

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Megan Glaeser, Bureau Assistant		<b>2) Date when request submitted:</b> 11/18/19 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>													
<b>3) Name of Board, Committee, Council, Sections:</b> Occupational Therapists Affiliated Credentialing Board															
<b>4) Meeting Date:</b> 11/19/19	<b>5) Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> 2020 AOTA Annual Conference & Expo – Discussion and Consideration													
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>													
<b>10) Describe the issue and action that should be addressed:</b> Board members will discuss and consider participation in the 2020 American Occupational Therapy Association, Inc. (AOTA) Annual Conference & Expo.  Suggested Motion Language: “To designate (Board Member Name), as the Board’s delegate, to attend the American Occupational Therapy Association, Inc. Annual Conference and Expo on March 26-29, 2020 in Boston, MA and to Authorize Travel.”  OR  “To designate (Board Member Name), as the Board’s delegate, and (Board Member Name) as the Board’s alternate delegate, to attend the American Occupational Therapy Association, Inc. Annual Conference and Expo on March 26-29, 2020 in Boston, MA and to Authorize Travel.”															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>11) Authorization</b></td> <td style="width: 40%;"></td> </tr> <tr> <td>Megan Glaeser</td> <td style="text-align: right;">11/18/19</td> </tr> <tr> <td><b>Signature of person making this request</b></td> <td style="text-align: right;"><b>Date</b></td> </tr> <tr> <td><b>Supervisor (if required)</b></td> <td style="text-align: right;"><b>Date</b></td> </tr> <tr> <td colspan="2"><b>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Date</b></td> </tr> </table>				<b>11) Authorization</b>		Megan Glaeser	11/18/19	<b>Signature of person making this request</b>	<b>Date</b>	<b>Supervisor (if required)</b>	<b>Date</b>	<b>Executive Director signature (indicates approval to add post agenda deadline item to agenda)</b>		<b>Date</b>	
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<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.															



## 2020 AOTA Annual Conference & Expo

### 2020 AOTA Annual Conference & Expo

Boston, MA • March 26–29



March 26-29, 2020

**Boston Convention and  
Exhibition Center  
415 Summer Street  
Boston, MA 02210**

**Registration and hotel  
reservations will open  
December 11, 2019.**

**Earn up to 24 contact hours  
in one convenient location  
while getting the latest**

**evidence-based research.**

Join us for the 2020 AOTA Annual Conference & Expo, the largest gathering of occupational therapy professionals in the world! Featuring educational and poster sessions, exceptional speakers, and an Expo Hall filled with the latest products and opportunities. This Conference—the largest gathering of occupational therapy professionals in the world—is a not-to-miss event! Follow the official hashtag: **#AOTA20**.

Connect with your colleagues, get fresh perspectives, and deepen your understanding of the profession. With more than 2,000 educational and poster sessions, exceptional speakers, and an Expo Hall filled with the latest products and opportunities, the 2020 AOTA Annual Conference & Expo is the not-to-miss event of the year.

Learn from leaders in the profession and return to your practice with new ideas to improve patient outcomes, advance your career, and be inspired.

**How much? See rates and pricing.**

**Volunteers Needed:** Sign-up opens Dec. 11. In the meantime, read the **volunteer description and benefits**.

**Keynote Speaker: Ali Stroker**

**Submit to the Calls for Papers and the Inventors Showcase.**

**Questions?** Contact [conference@aota.org](mailto:conference@aota.org).