



VIRTUAL/TELECONFERENCE
BOARD OF NURSING
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
August 8, 2024

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-6)**
- B. Approval of Minutes of June 13, 2024 (7-14)**
- C. Reminders: Conflicts of Interests, Scheduling Concerns**
- D. Introductions, Announcements and Recognition – Discussion and Consideration**
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Board Updates
 - 2. **Officer Elections, Appointments of Liaisons and Alternates, Delegation of Authorities**
 - 3. Board Members – Term Expiration Dates
 - a. Anderson, John G. – 7/1/2025
 - b. Guyton, Vera L. – 7/1/2025
 - c. Kane, Amanda K. – 7/1/2027
 - d. Malak, Jennifer L. – 7/1/2026
 - e. McNally, Patrick J. – 7/1/2026
 - f. Sabourin, Shelly R. – 7/1/2027
 - g. Saldivar Frias, Christian – 7/1/2023
 - h. Weinman, Robert W. – 7/1/2027
- F. Education and Examination Matters – Discussion and Consideration**
- G. Credentialing Matters – Discussion and Consideration**
- H. Legislative and Policy Matters – Discussion and Consideration**

- I. Public Agenda Request: Reconsideration of N6.02 (13), the definition of unlicensed assistive personnel (UAP) – Discussion and Consideration (15-17)**
 - 1. Appearance by Ann Zenk, Wisconsin Hospital Association
- J. Administrative Rule Matters – Discussion and Consideration (18-24)**
 - 1. Final Rule Draft: N 6, relating to delegated acts (18-22)
 - 2. Pending and Possible Rulemaking Projects (23-24)
- K. Interdisciplinary Advisory Council – Discussion and Consideration**
- L. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration (25-28)**
 - 1. NCSBN Leadership and Public Policy Conference – October 9-11, 2024 – Charlottesville, VA
- M. Newsletter Matters – Discussion and Consideration (29)**
- N. Nurse Licensure Compact (NLC) Update – Discussion and Consideration**
- O. Liaison Reports – Discussion and Consideration**
- P. Discussion and Consideration of Items Added After Preparation of Agenda:**
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers
 - 4. Appointment of Liaisons and Alternates
 - 5. Delegation of Authorities
 - 6. Education and Examination Matters
 - 7. Credentialing Matters
 - 8. Practice Matters
 - 9. Legislative and Policy Matters
 - 10. Administrative Rule Matters
 - 11. Liaison Reports
 - 12. Board Liaison Training and Appointment of Mentors
 - 13. Public Health Emergencies
 - 14. Informational Items
 - 15. Division of Legal Services and Compliance (DLSC) Matters
 - 16. Presentations of Petitions for Summary Suspension
 - 17. Petitions for Designation of Hearing Examiner
 - 18. Presentation of Stipulations, Final Decisions and Orders
 - 19. Presentation of Proposed Final Decisions and Orders
 - 20. Presentation of Interim Orders
 - 21. Petitions for Re-Hearing
 - 22. Petitions for Assessments
 - 23. Petitions to Vacate Orders
 - 24. Requests for Disciplinary Proceeding Presentations
 - 25. Motions
 - 26. Petitions
 - 27. Appearances from Requests Received or Renewed
- Q. Public Comments**

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

R. Deliberation on Division of Legal Services and Compliance Matters

1. Administrative Warnings

- a. 22 NUR 632 – L.M.D. (30-31)
- b. 23 NUR 094 – J.M.F. (32-33)
- c. 23 NUR 637 – D.R.R. (34-35)
- d. 24 NUR 133 – J.A.S. (36-37)
- e. 24 NUR 0221 – D.P.M. (38-39)
- f. 24 NUR 0236 – T.Y. (40-41)
- g. 24 NUR 0249 – M.A.K. (42-43)

2. Case Closings

- a. 22 NUR 334 – J.L.S. (44-49)
- b. 22 NUR 592 – P.M.J.C. (50-54)
- c. 22 NUR 617 – L.A.W. (55-66)
- d. 22 NUR 689 – A.C.M. (67-77)
- e. 22 NUR 825 – C.M.C. (78-87)
- f. 22 NUR 849 – K.E.W. (88-106)
- g. 23 NUR 028 – L.J.O. (107-110)
- h. 23 NUR 043 – A.M. (111-115)
- i. 23 NUR 121 – A.R.H. (116-118)
- j. 23 NUR 129 – A.M.G. (119-124)
- k. 23 NUR 258 – W.P.A. (125-128)
- l. 23 NUR 324 – F.W. (129-139)
- m. 23 NUR 342 – B.N.G. (140-146)
- n. 23 NUR 361 – T.N.R. (147-157)
- o. 23 NUR 460 – B.J.R. (158-164)
- p. 23 NUR 647 – K.A.K.H. (165-171)
- q. 23 NUR 797 – M.M.B. (172-176)
- r. 23 NUR 812 – J.R.H. (177-180)
- s. 23 NUR 828 – D.E.R. (181-186)
- t. 23 NUR 852 – J.M.M. (187-190)
- u. 24 NUR 017 – I.E.L. (191-197)
- v. 24 NUR 025 – M.G.D. (198-202)
- w. 24 NUR 0228 – T.A.J. (203-207)
- x. 24 NUR 0237 – N.R.K. (208-211)
- y. 24 NUR 0242 – C.M.L. (212-216)
- z. 24 NUR 0274 – J.U.J. (217-221)
- aa. 24 NUR 0304 – K.A.V. (222-227)
- bb. 24 NUR 0385 – U. (228-230)
- cc. 24 NUR 0402 – A.R.J. (231-234)
- dd. 24 NUR 0412 – A.L.N. (235-239)

3. Proposed Stipulations, Final Decisions, and Orders

- a. 20 NUR 486 – Lori M. Kleinhans (240-246)
- b. 21 NUR 815 and 22 NUR 522 – Joseph McClure (247-259)
- c. 22 NUR 424 – Amanda L. Imler (260-267)
- d. 22 NUR 505 – Lisa M. Miller (268-273)

- e. 22 NUR 571 – Joseph W. Hardy (274-280)
 - f. 22 NUR 653 – Jonelle E. Krajewski (281-286)
 - g. 22 NUR 773 – Pania Vang (287-293)
 - h. 22 NUR 829 – Karrie R. Burns (294-299)
 - i. 23 NUR 006 – Robert E. Docherty (300-305)
 - j. 23 NUR 221 – Angela C. Faulkner (306-311)
 - k. 23 NUR 247 – Sasha Lynn Leikip (312-318)
 - l. 23 NUR 426 – Jacquelyn R. Andersen (319-324)
 - m. 23 NUR 481 – Tori L. Hefty (325-330)
 - n. 23 NUR 525 – Megan E. Gentner (331-339)
 - o. 23 NUR 578 – Francesca M. Staupe (340-345)
 - p. 23 NUR 628 – Lauren M. Wikan (346-351)
 - q. 23 NUR 645 – Nancy M. Dedo (352-357)
 - r. 23 NUR 718 – Anne M. Embretson (358-363)
 - s. 23 NUR 734 – Wendy G. Meyer (364-368)
 - t. 23 NUR 800 – Kizzie R. Willingham (369-377)
 - u. 23 NUR 832 – Julie M. Swonger (378-384)
 - v. 23 NUR 844 – Carolyn A. Schmiedlin (385-391)
 - w. 23 NUR 884 – Jodi E. Lease (392-397)
 - x. 24 NUR 048 – Sarah M. Foard (398-406)
 - y. 24 NUR 051 – Heather L. Vander Pal (407-413)
 - z. 24 NUR 0153 – Angela D. Beitlich (414-421)
 - aa. 24 NUR 0176 – Sherry L. Duff (422-427)
 - bb. 24 NUR 0196 – Tiffany L. Brockington (428-434)
 - cc. 24 NUR 0463 – Vivian J. Taylor (435-440)
- 4. Proposed Stipulations and Interim Orders**
- a. 24 NUR 0432 – Gwendolyn A. Peachey (441-445)
 - b. 24 NUR 0487 – Jessica A. Hosfelt (446-451)

S. Monitoring Matters (452-588)

1. Monitor Olson

- a. Leah Morgan, R.N. – Requesting Full Licensure (454-487)

2. Monitor Heller

- a. Chi Niemeyer, R.N. – Requesting Full Licensure (488-528)
- b. Dorreen Serrano, R.N. – Requesting Full Licensure or Modification of Monitoring Order (529-588)

T. Deliberation on Proposed Final Decision and Orders

- 1. Miranda K. Grovogel – Respondent – (DHA Case Number SPS-24-0009/ DLSC Case Number 21 NUR 816) (589-601)
- 2. Tracie A. LaBarge – Respondent – (DHA Case Number SPS-23-0083/ DLSC Case Number 23 NUR 023) (602-611)
- 3. Jennifer L. Fitch – Respondent – (DHA Case Number SPS-24-0003/ DLSC Case Number 23 NUR 026) (612-624)
- 4. Angela J. Ramirez – Respondent – (DHA Case Number SPS-23-0086/ DLSC Case Number 23 NUR 353) (625-637)

U. Credentialing Matters

1. Application Review

- a. H.J.D. – Registered Nurse (638-705)
- b. D.M.H. – Registered Nurse (706-797)
- c. C.E.M. – Registered Nurse (798-813)
- d. D.S. – Registered Nurse (814-817)

V. Deliberation of Items Added After Preparation of the Agenda

- 1. Education and Examination Matters
- 2. Credentialing Matters
- 3. DLSC Matters
- 4. Monitoring Matters
- 5. Professional Assistance Procedure (PAP) Matters
- 6. Petitions for Summary Suspensions
- 7. Petitions for Designation of Hearing Examiner
- 8. Proposed Stipulations, Final Decisions and Order
- 9. Proposed Interim Orders
- 10. Administrative Warnings
- 11. Review of Administrative Warnings
- 12. Proposed Final Decisions and Orders
- 13. Matters Relating to Costs/Orders Fixing Costs
- 14. Case Closings
- 15. Board Liaison Training
- 16. Petitions for Assessments and Evaluations
- 17. Petitions to Vacate Orders
- 18. Remedial Education Cases
- 19. Motions
- 20. Petitions for Re-Hearing
- 21. Appearances from Requests Received or Renewed

W. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

X. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

Y. Open Session Items Noticed Above Not Completed in the Initial Open Session

Z. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration

AA. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration

ADJOURNMENT

NEXT MEETING: SEPTEMBER 12, 2024
Board Member Training: November 15, 2024

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or the Meeting Staff at 608-267-7213.

**VIRTUAL/TELECONFERENCE
BOARD OF NURSING
MEETING MINUTES
JUNE 13, 2024**

PRESENT: John Anderson, Janice Edelstein, Amanda Kane, Jennifer Malak, Patrick McNally, Shelly Sabourin, Robert Weinman

EXCUSED: Vera Guyton, Christian Saldivar Frias

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Brenda Taylor, Board Services Supervisor; and other Department Staff

CALL TO ORDER

Robert Weinman, Chairperson, called the meeting to order at 8:11 a.m. A quorum was confirmed with seven (7) members present.

ADOPTION OF THE AGENDA

MOTION: Amanda Kane moved, seconded by Jennifer Malak, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES MAY 9, 2024

MOTION: Amanda Kane moved, seconded by Jennifer Malak, to approve the Minutes of May 9, 2024, as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITION

Recognition: Jamice Edelstein, Registered Nurse

MOTION: Robert Weinman moved, seconded by Patrick McNally, to recognize and thank Janice Edelstein, R.N., for her dedicated service to the State of Wisconsin and its citizens. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Appointments of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison	Vera Guyton (<i>LPN Reviews</i>), Robert Weinman, Amanda Kane Jennifer Malak <i>Alternate: Vera Guyton</i>

Monitoring Liaison	John Anderson <i>Alternate: Patrick McNally</i>
Professional Assistance Procedure (PAP) Liaison	Shelly Sabourin Jennifer Malak
Legislative Liaison	John Anderson, Robert Weinman, <i>Alternate: Patrick McNally</i>
Newsletter Liaison	Jennifer Malak <i>Alternate: Vera Guyton</i>
Communication Liaison	Robert Weinman
Education and Examination Liaison	Amanda Kane <i>Alternate: Jennifer Malak</i>
Controlled Substances Board Liaison as per Wis. Stats. §15.405(5g)	Amanda Kane <i>Alternate: Robert Weinman (Primary)</i>
Wisconsin Coalition for Prescription Drug Abuse Reduction Liaison	Amanda Kane
Interdisciplinary Advisory Council Liaison <i>(added 5/9/2024)</i>	Amanda Kane <i>Alternate: Shelly Sabourin</i>
Travel Authorization Liaison	Robert Weinman (Chair) <i>Alternate:</i> Vera Guyton (Vice Chair)
COMMITTEE MEMBER APPOINTMENTS	
Legislation and Rules Committee	Robert Weinman (Chair), John Anderson
BOARD APPOINTMENT TO THE INTERSTATE NURSE LICENSURE COMPACT COMMISSION	
Administrator of the Nurse Licensure Compact	Robert Weinman <i>Alternate: Patrick McNally</i>

SCREENING PANEL APPOINTMENTS	
Alternates	Robert Weinman
2024 Screening Panel Rotation	
January – March	Janice Edelstein, Amanda Kane
April – June	John Anderson, Shelly Sabourin
July – September	Robert Weinman, Patrick McNally
October – December	Patrick McNally, Jennifer Malak

Delegation to Monitoring Liaison

MOTION: Patrick McNally moved, seconded by Janice Edelstein, to delegate authority to the Monitoring Liaison(s) to make any determination on Orders under monitoring and to refer to the Full Board any matter the Monitoring Liaison deems appropriate. Motion carried unanimously.

Delegation to Department Monitor

MOTION: Janice Edelstein moved, seconded by Amanda Kane, to adopt the delegations to the Department Monitor listed in the “Roles and Authorities Delegated for Monitoring” document as presented in the June 13, 2024 agenda materials on pages 12 -14. Motion carried unanimously.

Lac Courte Oreilles Ojibwe University – Review of Plan for Improvement of NCLEX Pass Rates (ADN)

MOTION: Robert Weinman moved, seconded by John Anderson, to acknowledge and thank Jamie Gohde, Nursing Program Director of Lac Courte Oreilles Ojibwe University, for appearing before the Board. Motion carried unanimously.

MOTION: Robert Weinman moved, seconded by Amanda Kane, to accept the NCLEX Pass Rates improvement plan of Lac Courte Oreilles Ojibwe University. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Scope Statement: N 8, relating to Advanced Practice Nurse Prescribers

MOTION: Jennifer Malak moved, seconded by John Anderson, to approve the Scope Statement revising N 8, relating to Advanced Practice Nurse Prescribers, for submission to the Department of Administration and Governor’s

Office and for publication. Additionally, the Board authorizes the Chairperson to approve the Scope Statement for implementation no less than 10 days after publication. If the Board is directed to hold a preliminary public hearing on the Scope Statement, the Chairperson is authorized to approve the required notice of hearing. Motion carried unanimously.

Final Rule Draft: N 6, relating to delegated acts

MOTION: Robert Weinman moved, seconded by John Anderson, to authorize the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to approve the Legislative Report and Final Rule Draft for Clearinghouse Rule 24-031 (N 6), relating to delegated acts, for submission to the Governor’s Office and Legislature. Motion carried unanimously.

PUBLIC AGENDA REQUEST: NURSE MENTAL WELLNESS PEER SUPPORT

Presentation by Kristin Waite-Labott, RN – WisPAN

MOTION: Robert Weinman moved, seconded by Janice Edelstein, to acknowledge and thank Kristin Waite-Labott, RN, WisPAN, for presenting information on Nurse Mental Wellness Peer Support. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS – DISCUSSION AND CONSIDERATION

NLC Commission and NCSBN Annual Meeting, August 27-30, 2024 – Chicago, IL

MOTION: John Anderson moved, seconded by Janice Edelstein, to designate Robert Weinman, Patrick McNally, Jennifer Malak, Amanda Kane and DSPS staff members to attend the NLC Commission and NCSBN Annual Meeting, August 27-30, 2024 – Chicago, IL. Motion carried unanimously.

CLOSED SESSION

MOTION: Robert Weinman moved, seconded by Amanda Kane, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Janice Edelstein, Secretary, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson-yes; Janice Edelstein-yes; Amanda Kane -yes; Jennifer Malak-yes; Patrick McNally-yes; Shelly Sabourin-yes; and Robert Weinman-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:41 a.m.

CREDENTIALING MATTERS

Educational Review

S.A.B. – RN NCLEX Eligibility

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to find that S.A.B. does not meet the requirements for licensure contained in Wis. Stat. s. 441.06(1)(c). **Reason for Denial:** Wis. Stat. s. 441.06(1)(c). Motion carried unanimously.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Administrative Warnings

MOTION: Amanda Kane moved, seconded by Patrick McNally, to issue Administrative Warnings in the following DLSC Cases:
22 NUR 618 – L.M.L.
23 NUR 002 – M.R.O.
23 NUR 065 – J.A.R.
23 NUR 444 – L.E.P.
23 NUR 528 – C.J.B
23 NUR 600 – E.J.W.
24 NUR 126 – G.L.A.
Motion carried unanimously.

Case Closings

MOTION: Jennifer Malak moved, seconded by John Anderson, to close the following DLSC Cases for the reasons outlined below:
22 NUR 041 – B.G.B. – Insufficient Evidence
22 NUR 103 – T.S. – Insufficient Evidence
22 NUR 656 – A.D.N. – No Violation
22 NUR 741 – S.C.N. – Insufficient Evidence
22 NUR 757 – K.B.D. – No Violation
22 NUR 820 – T.A.M. – No Violation
22 NUR 851 – D.C.D. – No Violation
23 NUR 406 – M.L.R. – No Violation
23 NUR 413 – C.H.L. – No Violation
23 NUR 583 – K.L.O. – No Violation
23 NUR 656 – R.B.R. – Prosecutorial Discretion (P1)
23 NUR 744 – C.G.C. – No Violation
23 NUR 777 – K.J.H. – Prosecutorial Discretion (P1)
23 NUR 778 – N.M.O. – No Violation
23 NUR 866 – J.R.F. – Insufficient Evidence

24 NUR 035 – J.O. – Insufficient Evidence
24 NUR 086 – A.S.M. – Prosecutorial Discretion (P7)
24 NUR 0166 – M.P. – No Violation
Motion carried unanimously.

Proposed Stipulations and Final Decisions and Orders

MOTION: Jennifer Malak moved, seconded by Janice Edelstein, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:
21 NUR 766, 23 NUR 114, and 23 NUR 666 – Patricia M. Jones-Cooper
22 NUR 121 – Jasmine A. Aleem
22 NUR 422 – Debra A. Gerlach-Strout
22 NUR 703 – Catherine M. Bichler
22 NUR 737 – Alexandra P. Stanton
22 NUR 842 – Hannah P. Grover
23 NUR 050 – Kelsi A. Knivila
23 NUR 060 – Alecia M. Dennis
23 NUR 071 – Donna M. Collins
23 NUR 200 – Nicole M. Penass
23 NUR 425 – Keri L. Karnopp
23 NUR 442 – Danielle R. Kiel
23 NUR 452 – Jamie L. Gilbert
23 NUR 484 – Michael J. Silber
23 NUR 532 – Valerie L. Tschampl
23 NUR 880 – Catherine M. Orth
24 NUR 120 – Pauline M. Knutson
24 NUR 125 – Susanne T. Althaus
24 NUR 0159 – Samantha S. Persson
Motion carried unanimously.

Monitoring Matters

Timothy Harrington, R.N. – Requesting Full Licensure

MOTION: Jennifer Malak moved, seconded by Amanda Kane, to grant the request of Timothy Harrington, R.N., for removal of limitations and encumbrances on his license. Motion carried unanimously.

Tasha Harris, L.P.N., R.N. – Requesting Full Licensure

MOTION: Janice Edelstein moved, seconded by John Anderson, to grant the request of Tasha Harris, L.P.N., R.N., for full licensure. Motion carried.

Joan Swope, R.N. – Requesting Full Licensure

MOTION: Jennifer Malak moved, seconded by Amanda Kane, to grant the request of Joan Swope, R.N., for full licensure. Motion carried unanimously.

Deborah Chitel, L.P.N. – Requesting to be allowed access to controlled substances, termination of work setting restrictions (C.22.), and reduction in drug/alcohol screens

MOTION: Robert Weinman moved, seconded by John Anderson, to deny the of Deborah Chitel, L.P.N., for termination of work setting restrictions (C.22.), and reduction in drug/alcohol screens, but to grant access to controlled substances in the work setting. **Reason for Denial:** Insufficient time under the Board Order (4/13/2023) to demonstrate adequate compliance. Motion carried unanimously.

Jennifer King, R.N. – Requesting Full Licensure

MOTION: Janice Edelstein moved, seconded by Robert Weinman, to grant the request of Jennifer King, R.N., for full licensure. Motion carried unanimously.

Jenica Koller, R.N. – Requesting Full Licensure

MOTION: Jennifer Malak moved, seconded by Robert Weinman, to deny the request of Jenica Koller, R.N., for full licensure. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Board order. Respondent needs to fully comply with the complete terms and conditions of the original Board Order (7/21/2021). Motion carried unanimously.

Fatuma Adam, R.N. – Requesting Review of Fitness to Practice Evaluation

MOTION: Amanda Kane moved, seconded by Jennifer Malak, to find the Respondent, Fatuma Adam, has complied with the requirement to complete a fitness to practice evaluation and to impose the following additional limitations on the registered nurse license of Respondent, requiring Respondent to submit quarterly work reports, participate in mental health treatment once or twice monthly, and to submit quarterly treatment reports with a treater approved by the board liaison. Respondent may petition the Board for full, unrestricted licensure upon demonstration of continuous, successful compliance with the terms of the order for at least one (1) year. Respondent may petition for modification on an annual basis but no petition for modification prior to six months from her license being reinstated. Motion carried unanimously.

Amelia Fay – Requesting Reinstatement of Credential

MOTION: Robert Weinman moved, seconded by Amanda Kane, to deny the Petition for Reinstatement of Amelia Fey, but to offer a limited license for purposes of completing a refresher course once an application for reinstatement is completed. After successful completion of the refresher course, the applicant shall receive a limited license with a two-year impairment order. **Reason for Denial:** N 2.41 Motion carried unanimously.

Desiree Sims, R.N., A.P.N.P. – Requesting approval of private practice as a mental health nurse practitioner

MOTION: Amanda Kane moved, seconded by Patrick McNally, to grant the request of Desiree Sims, R.N., A.P.N.P., for approval of removal of limitations on work setting requirements. Motion carried unanimously.

DELIBERATION ON PROPOSED FINAL DECISION AND ORDERS

Sharon L. Cadeau, Respondent
(DHA Case Number SPS-23-0084/ DLSC Case Number 22 NUR 867)

MOTION: Janice Edelstein moved, seconded by Amanda Kane, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order, with Variance, in the matter of disciplinary proceedings against Sharon L. Cadeau, Respondent – DHA Case Number SPS-23-0084/ DLSC Case Number 22 NUR 867. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:48 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Janice Edelstein moved, seconded by Patrick McNally, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Janice Edelstein moved, seconded by Robert Weinman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:50 a.m.



PUBLIC AGENDA REQUEST FORM

Instructions:

1. Fill out this form, and then save to your device.
2. Return to the “[Suggest an Agenda Item](#)” page and select the appropriate Board or Council from the Board/Council list.
3. Attach your completed “Public Agenda Request” form and send.

First Name: Ann

Last Name: Zenk

Association/Organization: Wisconsin Hospital Association

Subject: N6

Issue to Address:

Reconsideration of N6.02 (13), the definition of unlicensed assistive personnel (UAP). WHA and WHA members will share comments on the impact of the proposed rule and be available to answer any questions the board might have.



ADVOCATE. ADVANCE. LEAD.

5510 Research Park Drive
Fitchburg, WI 53711
608.274.1820 | FAX 608.274.8554
www.wha.org



August 8, 2024

Robert Weinman, RN
Chair, Wisconsin Board of Nursing
Wisconsin Department of Safety and Professional Services

Dear Chair Weinman,

The Wisconsin Hospital Association, the Wisconsin Organization of Nurse Leaders and our members appreciate the Board of Nursing's work to update administrative rule N 6, relating to delegated acts. We also appreciate the board's reconsideration of N6.02 (13), the definition of unlicensed assistive personnel (UAP).

While we do not oppose adding a definition to the chapter, we do have concerns with the unintended consequences of creating an age benchmark of at least 18 years of age. Hospitals and health systems are active partners in training programs and support employees, high school students and community members, some of whom are younger than 18 years old, to progress through career pathways which very often begin in entry level positions as UAPs.

At an operational level this change would not allow for certified nursing assistants (CNAs) under the age of 18 to be delegated tasks by RNs, which is a routine shift need. This would impact the ability of nurses, CNAs and other members of the team to function to the top of their education, training and experience. While CNAs are the profession that first comes to mind, UAP can include roles such as patient safety attendants, feeding assistants and patient safety companions.

Proposing that UAPs must be at least 18 years old would disadvantage health care in the ability to grow the workforce through partnerships with the Wisconsin Department of Workforce Development, and high schools to provide Youth Apprenticeships. The Wisconsin Technical College System and the UW system would also be impacted, as their CNA programs are targeted at high school students at least 16 years old and are a critical part of the pipeline into nursing.

We respectfully request the Board of Nursing to forego an age requirement. Such an age requirement would negatively impact an already insufficient candidate pool for frontline technical positions on patient care teams and restrict the ability to allow high school students exposure and opportunity to future careers in health care.

Thank you for your thoughtful consideration of N6, and for your appreciation of the impact such rule changes have on potential members of the health care workforce, on hospitals and health systems, and on our partners in education and workforce development.

Sincerely,

/s/

Ann Zenk RN BSN MHA
Sr. Vice President Workforce & Clinical Practice
Wisconsin Hospital Association

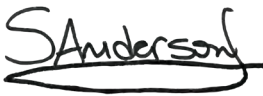
/s/

Dennise Lavrenz RN MBA CENP
President
Wisconsin Organization Nurse Leaders

cc: Brad Wojciechowski, Executive Director, Wisconsin Board of Nursing
Sofia Anderson, Administrative Rules Coordinator, Department Safety and Professional Services

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator		2) Date when request submitted: 07/29/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: August 8, 2024	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration 1. Final Rule Draft: N 6, relating to delegated acts. 2. Pending and Possible rulemaking projects.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Chapter N 6 redline with changes after June meeting. 2. Nursing rule projects chart.			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  <hr/> Signature of person making this request </div> <div style="text-align: center;"> 07/29/2024 <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 60%;"> <hr/> Supervisor (if required) </div> <div style="width: 35%;"> <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 70%;"> <hr/> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 25%;"> <hr/> Date </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

CHAPTER REDLINED AFTER JUNE MEETING

Chapter N 6

STANDARDS OF PRACTICE FOR REGISTERED NURSES AND LICENSED PRACTICAL NURSES

[N 6.01](#) Authority and intent.

[N 6.02](#) Definitions.

[N 6.03](#) Standards of practice for registered nurses.

[N 6.04](#) Standards of practice for licensed practical nurses.

[N 6.05](#) Violations of standards.

N 6.01 Authority and intent.

(1) This chapter is adopted pursuant to authority of ss. [15.08 \(5\) \(b\)](#), [227.11](#) and [441.001 \(3\)](#) and (4), Stats., and interprets the statutory definitions of professional and practical nursing.

(2) The intent of the board of nursing in adopting this chapter is to specify minimum practice standards for which R.N.s and L.P.N.s are responsible, and to clarify the scope of practice for R.N.s and L.P.N.s.

N 6.02 Definitions. As used in this chapter,

(1) "Advanced practice nurse prescriber" means a registered nurse who holds an advance practice nurse prescriber certificate under s. [441.16](#), Stats.

(1m) "Basic nursing care" means care that can be performed following a defined nursing procedure with minimal modification in which the responses of the patient to the nursing care are predictable.

(2) "Basic patient situation" as determined by an R.N., physician, podiatrist, dentist or optometrist means the following 3 conditions prevail at the same time in a given situation:

(a) The patient's clinical condition is predictable;

(b) Medical or nursing orders are not changing frequently and do not contain complex modifications; and,

(c) The patient's clinical condition requires only basic nursing care.

(3) "Complex patient situation" as determined by an R.N., physician, podiatrist, dentist or optometrist means any one or more of the following conditions exist in a given situation:

(a) The patient's clinical condition is not predictable;

(b) Medical or nursing orders are likely to involve frequent changes or complex modifications; or,

(c) The patient's clinical condition indicates care that is likely to require modification of nursing procedures in which the responses of the patient to the nursing care are not predictable.

CHAPTER REDLINED AFTER JUNE MEETING

- (5) "Delegated act" means acts delegated to a registered nurse or licensed practical nurse or acts delegated by a registered nurse.
- (6) "Direct supervision" means immediate availability to continually coordinate, direct and inspect at first hand the practice of another.
- (7) "General supervision" means regularly to coordinate, direct and inspect the practice of another.
- (8) "Nursing diagnosis" means a judgment made by an R.N. following a nursing assessment of a patient's actual or potential health needs for the purpose of establishing a nursing care plan.
- (9) "Patient" means a person receiving nursing care by an R.N. or L.P.N. performing nursing services for compensation.
- (10) "Protocol" means a precise and detailed written plan for a regimen of therapy.
- ~~(10m) "Provider" means a physician, podiatrist, dentist, optometrist or advanced practice nurse provider prescriber, physician assistant, or any licensed professional who is legally authorized to delegate acts within the scope of their practice.~~

~~**Note:** There was an inadvertent error in CR 15-099. "Advanced practice nurse provider" should be "advanced practice nurse prescriber" consistent with sub. (1) and s. 441.16, Stats. The error will be corrected in future rulemaking.~~

- (11) "R.N." means a registered nurse licensed under ch. 441, Stats., or a nurse who has a privilege to practice in Wisconsin under s. 441.51, Stats.
- (12) "L.P.N." means a licensed practical nurse licensed under ch. 441, Stats., or a nurse who has a privilege to practice in Wisconsin under s. 441.51, Stats.
- (13) "Unlicensed Assistive Personnel (UAP)" means any person who is not licensed under ch. 441, Stats. to whom nursing acts may be delegated and has received the appropriate education and documented training required to perform the delegated acts. An UAP must be at least 18 years old if the delegated act involves medication administration.

Commented [ASD1]: Possible addition

N 6.03 Standards of practice for registered nurses.

- (1) General nursing procedures. An R.N. shall utilize the nursing process in the execution of general nursing procedures in the maintenance of health, prevention of illness or care of the ill. The nursing process consists of the steps of assessment, planning, intervention and evaluation. This standard is met through performance of each of the following steps of the nursing process:
- (a) *Assessment.* Assessment is the systematic and continual collection and analysis of data about the health status of a patient culminating in the formulation of a nursing diagnosis.
 - (b) *Planning.* Planning is developing a nursing plan of care for a patient which includes goals and priorities derived from the nursing diagnosis.
 - (c) *Intervention.* Intervention is the nursing action to implement the plan of care by directly administering care or by directing and supervising nursing acts delegated to ~~L.P.N.'s~~ L.P.N.s, or ~~less-skilled assistants~~ UAPs.

CHAPTER REDLINED AFTER JUNE MEETING

(d) *Evaluation.* Evaluation is the determination of a patient's progress or lack of progress toward goal achievement which may lead to modification of the nursing diagnosis.

(2) Performance of delegated acts. In the performance of delegated acts an R.N. shall do all of the following:

- (a) Accept only those delegated acts for which there are protocols or written or verbal orders.
- (b) Accept only those delegated acts for which the R.N. is competent to perform based on his or her nursing education, training or experience.
- (c) Consult with a provider in cases where the R.N. knows or should know a delegated act may harm a patient.
- (d) Perform delegated acts under the general supervision or direction of the provider who delegated the act.

(3) Supervision and direction of delegated acts. In the supervision and direction of delegated acts an R.N. shall do all of the following:

- (a) Delegate tasks commensurate with educational preparation and demonstrated abilities of the person supervised.
- (b) Provide direction and assistance to those supervised.
- (c) Observe and monitor the activities of those supervised.
- (d) Evaluate the effectiveness of acts performed under supervision.

N 6.04 Standards of practice for licensed practical nurses.

(1) Performance of acts in basic patient situations. In the performance of acts in basic patient situations, the L.P.N. shall, under the general supervision of an R.N. or the direction of a provider:

- (a) Accept only patient care ~~assignments~~ delegated acts which the L.P.N. is competent to perform.
- (b) Provide basic nursing care.
- (c) Record nursing care given and report to the appropriate person changes in the condition of a patient.
- (d) Consult with a provider in cases where an L.P.N. knows or should know a delegated act may harm a patient.
- (e) Perform the following other acts when applicable:
 1. Assist with the collection of data.
 2. Assist with the development and revision of a nursing care plan.
 3. Reinforce the teaching provided by an R.N. or other provider and provide basic health care instruction.

CHAPTER REDLINED AFTER JUNE MEETING

4. Participate with other health team members in meeting basic patient needs.

(2) Performance of acts in complex patient situations. In the performance of acts in complex patient situations the L.P.N. shall do all of the following:

(a) Meet standards under sub. (1) under the general supervision of an R.N., physician, podiatrist, dentist or optometrist.

(b) Perform delegated acts beyond basic nursing care under the direct supervision of an R.N. or provider. An L.P.N. shall, upon request of the board, provide documentation of his or her nursing education, training or experience which prepares the L.P.N. to competently perform these ~~assignments~~ delegated acts.

(3) Assumption of charge nurse position in nursing homes. In assuming the position of charge nurse in a nursing home as defined in s. 50.04 (2) (b), Stats., an L.P.N. shall do all of the following:

(a) Follow written protocols and procedures developed and approved by an R.N.

(b) Manage and direct the nursing care and other activities of L.P.N.s and nursing support personnel under the general supervision of an R.N.

(c) Accept the charge nurse position only if prepared for the responsibilities of charge nurse based upon education, training and experience beyond the practical nurse curriculum. The L.P.N. shall, upon request of the board, provide documentation of the nursing education, training or experience which prepared the L.P.N. to competently assume the position of charge nurse.

N 6.05 Violations of standards. A violation of the standards of practice constitutes unprofessional conduct or misconduct and may result in the board limiting, suspending, revoking or denying renewal of the license or in the board reprimanding an R.N. or L.P.N.

**Board of Nursing
Rule Projects (Updated 07/29/2024)**

Permanent Rules

Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
24-031	030-23	11/15/2025	2/9/2023	N 6	Delegated Acts	Review and update chapter N 6 to clarify and further define delegated acts.	Final rule draft discussion at the August meeting	Final rule draft and legislative report submission to Governor's office and, after approval, to Legislature.
			04/11/2024	N 8	Advanced Practice Nurse Prescribers	The Board will conduct a review of the educational and renewal requirements for APNPs licensure.	Scope Statement to the Governor's Office for approval on July 3, 2024.	Once Governor approves, the scope will be published in the Administrative Register and, after 10 days from publication, it can be implemented.

Scope Statements


Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
			10/8/2020	N 8	APNP prescribing limitations	Review of limitations in N8 regarding APNPs prescribing certain drugs.	Scope submitted to Governor's Office, 11/24/20.	

Board of Nursing

			7/30/2020	N 8	Collaboration with other health care providers	Review of the collaboration requirements in N8 and other changes throughout the chapter.	Scope submitted to Governor's Office, 10/15/20.	
			6/11/2020	N 2	Temporary permits	Requirements for temporary permits to respond to a future emergency and may promulgate a permanent rule to allow the Board to grant a waiver of or variance to the requirements in emergency situations.	Scope submitted to Governor's Office on 10/15/20	

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 7/25/2024 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 8/8/2024	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration 1) NCSBN Leadership and Public Policy Conference – October 9-11, 2024, Charlottesville, VA	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization			
 Signature of person making this request		7/25/2024 Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



LEADERSHIP & PUBLIC POLICY CONFERENCE

Shaping Tomorrow: Jeffersonian Leadership and Public Policy Lessons

Oct. 9–11, 2024 | Charlottesville, Virginia

Overview

Set in historic Virginia and surrounded by monuments dedicated to the innovation, exploration and leadership of Thomas Jefferson, this interactive and inspiring three-day experience will challenge participants to grow and develop new leadership skills, learn policy development tools, and hear from experts and peers in history, leadership and public policy. The conference culminates with a trip to Monticello, a UNESCO World Heritage Site and home of our nation's third president. Attendees will have a guided tour of the grounds and dine in Michie Tavern, a historic 1784 eatery.

Objectives

Participants will:

- Explore policy initiatives within attendees professional role.
- Identify strategies and opportunities for advancing policy.
- Apply skills in leadership to policy initiatives.

Audience

This conference is intended for executive officers, board members and others interested in legislation and public policy.

Agenda*

Wednesday, Oct. 9, 2024

11:00 am – 4:00 pm

Registration

12:00 – 1:00 pm

Lunch

1:00 – 2:00 pm

Health Policy and Regulation through a Jeffersonian Lens

David Brown, DC

Former Director, Virginia

Department of Health Professions

2:00 – 2:15 pm

Session TBD

Speaker TBD

2:15 – 2:30 pm

Break

2:30 – 4:00 pm

Crossing a Continent and Seeking an Ocean with Lewis and Clark

Alan Shaw Taylor, PhD

Thomas Jefferson Foundation Chair,

University of Virginia

4:30 pm

Shuttles depart for Thomas Jefferson's Montalto

5:00 – 8:00 pm

Dinner & Presentation

Thomas Jefferson's Montalto

Bill Barker, First Person Impersonator,

Thomas Jefferson Foundation

8:10 pm

Shuttles depart

Thursday, Oct. 10, 2024

8:00 am – 5:00 pm

Registration

8:00 – 9:00 am

Breakfast

9:00 – 10:00 am

Jefferson's Leadership

Larry Sabato, PhD

Founder and Director, University of

Virginia Center for Politics

10:00 – 10:20 am

Session TBD

Nicole Livanos, JD, MPP

Director, State Affairs, NCSBN

10:20 – 10:30 am

Break

10:30 – 11:30 am

Interdisciplinary Regulation: Strength in Numbers

Member Panel

Panelists TBD

*All sessions, speakers and locations are subject to change. Updated 07/24



Agenda*, continued

11:30 am – 12:30 pm

Lunch

12:30 – 3:30 pm

Improvitational Leadership: Leading and Influencing Others Effectively with Adaptability & Awareness

Daena Giardella

MIT Sloan School of Management, Senior Lecturer
Organizational Leadership, Teams & Communications
Consultant & Executive Leadership Coach MIT Leadership
Center, Faculty Affiliate

3:30 – 3:45 pm

Break

3:45 – 5:00 pm

Most Blessed of the Patriarchs

Annette Gordon-Reed, JD

Author, *Most Blessed of the Patriarchs*

Carl M. Loeb University Professor, Harvard University

Peter S. Onuf

Author, *Most Blessed of the Patriarchs*

Thomas Jefferson Foundation Professor Emeritus,
University of Virginia

4:35 – 5:00 pm

Book signing: *Most Blessed of the Patriarchs*

Annette Gordon-Reed

Peter S. Onuf

Friday, Oct. 11, 2024

Visit to Monticello

9:00 – 9:15 am

Grab & Go Breakfast

9:15 am

Shuttles depart for Monticello

9:30 – 9:45 am

Arrive at Monticello

10:00 – 11:30 am

Guided Highlights Tours

The 45-minute guided experience includes first floor spaces in Thomas Jefferson's home, the West Lawn, and the South Wing. Guests will learn about Jefferson and his vision for America, the realities of slavery on the Monticello plantation and the mountaintop's iconic architecture.

11:45 am

Shuttles depart for Michie Tavern

12:00 – 1:00 pm

Lunch at Michie Tavern

A lunch dining experience rich in southern culture and hospitality, based on 18th-century Southern recipes.

1:00 pm

Shuttle to Charlottesville-Albemarle Regional Airport

Registration Information

Registration must be submitted [online](#) by **Wednesday, Sept. 18, 2024.**

The registration fee for the conference is \$350 per person.

The registration fee for NCSBN members is \$250 per member representative (NCSBN members are staff or board members of U.S. nursing regulatory bodies, exam user members and associate members).

Registration includes all sessions, dinner, continental breakfasts, lunches, refreshment breaks and meeting materials.

Registration may be paid by credit card or check. If paying for multiple registrations by check, submit an online registration for each attendee. Payment is due by **Sept. 18, 2024.** Make your check payable to NCSBN and write 2024 LPP Conference on it.

Send registration confirmation print out with payment to:
NCSBN

Attn: Accounting

111 E. Wacker Drive, Ste. 2900

Chicago, IL 60601-4277

If you do not receive correspondence from the NCSBN Meetings department within one week of submitting your registration, please contact NCSBN Meetings at 312.525.3747 or via [email](#).

Cancellations

Registration cancellations must be received by **Sept. 18, 2024.** No refunds will be provided after this date. Attendees must contact NCSBN Meetings at 312.525.3747 or by [email](#) to cancel. Attendees are responsible for cancelling all flight and hotel arrangements.



Registration Information, continued

Meeting Cancellation Policy

In the event of a cancellation of the program by NCSBN, you will receive a refund of your registration fee. NCSBN is not responsible for any other costs, expenses or damages incurred by a program registrant as a result of any cancellation of the program, including without limitation any nonrefundable airfare or lodging deposits.

Accommodations

Boar's Head Resort
200 Ednam Drive
Charlottesville, VA 30326
844.611.8066

Check in time: 4:00 pm
Check out time: 11:00 am

To reserve your hotel room:

- Call 866.996.7504 and reference the NCSBN room block rate when booking; or
- Book online.

The cut-off for the room block is **Aug. 24, 2024**, or until the block is full, whichever comes first.

Room Rate: \$245 Single/Double
Rate is subject to a 13.3% state and local tax fee, and a \$25/night resort fee. Failure to cancel a hotel reservation 24 hours prior to scheduled arrival may result in being charged one-night's stay plus tax.

Transportation

Airport

Charlottesville-Albemarle Regional Airport

Plan on approximately **19 minutes** in travel time from the airport to the resort depending on arrival time.

Taxi

Taxicabs are available on a first-come, first-served basis taxi stands are located at the front terminal. The cost is approximately \$45-50.

Rideshare

Uber and Lyft rideshare services are available. The cost is approximately \$30 one-way.

Attire

Business attire is appropriate for all meeting functions. Meeting room temperatures fluctuate; dress in layers to ensure your comfort.

Video/Photography Policy

NCSBN plans to take photographs and/or capture video at the 2024 NCSBN Leadership and Public Policy Conference and reproduce it for use in NCSBN educational, news, marketing or promotional material, whether in print, electronic or other media, including but not limited to the NCSBN website. By attending and/or participating in the 2024 NCSBN Leadership and Public Policy Conference, you grant NCSBN the right to use your image, audio and/or video for such purposes. All media taken at the event become the property of NCSBN and may be displayed, distributed or used by NCSBN for any of the above-described purposes.

Continuing Education

Provider Number: ABNP1046, expiration date, July 2027

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brenda Taylor, Board Services Supervisor		2) Date when request submitted: 7/22/2024	
3) Name of Board: Board of Nursing			
4) Meeting Date: 8/8/2024	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Newsletter Matters	
7) Place Item in: <input checked="" type="checkbox"/> Open Session	8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: Please discuss deadlines and consider topics for the next newsletter. October 2024 issue <ul style="list-style-type: none"> • Chairs Corner • Article Deadline: 8/29/2024 • Reminder Deadline: 8/15/2024 • Orders update May 2024-September 2024 January 2025 issue <ul style="list-style-type: none"> • Orders update October 2024-December 2024 May 2025 issue [May Nurses Month] <ul style="list-style-type: none"> • Chairs Corner • Orders update January-April 2025 Articles/Ideas: <ul style="list-style-type: none"> • Rotating Articles on Professional Nursing Roles • New Member introductions with headshots (<i>As needed for new appointments, subject to oath receipts</i>) • Rotating Articles on Nurse Administrative Code • Possible N6 Status update • Consider reports by Robert Weinman and Brad Wojciechowski for newsletter articles on retention and recruitment, pipeline and the impact of Exam Room AI and AI in practice. (<i>mentioned at October 2023 meeting</i>) • Possibilities in the Nursing Field/Reasons to Become a Nurse – Robert Weinman • Reminder to Update Contact Information – DSPS Staff • Archive: https://dsps.wi.gov/Pages/BoardsCouncils/Nursing/Newsletter.aspx 			
11) Authorization			
		7/22/24	
Signature of person making this request		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			