



**TELECONFERENCE/VIRTUAL
BOARD OF NURSING**
Virtual, 4822 Madison Yards Way, Madison
Contact: Valerie Payne (608) 266-2112
June 11, 2020

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-5)

B. Approval of Minutes

- 1) May 14, 2020 Virtual/Teleconference **(6-12)**
- 2) June 2, 2020 Emergency Virtual/Teleconference **(13)**

C. Administrative Matters

- 1) Department, Staff and Board Updates
- 2) Board Members – Term Expiration Dates
 - a. Rosemary P. Dolatowski – 7/1/2022
 - b. Jennifer L. Eklof – 7/1/2021
 - c. Elizabeth Smith Houskamp – 7/1/2020
 - d. Peter J. Kallio – 7/1/2022
 - e. Lisa D. Pisney – 7/1/2023
 - f. Christian Saldivar – 7/1/2023
 - g. Luann Skarlupka – 7/1/2021
 - h. Pamela K. White – 7/1/2019
 - i. Emily Zentz – 7/1/2023

D. Education and Examination Matters – Discussion and Consideration

- 1) Mount Mary University Request for Authorization to Plan **(14-65)**
- 2) Nursing School Closure: Holy Family College, Manitowoc, WI **(66-71)**
- 3) Wisconsin Nurse Practice Act Course – Update and Action as Deemed Necessary

E. Report and Action Resulting from the Legislation and Rules Committee – Discussion and Consideration

- F. Credentialing Matters – Discussion and Consideration**
 - 1) Nurse Licensure Renewal Process and Nurse Workforce Survey – Action as Deemed Necessary
- G. Division of Legal Services and Compliance Matters – Discussion and Consideration**
 - 1) Review of Monitoring Practices
- H. Legislative and Policy Matters – Discussion and Consideration
- I. Administrative Rule Matters – Discussion and Consideration (72)**
 - 1) N1 to 8, Relating to Requirements in Emergency Situations (73)
 - 2) Pending or Possible Rulemaking Projects
- J. Newsletter Delivery Report & Future Planning – Discussion and Consideration**
- K. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration (74)**
 - 1) Consider Attendance at the 2020 Virtual National Council for State Boards of Nursing (NCSBN) Annual Meeting – 8/12/2020 – Chicago, IL (75-76)
 - 2) Consider Attendance at the 2020 Virtual Nurse Licensure Compact (NLC) Commission Annual Meeting – 8/11/2020 – Chicago, IL (77-78)
- L. NLC Update – Discussion and Consideration
- M. Board of Nursing Liaison Reports – Discussion and Consideration
- N. Discussion and Consideration of Items Added After Preparation of Agenda:
 - 1) Introductions, Announcements and Recognition
 - 2) Administrative Matters
 - 3) Election of Officers
 - 4) Appointment of Liaisons and Alternates
 - 5) Delegation of Authorities
 - 6) Education and Examination Matters
 - 7) Credentialing Matters
 - 8) Practice Matters
 - 9) Legislative and Policy Matters
 - 10) Administrative Rule Matters
 - 11) Liaison Reports
 - 12) Board Liaison Training and Appointment of Mentors
 - 13) Informational Items
 - 14) Division of Legal Services and Compliance (DLSC) Matters
 - 15) Presentations of Petitions for Summary Suspension
 - 16) Petitions for Designation of Hearing Examiner
 - 17) Presentation of Stipulations, Final Decisions and Orders
 - 18) Presentation of Proposed Final Decisions and Orders
 - 19) Presentation of Interim Orders
 - 20) Petitions for Re-Hearing
 - 21) Petitions for Assessments
 - 22) Petitions to Vacate Orders
 - 23) Requests for Disciplinary Proceeding Presentations
 - 24) Motions
 - 25) Petitions

- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, or Public Relation Requests, and Reports

O. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

P. Deliberation on Division of Legal Services and Compliance Matters

- 1) **Administrative Warnings**
 - a. 18 NUR 405 – M.L.W. **(79-80)**
 - b. 19 NUR 666 – B.J.L. **(81-82)**
 - c. 20 NUR 076 – M.G. **(83-84)**
- 2) **Case Closings**
 - a. 18 NUR 127 – V.H. **(85-90)**
 - b. 18 NUR 470 – T.L.S. **(91-95)**
 - c. 18 NUR 567 – R.E.K. **(96-99)**
 - d. 18 NUR 617 – Unknown **(100-103)**
 - e. 18 NUR 875 – J.J.B. **(104-116)**
 - f. 19 NUR 112 – S.L.B. **(117-121)**
 - g. 19 NUR 129 – K.R.W. **(122-124)**
 - h. 19 NUR 141 – A.M.N. **(125-127)**
 - i. 19 NUR 149 – S.L.N. **(128-132)**
 - j. 19 NUR 177 – A.L. **(133-145)**
 - k. 19 NUR 208 – A.F. **(146-148)**
 - l. 19 NUR 244 – B.S.L. **(149-167)**
 - m. 19 NUR 401 – J.H. **(168-175)**
 - n. 19 NUR 602 – M.L.S. **(176-178)**
 - o. 19 NUR 652 – B.M.B. **(179-182)**
 - p. 19 NUR 698 – C.G.C. **(183-185)**
 - q. 19 NUR 726 – S.L.N. **(186-189)**
- 3) **Proposed Stipulations, Final Decisions, and Orders**
 - a. 17 NUR 421 – Sara K. Wise, R.N. **(190-199)**
 - b. 17 NUR 525 – Patricia W. Adler, R.N. **(200-107)**
 - c. 18 NUR 269, 18 NUR 587, & 18 NUR 593 – Justine H. Schneider, R.N. **(208-214)**
 - d. 18 NUR 469 – Lois A. Spietz, R.N. **(215-220)**
 - e. 18 NUR 616 – Christine N. Crubel, R.N. **(221-226)**
 - f. 18 NUR 723 – Catherine A. Weintraub, R.N. **(227-232)**
 - g. 19 NUR 014 – Christy J. Maloney, R.N. **(233-243)**
 - h. 19 NUR 250 – Kayla L. Vig, R.N. **(244-250)**
 - i. 19 NUR 378 – Sawyer L. Campbell, R.N. **(251-257)**
 - j. 19 NUR 450 – Debra L. Novitski, R.N. **(258-263)**

- k. 19 NUR 541 – Hollie M. Crocker, R.N. **(264-274)**
- 4) **Monitoring Matters (275-276)**
 - a. Monitor Benisch
 - 1. Tasha Harris, L.P.N. – Review of Fitness to Practice **(277-294)**
 - 2. Elizabeth Krajewski, R.N. – Review of Fitness to Practice and Stay of Suspension Request **(295-326)**
 - 3. Heather Myhrvold, R.N. – Review of Fitness to Practice **(327-342)**
 - 4. Stephanie Westlake, R.N. – Requesting Termination of AA/NA Meetings and Reduction in Screens **(343-370)**
 - b. Monitor Cha
 - 1. Catherine Cowart, R.N. – Requesting Full Licensure **(371-389)**
 - 2. Anthony Soldberg, R.N. – Requesting Reduction in Screens and Reports **(390-421)**
 - 3. Amanda Soltau, R.N. – Review of Termination of Employment **(422-437)**
- Q. Deliberation of Items Added After Preparation of the Agenda
 - 1) Education and Examination Matters
 - 2) Credentialing Matters
 - 3) DLSC Matters
 - 4) Monitoring Matters
 - 5) Professional Assistance Procedure (PAP) Matters
 - 6) Petitions for Summary Suspensions
 - 7) Petitions for Designation of Hearing Examiner
 - 8) Proposed Stipulations, Final Decisions and Order
 - 9) Proposed Interim Orders
 - 10) Administrative Warnings
 - 11) Review of Administrative Warnings
 - 12) Proposed Final Decisions and Orders
 - 13) Matters Relating to Costs/Orders Fixing Costs
 - 14) Case Closings
 - 15) Board Liaison Training
 - 16) Petitions for Assessments and Evaluations
 - 17) Petitions to Vacate Orders
 - 18) Remedial Education Cases
 - 19) Motions
 - 20) Petitions for Re-Hearing
 - 21) Appearances from Requests Received or Renewed
- R. Consulting with Legal Counsel
 - 1) Planned Parenthood of Wisconsin, Inc. v. Wisconsin Board of Nursing, Et Al; USDC, Western District of Wisconsin

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- S. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- T. Open Session Items Noticed Above Not Completed in the Initial Open Session
- U. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration

V. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration

ADJOURNMENT

NEXT MEETING: JULY 9, 2020

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board’s agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer at 608-266-2112, or the Meeting Staff at 608-266-5439.

**TELECONFERENCE/VIRTUAL
BOARD OF NURSING
MEETING MINUTES
MAY 14, 2020**

PRESENT: Rosemary Dolatowski, Jennifer Eklof, Peter Kallio, Lisa Pisney, Luann Skarlupka, Pamela White

EXCUSED: Elizabeth Smith Houskamp, Christian Saldivar Frias, Emily Zentz

STAFF: Valerie Payne, Executive Director; Jameson Whitney, Legal Counsel; Dale Kleven, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Advanced; Daniel Betekhtin, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Peter Kallio, Chairperson, called the meeting to order at 8:05 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- Closed Session: Correct item “S. DLSC Matters; 2) Case Closings; e) 18 NUR 345 – R.C.B.” to include initials “M.Z.K.” as outlined below:
 - 18 NUR 345 – R.C.B., M.Z.K.

MOTION: Luann Skarlupka moved, seconded by Pamela White, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 9, 2020

MOTION: Rosemary Dolatowski moved, seconded by Lisa Pisney, to approve the Minutes of April 9, 2020 as published. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

Wisconsin Practice Act Course – Update and Action as Deemed Necessary

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to delegate Luann Skarlupka and Pamela White to work with Department Staff and NCSBN, as necessary, to research options and take action on the issue of the Nurse Practice Act Education Course, and to report back to the Board. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Adoption Order: CR 19-140 (N 2), Relating to Licensure

MOTION: Luann Skarlupka moved, seconded by Rosemary Dolatowski, to approve the Adoption Order for Clearinghouse Rule CR 19-140 (N 2), relating to licensure. Motion carried unanimously.

PRACTICE MATTERS

Licensee Request for Scope of Practice Statement

MOTION: Peter Kallio moved, seconded by Lisa Pisney, to direct Board Legal Counsel to prepare a letter regarding the rules governing the scope of practice for a CRNA under N 8 and N 6, and to delegate Peter Kallio, Rosemary Dolatowski and Luann Skarlupka to review and approve the letter for public release. Motion carried unanimously.

CLOSED SESSION

MOTION: Pamela White moved, seconded by Rosemary Dolatowski, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Peter Kallio, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rosemary Dolatowski-yes; Jennifer Eklof-yes; Peter Kallio-yes; Lisa Pisney-yes; Luann Skarlupka-yes; and Pamela White-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:30 a.m.

CREDENTIALING MATTERS

Application Reviews

Lisa Hawkins, Registered Nurse Applicant

MOTION: Lisa Pisney moved, seconded by Jennifer Eklof, to designate Board Legal Counsel to respond to the Registered Nurse application of Lisa Hawkins as appropriate. Motion carried unanimously.

Jennifer Szpizar, Registered Nurse Renewal Applicant

MOTION: Peter Kallio moved, seconded by Jennifer Eklof, to approve the Registered Nurse Renewal application of Jennifer Szpizar, once all requirements are met. Motion carried unanimously.

Natasha Bubolz, Licensed Practical Nurse Applicant

MOTION: Luann Skarlupka moved, seconded by Jennifer Eklof, to table consideration of the Licensed Practical Nurse application of Natasha Bubolz, and to request her to complete a new AODA assessment and provide the results to the Board. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Administrative Warnings

MOTION: Luann Skarlupka moved, seconded by Pamela White, to issue an Administrative Warning in the matter of the following cases:

1. 18 NUR 441 – R.R.C.
2. 19 NUR 549 – S.J.B.
3. 19 NUR 641 – V.E.S.
4. 19 NUR 707 – K.J.C.

Motion carried unanimously.

18 NUR 525 – A.F.H. & D.E.G.

MOTION: Luann Skarlupka moved, seconded by Pamela White, not to issue an Administrative Warning in the matter of A.F.H. and D.E.G., DLSC Case Number 18 NUR 525 and to close the case for Insufficient Evidence. Motion carried unanimously.

Case Closings

- MOTION:** Lisa Pisney moved, seconded by Jennifer Eklof, to close the following DLSC Cases for the reasons outlined below:
1. 17 NUR 498 and 18 NUR 646 – V.M.W. – Prosecutorial Discretion (P5)
 2. 17 NUR 717 and 18 NUR 583 – R.E.V. – Prosecutorial Discretion (P5)
 3. 18 NUR 152 – A.J.M. – Insufficient Evidence
 4. 18 NUR 285 and 18 NUR 286 – K.B. – Insufficient Evidence
 5. 18 NUR 345 – R.C.B., M.Z.K. – No Violation
 6. 18 NUR 348 – U. – Insufficient Evidence
 7. 18 NUR 349 – A.Y. – Prosecutorial Discretion (P2)
 8. 18 NUR 364 – C.T.W. – Prosecutorial Discretion (P5)
 9. 18 NUR 370 – J.A.F. – Prosecutorial Discretion (P1)
 10. 18 NUR 381 – D.L.P. – Prosecutorial Discretion (P2)
 11. 18 NUR 484 – S.P. – Prosecutorial Discretion (P5)
 12. 18 NUR 485 – H.E.O. – Insufficient Evidence
 13. 18 NUR 496 – T.S.Y. – No Violation
 14. 18 NUR 527 – S.A. – Insufficient Evidence
 15. 18 NUR 531 – J.K.D. – Insufficient Evidence
 16. 18 NUR 543 – M.A.C. – Insufficient Evidence
 17. 18 NUR 649, 18 NUR 766, 19 NUR 037 – A.W. – Prosecutorial Discretion (P5)
 18. 18 NUR 674 – U. – No Violation
 19. 19 NUR 036 – L.A.G. – Prosecutorial Discretion (P5)
 20. 19 NUR 116 – S.J.O. – Prosecutorial Discretion (P7)
 21. 19 NUR 127 – L.M.S. – Insufficient Evidence
 22. 19 NUR 189 – K.N.K. – Insufficient Evidence
 23. 19 NUR 350 – J.G.V. – Prosecutorial Discretion (P2)
 24. 19 NUR 393 – J.M.H. – Prosecutorial Discretion (P2)
 25. 19 NUR 535 – J.A.M. – Insufficient Evidence
 26. 19 NUR 658 – A.A.T. – Prosecutorial Discretion (P7)
 27. 19 NUR 774 – A.L.H. – No Violation
 28. 20 NUR 064 – C.R. – No Violation
- Motion carried unanimously.

Proposed Stipulations and Final Decisions and Orders

MOTION: Rosemary Dolatowski moved, seconded by Pamela White, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 17 NUR 490 and 18 NUR 591 – Danielle J. Marchinowski, R.N.
2. 17 NUR 629 – Clayton D. Reimer, R.N.
3. 18 NUR 030 – Stacy L. Belvin, R.N.
4. 18 NUR 307 – Katherine J. Eannelli, R.N.
5. 18 NUR 575 – David C. Kirk, R.N.
6. 18 NUR 699 – Erica L. Myher, L.P.N.
7. 18 NUR 711, 19 NUR 095, 19 NUR 498, and 19 NUR 645 – Kathryn A. Coffin, R.N.
8. 19 NUR 020 – Keri L. Treppish, R.N.
9. 19 NUR 136 – Brenda K. Bowe, R.N.
10. 19 NUR 264 – Jennifer M. Balfany, R.N.
11. 19 NUR 436 – Cheryl A. Moore, R.N.

Motion carried unanimously.

19 NUR 014 – Christy J. Maloney, R.N.

MOTION: Peter Kallio moved, seconded by Jennifer Eklof, to reject the Findings of Fact and Conclusions of Law and Order in the matter of disciplinary proceedings against Christy J. Maloney, R.N., DLSC Case Number 19 NUR 014 and to refer this case back to DLSC. Motion carried unanimously.

Monitoring Matters

Scott Strube, R.N.

Requesting Termination of AODA Therapy, Termination of AA/NA Meetings and Reduction in Drug Screens

MOTION: Luann Skarlupka moved, seconded by Jennifer Eklof, to grant the request of Scott Strube, R.N., for termination of AODA therapy, termination of AA/NA meetings and reduction in the frequency of drug screens to 14 per year, plus one (1) annual hair test. Motion carried unanimously.

Heidi Sahr, R.N.

Requesting Initial Stay of Suspension and Evaluation Review

MOTION: Pamela White moved, seconded by Luann Skarlupka, to deny the request of Heidi Sahr, R.N., for a stay of suspension pending completion of an evaluation by an addiction medicine physician, as recommended in the fitness to practice evaluation. **Reason for Denial:** The Board determines this is necessary to demonstrate proof that this nurse is fit to practice pursuant to her fitness to practice evaluation. Motion carried unanimously.

Rhonda Schmidt, R.N.
Requesting Full Licensure

MOTION: Luann Skarlupka moved, seconded by Jennifer Eklof, to grant the request of Rhonda Schmidt, R.N., for full licensure. Motion carried unanimously.

Caitlin Behnke, R.N.
Requesting Reduction in Drug Screens and a Reduction of AA/NA to Once Per Week

MOTION: Pamela White moved, seconded by Lisa Pisney, to grant the request of Caitlin Behnke, R.N., for a reduction in the frequency of drug screens to 14 per year, plus one (1) annual hair test, until employment as a nurse has been obtained, at which time the frequency of drug screens will increase to 49 per year, plus one (1) annual hair test, and a reduction of AA/NA meetings to once per week. Motion carried unanimously.

Paulette Brooks, R.N.
Requesting Review of AODA Assessment

MOTION: Pamela White moved, seconded by Peter Kallio, to impose an additional limitation on the license of Paulette Brooks, R.N., requiring treatment by a Board approved substance use disorder treatment provider and a psychiatrist as recommended in the AODA assessment. Motion carried unanimously.

Jessica Gast, L.P.N.
Review of Fitness to Practice Evaluation

MOTION: Rosemary Dolatowski moved, seconded by Lisa Pisney, to impose additional limitations on the license of Jessica Gast, L.P.N., to require continued psychotherapy with submission of quarterly reports as recommended in the fitness to practice evaluation. Motion carried unanimously.

Melissa Kamp, R.N.
Requesting Access to Controlled Substances, Termination of Setting Restrictions and Reduction of AA/NA to Once Per Month

MOTION: Peter Kallio moved, seconded by Pamela White, to deny the request of Melissa Kamp, R.N. for termination of supervision, and to grant access to controlled substances and a reduction in the frequency of AA/NA meetings to once per month. **Reason for Denial:** Access to controlled substances. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Jennifer Eklof moved, seconded by Luann Skarlupka, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 1:09 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Luann Skarlupka moved, seconded by Jennifer Eklof, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Rosemary Dolatowski moved, seconded by Jennifer Eklof, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:16 p.m.

**TELECONFERENCE/VIRTUAL
BOARD OF NURSING
MEETING MINUTES
JUNE 2, 2020**

PRESENT: Rosemary Dolatowski, Peter Kallio, Lisa Pisney, Christian Saldivar, Luann Skarlupka

Excused: Jennifer Eklof, Elizabeth Smith Houskamp, Pamela White, Emily Zentz

STAFF: Valerie Payne, Executive Director; Jameson Whitney, Legal Counsel; Dale Kleven, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Advanced; Daniel Betekhtin, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Peter Kallio, Chairperson, called the meeting to order at 1:30 p.m. A quorum was confirmed with five (5) members present.

ADOPTION OF THE AGENDA

MOTION: Lisa Pisney moved, seconded by Luann Skarlupka, to adopt the Agenda as published. Motion carried unanimously.

ADJOURNMENT

MOTION: Rosemary Dolatowski moved, seconded by Luann Skarlupka, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:25 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Joan Gage		2) Date When Request Submitted: 5/27/2020 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting													
3) Name of Board, Committee, Council, Sections: BON															
4) Meeting Date: 6/11/20	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Mount Mary University Request for Authorization to Plan													
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? Yes (Fill out Board Appearance Request) x No	9) Name of Case Advisor(s), if required:													
10) Describe the issue and action that should be addressed: Mount Mary University is seeking authorization to plan.															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">11) Signature of person making this request</td> <td style="width: 20%; text-align: center;">Authorization</td> <td style="width: 20%; text-align: right;">Date</td> </tr> <tr> <td>Joan R. Gage</td> <td></td> <td style="text-align: right;">5/27/20</td> </tr> <tr> <td>Supervisor (if required)</td> <td></td> <td style="text-align: right;">Date</td> </tr> <tr> <td colspan="3" style="border-top: 1px solid black; padding-top: 5px;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date </td> </tr> </table>				11) Signature of person making this request	Authorization	Date	Joan R. Gage		5/27/20	Supervisor (if required)		Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date		
11) Signature of person making this request	Authorization	Date													
Joan R. Gage		5/27/20													
Supervisor (if required)		Date													
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date															
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.															



**WISCONSIN BOARD OF NURSING:
PROGRAM APPROVAL PROCESS STEP 1:
APPLICATION FOR AUTHORIZATION TO PLAN A PROGRAM**

**SUBMITTED BY:
Mount Mary University**

April 15, 2020

Table of Contents

1. Name and address of controlling institution and evidence of accreditation status of controlling institution
2. Statement of intent to establish a school of nursing, including academic and licensure levels of all programs to be offered and the primary method of instruction
3. Evidence of the availability of sufficient clinical facilities and resources
4. Plans to recruit and employ a qualified educational administrator and qualified faculty
5. Proposed timeline for planning and implementing the school and intended date of entry of the first class

1. Name and address of controlling institution and evidence of accreditation status of controlling institution

Mount Mary University
2900 North Menomonee River Pkwy
Milwaukee, WI 53222

Mount Mary University (MMU) is accredited by the Higher Learning Commission (HLC). In addition, MMU's RN to BSN Nursing Program is currently accredited by the Commission on Collegiate Nursing Education (CCNE). Evidence of HLC and CCNE Accreditation are provided below.



Mount Mary University

Institutional Status and Requirements Report

Institution and Contact Information

Institution ID: 1701
 Institution Name: Mount Mary University
 Institution Address: 2900 N. Menomonee River Parkway, Milwaukee, WI 53222-4597
 Phone: (414) 930-3000
 Web Page: www.mtmary.edu

Accreditation Liaison Officer (ALO) : Karen Friedlen (friedlek@mtmary.edu)
 Assurance System Coordinator : Melody Rensberger (rensberm@mtmary.edu)
 Chief Academic Officer (CAO) : Karen Friedlen (friedlek@mtmary.edu)
 Chief Executive Officer (CEO) : Christine Pharr (pharrc@mtmary.edu)
 Chief Financial Officer (CFO) : Robert O'Keefe (okeefe@mtmary.edu)
 Data Update Coordinator : Joseph Herro (herroj@mtmary.edu)

Accreditation Status

Accreditation Status: Accredited
 Accredited 01/01/1926 -
 Nature of Institution
 Control: Private NFP
 Degrees Awarded: Bachelors, Masters, Doctors
 Reaffirmation of Accreditation
 Year of Last Reaffirmation of Accreditation: 2012 - 2013
 Year of Next Reaffirmation of Accreditation: 2022 - 2023

Accreditation Liaison Linnea Stenson

Accreditation Stipulations

General:

Doctorate degrees limited to the Doctor of Art Therapy and the Doctor of Occupational Therapy.

Adding or modifying programs at a new degree level may require prior HLC approval. See HLC's Institutional Change policy (INST.F.20.040) and related procedures prior to implementing academic program changes.

Additional Location:

Prior HLC approval required.

Distance and Correspondence Courses and Programs:

Approved for distance education courses and programs. The institution has not been approved for correspondence education.

Accreditation Events

Accreditation Pathway: Open Pathway, Year 7

Upcoming Events:

Comprehensive Evaluation: 2022 - 2023

Quality Initiative Report: 06/01/2022

Other

Quality Initiative Proposal: 06/01/2020
Other

In-process Events:

Monitoring

Upcoming Events:

In-process Events:

Institutional Data

Educational Programs Offered

Undergraduate

Associate Degrees 0

Baccalaureate Degrees 34

Graduate

Master's Degrees 7

Specialist Degrees 0

Doctoral Degrees 2

Certificates 28

Extended Operations

Branch Campuses

Additional Locations

Distance Delivery

The stipulation regarding Distance and Correspondence Courses and Programs under the heading Accreditation Stipulations identifies the approval level regarding the institution's offerings. HLC does not display information regarding each distance education offering at an institution.

Correspondence Education

The stipulation regarding Distance and Correspondence Courses and Programs under the heading Accreditation Stipulations identifies the approval level regarding the institution's offerings. HLC does not display information regarding each distance education offering at an institution.

Contractual Arrangements

Consortial Arrangements

51.0911 - Radiologic Technology/Science - Radiographer - Bachelor - Pre-Radiologic Technology Program;
Radiologic Technology Program - Radiology Alliance

52.1902 - Fashion Merchandising - Bachelor - Fashion Merchandising Major - Fashion Merchandising Major

Non-Financial Indicators

Financial Indicators

Other Accreditors

Agency	End Date (If Applicable)
--------	--------------------------

Accreditation Council for Education in Nutrition and Dietetics (ACEND) - Good Standing Dietetic Internships	
--	--

Council for Accreditation of Counseling and Related Educational Programs (CACREP) - Good Standing	
--	--

History

6/25/2019 - Monitoring, Interim Report, . A report on evidence that the institution has appropriately vested authority with the Board of Trustees to hire and fire the president.

12/11/2017 - Open Assurance Review, Interim Report Requested.

2/8/2016 - Institutional Change: Distance Delivery, Request Approved. Request to expand distance delivery.

2/8/2016 - Institutional Change: Program, Request Approved. Request to offer the Bachelor of Science in Nursing Completion program.

5/4/2015 - Institutional Change: Distance Delivery, Request Denied. Request to expand distance delivery to level 3 (courses and programs).The institution does not have two approved programs to be offered via distance delivery.

5/4/2015 - Institutional Change: Program, Request Denied. Request to offer the Bachelor of Science in Nursing Completion program.

8/12/2014 - Institutional Change: Program, Request Approved. Request to offer a Doctorate in Occupational Therapy and initiate distance delivery into approval level two (courses and one program). Part 1 only.

9/24/2013 - Institutional Change: Contractual Arrangement, Desk Review. DESK REVIEW: Contractual screening form for an arrangement with Wheaton Franciscan Healthcare-St. Francis Hospital for the Diagnostic Medical Sonography program.

9/24/2013 - Institutional Change: Contractual Arrangement, Request Approved. DESK REVIEW: Contractual screening form for an arrangement with Wheaton Franciscan Healthcare-St. Francis Hospital for the Diagnostic Medical Sonography program.

7/1/2013 - , Name Change. Name changed from Mount Mary College to Mount Mary University

1/18/2013 - Continued Accreditation, Accreditation Continued.

7/16/2012 - Focused Visit, Focused Visit. Affirmed the team's findings

11/9/2011 - Continued Candidacy, Change of Control. Approved the Change of Control, Structure or Organization for the College to be sponsored by the School Sisters of Notre Dame, Central Pacific Province.

4/18/2011 - Change Visit, Highest degree change. Accreditation at Doctor's level. Add Doctor of Art Therapy.

4/18/2011 - Change Visit, Stipulation added. Doctorate degrees are limited to the Doctor of Art Therapy.

4/18/2011 - Institutional Change: Program, Change Visit. REFER TO CHANGE VISIT: Request to offer a doctorate in Art Therapy.

12/15/2006 - Focused Visit, New program added. Add MA in English

12/15/2006 - Focused Visit, Stipulation removed.

1/20/2006 - Staff Action, progress report accepted. Accept the report focused on financial conditions. No further reports are required. The institution's next comprehensive evaluation is scheduled for 2012 - 2013.

4/27/2004 - Focused Visit, New program added. Approval to offer the Master of Science in Community Counseling

4/27/2004 - Focused Visit, Stipulation changed. Accreditation at the Master's level is limited to the Master of Science in Dietetics, the Master of Arts in Education, the Master of Science in Art Therapy, the Master of Science in Occupational Therapy, the Master of Science in Community Counseling, and the Master of Arts in Gerontology. Other course offerings at the Master's level are limited to five courses or twenty semester hours a year.

1/31/2003 - Continued Accreditation, Accreditation continued. Accreditation continued at Master's level

1/31/2003 - Continued Accreditation, Progress report required. 11/1/05: report on financial conditions

8/7/1998 - Staff Recommendation, New Program Added. Approval to offer the Master of Science in Gerontology.

8/7/1998 - Staff Recommendation, Stipulation Changed. The College's accreditation at the Master's degree granting level is limited to the Master of Science in Dietetics, the Master of Arts in Education, and the Master of Science in Art Therapy, the Master of Science in Occupational Therapy, and the Master of Science in Gerontology. Other course offerings at the Master's level are limited to five courses or twenty semester hours a year.

8/4/1995 - Evaluators Panel, New Program Added. Approval to offer the Master of Science in Occupational Therapy.

8/4/1995 - Evaluators Panel, Stipulation Changed. The College's accreditation at the Master's degree granting level is limited to the Master of Science in Dietetics, the Master of Arts in Education, the Master of Science in Art Therapy, and the Master of Science in Occupational Therapy.

8/2/1995 - Institutional Change: Other, Change Panel. The institution is requesting a change in the Stipulations section of its SAS to include the Master of Science degree in Occupational Therapy.

2/26/1993 - Continued Accreditation, Accreditation continued.

6/3/1992 - Staff Action, Editorial Change. Certificate has been deleted from Educational Programs.

2/6/1991 - Evaluators Panel, Change Request Rejected. Evaluators Panel recommended that an on-site visit be scheduled to evaluate the institution's request to offer graduate courses in education throughout the state.

12/1/1990 - Institutional Change: Other, Change Panel.

6/22/1990 - Focused Visit, New Program Added. Approval to offer the Master of Science in Art Therapy.

6/22/1990 - Focused Visit, Stipulation Changed. The College's accreditation at the Master's degree granting level is limited to the Master of Science in Dietetics, the Master of Arts in Education, and the Master of Science in Art Therapy.

2/23/1990 - Evaluators Panel, Change Request Rejected. Evaluators Panel recommended that an on-site visit be scheduled to evaluate the institution's request to offer the Master of Science in Art Therapy.

2/23/1990 - Evaluators Panel, New Program Added. Approval to offer the Master of of Arts in Education.

2/23/1990 - Evaluators Panel, Stipulation Changed. The College's accreditation at the Master's degree granting level is limited to the Master of Science in Dietetics and the Master of Arts in Education.

11/27/1985 - Staff Action, Progress report accepted. Report focused on: (1) the status of the Master of Science in Dietetics program, and (2) the concern that further erosion of the liberal arts program has been stemmed.

10/21/1983 - Staff Action, Limited Courses Approved. Limited number of graduate level courses not part of degree programs

4/29/1983 - Continued Accreditation, Accreditation continued.

4/29/1983 - Continued Accreditation, Highest Degree Change. Accreditation at Master's (arts and sciences curricula) degree level

4/29/1983 - Continued Accreditation, Progress report required. 12/1/85: report focused on: (1) the status of the Master of Science in Dietetics program, and (2) the concern that further erosion of the liberal arts program has been stemmed.

4/29/1983 - Continued Accreditation, Stipulation Added. The College's accreditation at the Master's degree granting level is limited to the Master of Science in Dietetics.

8/19/1982 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

3/15/1982 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

10/24/1979 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

10/13/1978 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

1/19/1978 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

2/14/1977 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

7/20/1973 - Continued Accreditation, Accreditation continued. Accreditation continued at Bachelor's level

3/20/1973 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

2/27/1973 - Staff Action, Limited Courses Approved. Limited number of courses at graduate level approved.

4/1/1961 - Historical Accreditation Process, Accreditation continued.

1/1/1949 - Historical Accreditation Process, Progress report accepted.

6/1/1948 - Historical Accreditation Process, Progress report required. Special reports on faculty, library, and finance requested.

1/1/1932 - Historical Accreditation Process, Accreditation continued.

1/1/1930 - Historical Accreditation Process, Accreditation continued.

1/1/1928 - Historical Accreditation Process, Accreditation continued.

1/1/1926 - Historical Accreditation Process, Accreditation granted.



655 K STREET NW
SUITE 750
WASHINGTON DC 20001

202-887-6791

CCNEACCREDITATION.ORG

June 3, 2019

Kara Groom, PhD(c), MSN, RN
Chief Nurse Administrator
School of Natural and Health Sciences and Education
Mount Mary University
2900 N Menomonee River Parkway
Milwaukee, WI 53222

Dear Dr. Groom:

On behalf of the Commission on Collegiate Nursing Education (CCNE), I am pleased to advise you that the CCNE Board of Commissioners acted at its meeting on May 7-10, 2019, to grant accreditation to the **baccalaureate degree program in nursing** at Mount Mary University for 5 years, extending to June 30, 2024. The accreditation action is effective as of November 5, 2018, which is the first day of the program's recent CCNE on-site evaluation. You should plan for the next on-site evaluation to take place in the fall of 2023.

The *Standards for Accreditation of Baccalaureate and Graduate Nursing Programs* (2018) went into effect January 1, 2019. As the on-site evaluation occurred in 2018, the program was considered using the *Standards for Accreditation of Baccalaureate and Graduate Nursing Programs* (2013).

At its meeting, the Board determined that the program met all four accreditation standards. The Board additionally determined that there are no compliance concerns with respect to the key elements.

As is required for all accredited programs, a continuous improvement progress report (CIPR) must be submitted at the mid-point of the accreditation term. Please note that the CIPR needs to demonstrate the program's compliance with the CCNE standards and key elements that are in effect at the time of its submission. As a courtesy, CCNE will send a reminder letter to the chief nurse administrator informing the program of the specific standards to be addressed and providing guidance for the preparation of the report. The deadline for submitting the CIPR to CCNE is December 1, 2021. The Report Review Committee, and then the Board of Commissioners, will review the CIPR. For more information about CIPRs and the report review process, please refer to the CCNE procedures.

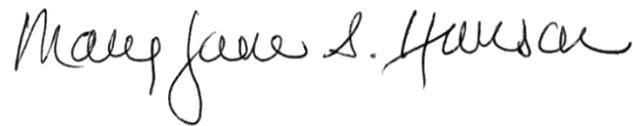
As you know, the team report and the program's response to the team report are available to the institution in the CCNE Online Community. We hope that the results of the self-study process and the team report will be useful to the continued growth and development of the nursing program. A certificate of accreditation is enclosed.

In accordance with CCNE policy, if a program or institution elects to make a public disclosure of a program's accreditation status with CCNE, the program or institution must disclose that status accurately. The program or institution disclosing the information must identify the nursing program and its affiliation with CCNE. Please refer to CCNE's disclosure policy and the statements CCNE has approved for use, as well as information on use of the CCNE accreditation seal, at <http://www.aacnnursing.org/CCNE/Seal-Policy/Baccalaureate-Graduate>. Please ensure that the institution's website and other materials are updated to reflect this language, as appropriate.

As a reminder, all programs are expected to comply with the CCNE standards and procedures that are in effect throughout the period of accreditation. This includes advising CCNE in the event of a substantive change affecting the nursing program. Substantive change notifications must be submitted to CCNE no earlier than 90 days prior to implementation or occurrence of the change, but no later than 90 days after implementation or occurrence of the change. These reporting requirements are described further in the *Procedures for Accreditation of Baccalaureate and Graduate Nursing Programs* (2019), available at <https://www.aacnnursing.org/Portals/42/CCNE/PDF/Procedures.pdf>.

Thank you for your participation in the CCNE accreditation process. The Commissioners join me in expressing our very best wishes as you continue to promote excellence in nursing education.

Sincerely,

A handwritten signature in black ink that reads "Mary Jane S. Hanson". The signature is written in a cursive, flowing style.

Mary Jane S. Hanson, PhD, CRNP, CNS, FNP-BC, ACNS-BC, FAANP
Chair, Board of Commissioners

cc: President Christine Pharr
CCNE Board of Commissioners
CCNE Accreditation Review Committee
CCNE Evaluation Team

2. Statement of intent to establish a school of nursing, including academic and licensure levels of all programs to be offered and the primary method of instruction

MMU intends to expand its Nursing Department to include a Bachelor of Science in Nursing (BSN) pre-licensure program. The primary method of instruction will be in-person didactic courses, nursing skill laboratory courses, and clinical learning experiences. Some online and hybrid courses will be used for didactic coursework.

MMU's RN to BSN Program is currently authorized by the Wisconsin Board of Nursing (BON) to admit students. The MMU RN to BSN program is a post-licensure program offered fully online with a precepted capstone clinical experience with a nurse leader.

3. Evidence of the availability of sufficient clinical facilities and resources

Letters of support from area health systems indicating commitment to support clinical training of students are included.

- Froedtert Health
- Milwaukee Catholic Home
- Advocate Aurora Health
- Children's Wisconsin
- Clement Manor
- ProHealth Care

Overview of Institutional Resources

Campus services meet the needs of a diverse student body. The size of the University and the friendly openness of its concerned faculty and staff assist each student to address their individual needs and attain personal, academic, and professional goals. The Haggerty Library and Learning Commons provides for information gathering, research, curricular support, and lifelong learning needs of the University community. Many student support offices are located on the first floor of the Library and are collectively referred to as the Student Success Center. Information Technology Support is readily available for faculty and students alike. In addition to the support available in the Library, other student support resources – including residential living and student organizations – are also available at Mount Mary.

An overview of resources including Financial/Scholarship Support, Student Affairs, Library Services, Teaching/Learning Technology Resources, Virtual Reality, and Nursing Program Learning Space are described below.

Financial and Scholarship Support

In addition to regular financial aid (federal and state loans and grants) and institutional scholarship support, MMU offers a broad array of financial and academic supports for its students. Examples include the Promise Program, Title III B.O.L.D. Program, DASH Grant, President's Emergency Fund, and Grace Scholars Program.

- MMU's Promise Program is a federally funded TRIO Student Support Services program that provides academic, career, and financial support to 140 first-generation and limited-income college students each year.
- The Title III B.O.L.D. Program provides academic coaching and career development support to limited-income students who require developmental education, in an effort to increase retention, persistence, and timely completion rates. Funding also includes significant IT infrastructure allowing for enhanced academic course delivery.
- MMU's DASH Grant and the President's Emergency Fund are emergency grant programs that provide financial assistance to students facing financial emergencies that could impact their educational success at Mount Mary.

- The Grace Scholars Program is a unique four-year scholarship opportunity for first-year, full-time undergraduate students from the cities of Milwaukee and West Milwaukee with financial need. The program provides Scholars with 85% of their tuition, cohorted gateway courses, academic coaching and emergency funds to support persistence to graduation.

Student Affairs

Student Affairs offers a depth and breadth of support for both the traditional undergraduate student and non-traditional returning students. Student Affairs includes Student Engagement and Residential Living, and the Student Success Center Staff (Academic Advising and Career Development, Accessibility Services, Counseling, Learning Services, and Student Support Consultants). Examples of Student Affairs services for students include:

- Student Engagement and Residential Living: Student Engagement and Residential Living provides opportunities for students to engage with one another and grow their leadership abilities. Through a thoughtful, cohesive programmatic model, students are exposed to learning opportunities that build community, knowledge, and potential.
 - Student Government: MMU's Student Government Association (SGA) exists to represent the student body in University decision-making, feedback, and community development. Members of SGA represent various student populations at MMU, and meet weekly to identify topics for consideration.
 - Student Organizations: Student organizations at MMU offer engaging, community-building opportunities for students to learn important leadership skills. Over 35 student clubs and organizations, including several honor societies, allow for student involvement.
- Academic Advising and Career Development: Advising and Career Development supports students to make the connection between their skills, interests, values, major and career options. Students are prepared professionally, with the ultimate goal of securing meaningful employment and positions of influence and impact. MMU intentionally combines advising and career development to support students in connecting academic and career goals for life-long success. Through a holistic, student-centered approach, students are empowered to transform the world utilizing their knowledge and gifts

Library Services

Haggerty Library at MMU is a spacious and comfortable space to promote student learning. [Haggerty Library](#) belongs to a Milwaukee-area library consortium called [SWITCH](#), which includes seven other smaller colleges and universities. SWITCH libraries share materials, both physical and online, as well as an online integrated library system (ILS) shared by all library staff. Haggerty Library also offers Interlibrary Loan (ILL) for physical materials and online articles from non-SWITCH libraries. Patrons place requests in WorldCat Discovery, a global library catalog, or through any of our [A-Z journal databases](#). Students from any discipline can readily access or request hundreds of thousands of items.

Relevant library formats include nearly 90,000 print books, over 160,000 e-books, hundreds of documentary DVDs, many with a mental and physical health, or social science focus, and three

large streaming video databases. A Library Liaison assigned to Nursing keeps dozens of nursing textbooks and testing books regularly updated as new editions are published, and orders new nursing titles to keep current. Many other health- or mental health-related titles contain nursing or medical chapters. This includes both print and e-books.

Teaching-Learning Technology Resources

The Information Technology (IT) Department offers extensive support for teaching-learning technology. MMU uses the learning management system Canvas. There exists substantial IT support for the learning management system. Training on Canvas is provided for all new faculty. In addition, training and workshops are offered each semester for instructors to learn additional functionality. There is a Canvas user group that serves as a resource for creating courses and utilizing Canvas in instruction. The user group includes feature-specific instructional handouts, useful presentations, and news and announcements.

The Technology Innovation Center is a dedicated space on campus that was created to provide faculty and staff a place to test new and existing academic and administrative technologies. The center is setup to replicate a small classroom and provides a location to provide short, focused workshops, conduct one-on-one or group trainings, host webinars on instructional and administrative technologies, and provide assistance with development of in-person, hybrid, and online courses in our course management system.

MMU employs a full-time instructional designer as well as a full-time inclusive excellence curriculum specialist. These experts support nursing faculty in curriculum best practices and participate on nursing department committees. In addition, the campus-wide Innovative Technology in Education Committee (ITEC) serve in an advisory role on academic technology and learning spaces. The ITEC's responsibilities include: maintain a reciprocal role in communication to and from operational areas about academic technology needs and delivery, support processes and procedures related to instructional design, quality assurance for distance delivery and online course development, classroom upgrades including technology and furniture, technology hardware and software requests.

Virtual Reality

MMU has a state of the art Virtual Reality (VR) classroom. MMU recognizes the emerging educational use of immersive VR and invested in a newly renovated dedicated VR Room with active learning furniture. The VR equipment includes a Wireless Vive Pro VR Headset, powerful Dell Alienware computer with high-end graphics card, center 15'x15' play area for VR user with a wireless headset and hand controls. The headset supports "room scale" which allows the user to physically move around the virtual environment and interact with their environment. Other students can view the user experience with two 86" interactive/touch displays.

Virtual Reality will be used in the nursing curriculum in a variety of ways. For example, virtual reality allows students to visualize and interact with the anatomical structures and physiology of the human body. Virtual reality has also been used at MMU in an experiencing homelessness scenario to promote empathy training. Further opportunities to be developed include virtual reality experiences in-patient scenarios that students may not get to experience in clinical settings such as nursing care during labor and delivery.

Nursing Program Learning Space

Physical space is sufficient and configured in ways that support the program's success. All personnel have spacious private offices with computer, phone, desk, and other needed equipment. Shared multi-function devices (MFD) are located on the same wing as the program offices. MFDs include printing, copying, scanning, and faxing functionality.

To support the psychomotor skill development and preparation for nursing clinical care, MMU has identified an approximately 6,500 square foot Nursing Program Learning Space including an approximately 1,700 square foot Nursing Skills Lab and 1,100 square feet for Simulation Learning. The renovated space will include 1. Nursing Skills Laboratory, 2. Health Simulation Center, 3. Simulation Pre-Conference and Debriefing rooms 4. Storage space for supplies 5. Office space for laboratory and simulation faculty and staff, and 6. Student locker space for storing and securing student belongings.

Construction plans have been developed and are provided below. Renovation timelines will be ready for use of the space beginning in Fall 2021. This will meet the needs of pre-licensure BSN students since new program students will not begin the nursing major coursework until their 2nd year of studies.

Catherine J. Buck
President



9200 W. Wisconsin Ave.
Milwaukee, WI 53226

Tel: 414-805-2915
Fax: 414-805-7790
cathy.buck@froedtert.com

December 10, 2019

Kara Groom, RN, PhD
Chief Nurse Administrator
Mount Mary University
2900 N. Menomonee River Parkway
Milwaukee, WI 53222

Dear Dr. Groom,

Thank you for sharing the news of Mount Mary University's plan to expand their Nursing Program offerings. We are happy to hear that Mount Mary University is pursuing Wisconsin Board of Nursing (BON) and Commission on Collegiate Nursing (CCNE) approval for a pre-licensure Bachelor of Science in Nursing (BSN) program.

Nurses are the largest segment of the healthcare workforce and Wisconsin Center for Nursing registered nurse (RN) forecasting models project that there will not be enough RNs to meet the increasing health care needs of an aging population. The addition of a pre-licensure program to Mount Mary University's other nursing programs will expand pathways for diverse students to pursue nursing. In addition, the mission of Mount Mary University's nursing program to prepare nurses with leadership skills, integrity, and a deep sense of social justice will prepare nurses to deliver high quality and safe patient care.

We will support the clinical training of students in Mount Mary University's pre-licensure BSN at all of our Southeast Wisconsin healthcare facilities. Through the processes and collaborative effort of the Southeast Wisconsin Nursing Alliance (SEWNA) we will work to place Mount Mary University and other nursing program's clinical requests as we are best able.

In January 2016, Froedtert received its third Magnet designation by the American Nurses Credential Center's (ANCC) Magnet Recognition Program, one of the highest levels of recognition a hospital or medical center can achieve. The Magnet Recognition Program recognizes healthcare organizations that demonstrate excellence in nursing practice and adherence to national standards for the organization and delivery of nursing services. Froedtert Hospital went through a rigorous evaluation that included extensive interviews and reviews of nursing services. Of the nearly 6,000 health care organizations in the United States, only 425 have received Magnet designation.

If there are any questions regarding our support, please feel free to contact me. Wishing you the best in your accreditation and BON program approval.

Sincerely,

A handwritten signature in black ink that reads "Cathy Buck".

Catherine J. Buck, MSN, RN
President, Froedtert Hospital

December 10, 2019

Kara Groom, RN, PhD
Chief Nurse Administrator
Mount Mary University
2900 N. Menomonee River Parkway
Milwaukee, WI 53222

Dear Dr. Groom,

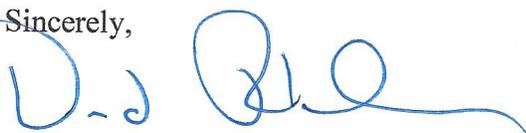
Thank you for sharing the news of Mount Mary University's plan to expand their Nursing Program offerings. We are happy to hear that Mount Mary University is pursuing Wisconsin Board of Nursing (BON) and Commission on Collegiate Nursing (CCNE) approval for a pre-licensure Bachelor of Science in Nursing (BSN) program.

Nurses are the largest segment of the healthcare workforce and Wisconsin Center for Nursing registered nurse (RN) forecasting models project that there will not be enough RNs to meet the increasing health care needs of an aging population. The addition of a pre-licensure program to Mount Mary University's other nursing programs will expand pathways for diverse students to pursue nursing. In addition, the mission of Mount Mary University's nursing program to prepare nurses with leadership skills, integrity, and a deep sense of social justice will prepare nurses to deliver high quality and safe patient care.

Milwaukee Catholic Home offers a full continuum of care for older adults, including independent living apartments, assisted living, short-term rehabilitation, memory care, and skilled nursing. We will support the clinical training of students in Mount Mary University's pre-licensure BSN at our facilities.

If there are any questions regarding our support, please feel free to contact me. Wishing you the best in your accreditation and BON program approval.

Sincerely,



David Fulcher
Chief Executive Officer
Milwaukee Catholic Home
2330 & 2462 N. Prospect Avenue
Milwaukee, WI 53211

December 10, 2019

Kara Groom, RN, PhD
Chief Nurse Administrator
Mount Mary University
2900 N. Menomonee River Parkway
Milwaukee, WI 53222

Dear Dr. Groom,

Thank you for sharing the news of Mount Mary University's plan to expand their Nursing Program offerings. We are happy to hear that Mount Mary University is pursuing Wisconsin Board of Nursing (BON) and Commission on Collegiate Nursing (CCNE) approval for a pre-licensure Bachelor of Science in Nursing (BSN) program.

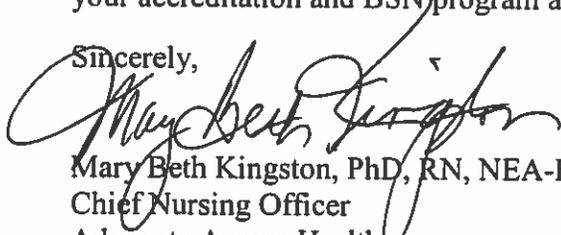
Nurses are the largest segment of the healthcare workforce and Wisconsin Center for Nursing registered nurse (RN) forecasting models project that there will not be enough RNs to meet the increasing health care needs of an aging population. The addition of a pre-licensure program to Mount Mary University's other nursing programs will expand pathways for diverse students to pursue nursing. In addition, the mission of Mount Mary University's nursing program to prepare nurses with leadership skills, integrity, and a deep sense of social justice will prepare nurses to deliver high quality and safe patient care.

We will support the clinical training of students in Mount Mary University's pre-licensure BSN at all of our Southeast Wisconsin healthcare facilities. Through the processes and collaborative effort of the Southeast Wisconsin Nursing Alliance (SEWNA) we will work to place Mount Mary University and other nursing program's clinical requests as we are best able.

Advocate Aurora Health has ten hospitals that have received Magnet designation. Magnet recognition is the highest honor awarded for nursing excellence by the American Nurses Credentialing Center.

If there are any questions regarding our support, please feel free to contact me. Wishing you the best in your accreditation and BSN program approval.

Sincerely,



Mary Beth Kingston, PhD, RN, NEA-BC
Chief Nursing Officer
Advocate Aurora Health
750 W. Virginia Street
Milwaukee, WI 53204

December 18, 2019

Kara Groom, RN, PhD
Chief Nurse Administrator
Mount Mary University
2900 N. Menomonee River Parkway
Milwaukee, WI 53222

Dear Dr. Groom,

Thank you for sharing the news of Mount Mary University's plan to expand their Nursing Program offerings. We are happy to hear that Mount Mary University is pursuing Wisconsin Board of Nursing (BON) and Commission on Collegiate Nursing (CCNE) approval for a pre-licensure Bachelor of Science in Nursing (BSN) program.

Nurses are the largest segment of the healthcare workforce and Wisconsin Center for Nursing registered nurse (RN) forecasting models project that there will not be enough RNs to meet the increasing health care needs of Wisconsin's population. The addition of a pre-licensure program to Mount Mary University's other nursing programs will expand pathways for diverse students to pursue nursing. In addition, the mission of Mount Mary University's nursing program to prepare nurses with leadership skills, integrity, and a deep sense of social justice will prepare nurses to deliver high quality and safe patient care.

We will support the clinical training of students in Mount Mary University's pre-licensure BSN at Children's Wisconsin. Through the processes and collaborative effort of the Southeast Wisconsin Nursing Alliance (SEWNA) we will work to place Mount Mary University and other nursing program's clinical requests as we are best able.

Children's Wisconsin is the only health system in Wisconsin that is 100 percent dedicated to kids. Children's Wisconsin has been recognized for its excellence as a patient care provider, employer and community partner. In 2014, Children's Wisconsin earned the highly coveted Magnet Recognition Program status for the third consecutive time from the American Nurses Credentialing Center (ANCC). The Magnet designation is granted every four years to only those organizations that demonstrate sustained superiority in nursing care.

If there are any questions regarding our support, please feel free to contact me. Wishing you the best in your accreditation and BON program approval.

Sincerely,



Peggy Troy
President and CEO, Children's Wisconsin

December 19, 2019

Kara Groom, RN, PhD
Chief Nurse Administrator
Mount Mary University
2900 N. Menomonee River Parkway
Milwaukee, WI 53222

Dear Dr. Groom,

Thank you for sharing the news of Mount Mary University's plan to expand their Nursing Program offerings. We are happy to hear that Mount Mary University is pursuing Wisconsin Board of Nursing (BON) and Commission on Collegiate Nursing (CCNE) approval for a pre-licensure Bachelor of Science in Nursing (BSN) program.

Nurses are the largest segment of the healthcare workforce and Wisconsin Center for Nursing registered nurse (RN) forecasting models project that there will not be enough RNs to meet the increasing health care needs of an aging population. The addition of a pre-licensure program to Mount Mary University's other nursing programs will expand pathways for diverse students to pursue nursing. In addition, the mission of Mount Mary University's nursing program to prepare nurses with leadership skills, integrity, and a deep sense of social justice will prepare nurses to deliver high quality and safe patient care.

Clement Manor offers a full continuum of care for older adults, including independent living apartments, assisted living, short-term rehabilitation, memory care, and skilled nursing. We will support the clinical training of students in Mount Mary University's pre-licensure BSN at our facilities.

If there are any questions regarding our support, please feel free to contact me. Wishing you the best in your accreditation and BON program approval.

Sincerely,



Dennis Ferger
Chief Executive Officer
Clement Manor, Inc.
3939 South 92nd Street
Greenfield, WI 53228



PROHEALTH CARE

December 10, 2019

Kara Groom, RN, PhD
Chief Nurse Administrator
Mount Mary University
2900 N. Menomonee River Parkway
Milwaukee, WI 53222

Dear Dr. Groom,

Thank you for sharing the news of Mount Mary University's plan to expand their Nursing Program offerings. We are happy to hear that Mount Mary University is pursuing Wisconsin Board of Nursing (BON) and Commission on Collegiate Nursing (CCNE) approval for a pre-licensure Bachelor of Science in Nursing (BSN) program.

Nurses are the largest segment of the healthcare workforce and Wisconsin Center for Nursing registered nurse (RN) forecasting models project that there will not be enough RNs to meet the increasing health care needs of an aging population. The addition of a pre-licensure program to Mount Mary University's other nursing programs will expand pathways for diverse students to pursue nursing. In addition, the mission of Mount Mary University's nursing program to prepare nurses with leadership skills, integrity, and a deep sense of social justice will prepare nurses to deliver high quality and safe patient care.

We will support the clinical training of students in Mount Mary University's pre-licensure BSN at all of our Southeast Wisconsin healthcare facilities. Through the processes and collaborative effort of the Southeast Wisconsin Nursing Alliance (SEWNA) we will work to place Mount Mary University and other nursing program's clinical requests as we are best able.

ProHealth Care has been the health care leader in Waukesha County and surrounding areas for over a century, providing outstanding care across a full spectrum of services. The nurses of ProHealth Care strive to continuously improve the health and well-being of the community by combining skill, compassion and innovation.

If there are any questions regarding our support, please feel free to contact me. Wishing you the best in your accreditation and BON program approval.

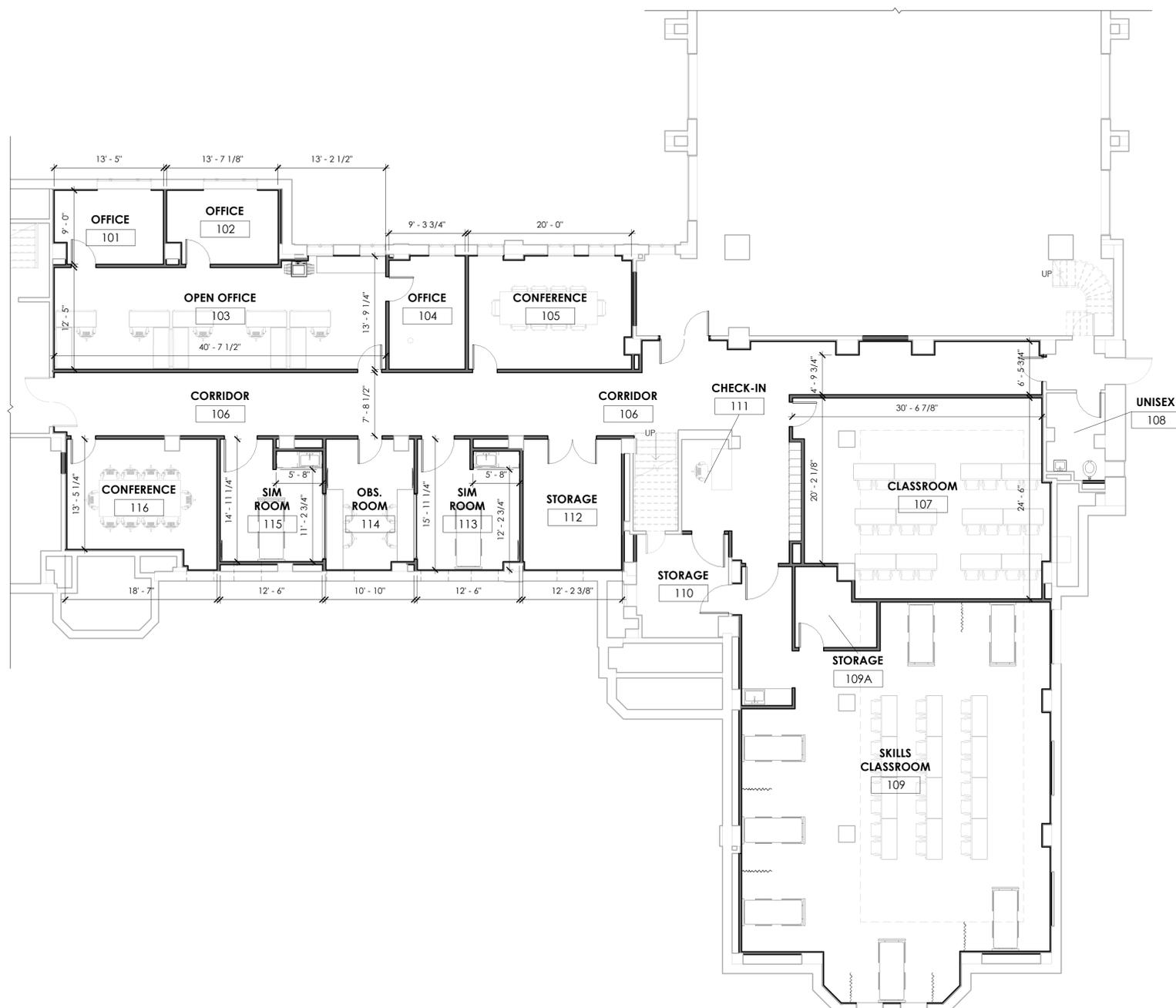
Sincerely,

Ildiko Huppertz, SHRBP, SWP
Vice President, Talent & Organization Effectiveness
ProHealth Care
N17 W24100, Riverwood Drive
Waukesha, WI 53188

PROPOSED INTERIOR
 ALTERATION FOR :

**MOUNT MARY
 UNIVERSITY**

MILWAUKEE, WI



DATE	REV	ISSUE
3.9.20		CLIENT REVISION
3.25.20		CLIENT REVISION

DRAWINGS AND SPECIFICATIONS AS INSTRUMENTS OF SERVICE ARE THE PROPERTY OF VJS CONSTRUCTION SERVICES. THE ARCHITECT/ENGINEER ASSUMES NO RESPONSIBILITY OR LIABILITY FOR THE USE OF THESE PLANS FOR ANY PROJECT OTHER THAN SPECIFICALLY AUTHORIZED BY THEM AND SIGNED AND SEALED FOR SUCH SPECIFIC LOCATION IN THE STATE, PROVINCE, OR TERRITORY SHOWN ON THE SEAL.

PROJECT NUMBER 8200007
 DATE 03/02/2020
 DRAWN BY BDG/GEW
 CHECKED BY KAK
 SCALE 1/8" = 1'-0"

① BASEMENT FLOOR PLAN
 1/8" = 1'-0"



FLOOR PLAN

A1.01

4. Plans to recruit and employ a qualified educational administrator and qualified faculty

MMU employs a qualified educational administrator

The current Chief Nurse Administrator, Kara K. Groom, RN, MSN, PhD, began July 27, 2018. Dr. Groom is a registered nurse licensed in the State of Wisconsin. Dr. Groom holds a Master of Science in Nursing (MSN) degree and a PhD in Nursing, both from Marquette University in Milwaukee, WI. Dr. Groom's Curriculum Vitae is provided below.

Dr. Groom has over 10 years of experience in nursing education. She has taught at the baccalaureate and associate degree levels. She has experience in online delivery, simulation, clinical, and didactic settings. Advanced coursework in nursing education includes: Educational Research, Policy and Leadership, Advanced Applied Statistics, Teaching Diverse Learners, Evaluation and Assessment, and Educational Diversity & Curriculum Development.

Dr. Groom has leadership experience and training. She served as an Assistant Dean of Health Sciences at Milwaukee Area Technical College. She has also had advanced coursework in conflict management and Nursing Faculty Leadership Training through the Center for Leadership Excellence.

Qualified Faculty

The MMU Nursing Program currently employs 2 full-time faculty members. Dr. Groom teaches in addition to a course release for serving as program chair. Dr. Jennifer Dahlman is a second full-time faculty member. Dr. Dahlman:

- Has a current, active registered nurse license in Wisconsin that is not encumbered
- Possesses a Masters degree and PhD in Nursing. Dr. Dahlman's curriculum vitae is provided below

A hiring plan based on enrollment projections has been developed and provided below. The program projects a nursing faculty FTE need of 11 at full enrollment. The nursing program plans to hire 4 additional full-time nursing faculty members. The remaining FTE needs will be met through adjunct faculty. The program will also include a full-time administrative assistant, full-time nursing skill lab instructor and a full-time simulation specialist.

KARA K. GROOM, PHD, RN

CHIEF NURSE ADMINISTRATOR, MOUNT MARY UNIVERSITY
GROOMK@MTMARY.EDU 414-930-3391

ACADEMIC PREPARATION:

Doctor of Philosophy in Nursing, Marquette University, Milwaukee, WI

Dissertation focus: Interprofessional education

- Graduation December, 2018, GPA 3.87
- Emphasis includes Educational Research, Policy, and Leadership, Vulnerable Populations, Dispute Resolution in Health Care, & Advanced Applied Statistics
- International grant award recipient
- Presentation at Midwest Nursing Research Society

Master of Science in Nursing, Marquette University, Milwaukee, WI

Graduated May, 2008

- Coursework Emphasis: Teaching Diverse Learners, Research Design Methodology, Health and Wellness of Adults

Bachelor of Science in Nursing, University of Wisconsin, Milwaukee

Graduated Cum Laude, December, 2004

- Coursework Emphasis: Nursing Care of Aggregates

Bachelor of Science in Business Economics, Marquette University, Milwaukee

Graduated Summa Cum Laude, May, 2001

- Coursework Emphasis: Principles of Managerial Accounting, Behavior and Organizations, Introduction to Financial Management

PROFESSIONAL EXPERIENCE:

Chief Nurse Administrator and Nursing Department Chair, Mount Mary University

July 2018 – Present

Responsibilities

- Chair, Mount Mary University Nursing Advisory Board
- Led expansion of Nursing 1-2-1 Program to additional technical college partners
- Department Chair
- Supervise faculty and administrative staff for department
- Lead accreditation activities

Assistant Dean, School of Health Sciences, Milwaukee Area Technical College
December, 20017- July 2018

Responsibilities

- Coordination of petition process for all School of Health Science programs
- Monitoring of criminal background check and student health requirements
- Special projects for the School of Health Sciences
- Member Provost council
- FMLA Training

Nursing Instructor, Waukesha County Technical College, Waukesha, WI
August, 2011- July 2018

Teaching Responsibilities

- Introduction to Clinical Care Management
- Health Alterations
- Simulation Instructor

Program and College Activities

- College Wellness Committee Member
 - Health Fair, Wellness Champion, and Be Active 150 Committees
- Program Coordinator, Nursing Peer Mentor Program
- iPad User Group
- Lifelong Learning Book Club

Leadership

- Semester 2 Curriculum Level Leader
- Introduction to Clinical Care Management Course Coordinator
- Health Alterations Course Coordinator
- Policy and Procedure Committee, Committee Champion
- Nursing Education Graduate Student Mentor

Clinical Assistant Professor of Nursing, Carroll University, Waukesha, WI
August, 2008- August, 2011

Teaching Responsibilities

- Introduction to, and Advanced Adult and Pediatric Nursing Care Practicum
- Introduction to, and Advanced Adult and Pediatric Nursing Care Laboratory
- Healthcare Policy and Administration

University Service Activities

- Hispanic Health and Human Services Program Advisor, Nursing Workforce Diversity HRSA Funded Grant
- Nursing Program Leadership Team
- Chair, Nursing Program Faculty Review Committee
- Member, University Faculty and Staff Concerns Committee
- Member, Nursing Program Simulation Committee

Registered Nurse, Post-Anesthesia Care Unit, West Allis Memorial Hospital

November 2006-August, 2008

- Plan and implement comprehensive nursing care for diverse post-surgical patients
- Focus on providing multi-modal pain management and relaxation interventions

Registered Nurse, Intensive Care Unit, Aurora Sinai Medical Center

December 2004-December 2006

- Coordinate specialized nursing care to acutely ill medical and cardiac patients
- Serve as preceptor to Nurse Interns, Graduate Nurses and Registered Nurses new to ICU

Planning Analyst, Kimberly-Clark Corporation

July 2001-December 2002

- Managed raw material and finished good inventories to support Family Care business line
- Led production team to decrease annual storage costs by more than \$500,000

Marketing Services Assistant, University of Wisconsin, Milwaukee

January 2003-January 2004

- Direct marketing assistance to student groups to promote vibrant student life

PROFESSIONAL and SCHOLARLY ACTIVITIES:

Oral Presentations

Helping students meet learning outcomes in quality improvement, oral presentation, 22nd Annual Nurse Educators Conference, July 2011

Quality and safety in nursing education (QSEN) competencies in program assessment, Co-author for oral presentation, Charting the Course: 2011 QSEN National Forum, May 2011

Poster Presentations

Interprofessional Socialization in mixed discipline and nursing student only cohorts, poster presentation, International Death, Grief & Bereavement Conference, June 2019

Interprofessional Socialization in mixed discipline and nursing student only cohorts, poster presentation, Building Bridges to Clinical Practice Research Conference, May 2019

Interprofessional Socialization in mixed discipline and nursing student only cohorts, poster presentation, Midwest Nursing Research Society Conference, March 2019

Comparing interprofessional socialization in mixed discipline and nursing student only cohorts, poster presentation, Celebration of PhD progress, May 2018

Comparing interprofessional socialization in mixed discipline and nursing student only cohorts, poster presentation, Celebration of PhD progress, May 2017

Comparing interprofessional socialization in mixed discipline and nursing student only cohorts, poster presentation, Celebration of PhD progress, April, 2016

Interprofessional socialization: A concept analysis, poster presentation, Celebration of PhD progress, April, 2015

Clearing Summer Cobwebs: A Student-led Refresher Workshop, poster presentation, 2014 QSEN National forum

Speaking Engagements

Innovative solutions to Wisconsin's nursing shortage, Womens Court and Civic Conference, invited speaker, November 2019

Milwaukee area colleges offer 1-2-1 program to help get nursing students into the field faster, Lake Effect, WUWM Milwaukee's NPR, April, 2019

Awards

Best Research Poster Award, Building Bridges to Clinical Practice Research Conference, Milwaukee, WI, May 2019

Sigma Theta Tau International Small Grant Award 2015, Primary Investigator, "Comparing interprofessional socialization in mixed discipline and nursing student only cohorts"

Great Catch of the Year, Patient safety award winner, Aurora Healthcare, 2010

Professional Service

Administrators of Nursing Education of Wisconsin (ANEW) Member

Southeast Wisconsin Nursing Alliance (SEWNA) Member

Moraine Park Technical College Advisory Board Member

Nursing Dual Enrollment Pathways Member

Committee Member, Wisconsin League for Nursing Scholarship Committee

Member, National League for Nursing

Member, Wisconsin League for Nursing

Mentor, nursing education graduate student

CONTINUING EDUCATION:

Wisconsin Technical College System

- Evaluation and Assessment, Educational Diversity & Curriculum Development

Center for Leadership Excellence

- Nursing Faculty Leadership Training

Quality and Safety in Nursing Education (QSEN)

- Faculty Development Institute

Documented Annual Continuing Education Units (CEUs)

CERTIFICATIONS:

Basic Life Support (BLS)

Registered Nurse, State of Wisconsin

Wisconsin Technical College System, 5 year teaching certificate

VOLUNTEER WORK:

Wisconsin Emergency Assistance Volunteer
Village of Wauwatosa Public Health Department
Wauwatosa School District

Jennifer Dahlman, RN, MSN, PhD(c)
1190 Sterling Heights Drive, Menasha, WI, 54952
Cell phone (240) 863-8160
Jennifer.dahlman@marquette.edu

CURRICULUM VITA

EDUCATION

Degree	Year	Institution	Major Area of Study
PhD-candidate	2019	Marquette University, WI	Nursing
Post-Master's Certificate	2013	Regis University, CO	Health Care Education; Practicum at Georgetown University, Washington, DC
MSN	2009	Regis University, CO	Management and Leadership in Nursing; Practicum at Spring Valley Hospital, Las Vegas, NV
BSN	2003	University of Wisconsin Oshkosh	Nursing

PROFESSIONAL EXPERIENCE

2018-current	Mentor Specialist, Project BEYOND-2, <i>Marquette University, Milwaukee, WI</i>
2015-current	Hospital Coordinator, <i>St. Elizabeth Hospital, Appleton, WI</i>
2017-2018	Research Assistant, <i>Marquette University, Milwaukee, WI</i>
2015-2016	Assistant Professor, <i>Bellin College of Nursing, Green Bay, WI</i>
2014-2015	Assistant Dean of Nursing, <i>School of Nursing and Health Professions, Trinity Washington University, Washington, D.C.</i>
2010-2015	Assistant Professor, <i>School of Nursing and Health Professions, Trinity Washington University, Washington, D.C.</i>
2014	Health Educator, <i>Inova Health System, Fairfax, VA</i>
2010-2013	Staff Nurse (Postpartum), <i>Inova Alexandria Hospital, Alexandria, VA</i>
2006-2010	Staff Nurse (Pediatric ER), <i>Children's Hospital of Nevada (formerly University Medical Center), Las Vegas, NV</i>
2005-2006	Staff Nurse (Pediatrics), <i>Inova Alexandria Hospital, Alexandria, VA</i>
2002-2005	Staff Nurse and Practice Assistant (Pediatrics and Urgent Care), <i>St. Elizabeth Hospital, Appleton, WI; Mercy Medical Center, Oshkosh, WI; and formerly Affinity Medical Group (various locations in the Fox Cities, WI)</i>
2002-2003	Unit Secretary (Rehab), <i>Theda Clark Medical Center, Neenah, WI</i>
2000-2002	Certified Nursing Assistant, <i>Parkview Medical Center, Oshkosh, WI</i>

CERTIFICATIONS

2003-present Registered Nurse Licensure (multi-state)
2003-present Basic Life Support for Healthcare Providers by American Heart Association
2006-2010 Emergency Nurse Pediatric Course Certified (ENPC)
2006-2010 Trauma Nurse Core Course Certified (TNCC)

TEACHING RESPONSIBILITIES

Previous Course #	Title	Credits	Theory	Clinical
N425	Adult Medical Surgical	5		X
N366	Fundamentals	3	X	
N205	Pharmacology	3	X	
N492	NCLEX Prep (Course Lead)	3	X	
N461	Pediatric Nursing (Course Lead)	5	X	X
N460	Emergency Nursing (RN-BSN)	3	X	
N220/320	Health Care Policy, Politics & Health Promotion (BSN and RN-BSN)	3	X	
N215	Pharmacology	3	X	

SCHOLARSHIP

Grants

- 2019 *Understanding the Process of Mentoring in the Online Environment Using Grounded Theory*, Nursing Education Research Grant submitted to the National League of Nursing
- 2018 *Understanding the Process of Mentoring in the Online Environment Using Grounded Theory*, Foundation Scholarship Award submitted to the National League of Nursing
- 2017 *Successful Components of Online Mentoring: A Pilot Study*, grant submitted to the Nurses Foundation of Wisconsin

Honors and Awards

- 2018 Nominated for K. Patricia Cross Future Leaders Award, Association of American Colleges and Universities
- 2016-2018 Graduate Student in Areas of National Need (GAAN) Fellow
- 2017 Recipient of Wisconsin Counties Association Group Health Trust Scholarship
- 2003 Commencement Speaker for Spring 2003 Ceremony
- 1999-2003 Recipient of Dixalene Bahleda and Theda Clark Auxillary Scholarships

Publications

2018 Jerofke-Owen, T. & Dahlman, J. (2018). Patients' perspectives on engaging in their healthcare while hospitalized. *Journal of Clinical Nursing*. doi: 10.1111/jocn.14639

Manuscripts in Progress

Dahlman, J. First-generation nursing students: A scoping review.

Dahlman, J. The development of an online mentoring program for first-generation college students in programs of nursing.

Dahlman, J. Successful components of an online mentoring program: A pilot study.

Dahlman, J. Understanding the process of mentoring in an online environment using grounded theory.

Dahlman, J. Program evaluation: An online mentoring program for first-generation college students in programs of nursing.

Presentations

2019 Dahlman, J. & Johnson, A. *Podium*. Strategies to create a safe space to promote diverse BSN student success. Cultural Inclusion Institute Annual Conference, San Antonio, TX.

2019 Dahlman, J. & Johnson, A. *Poster*. Assessing learning strategies among underrepresented populations of baccalaureate nursing students within a federally funded project. Cultural Inclusion Institute Annual Conference, San Antonio, TX.

2019 Dahlman, J. & Johnson, A. *Podium*. Strategies to create a safe space to promote diverse BSN student success. Symposium on Diversity, Inclusion, and Social Justice, Marquette University, Milwaukee, WI.

2019 Dahlman, J. *Poster*. Successful components on an online mentoring program. Midwest Nursing Research Society (MNRS) Annual Conference, Kansas City, MO.

2014 Dahlman, J. & Artis, D. *Podium*. High-risk student assessment in higher education. Myths & Movements: Reimagining Higher Education Assessment, Drexel University Regional Conference on Assessment, Philadelphia, PA.

Professional Development

Conferences Attended

2019 Cultural Inclusion Institute Annual Conference, San Antonio, TX.

2019 Symposium on Diversity, Inclusion, and Social Justice, Marquette University, Milwaukee, WI.

2019 Midwest Nursing Research Society (MNRS) Annual Conference, Kansas City, MO.

2015 American Assembly for Men in Nursing. 40th Annual Conference: Interprofessional education and practice, Minneapolis, MN.

- 2014 Myths & Movements: Reimagining Higher Education Assessment, Drexel University Regional Conference on Assessment, Philadelphia, PA.
- 2014 Pediatric Nursing Conference, National Harbor, MD.
- 2014 American Nurses Association Lobby Day, Washington, D.C.
- 2013 Robert Wood Johnson Foundation. Commission to Build a Healthier America, Washington, DC.

Continuing Education

- 2016 Test Development and Item Writing Course. National Council of State Boards of Nursing.
- 2015 Teaching Effectively Online. Bellin College, Green Bay, WI.
- 2014 Certified Pediatric Nurse Review. Pediatric Nursing Conference, National Harbor, MD.

SERVICE

Institutional and Extraintitutional

- 2018-current Mentor for American Nurses Association
- 2016-current Mentor for MentorNet.com
- 2016-current Reviewer for *Nursing Education Perspectives*
- 2015-2018 Mentor for Project BEYOND-2 Program, Marquette University, College of Nursing
- 2015-2017 Graduate student representative on the Inclusion Committee, Marquette University, College of Nursing
- 2016-2017 Graduate student representative on the University Library Board, Marquette University
- 2010-2014 Member of the university's Academic Honesty Review Board, Trinity Washington University
- 2010-2014 Member of the university's Professional Development Committee, Trinity Washington University
- 2010-2012 Faculty advisor for the Trinity Student Nurses' Association and for the Committee on Students, Trinity Washington University

Community

- 2011-2014 Volunteer and active member of Medical Reserve Corp., Alexandria, VA
- 2009-2010 Mission delivery chair, Las Vegas Relay for Life, American Cancer Society, NV
- 2002 Co-founder of the Women's Satellite Clinic, Waushara County Health Department, WI

Professional Nursing Affiliations

2018-current American Nurses Association

2018-current Midwest Nursing Research Society

2017-current Wisconsin Nurses Association

2017-current National League of Nursing

2005-current Sigma Theta Tau International

Mount Mary University

Pre-Licensure BSN Enrollment and Faculty FTE Projections

	AY Retention	Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023	Spring 2024	Fall 2024	Spring 2025	Fall 2025	Spring 2026	Fall 2026	Spring 2027	Fall 2027	Spring 2028
First semester		24	6	32	0	32	0	48	0	48	0	48	0	48	0
Second semester	85%		20	5	27	0	27	0	41	0	41	0	41	0	41
Third semester	90%			18	5	24	0	24	0	37	0	37	0	37	0
Fourth semester	95%				17	4	23	0	23	0	35	0	35	0	35
Fifth semester	95%					17	4	22	0	22	0	33	0	33	0
Sixth semester	95%						16	4	21	0	21	0	31	0	31
Seventh semester	95%							15	4	20	0	20	0	30	0
Eighth semester	95%								14	4	19	0	19	0	28
Number of students per semester		24	26.4	55	49	77	70	113	103	130	116	138	126	148	136
Number of students per AY			50		105		148		216		246		264		283
Faculty and Staff by Academic Year (AY) Faculty															
FTE/Year			0.16		1.52		4.60		8.13		9.60		10.31		11.19
Fulltime Faculty FTE as of Spring 2020			2		2		2		2		2		2		2
New fulltime Faculty FTE Calc					0.00		0.30		2.06		2.80		3.16		3.59
New Faculty FTE Round to Whole					0.00		0.00		2.00		3.00		3.00		4.00
New adjunct Faculty FTE			0.00		0.00		2.60		4.13		4.60		5.31		5.19
Support Staff															
Administrative Personnel (0.5 currently in-place)			0.5		0.5		0.5		1		1		1		1
Nursing Skills Laboratory Manager					1		1		1		1		1		1
Nursing Simulation Instructor/Coordinator					1		1		1		1		1		1

5. Proposed timeline for planning and implementing the school and intended date of entry of the first class

Timeframe	Planning & Implementation
11/2018	CCNE Accreditation Received
4/2020	Higher Learning Commission (HLC) Substantive Change Submission
4/2020	BON Step 1: Application for Authorization to Plan a Program
9/2020	BON Step 2: Application for Authorization to Admit Students
9/2020	Renovation of Physical Space Begins
5/2021	Commission on Collegiate Nursing Education (CCNE) Substantive Change Submission
Fall 2021	Program Launch: MMU BSN pre-licensure program intended date of entry of first class



WISCONSIN BOARD OF NURSING:

Faculty Report

SUBMITTED BY:

Mount Mary University (MMU)

May 29, 2020

Faculty Reports

Until the school of nursing receives approval, the school of nursing shall provide to the Board evidence of employment of sufficient number of faculty to teach the courses offered four months from the date the report is due.

There has been no change in the number of courses offered each semester and no change in the number of faculty teaching in MMU’s RN to BSN program since MMU was granted Authorization to Admit Students.

Table 1: MMU RN to BSN Nursing Courses Offered

	Spring 2020	Fall 2020
4 Courses Offered each Semester	NUR 310: Evidence Based Practice NUR 356: Technology & Communication NUR 421: Nursing Leadership II NUR 485: Capstone	NUR 401: Healthcare Economics & Regulation NUR 402: Nursing Care in the Community NUR 420: Nursing Leadership I NUR 485: Capstone

MMU Nursing Faculty

MMU employs 2 full-time nursing faculty members: Dr. Kara Groom and Dr. Jennifer Dahlman. Mount Mary’s RN to BSN program currently offers 4 courses each semester. Nursing courses are taught by Dr. Groom and Dr. Dahlman, Assistant Professor of Nursing. Dr. Groom also serves as MMU’s educational administrator. Curriculum vitae for Dr. Groom and Dr. Dahlman are provided below.

Dr Groom:

- Has a current, active registered nurse license in Wisconsin that is not encumbered
- Possess a Masters and PhD degree in Nursing
- Has had coursework in learning principles for adult education, including nursing curriculum development, administration and evaluation
- Has 10 years of experience as a nursing instructor (2008-2018)
- Possess current knowledge of nursing practice

Dr. Dahlman:

- Has a current, active registered nurse license in Wisconsin that is not encumbered
- Possesses a Masters degree in Nursing and a PhD in Nursing from Marquette University, December, 2019

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

4822 Madison Yards Way
Madison, WI 53705

FAX #: (608) 266-2602
Phone #: (608) 266-2112

E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (*Last, First*): Groom, Kara WI RN License #: 149582-30

School of Nursing Employed By: Mount Mary University

Type of Nursing Program(s) (ADN, PN, BSN, etc.): RN to BSN

Position: Educational Administrator Faculty

Appointment Effective Date: 7/27/2018

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and **either** two years experience as an instructor in a nursing education program within the last 5 years, **or** one year experience as an instructor in a nursing education program within the last 5 years and the graduate degree included education preparation.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Marquette University	Milwaukee, WI	1/8/2019	PhD Nursing	Nursing	
Marquette University	Milwaukee, WI	5/18/2008	MS in Nursing	Advanced Practice Nursing: Adults	
UW Milwaukee	Milwaukee, WI	12/19/2004	BS Nursing	Nursing	

B. NURSING INSTRUCTION EXPERIENCE

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title
7/27/2018	Present	FT	Mount Mary University	Milwaukee, WI	Chief Nurse Administrator
8/2011	7/2018	FT	Waukesha County Technical College	Pewaukee, WI	Nursing Instructor
8/2008	7/2011	FT	Carroll University	Waukesha, WI	Clinical Assistant Prof of Nursing

Kara Groom, PhD, RN
Educational Administrator


Signature

414-930-3391
Telephone Number

Chief Nurse Administrator and Department Chair
Title

9/20/19
Date

groomk@mtmary.edu
Email Address

KARA K. GROOM, PHD, RN

CHIEF NURSE ADMINISTRATOR, MOUNT MARY UNIVERSITY
GROOMK@MTMARY.EDU 414-930-3391

ACADEMIC PREPARATION:

Doctor of Philosophy in Nursing, Marquette University, Milwaukee, WI

Dissertation focus: Interprofessional education

- Graduation December, 2018, GPA 3.87
- Emphasis includes Educational Research, Policy, and Leadership, Vulnerable Populations, Dispute Resolution in Health Care, & Advanced Applied Statistics
- International grant award recipient
- Presentation at Midwest Nursing Research Society

Master of Science in Nursing, Marquette University, Milwaukee, WI

Graduated May, 2008

- Coursework Emphasis: Teaching Diverse Learners, Research Design Methodology, Health and Wellness of Adults

Bachelor of Science in Nursing, University of Wisconsin, Milwaukee

Graduated Cum Laude, December, 2004

- Coursework Emphasis: Nursing Care of Aggregates

Bachelor of Science in Business Economics, Marquette University, Milwaukee

Graduated Summa Cum Laude, May, 2001

- Coursework Emphasis: Principles of Managerial Accounting, Behavior and Organizations, Introduction to Financial Management

PROFESSIONAL EXPERIENCE:

Chief Nurse Administrator and Nursing Department Chair, Mount Mary University

July 2018 – Present

Responsibilities

- Chair, Mount Mary University Nursing Advisory Board
- Led expansion of Nursing 1-2-1 Program to additional technical college partners
- Department Chair
- Supervise faculty and administrative staff for department
- Lead accreditation activities

Assistant Dean, School of Health Sciences, Milwaukee Area Technical College
December, 20017- July 2018

Responsibilities

- Coordination of petition process for all School of Health Science programs
- Monitoring of criminal background check and student health requirements
- Special projects for the School of Health Sciences
- Member Provost council
- FMLA Training

Nursing Instructor, Waukesha County Technical College, Waukesha, WI
August, 2011- July 2018

Teaching Responsibilities

- Introduction to Clinical Care Management
- Health Alterations
- Simulation Instructor

Program and College Activities

- College Wellness Committee Member
 - Health Fair, Wellness Champion, and Be Active 150 Committees
- Program Coordinator, Nursing Peer Mentor Program
- iPad User Group
- Lifelong Learning Book Club

Leadership

- Semester 2 Curriculum Level Leader
- Introduction to Clinical Care Management Course Coordinator
- Health Alterations Course Coordinator
- Policy and Procedure Committee, Committee Champion
- Nursing Education Graduate Student Mentor

Clinical Assistant Professor of Nursing, Carroll University, Waukesha, WI
August, 2008- August, 2011

Teaching Responsibilities

- Introduction to, and Advanced Adult and Pediatric Nursing Care Practicum
- Introduction to, and Advanced Adult and Pediatric Nursing Care Laboratory
- Healthcare Policy and Administration

University Service Activities

- Hispanic Health and Human Services Program Advisor, Nursing Workforce Diversity HRSA Funded Grant
- Nursing Program Leadership Team
- Chair, Nursing Program Faculty Review Committee
- Member, University Faculty and Staff Concerns Committee
- Member, Nursing Program Simulation Committee

Registered Nurse, Post-Anesthesia Care Unit, West Allis Memorial Hospital

November 2006-August, 2008

- Plan and implement comprehensive nursing care for diverse post-surgical patients
- Focus on providing multi-modal pain management and relaxation interventions

Registered Nurse, Intensive Care Unit, Aurora Sinai Medical Center

December 2004-December 2006

- Coordinate specialized nursing care to acutely ill medical and cardiac patients
- Serve as preceptor to Nurse Interns, Graduate Nurses and Registered Nurses new to ICU

Planning Analyst, Kimberly-Clark Corporation

July 2001-December 2002

- Managed raw material and finished good inventories to support Family Care business line
- Led production team to decrease annual storage costs by more than \$500,000

Marketing Services Assistant, University of Wisconsin, Milwaukee

January 2003-January 2004

- Direct marketing assistance to student groups to promote vibrant student life

PROFESSIONAL and SCHOLARLY ACTIVITIES:

Oral Presentations

Helping students meet learning outcomes in quality improvement, oral presentation, 22nd Annual Nurse Educators Conference, July 2011

Quality and safety in nursing education (QSEN) competencies in program assessment, Co-author for oral presentation, Charting the Course: 2011 QSEN National Forum, May 2011

Poster Presentations

Interprofessional Socialization in mixed discipline and nursing student only cohorts, poster presentation, International Death, Grief & Bereavement Conference, June 2019

Interprofessional Socialization in mixed discipline and nursing student only cohorts, poster presentation, Building Bridges to Clinical Practice Research Conference, May 2019

Interprofessional Socialization in mixed discipline and nursing student only cohorts, poster presentation, Midwest Nursing Research Society Conference, March 2019

Comparing interprofessional socialization in mixed discipline and nursing student only cohorts, poster presentation, Celebration of PhD progress, May 2018

Comparing interprofessional socialization in mixed discipline and nursing student only cohorts, poster presentation, Celebration of PhD progress, May 2017

Comparing interprofessional socialization in mixed discipline and nursing student only cohorts, poster presentation, Celebration of PhD progress, April, 2016

Interprofessional socialization: A concept analysis, poster presentation, Celebration of PhD progress, April, 2015

Clearing Summer Cobwebs: A Student-led Refresher Workshop, poster presentation, 2014 QSEN National forum

Speaking Engagements

Innovative solutions to Wisconsin's nursing shortage, Womens Court and Civic Conference, invited speaker, November 2019

Milwaukee area colleges offer 1-2-1 program to help get nursing students into the field faster, Lake Effect, WUWM Milwaukee's NPR, April, 2019

Awards

Best Research Poster Award, Building Bridges to Clinical Practice Research Conference, Milwaukee, WI, May 2019

Sigma Theta Tau International Small Grant Award 2015, Primary Investigator, "Comparing interprofessional socialization in mixed discipline and nursing student only cohorts"

Great Catch of the Year, Patient safety award winner, Aurora Healthcare, 2010

Professional Service

Administrators of Nursing Education of Wisconsin (ANEW) Member

Southeast Wisconsin Nursing Alliance (SEWNA) Member

Moraine Park Technical College Advisory Board Member

Nursing Dual Enrollment Pathways Member

Committee Member, Wisconsin League for Nursing Scholarship Committee

Member, National League for Nursing

Member, Wisconsin League for Nursing

Mentor, nursing education graduate student

CONTINUING EDUCATION:

Wisconsin Technical College System

- Evaluation and Assessment, Educational Diversity & Curriculum Development

Center for Leadership Excellence

- Nursing Faculty Leadership Training

Quality and Safety in Nursing Education (QSEN)

- Faculty Development Institute

Documented Annual Continuing Education Units (CEUs)

CERTIFICATIONS:

Basic Life Support (BLS)

Registered Nurse, State of Wisconsin

Wisconsin Technical College System, 5 year teaching certificate

VOLUNTEER WORK:

Wisconsin Emergency Assistance Volunteer
Village of Wauwatosa Public Health Department
Wauwatosa School District

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

4822 Madison Yards Way
Madison, WI 53705

FAX #: (608) 266-2602
Phone #: (608) 266-2112

E-Mail: dsps@wisconsin.gov
Website: dsps.wisconsin.gov

BOARD OF NURSING

FACULTY / EDUCATIONAL ADMINISTRATOR QUALIFICATION RECORD

New nursing school seeking authorization to admit students: Completion of this form is required for each faculty member and the educational administrator. This form must be submitted to the Board of Nursing along with the request for authorization to admit students.

Nursing school approved by the Board of Nursing: Completion of this form is required for each faculty member and the educational administrator. The form must be kept on file in the school of nursing office and made available to the Board upon request for all faculty members and educational administrators hired by the nursing school.

Change in educational administrator: Institutions are required to notify the Board of Nursing within 48 hours of the termination, resignation or retirement of an educational administrator and designate an interim educational administrator (EA) within five (5) business days. Completion and submission of this form is required as part of the notification process.

Faculty/EA Name (*Last, First*): Dahlman, Jennifer WI RN License #: 145560

School of Nursing Employed By: Mount Mary University

Type of Nursing Program(s) (ADN, PN, BSN, etc.): RN to BSN

Position: Educational Administrator Faculty

Appointment Effective Date: 8/19/2019

FACULTY APPOINTMENTS (complete Section A below).

Fully-qualified faculty must have a current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered and a graduate degree with a major in nursing.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor
Marquette University	Milwaukee, WI	In progress	51 credits	PhD Nursing	
Regis University	Denver, CO	8/2013	Post-Master's Certificate, Health Care Education		
Regis University	Denver, CO	5/2009	MSN	Nursing	
UW Oshkosh	Oshkosh, WI	5/2003	BSN	Nursing	

Wisconsin Department of Safety and Professional Services

EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Fully-qualified educational administrator must have current, active Registered Nurse license or privilege to practice in Wisconsin that is not encumbered, a graduate degree with a major in nursing, knowledge of learning principles for adult education, including nursing curriculum development, administration and evaluation, current knowledge of nursing practice, and **either** two years experience as an instructor in a nursing education program within the last 5 years, **or** one year experience as an instructor in a nursing education program within the last 5 years and the graduate degree included education preparation.

List most recent education preparation and teaching experience first. Attach additional pages as necessary.

A. EDUCATIONAL PREPARATION

Name of Institution	Location City/State	Graduation Date	Degree Earned or # of Credits	Major	Minor

B. NURSING INSTRUCTION EXPERIENCE

From Month/Year	To Month/Year	Part-time or Full-Time	Employer/School	Location City/State	Position/Job Title

Kara Groom, PhD, RN
Educational Administrator

Kara Groom
Signature

414-930-3391
Telephone Number

Chief Nurse Administrator and Department Chair
Title

9/20/19
Date

groomk@mtmary.edu
Email Address

Jennifer Dahlman, RN, MSN, PhD(c)
1190 Sterling Heights Drive, Menasha, WI, 54952
Cell phone (240) 863-8160
Jennifer.dahlman@marquette.edu

CURRICULUM VITA

EDUCATION

Degree	Year	Institution	Major Area of Study
PhD-candidate	2019	Marquette University, WI	Nursing
Post-Master's Certificate	2013	Regis University, CO	Health Care Education; Practicum at Georgetown University, Washington, DC
MSN	2009	Regis University, CO	Management and Leadership in Nursing; Practicum at Spring Valley Hospital, Las Vegas, NV
BSN	2003	University of Wisconsin Oshkosh	Nursing

PROFESSIONAL EXPERIENCE

2018-current	Mentor Specialist, Project BEYOND-2, <i>Marquette University, Milwaukee, WI</i>
2015-current	Hospital Coordinator, <i>St. Elizabeth Hospital, Appleton, WI</i>
2017-2018	Research Assistant, <i>Marquette University, Milwaukee, WI</i>
2015-2016	Assistant Professor, <i>Bellin College of Nursing, Green Bay, WI</i>
2014-2015	Assistant Dean of Nursing, <i>School of Nursing and Health Professions, Trinity Washington University, Washington, D.C.</i>
2010-2015	Assistant Professor, <i>School of Nursing and Health Professions, Trinity Washington University, Washington, D.C.</i>
2014	Health Educator, <i>Inova Health System, Fairfax, VA</i>
2010-2013	Staff Nurse (Postpartum), <i>Inova Alexandria Hospital, Alexandria, VA</i>
2006-2010	Staff Nurse (Pediatric ER), <i>Children's Hospital of Nevada (formerly University Medical Center), Las Vegas, NV</i>
2005-2006	Staff Nurse (Pediatrics), <i>Inova Alexandria Hospital, Alexandria, VA</i>
2002-2005	Staff Nurse and Practice Assistant (Pediatrics and Urgent Care), <i>St. Elizabeth Hospital, Appleton, WI; Mercy Medical Center, Oshkosh, WI; and formerly Affinity Medical Group (various locations in the Fox Cities, WI)</i>
2002-2003	Unit Secretary (Rehab), <i>Theda Clark Medical Center, Neenah, WI</i>
2000-2002	Certified Nursing Assistant, <i>Parkview Medical Center, Oshkosh, WI</i>

CERTIFICATIONS

2003-present Registered Nurse Licensure (multi-state)
2003-present Basic Life Support for Healthcare Providers by American Heart Association
2006-2010 Emergency Nurse Pediatric Course Certified (ENPC)
2006-2010 Trauma Nurse Core Course Certified (TNCC)

TEACHING RESPONSIBILITIES

Previous Course #	Title	Credits	Theory	Clinical
N425	Adult Medical Surgical	5		X
N366	Fundamentals	3	X	
N205	Pharmacology	3	X	
N492	NCLEX Prep (Course Lead)	3	X	
N461	Pediatric Nursing (Course Lead)	5	X	X
N460	Emergency Nursing (RN-BSN)	3	X	
N220/320	Health Care Policy, Politics & Health Promotion (BSN and RN-BSN)	3	X	
N215	Pharmacology	3	X	

SCHOLARSHIP

Grants

- 2019 *Understanding the Process of Mentoring in the Online Environment Using Grounded Theory*, Nursing Education Research Grant submitted to the National League of Nursing
- 2018 *Understanding the Process of Mentoring in the Online Environment Using Grounded Theory*, Foundation Scholarship Award submitted to the National League of Nursing
- 2017 *Successful Components of Online Mentoring: A Pilot Study*, grant submitted to the Nurses Foundation of Wisconsin

Honors and Awards

- 2018 Nominated for K. Patricia Cross Future Leaders Award, Association of American Colleges and Universities
- 2016-2018 Graduate Student in Areas of National Need (GAAN) Fellow
- 2017 Recipient of Wisconsin Counties Association Group Health Trust Scholarship
- 2003 Commencement Speaker for Spring 2003 Ceremony
- 1999-2003 Recipient of Dixalene Bahleda and Theda Clark Auxillary Scholarships

Publications

2018 Jerofke-Owen, T. & Dahlman, J. (2018). Patients' perspectives on engaging in their healthcare while hospitalized. *Journal of Clinical Nursing*. doi: 10.1111/jocn.14639

Manuscripts in Progress

Dahlman, J. First-generation nursing students: A scoping review.

Dahlman, J. The development of an online mentoring program for first-generation college students in programs of nursing.

Dahlman, J. Successful components of an online mentoring program: A pilot study.

Dahlman, J. Understanding the process of mentoring in an online environment using grounded theory.

Dahlman, J. Program evaluation: An online mentoring program for first-generation college students in programs of nursing.

Presentations

2019 Dahlman, J. & Johnson, A. *Podium*. Strategies to create a safe space to promote diverse BSN student success. Cultural Inclusion Institute Annual Conference, San Antonio, TX.

2019 Dahlman, J. & Johnson, A. *Poster*. Assessing learning strategies among underrepresented populations of baccalaureate nursing students within a federally funded project. Cultural Inclusion Institute Annual Conference, San Antonio, TX.

2019 Dahlman, J. & Johnson, A. *Podium*. Strategies to create a safe space to promote diverse BSN student success. Symposium on Diversity, Inclusion, and Social Justice, Marquette University, Milwaukee, WI.

2019 Dahlman, J. *Poster*. Successful components on an online mentoring program. Midwest Nursing Research Society (MNRS) Annual Conference, Kansas City, MO.

2014 Dahlman, J. & Artis, D. *Podium*. High-risk student assessment in higher education. Myths & Movements: Reimagining Higher Education Assessment, Drexel University Regional Conference on Assessment, Philadelphia, PA.

Professional Development

Conferences Attended

2019 Cultural Inclusion Institute Annual Conference, San Antonio, TX.

2019 Symposium on Diversity, Inclusion, and Social Justice, Marquette University, Milwaukee, WI.

2019 Midwest Nursing Research Society (MNRS) Annual Conference, Kansas City, MO.

2015 American Assembly for Men in Nursing. 40th Annual Conference: Interprofessional education and practice, Minneapolis, MN.

- 2014 Myths & Movements: Reimagining Higher Education Assessment, Drexel University Regional Conference on Assessment, Philadelphia, PA.
- 2014 Pediatric Nursing Conference, National Harbor, MD.
- 2014 American Nurses Association Lobby Day, Washington, D.C.
- 2013 Robert Wood Johnson Foundation. Commission to Build a Healthier America, Washington, DC.

Continuing Education

- 2016 Test Development and Item Writing Course. National Council of State Boards of Nursing.
- 2015 Teaching Effectively Online. Bellin College, Green Bay, WI.
- 2014 Certified Pediatric Nurse Review. Pediatric Nursing Conference, National Harbor, MD.

SERVICE

Institutional and Extraintitutional

- 2018-current Mentor for American Nurses Association
- 2016-current Mentor for MentorNet.com
- 2016-current Reviewer for *Nursing Education Perspectives*
- 2015-2018 Mentor for Project BEYOND-2 Program, Marquette University, College of Nursing
- 2015-2017 Graduate student representative on the Inclusion Committee, Marquette University, College of Nursing
- 2016-2017 Graduate student representative on the University Library Board, Marquette University
- 2010-2014 Member of the university's Academic Honesty Review Board, Trinity Washington University
- 2010-2014 Member of the university's Professional Development Committee, Trinity Washington University
- 2010-2012 Faculty advisor for the Trinity Student Nurses' Association and for the Committee on Students, Trinity Washington University

Community

- 2011-2014 Volunteer and active member of Medical Reserve Corp., Alexandria, VA
- 2009-2010 Mission delivery chair, Las Vegas Relay for Life, American Cancer Society, NV
- 2002 Co-founder of the Women's Satellite Clinic, Waushara County Health Department, WI

Professional Nursing Affiliations

2018-current American Nurses Association

2018-current Midwest Nursing Research Society

2017-current Wisconsin Nurses Association

2017-current National League of Nursing

2005-current Sigma Theta Tau International

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Joan Gage		2) Date When Request Submitted: 6/1/2020 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting													
3) Name of Board, Committee, Council, Sections: BON															
4) Meeting Date: 6/11/20	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Nursing School Closure: Holy Family College, Manitowoc, WI													
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:													
10) Describe the issue and action that should be addressed: Holy Family College, Manitowoc, WI is closing, please find the attached school closure plan.															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">11) Signature of person making this request</td> <td style="width: 20%; text-align: center;">Authorization</td> <td style="width: 20%; text-align: right;">Date</td> </tr> <tr> <td>Joan R. Gage</td> <td></td> <td style="text-align: right;">6/1/20</td> </tr> <tr> <td>Supervisor (if required)</td> <td></td> <td style="text-align: right;">Date</td> </tr> <tr> <td colspan="3" style="border-top: 1px solid black; padding-top: 5px;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date </td> </tr> </table>				11) Signature of person making this request	Authorization	Date	Joan R. Gage		6/1/20	Supervisor (if required)		Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date		
11) Signature of person making this request	Authorization	Date													
Joan R. Gage		6/1/20													
Supervisor (if required)		Date													
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date															
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.															

Wisconsin Department of Safety and Professional Services

Mail To: P.O. Box 8366
Madison, WI 53708-8366

FAX #: (608) 266-2602
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@dsps.wi.gov
Website: <http://dsps.wi.gov>

BOARD OF NURSING

APPLICATION FOR AUTHORIZATION TO PLAN A SCHOOL OF NURSING

Wis. Admin. Code Chapter N 1.03 requires an institution planning to establish and conduct a school of nursing for professional nursing or practical nursing to submit an application including all of the following to the Board:

- (1) Name and address of controlling institution and evidence of accreditation status of controlling institution.
- (2) Statement of intent to establish a school of nursing, including the academic and licensure levels of all programs to be offered and the primary method of instruction.
- (3) Evidence of the availability of sufficient clinical facilities and resources.
- (4) Plans to recruit and employ a qualified educational administrator and qualified faculty.
- (5) Proposed timeline for planning and implementing the school and intended date of entry of the first class.

The Board shall make a decision on the application within two months of receipt of the completed application and will notify the controlling institution of the action taken on the application.

To apply, please submit the following to dspsexaminationsoffice@wisconsin.gov:

- (1) This completed and signed application form.
- (2) A written proposal addressing the five items above.

Institution applying for authorization to plan a nursing school:

Name of School: Mount Mary University

Address: 2900 North Menomonee River Pkwy

Milwaukee, WI 53222-4597

Nursing Program(s) (ADN, BSN, Other): BSN pre-licensure

Kara Groom
Name of School Representative Submitting Proposal

Kara Groom
Signature

414-930-3391
Telephone Number

Chief Nurse Administrator
Title

4/15/20
Date

groomk@mtmary.edu
Email Address



June 2, 2020

Board of Nursing
DSPS
PO Box 8366
Madison, WI 53708-8366

Dear Members of the Board,

I regret to inform you that the Franciscan Sisters of Christian Charity Sponsored Ministries announced Monday, May 4, that Holy Family College (formerly Silver Lake College of the Holy Family) will cease operations at the end of the summer term and discontinue all operations by August 29. This decision will include closure of the Bachelor of Science in Nursing program.

Sister Natalie Binversie, Community Director of the Franciscan Sisters of Christian Charity in Manitowoc, said the Sisters made the difficult decision to approve cessation of the College's operations after careful consideration of current enrollment and fundraising challenges as well as a detailed analysis of the College's fiscal position. She added that the onslaught of the COVID-19 pandemic only made a tough situation untenable.

The College is currently securing agreements with multiple colleges and universities to help ensure that all of our students will have options and opportunities to transfer to other schools. We will work with these other institutions with the hope that they will quickly move the student through their matriculation process, accept all of their Holy Family College credits, allow them to complete an equal or comparable degree program at a cost similar to, or less than, the cost they were paying to attend Holy Family College. To date the following institutions have signed agreements that now will move to Higher Learning Commission for final approval: Bellin College, Cardinal Stritch University, Carroll University, The Catholic University of America, Edgewood College, Lakeland University, Mount Mary University, Ripon College, Marian University, Alverno College, UW-Green Bay, UW-Oshkosh, and UW-Whitewater.

Holy Family College will also work to provide student access to academic counselors and other professionals to assist them with understanding their transfer options both from an academic standpoint and any financial aid questions or concerns. We also are reaching out to all potential new students for any summer or fall programs so they can make different plans. We fully realize that we are making this announcement late in the spring, which compresses the time students have to complete enrollment at another institution. We pledge to work as hard as we can with all students to help them transition to another college. More information about the college closure can be found at www.holyfamilycollege.edu/closure.

 800-236-4752 or 920-684-6691

 920-684-7082

 holyfamilycollege.edu

2406 S. Alverno Road, Manitowoc, WI 54220-9319

Sponsored by the Franciscan Sisters of Christian Charity



Addendum A is a spreadsheet that includes the names, contact information and potential transfer institutions for nursing students. Please note that not all students responded to the survey.

Brianna Neuser, Director of Nursing will remain on staff until June 30, 2020 to advise RN and BSN and pre-licensure nursing students regarding transfer options. Melissa Hamachek, Nursing Department Chair will remain on contract through August 13, 2020 to serve students.

Finally, the Holy Family College is working with the Wisconsin Association of Independent Colleges and Universities (WAICU) to secure storage and access to academic records and transcripts for 50 years. If you have any questions about the transition please contact Brianna Neuser at Brianna.neuser@holyfamilycollege.edu or 920-629-7349.

Sincerely yours,

Brianna Neuser

Brianna Neuser, MSN

Dean, School of Professional Studies
Director of Nursing

Addendum A

Name	Graduation	Type	Transfer	Holy Family College Email	Personal Email	Address	Phone
Alicia Harris	2021	Pre-licensure		aharris@my.holyfamilycollege.edu	aliciaharris1209@gmail.com	923 North 22nd St Manitowoc WI54220	920-629-7728
Danielle Visser	2021	Pre-licensure	Bellin; Marian	dvisser@my.holyfamilycollege.edu	visser1026@hotmail.com	6132 Sonnenburg Lane Manitowoc WI 54220	920-901-1026
Ariel Galoff	2021	Pre-licensure		agaloff@my.holyfamilycollege.edu	agaloff27@gmail.com	951 Driftwood Drive Brillion WI 54110	920-809-0740
Jaris Parnau	2021	Pre-licensure	Bellin, Marian	jparnau@my.holyfamilycollege.edu	jarisparnau@gmail.com	117 Waldo Boulevard Manitowoc WI 54220	920-860-0488
Marissa Desouto-Esparza	2021	Pre-licensure	Bellin; Marian	mdesoutoesparza@my.holyfamilycollege.edu	mdesouto93@outlook.com	332 Union Place Manitowoc WI 54220	920-860-7144
Mason Dreger	2021	Pre-licensure	Bellin; Marian	mdreger@my.holyfamilycollege.edu	dregerc@new.rr.com	416 S walnut St Kimberly WI 54136	920-570-4067
Megan Wech	2021	Pre-licensure	Marian; Bellin	mwech@my.holyfamilycollege.edu	wechmegan@gmail.com	2403 Jenny Road Manitowoc WI 54220	920-860-9372
Michelle Wilson	2021	Pre-licensure	Bellin; Marian	mwilson@my.holyfamilycollege.edu	mwilson4746@gmail.com	402 South 25th St Manitowoc WI 54220	920-629-7434
Olivia Schaus	2021	Pre-licensure	Bellin	oschaus@my.holyfamilycollege.edu	oliviaschaus@gmail.com	913 N 11th St Lower Manitowoc WI 54220	920-901-5817
Rebecca Grzenia	2021	Pre-licensure	Marian; Bellin	rgrzenia@my.holyfamilycollege.edu	becca.grzenia03@gmail.com	730 North 6th St Manitowoc WI 54220	920-323-5565
Tiffany Schmaling	2021	Pre-licensure		tschmaling@my.holyfamilycollege.edu	schmalingtiffany@gmail.com	1405 20th St Two Rivers WI 54241	920-652-6387
Carissa Dekanich	2022	Pre-licensure		cdekanich1@my.holyfamilycollege.edu	carissad29@yahoo.com; cdekanish@gmail.com	1613 North 29th St. Sheboygan WI 53081-1916	920-207-8650
Yerani Luna	2022	Pre-licensure	Bellin	ylunaadame@my.holyfamilycollege.edu	lululuna351@gmail.com	5609 County Road U Newton WI 53063-9601	920-726-4984
Jennifer Antonio Toscano	2022	Pre-licensure		jantoniotoscano@my.holyfamilycollege.edu	jennyantonio0@gmail.com	1519 South 9th St. Milwaukee WI 53204-2836	53-204-2836
Kylie Robley	2022	Pre-licensure	Bellin	krobley@my.holyfamilycollege.edu	krobley98@yahoo.com	1212 Summit St. Manitowoc WI 54220-6565	920-860-6633
Jasmine Danforth-Klein	2022	Pre-licensure	Bellin; UWGB	jdanfordklein@my.holyfamilycollege.edu	Jasmineklein@live.com	13731 East Pine Ridge Road Mishicot WI 54228-9709	920-489-4507
Gabriela Najera-Cabrera	2022	Pre-licensure	Bellin	gnajeracabrera@my.holyfamilycollege.edu	gabriela_najera@hotmail.com	931 South 39th St. Manitowoc WI 54220-4707	920-905-4824
Sister Hilda Concepcion Medina	2022	Pre-licensure	Bellin; Marian	hmedina@my.holyfamilycollege.edu	connie_medina@msn.com	2409 Alverno Rd. Manitowoc WI 54220-9340	575-791-9111
Jenna Koeppler	2023	Pre-licensure	Bellin	jkoeppler@my.holyfamilycollege.edu	jenna.koeppler@gmail.com	860th N 8th St. Manitowoc WI 54220-3320	920-901-4537
Marissa Heraly	2023	Pre-licensure		mheraly@my.holyfamilycollege.edu	marissa.heraly@gmail.com	5135 Long Lake Rd Brillion WI 54110-9039	920-756-2583
James Scherer	2023	Pre-licensure		jscherer@my.holyfamilycollege.edu	jamescherer2000@gmail.com	1807 North 20th St. Sheboygan WI 53081-2208	920-627-5153
Charlene Capetillo	2022	RN-BSN	Lakeland; Bellin	ccapetillo@my.holyfamilycollege.edu	ccapet73@gmail.com	2805 W Riverdale Avenue Sheboygan WI 53081	920-980-7961
Amanda Griffin-Glysch	2021	RN-BSN		agriffin@my.holyfamilycollege.edu	aglysch@sbcglobal.net	1416 Inspiration Ave New Franken WI 54229	920-366-5841
Heidi Halfmann	2021	RN-BSN		hhalfmann@my.holyfamilycollege.edu	heidihalfmann.hh@gmail.com	814 3rd Street Kiel, WI 53042	920-374-1229

Kayla Kiefer	2021	RN-BSN	UWGB; Lakeland; Bellin	kkiefer@my.holyfamilycollege.edu	kkiefer@hfmhealth.org	1259 South 32nd St Manitowoc WI 54220	920-645-3407
Sara Knecht	2022	RN-BSN		sknecht@my.holyfamilycollege.edu	saraknecht@icloud.com	3117 North 9th St Sheboygan WI 53083	920-207-1220
Youa Lee	2021	RN-BSN	Lakeland; UWGB	ylee@my.holyfamilycollege.edu	youalee93@gmail.com	1020D S 39th St Manitowoc WI 54220	920-645-7531
Britta Mitchler	2021	RN-BSN	Lakeland	bmitchler@my.holyfamilycollege.edu	brittamitchler@gmail.com	1228 South 13th St Manitowoc WI 54220	920-645-7205
Haley (Pinter) Junker	2020	RN-BSN		Hpinter@my.holyfamilycollege.edu	haley_pinter121994@hotmail.com	W4534 Elm Avenue Stetsonville WI 54480	715-613-3901
Nicole Reno	2021	RN-BSN		nreno@my.holyfamilycollege.edu	nkocourek_87@hotmail.com	861 Lawton Terrace Manitowoc WI 54220	920-905-4357
Robert Salm	2021	RN-BSN	Lakeland; UWGB	rsalm@my.holyfamilycollege.edu		5633 Glendale Road Valders WI 54245	920-323-3348
Crystal Selsing	2021	RN-BSN	Lakeland; Marian	cselsing@my.holyfamilycollege.edu	crystalselsing@att.net	10123 Fisherville Rd Maribel WI 54227	920-323-3357

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dale Kleven Administrative Rules Coordinator		2) Date When Request Submitted: 6/1/20 Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 6/11/20	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Proposals for N 1 to 8, Relating to Requirements in Emergency Situations 2. Pending or Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No		9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed:			
11) Authorization			
Signature of person making this request <i>Dale Kleven</i>		Date <i>June 1, 2020</i>	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

For the Board's consideration is draft rule language concerning the ability of the Board to grant temporary waivers and variances in response to an emergency:

N ____ Temporary waiver of or variance to requirements. (1) The board may grant a temporary waiver of or variance to a requirement of this chapter if all of the following apply:

(a) The board determines a natural or man-made disaster or emergency exists that necessitates granting a waiver or variance, and that granting a waiver or variance will maintain a comparable degree of protection of the public health, safety, and welfare.

(b) The waiver or variance does not establish a requirement more restrictive than that contained in a provision of this chapter or a statutory provision.

(c) The waiver or variance is not duplicative of, superseded by, or in conflict with another rule, a state statute, a federal statute or regulation, or a ruling of a court of competent jurisdiction.

(2) A waiver or variance granted under sub. (1) shall be for a stated term not to exceed 90 days, except that the board may extend the waiver or variance if it determines that an extension is necessary to protect the public health, safety, or welfare.

Prepared by: Dale Kleven, Administrative Rules Coordinator

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Kimberly Wood, Program Assistant Supervisor-Adv.		2) Date When Request Submitted: Updated 6/5/2020 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting									
3) Name of Board, Committee, Council, Sections: Board of Nursing											
4) Meeting Date: 6/11/2020	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration 1) Consider Attendance at the 2020 Virtual National Council for State Boards of Nursing (NCSBN) Annual Meeting – 8/12/2020 – Chicago, IL 2) Consider Attendance at the 2020 Virtual Nurse Licensure Compact (NLC) Commission Annual Meeting – 8/11/2020 – Chicago, IL									
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:									
10) Describe the issue and action that should be addressed: Consider whether the Board will designate someone to attend the NCSBN and NLC Annual Meetings. NCSBN MOTION LANGUAGE: To designate NAME(S) as the Board's delegate to attend the 2020 Virtual NCSBN Annual Meeting on 8/12/2020. NLC COMMISSION MOTION LANGUAGE: To designate NAME(S) (as the Board's delegate) to attend the 2020 Virtual NLC Commission Annual Meeting on 8/11/2020.											
11) Authorization <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black;"><i>Kimberly Wood</i></td> <td style="width: 40%; border-bottom: 1px solid black; text-align: right;">6/5/2020</td> </tr> <tr> <td style="font-size: small;">Signature of person making this request</td> <td style="text-align: right; font-size: small;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table>				<i>Kimberly Wood</i>	6/5/2020	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date	
<i>Kimberly Wood</i>	6/5/2020										
Signature of person making this request	Date										
Supervisor (if required)	Date										
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date											
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											

AGENDA

Wednesday, August 12, 2020

1:00 pm - 1:30 pm	<p>Delegate Assembly: Opening Ceremony</p> <p>Welcome</p> <ul style="list-style-type: none"> • Opening Ceremony <ul style="list-style-type: none"> • Introductions • Announcements • Opening Reports <ul style="list-style-type: none"> • Credentials • Adoption of Standing Rules • Adoption of Agenda • Report of the Leadership Succession Committee <ul style="list-style-type: none"> • Presentation of the 2020 Slate of Candidates • Nominations from Floor
1:30 pm - 1:40 pm	<p>President's Address</p> <p>Julia George, MSN, RN, FRE President, NCSBN Board of Directors CEO, North Carolina Board of Nursing</p>
1:40 pm - 1:50 pm	<p>CEO's Address</p> <p>David C. Benton, RGN, PhD, FFNF, FRCN, FAAN CEO, NCSBN</p>
1:50 pm - 2:55 pm	<p>Candidate Forum</p> <p>Sara Griffith, MSN, RN Chair, Leadership Succession Committee Regulation Consultant, North Carolina Board of Nursing</p> <p>Support NCSBN and your fellow NCSBN members. Attend the Candidate Forum to hear from the nominees for NCSBN elected office.</p>
2:55 pm - 3:40 pm	<p>Committee Forums</p> <p>Finance Committee Adrian Guerrero Treasurer, NCSBN Board of Directors Director of Operations, Kansas State Board of Nursing</p> <p>APRN Compact Forum Rebecca Fotsch, JD Director, State Advocacy, NCSBN</p>
3:40 pm - 4:10 pm	<p>Elections</p>
4:10 pm - 4:20 pm	<p>Delegate Assembly: Election Results</p>
4:20 pm - 5:00 pm	<p>Delegate Assembly</p> <p>New business and closing ceremonies.</p>

SUMMARY

In order to protect the health and safety of our members, staff and the public during the COVID-19 pandemic, the 2020 NCSBN Annual Meeting will be held virtually as a one-day online event, Aug. 12, 2020, from 1:00 - 5:00 pm Central Time.

This abridged Annual Meeting will include the Delegate Assembly, candidate forum, committee forum and elections. There will be no guest speakers. NCSBN will share further details and logistics as they are determined. Although NCSBN regrets that we will be unable to see each other in person, we are working to ensure that this year's Annual Meeting is interactive and engaging.

REGISTRATION

The deadline for registration is Wednesday, Aug. 5, 2020. The capacity for the meeting is 1000 attendees and is on a first-come, first-served basis. Online registration will stop once capacity is reached; a wait list will then be started.

There is no fee to attend the 2020 NCSBN Annual Meeting.

If you do not receive correspondence from the NCSBN Meetings department within one week of submitting your registration, please contact 312.525.3639 or [email](#).

CANCELLATIONS

Registration cancellations must be received by NCSBN no later than **Aug. 5, 2020**. To cancel your registration, please contact NCSBN Meetings via [email](#).

DETAILS

WHEN

Wednesday, August 12, 2020

1:00 pm - 5:00 pm

Central Time

PLANNER

[Colleen Neubauer](#)

CAPACITY

1,000 (306 remaining)

WEBSITES

[NCSBN](#), [NCSBN Events](#)

AGENDA

The agenda will be available by Aug. 1, 2020.

Tuesday, August 11, 2020

9:00 am - 12:00 pm	NLC Annual Meeting
--------------------	---------------------------

SUMMARY

The 2020 Nurse Licensure Compact (NLC) Commission Annual Meeting will be held virtually as a one-day online event, Aug. 11, 2020, from 9:00 am - 12:00 pm Central Time.

REGISTRATION

The deadline for registration is Tuesday, Aug. 4, 2020. The capacity for the meeting is 500 attendees and is on a first-come, first-served basis. Online registration will stop once capacity is reached; a wait list will then be started.

There is no fee to attend the 2020 NLC Annual Meeting.

If you do not receive correspondence from the NCSBN Meetings department within one week of submitting your registration, please contact 312.525.3639 or [email](#).

CANCELLATIONS

Registration cancellations must be received by NCSBN no later than **Aug. 4, 2020**. To cancel your registration, please contact NCSBN Meetings via [email](#).

DETAILS

WHEN

Tuesday, August 11, 2020

9:00 am - 12:00 pm

Central Time

PLANNER

[Colleen Neubauer](#)

CAPACITY

500 (460 remaining)

WEBSITES

[NCSBN](#), [NCSBN Events](#)