



VIRTUAL/TELECONFERENCE
BOARD OF NURSING
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
February 13, 2025

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-5)**
- B. Approval of Minutes of January 9, 2025 (6-13)**
- C. Reminders: Conflicts of Interests, Scheduling Concerns**
- D. Introductions, Announcements and Recognition – Discussion and Consideration**
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Board Updates
 - 2. Election of Officers, Appointments of Liaisons and Alternates, Delegation of Authorities
 - 3. Board Members – Term Expiration Dates
 - a. Anderson, John G. – 7/1/2025
 - b. Guyton, Vera L. – 7/1/2025
 - c. Kane, Amanda K. – 7/1/2027
 - d. Malak, Jennifer L. – 7/1/2026
 - e. McNally, Patrick J. – 7/1/2026
 - f. Sabourin, Shelly R. – 7/1/2027
 - g. Saldivar Frias, Christian – 7/1/2023
 - h. Weinman, Robert W. – 7/1/2027
- F. Legislative and Policy Matters – Discussion and Consideration**
- G. Administrative Rule Matters – Discussion and Consideration (14-16)**
 - 1. Pending and Possible Rulemaking Projects (15-16)
- H. Education and Examination Matters – Discussion and Consideration (17)**
 - 1. Spring 2025 NRB Review of NCSBN Examinations

- I. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration (18)**
 - 1. 2025 Executive Officer Summit – June 3 – 4, 2025, New Castle, NH
- J. Newsletter Matters – Discussion and Consideration (19)**
- K. Interdisciplinary Advisory Council – Discussion and Consideration**
- L. Credentialing Matters – Discussion and Consideration**
- M. Nurse Licensure Compact (NLC) Update – Discussion and Consideration**
- N. Liaison Reports – Discussion and Consideration**
- O. Discussion and Consideration of Items Added After Preparation of Agenda:**
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers
 - 4. Appointment of Liaisons and Alternates
 - 5. Delegation of Authorities
 - 6. Education and Examination Matters
 - 7. Credentialing Matters
 - 8. Practice Matters
 - 9. Legislative and Policy Matters
 - 10. Administrative Rule Matters
 - 11. Liaison Reports
 - 12. Board Liaison Training and Appointment of Mentors
 - 13. Public Health Emergencies
 - 14. Informational Items
 - 15. Division of Legal Services and Compliance (DLSC) Matters
 - 16. Presentations of Petitions for Summary Suspension
 - 17. Petitions for Designation of Hearing Examiner
 - 18. Presentation of Stipulations, Final Decisions and Orders
 - 19. Presentation of Proposed Final Decisions and Orders
 - 20. Presentation of Interim Orders
 - 21. Petitions for Re-Hearing
 - 22. Petitions for Assessments
 - 23. Petitions to Vacate Orders
 - 24. Requests for Disciplinary Proceeding Presentations
 - 25. Motions
 - 26. Petitions
 - 27. Appearances from Requests Received or Renewed
- P. Public Comments**

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

Q. Deliberation on Division of Legal Services and Compliance Matters

1. Administrative Warnings

- a. 23 NUR 115 – Y.L. **(20-21)**
- b. 23 NUR 373 – K.M.J. **(22-23)**
- c. 23 NUR 376 – M.C.J. **(24-25)**
- d. 23 NUR 391 – D.M.F. **(26-27)**
- e. 24 NUR 0294 – J.A.B. **(28-29)**
- f. 24 NUR 0390 – D.A.M. **(30-31)**
- g. 24 NUR 0542 – K.M.H. **(32-33)**
- h. 24 NUR 0545 – A.L.S. **(34-35)**
- i. 24 NUR 0693 – P.A.P. **(36-37)**

2. Case Closings

- a. 22 NUR 766 – J.E.B. **(38-44)**
- b. 23 NUR 067 – K.P. **(45-53)**
- c. 23 NUR 594 – U. **(54-57)**
- d. 23 NUR 626 – U. **(58-63)**
- e. 23 NUR 643 – T.J.G. **(64-67)**
- f. 23 NUR 678 – K.A.L. **(68-73)**
- g. 23 NUR 717 – N.Y.D & E.S. **(74-79)**
- h. 24 NUR 135 – K.M.B. **(80-83)**
- i. 24 NUR 0233 – M.J.N. **(84-88)**
- j. 24 NUR 0523 – M.P. **(89-92)**
- k. 24 NUR 0552 – C.R.N. **(93-96)**

3. Proposed Stipulations, Final Decisions, and Orders

- a. 22 NUR 427 – Peter R. Ripp **(97-104)**
- b. 23 NUR 429 – Bliia Lee **(105-111)**
- c. 23 NUR 731 – Lauren E. Lahr **(112-117)**
- d. 23 NUR 757 – Jodi A. Huven **(118-124)**
- e. 23 NUR 857 – Zekeesha T. Henry **(125-130)**
- f. 24 NUR 077 – Maria S. Mathison **(131-136)**
- g. 24 NUR 0232 – Katrina A. Vandehei **(137-145)**
- h. 24 NUR 0269 – Ann E. Riddle **(145-156)**
- i. 24 NUR 0343 – Heather L. McNaughton **(157-167)**
- j. 24 NUR 0700 – Lori A. Ruppel **(168-174)**
- k. 24 NUR 0727 – Sarah K. Kaeser **(175-180)**

R. Monitoring Matters (181-286)

1. Monitor Olson

- a. Virginia Lemmon, R.N., L.P.N. – Requesting reinstatement of License **(183-191)**

2. Monitor Heller

- a. Cherie Hennessy – Requesting Review of Order **(192-262)**
- b. Jessica Kimps – Requesting Review of Order **(263-286)**

- S. Deliberation on Amended Proposed Final Decision and Orders**
 - 1. Ken P. Bedroske, Respondent (DHA Case Number SPS-24-0035/ DLSC Case Number 23 NUR 609) **(287-300)**
- T. Deliberation of Items Added After Preparation of the Agenda**
 - 1. Education and Examination Matters
 - 2. Credentialing Matters
 - 3. DLSC Matters
 - 4. Monitoring Matters
 - 5. Professional Assistance Procedure (PAP) Matters
 - 6. Petitions for Summary Suspensions
 - 7. Petitions for Designation of Hearing Examiner
 - 8. Proposed Stipulations, Final Decisions and Order
 - 9. Proposed Interim Orders
 - 10. Administrative Warnings
 - 11. Review of Administrative Warnings
 - 12. Proposed Final Decisions and Orders
 - 13. Matters Relating to Costs/Orders Fixing Costs
 - 14. Case Closings
 - 15. Board Liaison Training
 - 16. Petitions for Assessments and Evaluations
 - 17. Petitions to Vacate Orders
 - 18. Remedial Education Cases
 - 19. Motions
 - 20. Petitions for Re-Hearing
 - 21. Appearances from Requests Received or Renewed
- U. Consulting with Legal Counsel**

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- V. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate**
- W. Open Session Items Noticed Above Not Completed in the Initial Open Session**
- X. Board Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration**
- Y. Board Strategic Planning and its Mission, Vision and Values – Discussion and Consideration**

ADJOURNMENT

NEXT MEETING: MARCH 20, 2025

 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
BOARD OF NURSING
MEETING MINUTES
January 9, 2025**

PRESENT: John Anderson, Vera Guyton, Amanda Kane, Jennifer Malak, Patrick McNally, Shelly Sabourin, Robert Weinman

ABSENT: Christian Saldivar Frias

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Brenda Taylor, Board Services Supervisor; and other Department Staff

CALL TO ORDER

Robert Weinman, Chairperson, called the meeting to order at 8:07 a.m. A quorum was confirmed with seven (7) members present.

ADOPTION OF THE AGENDA

MOTION: Amanda Kane moved, seconded by Shelly Sabourin, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES DECEMBER 12, 2024

MOTION: Jenny Malak moved, seconded by Patrick McNally, to approve the Minutes of December 12, 2024, as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITION

DSPS Secretary Hereth

MOTION: Amanda Kane moved, seconded by Patrick McNally, to acknowledge and thank Secretary Hereth, for his appearance at the January 9, 2025 Board meeting. Motion carried unanimously.

Officer Elections

Slate of Officers

NOMINATION: John Anderson nominated the 2024 slate of officers to continue in 2025. All officers accepted their nominations.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

The Slate of Officers was elected by unanimous voice vote.

ELECTION RESULTS	
Chairperson	Robert Weinman
Vice Chairperson	Jennifer Malak
Secretary	Patrick McNally

Liaison Appointments

LIAISON APPOINTMENTS	
Credentialing Liaison	Vera Guyton (<i>LPN Reviews</i>), Robert Weinman, Amanda Kane, Jennifer Malak <i>Alternate: Vera Guyton</i>
Monitoring Liaison	John Anderson <i>Alternate: Patrick McNally</i>
Professional Assistance Procedure (PAP) Liaison	Shelly Sabourin Jennifer Malak
Legislative Liaison	John Anderson, Robert Weinman <i>Alternate: Patrick McNally</i>
Newsletter Liaison	Jennifer Malak <i>Alternate: Vera Guyton</i>
Communication Liaison	Robert Weinman
Education and Examination Liaison	Amanda Kane <i>Alternate: Jennifer Malak</i>
Controlled Substances Board Liaison as per Wis. Stats. §15.405(5g)	Amanda Kane <i>Alternate: Robert Weinman (Primary)</i>
Wisconsin Coalition for Prescription Drug Abuse Reduction Liaison	Amanda Kane
Interdisciplinary Advisory Council Liaison	Amanda Kane <i>Alternate: Shelly Sabourin</i>
Travel Authorization Liaison	Robert Weinman (Chair) <i>Alternate: Vera Guyton</i>

COMMITTEE MEMBER APPOINTMENTS	
Legislation and Rules Committee	Robert Weinman (Chair), John Anderson
BOARD APPOINTMENT TO THE INTERSTATE NURSE LICENSURE COMPACT COMMISSION	
Administrator of the Nurse Licensure Compact	Robert Weinman <i>Alternate: Patrick McNally</i>

SCREENING PANEL APPOINTMENTS	
Alternates	Robert Weinman
Screening Panel Rotation	
January – March (2025 & 2026)	Vera Guyton, Amanda Kane
April – June	John Anderson, Shelly Sabourin
July – September	Robert Weinman, Patrick McNally
October – December	Patrick McNally, Jennifer Malak

Delegation to Department Attorneys to Approve Prior Discipline

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to delegate authority to Department Attorneys to approve an applicant’s prior professional discipline which resulted in a forfeiture/fine/other monetary penalty, remedial education, and/or reprimand, that is 10 years old or older, and the previously disciplined credential is currently in good standing. Motion carried unanimously.

Delegation to Handle Administrative Rule Matters

MOTION: Amanda Kane moved, seconded by John Anderson, to delegate authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving Board member in that succession), to act on behalf of the Board regarding administrative rule matters between meetings. Motion carried unanimously.

Controlled Substances Board Liaison

MOTION: Robert Weinman moved, seconded by Patrick McNally, to designate the Controlled Substances Board liaison to act as the representative on the

Controlled Substances Board on behalf of the Chairperson. Motion carried unanimously.

Delegation to Department Monitor

MOTION: Jennifer Malak moved, seconded by Vera Guyton, to delegate authority to the Department Monitor as outlined below:

1. to grant reinstatement of licensure if education and/or costs are the sole condition of the order and the credential holder has submitted the required proof of completion for approved courses and paid the costs.
2. to suspend the license if the credential holder has not completed Board ordered education and/or paid costs and forfeitures within the time specified by the Board order. The Department Monitor may remove the suspension and issue an order when proof of completion and/or payment has been received.
3. to suspend the license (or remove stay of suspension) if a credential holder fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if credential holder ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
4. to grant or deny approval when a credential holder proposes treatment providers, mentors, and supervisors unless the Order specifically requires full Board or Board designee approval.
5. to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete Board ordered continuing, disciplinary, or remedial education.
6. to grant a maximum of one 90-day extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by a credential holder
7. to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete a Board ordered evaluation or exam.

Motion carried Motion carried unanimously.

Review and Approval of 2024 Delegations including new modifications

MOTION: Amanda Kane moved, seconded by Patrick McNally, to reaffirm all delegation motions made in 2024, as reflected in the January 9, 2025

agenda materials, which were not otherwise modified or amended during the January 9, 2025 meeting. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Drafting: N 8, relating to Advanced Practice Nurse Prescribers

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to authorize Amanda Kane to approve the final version of the preliminary rule draft of N 8, relating to Advanced Practice Nurse Prescribers, for posting of economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

UW-Superior – Request for Authorization to Plan a School of Nursing

MOTION: Robert Weinman moved, seconded by Amanda Kane, to acknowledge and thank Dr. Maria Cuzzo, Dr. Shevaun Stocker, and Dr. Nick Danz for their appearance and presentation to the Board. Motion carried unanimously.

MOTION: Robert Weinman moved, seconded by John Anderson, to grant the request of UW-Superior for authorization to plan a school of nursing. Motion carried unanimously.

CLOSED SESSION

MOTION: John Anderson moved, seconded by Patrick McNally, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Robert Weinman, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson-yes; Vera Guyton-yes; Amanda Kane -yes; Jennifer Malak-yes; Patrick McNally-yes; Shelly Sabourin-yes; and Robert Weinman-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:18 a.m.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Administrative Warnings

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to issue Administrative Warnings in the following DLSC Cases:
23 NUR 674 – M.S.
24 NUR 0203 – R.M.L.
24 NUR 0441 – A.I.S.
24 NUR 0596 – E.L.J.
Motion carried unanimously.

Case Closings

MOTION: Amanda Kane moved, seconded by Patrick McNally, to close the following DLSC Cases for the reasons outlined below:
22 NUR 560 – U. – Insufficient Evidence
23 NUR 381 – K.M.W. – Insufficient Evidence
23 NUR 388 – W.A.V. – Insufficient Evidence
23 NUR 601 – S.S.V. – No Violation
24 NUR 004 – T.L.R. – No Violation
24 NUR 103 – R.M.M. – No Violation
24 NUR 0317 – N.R.K. – Prosecutorial Discretion (P1)
24 NUR 0435 – J.L.K. – Prosecutorial Discretion (P2)
24 NUR 0447 – U. – Lack of Jurisdiction (L2)
24 NUR 0560 – N.V.M. – Insufficient Evidence
Motion carried unanimously.

23 NUR 074 – K.J.K. – Insufficient Evidence

MOTION: Robert Weinman moved, seconded by Amanda Kane, to close DLSC Case Number 23 NUR 074 against K.J.K., for Insufficient Evidence. Motion carried unanimously.

Jennifer Malak recused herself and left the room for deliberation and voting in the matter concerning K.J.K., DLSC Case Number 23 NUR 074.)

Proposed Stipulations and Final Decisions and Orders

MOTION: Robert Weinman moved, seconded by Vera Guyton, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:
23 NUR 230 – Sandra L. Wysocki
23 NUR 317 – Patricia G. Kabochi
23 NUR 694 – Christine E. Fritsche
23 NUR 803 – Sharon K. Kurszewski
23 NUR 845 – Gail A. Krummen-Lee
24 NUR 0167 – Tonyua J. McLemore
24 NUR 0365 – Cassandra R. Ledioyt
Motion carried unanimously.

Monitoring Matters

Nichole Nelson, RN, APNP – Requesting Full Licensure

MOTION: Jennifer Malak moved, seconded by Amanda Kane, to grant the request of Nichole Nelson, RN, APNP, for full licensure. Motion carried.

PRESENTATION AND DELIBERATION OF PETITIONS FOR SUMMARY SUSPENSION AND DESIGNATION OF HEARING OFFICIAL

9:30 A.M. APPEARANCE: Carley Peich Kiesling, DLSC Attorney: 24 NUR 0157 – M.M., R.N., A.P.N.P.

MOTION: Robert Weinman moved, seconded by Amanda Kane, to acknowledge that oral arguments in the Summary Suspension proceedings for DLSC Case Number 24 NUR 0157 were presented to the Board by Carley Peich Kiesling, DLSC Attorney. Motion carried unanimously.

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to find that notice was given to Respondent M.M., R.N., A.P.N.P., DLSC Case Number 24 NUR 0157, of the Summary Suspension proceedings pursuant to Wis. Admin. Code § SPS 6.05. Motion carried unanimously.

MOTION: Amanda Kane moved, seconded by Patrick McNally, to confirm a finding of probable cause to believe that Respondent M.M., R.N., A.P.N.P. has engaged in or is likely to engage in conduct such that the public health, safety or welfare imperatively requires emergency suspension of the Respondent's credentials and to issue the Order for Summary Suspension in the matter of disciplinary proceedings against Respondent, DLSC Case Number 24 NUR 0157, pursuant to Wis. Admin. Code § SPS 6.06. Motion carried unanimously.

MOTION: Amanda Kane moved, seconded by Jennifer Malak, to authorize the Board Chair as having the authority to act on behalf of the Board to review, approve, and sign the Summary Suspension Order in the matter of the Summary Suspension of Respondent M.M., A.P.N.P., DLSC Case Number 24 NUR 0157. Motion carried unanimously.

DELIBERATION ON MATTERS RELATING TO COSTS/ORDERS FIXING COSTS

Christina E. Riel, R.N. – DHA Case Number SPS-22-0063/DLSC Case Number 22 NUR 229

MOTION: Jennifer Malak moved, seconded by John Anderson, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Christina E. Riel, R.N., DHA Case Number SPS-22-0063/DLSC Case Number 22 NUR 229. Motion carried unanimously.

David K. Schubert, R.N. – DHA Case Number SPS-23-0028/DLSC Case Number 22 NUR 856

MOTION: Jennifer Malak moved, seconded by Vera Guyton, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against David K. Schubert, R.N., DHA Case Number SPS-23-0028/DLSC Case Number 22 NUR 856. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Amanda Kane moved, seconded by Jennifer Malak, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:38 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Jennifer Malak moved, seconded by Patrick McNally, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

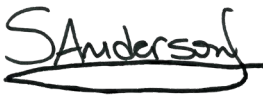
ADJOURNMENT

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:40 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator		2) Date when request submitted: 02/03/2025 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: February 13, 2025	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration 1. Pending and Possible rulemaking projects.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Nursing rule projects chart.			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> Signature of person making this request </div> <div style="text-align: center;"> 02/03/2025 <hr/> Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> Supervisor (if required) </div> <div style="text-align: center;"> Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="text-align: center;"> Date </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Board of Nursing
Rule Projects (Updated 02/03/2025)**

Permanent Rules

Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
24-031	030-23	11/15/2025	2/9/2023	N 6	Delegated Acts	Review and update chapter N 6 to clarify and further define delegated acts.	Final rule draft and legislative report submitted to Governor's office for approval on August 26, 2024.	Once Governor approves, final rule draft and legislative report will be submitted to the Legislature for review.
	106-24	05/04/2027	04/11/2024	N 8	Advanced Practice Nurse Prescribers	The Board will conduct a review of the educational and renewal requirements for APNPs licensure.	EIA Comment Period.	Clearinghouse Review and Public Hearing.

Scope Statements


Clearinghouse Rule Number	Scope #	Scope Expiration	Date Scope Requested by Board	Rules Affected	Relating Clause	Synopsis	Stage of Rule Process	Next step
			10/8/2020	N 8	APNP prescribing limitations	Review of limitations in N8 regarding APNPs prescribing certain drugs.	Scope submitted to Governor's Office, 11/24/20.	

Board of Nursing

			7/30/2020	N 8	Collaboration with other health care providers	Review of the collaboration requirements in N8 and other changes throughout the chapter.	Scope submitted to Governor's Office, 10/15/20.	
			6/11/2020	N 2	Temporary permits	Requirements for temporary permits to respond to a future emergency and may promulgate a permanent rule to allow the Board to grant a waiver of or variance to the requirements in emergency situations.	Scope submitted to Governor's Office on 10/15/20	


**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 1/29/2024 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: <Click Here to Add Date: M/D/YYYY>	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Education and Examination Matters – Discussion and Consideration 1) Spring 2025 NRB Review of NCSBN Examinations	
7) Place Item in: <input type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? (If yes, please complete Appearance Request for Non-DSPS Staff) <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No		9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>
10) Describe the issue and action that should be addressed: NCSBN and Pearson VUE are pleased to announce that registration for the Spring 2025 Nursing Regulatory Body Review of NCLEX items is now open. This review will allow nursing regulatory bodies the opportunity to review NCLEX-RN and NCLEX-PN items from the current and previous quarters through simulated computerized adaptive examinations. The Review will take place from Monday, April 14 – Friday, May 2, 2025. How to register: Designate one lead contact to complete the online registration form for all those participating from the nursing regulatory body. <i>As a reminder, all participants from a single nursing regulatory body must review on the same date, at the same time and location.</i> Registration Deadline: Monday, January 20, 2025. Once the registration is complete and test center availability is confirmed, Pearson VUE will email all registered participants details for the Review. For any questions on how to complete the online registration form, please email csrequests@ncsbn.org . For more information on the Review, please visit the Frequently Asked Questions about the NRB Reviews of NCSBN Examination Items and Chapter 14 of the NCSBN Examination Manual (NCSBN Passport login required).			
11) Authorization			
		<Date: M/D/YYYY>	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			


**State of Wisconsin
Department of Safety & Professional Services**

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1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 1/30/2025 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Board of Nursing			
4) Meeting Date: 2/13/2025	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration 1) 2025 Executive Officer Summit – June 3 – 4, 2025, New Castle, NH	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization			
		1/30/2025	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brenda Taylor, Board Services Supervisor		1/24/2025
3) Name of Board: Board of Nursing		
4) Meeting Date: 2/13/2025	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Newsletter Matters
7) Place Item in: <input checked="" type="checkbox"/> Open Session	8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A
<p>10) Describe the issue and action that should be addressed: Please discuss deadlines and consider topics for the next newsletter. May 2025 issue [May Nurses Month]</p> <ul style="list-style-type: none"> • Chairs Corner: Attrition rate and workforce efforts • Articles: <ul style="list-style-type: none"> • Rob: Article on timely reporting • Shelly: Spotlight ambulatory operations • Jenny: critical care • Patrick – specialty spotlights • Amanda – CSB – PDMP update & reminder • A.I. exam room [Phil as resource] • Ethics in A.I. [Gina/WNA as resource] • Orders update December 2024-April 2025 • Deadline: Tuesday, April 1, 2025 <p>Articles/Ideas:</p> <ul style="list-style-type: none"> • Rotating Articles on Professional Nursing Roles • New Member introductions with headshots (<i>As needed for new appointments, subject to oath receipts</i>) • Rotating Articles on Nurse Administrative Code • Possible N6/Rules Status update • Reminder to Update Contact Information – DSPS Staff • Archive: https://dsps.wi.gov/Pages/BoardsCouncils/Nursing/Newsletter.aspx 		
<p>11) Authorization</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  </div> <div style="text-align: right;"> <p>1/24/25</p> </div> </div>		
Signature of person making this request		Date
<p>Directions for including supporting documents:</p> <ol style="list-style-type: none"> 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 		