



VIRTUAL/TELECONFERENCE
PHYSICIAN ASSISTANT AFFILIATED CREDENTIALING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
June 25, 2026

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-4)**
- B. Approval of Minutes of April 30, 2026 (5-6)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Board Updates
 - 2. Board Members – Term Expiration Dates
 - a. Collins, Clark A. – 7/1/2027
 - b. Fischer, Jean M. – 7/1/2027
 - c. Holmes-Drammeh, Emelle S. – 7/1/2028
 - d. Horness, Keenan M. – 7/1/2029
 - e. Jarrett, Jennifer L. – 7/1/2028
 - f. Lange, Amanda C. – 7/1/2028
 - g. Martin, Cynthia S. – 7/1/2027
 - h. Sanders, Robert W. – 7/1/2028
 - i. Streit, Tara E. – 7/1/2027
 - 3. **Wis. Stat. § 15.085 (3)(b) – Affiliated Credentialing Boards’ Biannual Meeting with the Medical Examining Board to Consider Matters of Joint Interest – Update**
- F. Credentialing Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration (7-8)**
 - 1. Other Rule Updates:
 - a. Med 21, Patient Health Care Records
 - b. N 1 to 8, Relating to APRNs and Comprehensive Review
 - c. Pod 1 and 9, Relating to Supervision of Physician Assistants

- 2. Pending or Possible Rulemaking Projects
- H. Legislative and Policy Matters – Discussion and Consideration
- I. License Renewal Data Analysis – Update**
- J. Prescription Drug Monitoring Program (PDMP) Updates: ePDMP Usage Review (9)**
- K. Speaking Engagements, Travel, or Public Relation Requests, and Reports**
 - 1. Travel Report: 2026 FSMB Annual Meeting – April 30 – May 2, Baltimore, MD (Fischer)
- L. Federation of State Medical Board (FSMB) Matters – Discussion and Consideration
- M. Controlled Substances Board Update – Discussion and Consideration**
- N. Physician Assistant Interstate Compact Update – Discussion and Consideration**
- O. Interdisciplinary Advisory Committee Liaison Report – Discussion and Consideration**
- P. Wisconsin Academy of Physician Assistants – Update**
- Q. Discussion and Consideration of Items Added After Preparation of Agenda:
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers
 - 4. Appointment of Liaisons and Alternates
 - 5. Delegation of Authorities
 - 6. Education and Examination Matters
 - 7. Credentialing Matters
 - 8. Practice Matters
 - 9. Administrative Rule Matters
 - 10. Public Health Emergencies
 - 11. Legislative and Policy Matters
 - 12. Liaison Reports
 - 13. Board Liaison Training and Appointment of Mentors
 - 14. Informational Items
 - 15. Division of Legal Services and Compliance (DLSC) Matters
 - 16. Presentations of Petitions for Summary Suspension
 - 17. Petitions for Designation of Hearing Examiner
 - 18. Presentation of Stipulations, Final Decisions and Orders
 - 19. Presentation of Proposed Final Decisions and Orders
 - 20. Presentation of Interim Orders
 - 21. Petitions for Re-Hearing
 - 22. Petitions for Assessments
 - 23. Petitions to Vacate Orders
 - 24. Requests for Disciplinary Proceeding Presentations
 - 25. Motions
 - 26. Petitions
 - 27. Appearances from Requests Received or Renewed
 - 28. Speaking Engagements, Travel, or Public Relation Requests, and Reports
- R. Public Comments**

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

S. Deliberation on DLSC Matters

1. **Proposed Stipulations, Final Decisions and Order**
 - a. 24 PAB 0013 – Javier E. Font **(10-18)**

T. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Order
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

U. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

V. Open Session Items Noticed Above Not Completed in the Initial Open Session

W. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate

X. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

VIRTUAL/TELECONFERENCE

ORAL INTERVIEW OF CANDIDATES FOR LICENSURE

10:00 A.M. OR IMMEDIATELY FOLLOWING THE FULL BOARD MEETING

CLOSED SESSION – Reviewing Applications and Conducting Oral Interview of Zero (0) (at time of agenda publication) Candidates for Licensure – Jean Fischer and Clark Collins

NEXT MEETING: AUGUST 27, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
PHYSICIAN ASSISTANT
AFFILIATED CREDENTIALING BOARD
MEETING MINUTES
APRIL 30, 2026**

PRESENT: Clark Collins, Jean Fischer, Emelle Holmes-Drammeh (*arrived at 9:31 a.m.*), Keenan Horness, Jennifer Jarrett, Amanda Lange, Cynthia Martin, Tara Streit

ABSENT: Robert Sanders

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Ashley Sarnosky, Board Administrative Specialist; and other Department Staff

CALL TO ORDER

Jennifer Jarrett, Chairperson, called the meeting to order at 9:30 a.m. A quorum was confirmed with seven (7) members present.

Emelle Holmes-Drammeh arrived at 9:31 a.m.

ADOPTION OF AGENDA

Amendments to the Agenda

- *Item I. to read: Prescription Drug Monitoring Program Usage*

MOTION: Jean Fischer moved, seconded by Tara Streit, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 19, 2026

MOTION: Tara Streit moved, seconded by Emelle Holmes-Drammeh, to approve the Minutes of February 19, 2026, as published. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Preliminary Rule Draft: Pod 1 and 9, Relating to Supervision of Physician Assistants

MOTION: Clark Collins moved, seconded by Jean Fischer, to designate Tara Streit and Jennifer Jarrett to attend a Podiatry Affiliated Credentialing Board meeting to discuss revising Wisconsin Administrative Code Chapters Pod 1 and 9, Relating to Supervision of Physician Assistants. Motion carried unanimously.

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Jean Fischer moved, seconded by Keenan Horness, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.


ADJOURNMENT

MOTION: Tara Streit moved, seconded by Jean Fischer, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:24 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Nilajah Hardin Administrative Rules Coordinator		2) Date when request submitted: 6/15/26 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Physician Assistant Affiliated Credentialing Board			
4) Meeting Date: 6/25/26	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rule Matters Discussion and Consideration 1. Other Rule Updates: a. Med 21, Patient Health Care Records b. N 1 to 8, Relating to APRNs and Comprehensive Review c. Pod 1 and 9, Relating to Supervision of Physician Assistants 2. Pending or Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed Attachments: 1. Other Rule Updates Pending Rule Project Page: https://dsps.wi.gov/Pages/RulesStatutes/PendingRules.aspx			
11) Authorization			
 Signature of person making this request		6/15/26 Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Other Rule Updates (as of 6/15/26):

- **Med 21, Patient Health Care Records**
 - **Rule Effective 7/1/26**
- **N 1 to 8, Relating to APRNs and Comprehensive Review**
 - **Board of Nursing designated their Chairperson to approve the Emergency Rule Draft at their 6/11/26 meeting**
- **Pod 1 and 9, Relating to Supervision of Physician Assistants**
 - **Chair and Vice Chair of Physician Assistant Affiliated Credentialing Board appeared at the June 10th Podiatry Affiliated Credentialing Board meeting to discuss the rule**
 - **The Podiatry Affiliated Credentialing Board voted to table the rule until a future meeting**

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Marjorie Liu Program Lead, PDMP		2) Date when request submitted: <p style="text-align: center;">06/15/2026</p> <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>													
3) Name of Board, Committee, Council, Sections: Physician Assistant Affiliated Credentialing Board															
4) Meeting Date: 06/25/2026	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Prescription Drug Monitoring Program (PDMP) Updates: ePDMP Usage Review													
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:													
10) Describe the issue and action that should be addressed: PDMP Updates: ePDMP Usage Review January-April 2026															
11) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; border-bottom: 1px solid black; text-align: center;"><i>Marjorie Liu</i></td> <td style="width: 20%; border-bottom: 1px solid black; text-align: center;">Authorization</td> <td style="width: 40%; border-bottom: 1px solid black; text-align: center;">June 15, 2026</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Signature of person making this request</td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda)</td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;">Date</td> </tr> </table>				<i>Marjorie Liu</i>	Authorization	June 15, 2026	Signature of person making this request		Date	Supervisor (if required)		Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date
<i>Marjorie Liu</i>	Authorization	June 15, 2026													
Signature of person making this request		Date													
Supervisor (if required)		Date													
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date													
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.															