requests to contract with an unaccredited entity (in Milwaukee) to implement alternative teacher certification track in the existing M.Ed. Program.

10/21/2005 - Focused Visit, Focused visit completed. Visit focused on addressing: (a) implementing a comprehensive assessment plan; (b) restructuring its academic programs.

10/21/2005 - Focused Visit, Program added. Approval to offer the Master of Arts in Counseling at the Kellett Centers and online

10/21/2005 - Focused Visit, Stipulation changed. Accreditation at the Master's level is limited to the Master of Education in Elementary and Secondary Teaching (M.Ed.), the Master of Business Administration (M.B.A.), the Master of Arts in Counseling, and the Master of Arts in Theology offered on campus, on-line, and at nine instructional sites within the state. Off-campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Bachelor's programs in Japan and to a limited number of credit-bearing courses leading to Bachelor's degree completion in Estonia.

10/14/2004 - Staff Action, Progress report accepted. Report on graduate faculty

4/4/2003 - Focused Visit, Distance delivery. Include the MBA, MED in Elementary and Secondary teaching, and the MAT by distance delivery

4/4/2003 - Focused Visit, Progress report required. 6/30/04: report on graduate faculty

4/4/2003 - Focused Visit, Stipulation changed. Accreditation at the Master's level is limited to the Master of Education in Elementary and Secondary Teaching (M.Ed.), the Master of Business Administration (M.B.A.), and the Master of Arts in Theology offered on campus, on-line, and at nine instructional sites within the state; and the Master of Arts in Counseling offered in Appleton. Off campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Bachelor's programs in Japan and to a limited number of credit-bearing courses leading to Bachelor's degree completion in Estonia

4/4/2003 - Institutional Change: Program, . The College requests a change to add a Master of Arts in Counseling program that will be delivered at off-campus sites and that will employ an agreement with a non-accredited entity, the Graduate College of Wisconsin, to provide 50% of the instruction.

9/16/2002 - Continued Accreditation, Accreditation continued. Accreditation continued at Master's level

9/16/2002 - Continued Accreditation, Focused visit scheduled. 2004-05: visit focused on addressing: (a) implementing a comprehensive assessment plan; (b) restructuring its academic programs.

9/16/2002 - Continued Accreditation, Stipulation changed. Accreditation at the Master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus and the Master of Business Administration (M.B.A.) in Sheboygan and Green Bay, WI and the Master of Arts in Theology in Sheboygan and Milwaukee, WI and the Master of Arts in Counseling in Appleton. Off campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Bachelor's programs in Japan and to a limited number of credit-bearing courses leading to Bachelor's degree completion in Estonia

8/20/2001 - Staff Recommendation, New Program Added. Approval to offer the Master of Arts in Counseling at on-campus and off-campus Wisconsin sites.

8/20/2001 - Staff Recommendation, Stipulation Changed. Accreditation at the Master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus and the Master of Business Administration (M.B.A.) in Sheboygan and Green Bay, WI and the Master of Arts in Theology in Sheboygan and Milwaukee, WI and the Master of Arts in Counseling offered through an agreement with the Graduate College of Wisconsin (GCW) to deliver no more than 50% of the program at on-campus and off-campus sites. Off campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Bachelor's programs in Japan and to a limited number of credit-bearing courses leading to Bachelor's degree completion in Estonia

8/7/1998 - Staff Recommendation, Distance delivery. Approval to include distance delivery of five undergraduate degree programs.

2/27/1998 - Evaluators Panel, New Program Added. Approval to offer the Master of Arts in Theology in Sheboygan and Milwaukee, Wisconsin.

2/27/1998 - Evaluators Panel, Stipulation Changed. The College's accreditation at the master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus and the Master of Business Administration (MBA) in Sheboygan and Green Bay, Wisconsin, and the Master of Arts in Theology in Sheboygan and Milwaukee, Wisconsin. Off-campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Baccalaureate programs in Japan and to a limited number of credit-bearing courses leading to Baccalaureate degree completion in Estonia.

1/29/1998 - Institutional Change: Program, . The College has requested a change in the Stipulations section of its SAS to offer a Master of Arts in Theology in Sheboygan and Milwaukee, Wisconsin.

8/9/1996 - Focused Visit, Focused Visit Completed. Evaluation focused on the implementation of the five year academic plan, a request to offer a program in Estonia, and its impact upon academic and student life programs including the Japan campus.

8/9/1996 - Focused Visit, New Site Added. Approval to add site in Estonia

8/9/1996 - Focused Visit, Stipulation Changed. The College's accreditation at the master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus and the Master of Business Administration (MBA) in Sheboygan and Green Bay, Wisconsin. Off-campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Baccalaureate programs in Japan and to a limited number of credit-bearing courses leading to Baccalaureate degree completion in Estonia.

1/23/1996 - Assessment, Assessment plan reviewed. Assessment plan accepted.

8/5/1994 - Focused Visit, Focused Visit Scheduled. The focused evaluation scheduled for 1995-96 will include concerns listed for the implementation of the MBA program.

8/5/1994 - Focused Visit, New Program Added. Approval to offer the MBA.

8/5/1994 - Focused Visit, Stipulation Changed. The College's accreditation at the master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus and the Master of Business Administration (MBA) in Sheboygan and Green Baym Wisconsin. Off-campus degree programs are limited to nine instructional sites within the state. International offerings are limited to Associate and Baccalaureate programs in Japan.

2/25/1994 - Focused Visit, Change in Locations Section. Bachelor's (as well as associate's) degrees offered in Japan.

2/25/1994 - Focused Visit, Focused Visit Completed. Evaluation focused on all aspects of the Tokyo campus.

2/25/1994 - Focused Visit, Stipulation Changed. The College's accreditation at the master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus. The bachelor's degrees at the Japan campus are limited to Hospitality Management, International Business, and English.

5/6/1993 - Staff Action, Progress report accepted. Report describing the five year academic plan (1993-98) for the development of the full-time undergraduate. Life Long Learning, Graduate and International programs.

8/7/1992 - Continued Accreditation, Accreditation continued.

8/7/1992 - Continued Accreditation, Focused Visit Scheduled. Evaluation focused on the implementation of the five year academic plan and its impact upon academic and student life programs.

8/7/1992 - Continued Accreditation, Progress report required. 3/1/93: report describing the five year academic plan (1993-98) for the development of the full-time undergraduate. Life Long Learning, Graduate and International programs.

8/9/1991 - Focused Visit, Focused Visit Scheduled. Evaluation focused on all aspects of the Tokyo campus.

8/9/1991 - Focused Visit, New Program Added. Approval to add Associate's (arts and sciences curricula) degree

8/9/1991 - Focused Visit, New Site Added. Approval to add campus in Japan

8/9/1991 - Focused Visit, Stipulation Changed. The College's accreditation at the master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus; the courses offered at the Tokyo campus are limited to the lower division courses included in the associate of arts degree program.

2/15/1991 - Focused Visit, Highest Degree Change. Accreditation at Master's (professional curricula) degree level.

2/15/1991 - Focused Visit, Stipulation Added. The College's accreditation at the master's level is limited to the Master of Education in Elementary and Secondary Teaching offered on campus.

4/27/1990 - Staff Action, Limited Courses Approved. Limited number of graduate level courses approved.

10/26/1982 - Continued Accreditation, Accreditation continued.

8/30/1979 - Staff Action, Progress report accepted. Report on enrollment and financial status

7/25/1977 - Continued Accreditation, Accreditation continued.

7/25/1977 - Continued Accreditation, Progress report required. 9/1/79: report on enrollment and financial status
9/15/1975 - Staff Action, Visit postponed.
7/21/1975 - Staff Action, Progress report accepted.
7/25/1974 - Staff Action, Progress report accepted.
7/25/1974 - Staff Action, Visit postponed.
7/20/1973 - Staff Action, Progress report accepted.
7/28/1972 - Continued Accreditation, Accreditation continued. Accreditation continued at Bachelor's level
7/28/1972 - Continued Accreditation, Progress report required. Annual progress reports for three years
3/24/1961 - Initial Accreditation, Accreditation granted.
4/1/1959 - Historical Accreditation Process, Accreditation denied.
1/1/1927 - Historical Accreditation Process, Accreditation denied.

Kerry L. Hamm, MSN, RN

1410 Whitewater Drive
Manitowoc, WI 54220
dnkhamm@gmail.com
920-323-4181

LICENSURE/CERTIFICATIONS

| | |
|----------------|--|
| 2001 - Present | Registered Nurse; Wisconsin Department of Safety and Professional Services |
| 1996 - 2001 | Registered Nurse; Ohio Board of Nursing |
| 2001 - 2003 | Neonatal Resuscitation Program (NRP) Provider |
| 2000 - 2002 | Pediatric Advanced Life Support (PALS) Provider |
| 1998 - 2002 | Advanced Cardiovascular Life Support (ACLS) Program Provider |
| 1995 - Present | Basic Life Support (BLS) for the Healthcare Provider |

EDUCATION

Bellin College – Green Bay, Wisconsin

Master of Science in Nursing – *summa cum laude*

May 2008

Leadership Integration Project: Utilizing Simulation as a Teaching Tool to Develop Leadership, Demonstrate Decision Making, and Cultivate Critical Thinking

Ohio University – Athens, Ohio

Bachelor of Science in Nursing – *cum laude*

Business Administration minor

March 2001

Ohio University – Chillicothe, Ohio

Associate Degree in Applied Science Nursing

June 1996

HONORS and AWARDS

| | |
|------|---|
| 2014 | See Your Greatness Award: Lakeshore Technical College |
| 2008 | Induction Sigma Theta Tau International: Honor Society of Nursing |

PRESENTATIONS

| | |
|-----------|--|
| 2018 | Test Item Writing Workshop – LTC Nursing Faculty, Developer and Facilitator |
| 2017 | Cooperative Learning Panel Discussion – LTC Faculty Professional Development |
| 2017 | Nursing Program Options Overview – LTC Health Division Open House |
| 2016 | Nursing as a Profession - Plymouth High School, Guest Speaker |
| 2016 | Cooperative Learning – WTCS Nursing Faculty Regional Meeting |
| 2015 | Pinning Ceremony – Faculty Guest Speaker |
| 2014 | WIDS Repository Navigation WTCS Regional Meeting |
| 2011 | Improving Student Retention in Intro to Clinical Practice WTCS Regional Meeting |
| 2008/2009 | Utilizing Simulation as a Teaching Tool to Develop Leadership, Demonstrate Decision Making, and Cultivate Critical Thinking Poster Presentation Bellin College of Nursing Alumni Luncheon and WTCS Nursing Faculty Statewide Meeting |

NURSING DEPARTMENT and COLLEGE COMMITTEE MEMBERSHIP

| | |
|----------------|--|
| 2018 | Institutional Review Board Committee, Member |
| 2018 – Present | Simulation Committee, Member |
| 2017 – Present | EAC Visual Data Committee, Member |
| 2017 – 2018 | WTCS Concept Based Curriculum Committee, Member |
| 2016 | Transitions NCLEX Prep Committee, Chairperson |
| 2016 | Employee Performance Review Committee, Member |
| 2016 | Ad Hoc Calendar Committee, Member |
| 2015 - Present | Exit Exams and Student Learning Outcomes, Accreditation Standard 6 Committee, Member |
| 2015 | Ad Hoc Developing a Vision for the Nursing Program Committee, Member |
| 2014 - 2016 | Faculty mentor |
| 2012 - Present | Accreditation Standard 4 Committee, Chairperson |
| 2012 - 2016 | Wisconsin Technical College Nursing Curriculum Committee, Member and Wiki Master |
| 2008 - 2012 | Lakeshore Chapter of the Student Nurses Association, Advisor |

PROFESSIONAL MEMBERSHIPS

| | |
|----------------|---|
| 2017 - Present | American Nurses Association/Wisconsin Nurses Association member |
| 2008 - Present | Sigma Theta Tau International: Honor Society of Nursing member |
| 2007 - Present | National League of Nursing member |
| 2003 - 2005 | Preventative Cardiovascular Nurses Association member |
| 1997 - 1999 | American Nurses Association/Ohio Nurses Association member |

PROFESSIONAL/INSTRUCTIONAL EXPERIENCE

Lakeland University – Plymouth, Wisconsin

Director of Nursing Program (September, 2018 – Present)

Lakeshore Technical College – Cleveland, Wisconsin

Instructor – Associate Degree Nursing (August, 2017 – August, 2018)

Teaching History

| | |
|----------------|---|
| 2017 | Course/Clinical faculty for second year Clinical Transitions |
| 2015 | Course/Clinical faculty for second year Advanced Clinical Practice |
| 2014 – Present | Course coordinator and lecturer for second year Complex Health Alterations I |
| 2014 – Present | Course coordinator and lecturer for second year Advanced Skills |
| 2014 – Present | Course/Clinical coordinator for second year Intermediate Clinical Practice |
| 2013 – 2014 | Course coordinator and lecturer for second year Complex Health Alterations II |
| 2011 – 2014 | Course coordinator and lecturer for second year Virtual Clinical for 3 rd Semester |
| 2011 – 2014 | Course faculty for first year Nursing Skills |
| 2010 | Lecturer for Medical Terminology, elective course |
| 2009 | Course/clinical coordinator and lecturer for Nursing Assistant |
| 2007 – 2014 | Course/Clinical faculty for first year Introduction to Clinical Practice |
| 2007 – 2014 | Course/Clinical faculty for first year Introduction to Clinical Care Management |
| 2007 – 2014 | Course/Clinical faculty for first year Clinical Care Across the Lifespan; hospital-based obstetrics/postpartum focus and long-term care focus |
| 2007 – 2014 | Developer and facilitator of simulation for Introduction to Clinical Care Management |

Adjunct Instructor – Nursing Assistant (2002 – 2003)

Teaching History

| | |
|-------------|--|
| 2002 - 2003 | Course/clinical coordinator and lecturer for Nursing Assistant |
|-------------|--|

PROFESSIONAL ACTIVITIES (partial listing)

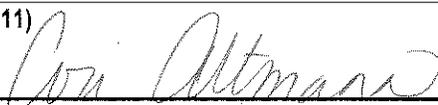
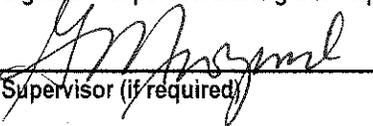
- 2018 Project Management Foundations: Budgets: Certificate of Completion from Project Management Institute
- 2018 Introduction to Competency-Based Education, Nicolet College
- 2018 National Council of State Boards of Nursing Volunteer RN Item Writer
- 2017 National Council of State Boards of Nursing Volunteer RN Item Writer
- 2017 Accreditation Commission for Education in Nursing (ACEN) Self-Study Forum conference
- 2017 National League for Nursing: Simulation Pedagogy: What Every Nurse Educator needs to Know, Teaching and Learning Strategies, Evaluating Simulation, Debriefing Foundations
- 2016 National Council of State Boards of Nursing Test Development and Item Writing
- 2016 Advanced Student Engagement Techniques/Critical Thinking: Greg Hodges presenter
- 2016 Achieving the Dream and Accelerated/Cooperative Learning: Greg Hodges presenter
- 2016 Elsevier Faculty Development conference (Critical Thinking, Test Item Writing, Important Aspects of Concept Based Curriculum)
- 2015 Strategies to Apply QSEN Standards
- 2015 Developing and Implementing a Concept Based Curriculum WTCS Nursing Faculty Statewide Meeting: Linda Caputi presenter
- 2015 NCLEX and Critical Thinking-How Do I make the Connection? WTCS Nursing Faculty Statewide Meeting: Linda Caputi presenter
- 2013 Building Bridges; Spanning the Generations; The Latest and Greatest Ways to Teach the iPod Generation: Bellin College of Nursing: Michelle Deck presenter
- 2013 Test Item Writing Workshop: Webinar WTCS ADN and Allied Health Faculty: Larry Simmons presenter

VOLUNTEER ACTIVITIES

- 2018 College Preview Night, Nursing Program Representative
- 2017 Health Division Open House, Nursing Program Representative
- 2014 – 2016 American Cancer Society Road to Recovery, Volunteer Driver
- 2011 – 2012 Meals on Wheels of Sheboygan County, Volunteer Route Driver
- 2011 American Cancer Society Relay for Life, Team Co-Captain

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|--|---|---|--|
| 1) Name and Title of Person Submitting the Request: Cori Altmann on behalf of Attorney Gretchen Mrozinski Division of Legal Services and Compliance | | 2) Date When Request Submitted: October 2, 2018 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | |
| 3) Name of Board, Committee, Council, Sections: Board of Nursing | | | |
| 4) Meeting Date: October 11, 2018 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Delegation of authority to DLSC for specific cases | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No | 9) Name of Case Advisor(s), if required: | |
| 10) Describe the issue and action that should be addressed: To discuss with the Board of Nursing delegating authority to DLSC to open the following cases: <ol style="list-style-type: none"> 1. OWIs of 3 or more that occurred in the last 5 years with an AODA assessment that shows active impairment or addiction. 2. Reciprocal discipline cases. 3. Impairment at work that includes a positive drug test. 4. Conviction of misdemeanor or felony that the attorney believes is substantially related and is not otherwise excluded by the new language of Wis. Stat. ch. 111 5. Allegations of diversion at work where the complaint includes an "admission" by the nurse of diversion | | | |
| 11) Authorization | | | |
|  Signature of person making this request | | 10/02/18 Date | |
|  Supervisor (if required) | | 10-2-18 Date | |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |

BOARD APPEARANCE REQUEST FORM

Appearance Information

Board Name: Board of Nursing

Board Meeting Date: 10/11/2018

Person Submitting Agenda Request: Cori Altmann

Person(s) requesting an appearance:
Gretchen Mrozinski

Reason for Appearance: Delegation of authority to DLSC for specific cases

Appearance Contact Information

(NOTE: If the appearing party is represented by an attorney skip the "Appearance Contact Information" section and complete the "Attorney Contact Information" section.)

Mailing address:

Email address:

Telephone #:

Attorney Contact Information

Attorney Name:

Attorney's mailing address:

Attorney's e-mail address:

Attorney's telephone #:

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|--|------------|----------------------|--|--|---------------------|----------------|--|--|---------------------|--|---|---------------------|--|---|--|--|---------------------|--|
| 1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator | | 2) Date When Request Submitted: 2 October 2018 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | | | | | | | | | | | | | | | | | | | |
| 3) Name of Board, Committee, Council, Sections: Board of Nursing | | | | | | | | | | | | | | | | | | | | | |
| 4) Meeting Date: 11 October 2018 | 5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Legislative and Administrative Rule Matters 1. 2017 Act 262 Report 2. 2017 Act 108 Report 3. Updates on Legislation and Pending or Possible Rulemaking Projects | | | | | | | | | | | | | | | | | | | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input type="checkbox"/> No | 9) Name of Case Advisor(s), if required: | | | | | | | | | | | | | | | | | | | |
| 10) Describe the issue and action that should be addressed: For the 2017 Act 108 Report please identify unnecessary, obsolete or economically burdensome rules in chapters N 1 and 2. | | | | | | | | | | | | | | | | | | | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">11)</td> <td style="width: 60%; text-align: center;">Authorization</td> <td style="width: 30%;"></td> </tr> <tr> <td></td> <td style="text-align: center;"><i>Sharon Henes</i></td> <td style="text-align: center;"><i>10/2/18</i></td> </tr> <tr> <td></td> <td style="text-align: center;"><small>Signature of person making this request</small></td> <td style="text-align: center;"><small>Date</small></td> </tr> <tr> <td></td> <td style="text-align: center;"><small>Supervisor (if required)</small></td> <td style="text-align: center;"><small>Date</small></td> </tr> <tr> <td></td> <td colspan="2" style="text-align: center;"><small>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</small></td> </tr> <tr> <td></td> <td colspan="2" style="text-align: center;"><small>Date</small></td> </tr> </table> | | | | 11) | Authorization | | | <i>Sharon Henes</i> | <i>10/2/18</i> | | <small>Signature of person making this request</small> | <small>Date</small> | | <small>Supervisor (if required)</small> | <small>Date</small> | | <small>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</small> | | | <small>Date</small> | |
| 11) | Authorization | | | | | | | | | | | | | | | | | | | | |
| | <i>Sharon Henes</i> | <i>10/2/18</i> | | | | | | | | | | | | | | | | | | | |
| | <small>Signature of person making this request</small> | <small>Date</small> | | | | | | | | | | | | | | | | | | | |
| | <small>Supervisor (if required)</small> | <small>Date</small> | | | | | | | | | | | | | | | | | | | |
| | <small>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</small> | | | | | | | | | | | | | | | | | | | | |
| | <small>Date</small> | | | | | | | | | | | | | | | | | | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | | | | | | | | | | | | | | | | | | | |

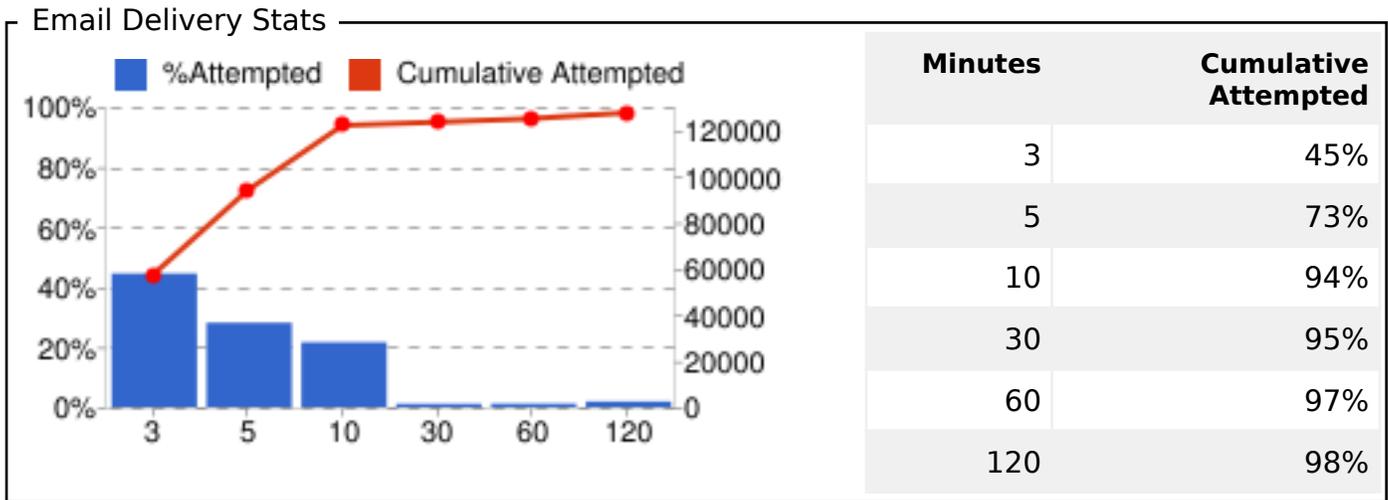
Subject: Wisconsin Board of Nursing Newsletter - Fall 2018
 Sent: 10/02/2018 10:02 AM CDT
 Sent By: Kate.Stolarzyk@wisconsin.gov
 Sent To: Subscribers of Board of Nursing

130,072 Recipients

- ✓ Email
- ✗ SMS
- ✗ Facebook
- ✗ Twitter
- ✓ RSS

98% Delivered

- 0% Pending
- 2% Bounced
- 32% Open Rate
- 5% Click Rate



Delivery Metrics - Details

| | |
|----------------------|--------------|
| 130,072 | Total Sent |
| 127,930 (98%) | Delivered |
| 1 (0%) | Pending |
| 2,141 (2%) | Bounced |
| 0 (0%) | Unsubscribed |

Bulletin Analytics

| | |
|--------------------|---------------|
| 62,543 | Total Opens |
| 40723 (32%) | Unique Opens |
| 7,193 | Total Clicks |
| 6119 (5%) | Unique Clicks |
| 9 | # of Links |

Delivery and performance

These figures represent all data since the bulletin was first sent to present time.

| | Progress | % Delivered | Recipients | # Delivered | Opened Unique | Bounced/Failed | Unsubscribes |
|-----------------------|------------|-------------|------------|-------------|---------------|----------------|--------------|
| Email Bulletin | Sending... | 98.4% | 129,884 | 127,742 | 40723 / 31.9% | 2,141 | 0 |
| Digest | n/a | n/a | 188 | 188 | 0 / 0.0% | 0 | 0 |
| SMS Message | Delivered | 0.0% | 0 | 0 | n/a | 0 | n/a |

| Link URL | Unique Clicks | Total Clicks |
|---|---------------|--------------|
| https://dsps.wi.gov/Pages/BoardsCouncils/Nursing/Newsletter... | 5,382 | 6,363 |
| http://dsps.wi.gov/home?utm_medium=email&utm_source=... | 295 | 329 |
| https://public.govdelivery.com/accounts/WIDSPS/subscriber/e... | 159 | 173 |
| https://online.drl.wi.gov/UserLogin.aspx?utm_medium=email... | 115 | 131 |
| https://content.govdelivery.com/accounts/WIDSPS/bulletins/2... | 91 | 110 |
| https://public.govdelivery.com/accounts/WIDSPS/subscriber/n... | 73 | 83 |
| https://subscriberhelp.govdelivery.com/ | 5 | 5 |
| https://subscriberhelp.granicus.com/?utm_medium=email&u... | 3 | 3 |
| https://twitter.com/wi_dsps?utm_medium=email&utm_sourc... | 2 | 2 |