



PHYSICAL THERAPY EXAMINING BOARD
Room 121A, 1400 East Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
February 7, 2018

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A) Adoption of Agenda (1-3)

B) Approval of Minutes of January 5, 2018 (4)

C) Administrative Updates (5-11)

- 1) Department and Staff Updates
- 2) Election of Officers
- 3) Appointment of Liaisons and Alternates
- 4) Delegation of Authorities
- 5) Board Member Status
 - a) Shari Berry – 07/01/2020 (*Reappointed, not yet confirmed*)
 - b) John Greany – 07/01/2019
 - c) Sarah Olson – 07/01/2021 (*Reappointed, not yet confirmed*)
 - d) Bailey Steffes – 07/01/2021 (*Appointed, not yet confirmed*)
 - e) Kathryn Zalewski – 7/01/2021 (*Appointed, not yet confirmed*)

D) Conflicts of Interest

E) Legislative and Administrative Rule Matters – Discussion and Consideration (12-20)

- 1) Position Statements of the Physical Therapy Examining Board
- 2) Continuing Education Requirements Under Chapter PT 9
- 3) Update on Other Legislation and Pending or Possible Rulemaking Projects

F) Federation of State Boards of Physical Therapy (FSBPT) Matters

- 1) Update on Compact Status
- 2) Alternate Approval Pathway
- 3) 2018 FSBPT Travel Invitations
 - a) Regulatory Training for Members and Board Staff – June 8-10, 2018 – Alexandria, VA
 - b) Leadership Issues Forum – July 14-15, 2018 – Alexandria, VA
 - c) Annual Meeting and Delegate Assembly – October 25-28, 2018 – Reston, VA

G) Supervision of Students – Board Discussion

H) Speaking Engagement(s), Travel, or Public Relation Request(s) and Reports – Discussion and Consideration

I) Credentialing, Education, and Examination Matters

J) Informational Items

K) Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Appointments, Reappointments, and Confirmations
- 3) Administrative Updates
- 4) Liaison, Panel, and Committee Reports
- 5) Education and Examination Matters
- 6) Credentialing Matters
- 7) Practice Matters
- 8) Legislation/Administrative Rule Matters
- 9) Liaison Report(s)
- 10) Board Liaison Training and Appointment of Mentors
- 11) Informational Item(s)
- 12) Disciplinary Matters
- 13) Presentations of Petition(s) for Summary Suspension
- 14) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 15) Presentation of Proposed Decisions
- 16) Presentation of Interim Order(s)
- 17) Petitions for Re-Hearing
- 18) Petitions for Assessments
- 19) Petitions to Vacate Order(s)
- 20) Petitions for Designation of Hearing Examiner
- 21) Requests for Disciplinary Proceeding Presentations
- 22) Motions
- 23) Petitions
- 24) Appearances from Requests Received or Renewed
- 25) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

L) Public Comments

M) Future Agenda Items

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

N) Credentialing Matters

- 1) **9:30 A.M. APPEARANCE: Sue P. Cash, PT – Oral Examination (21-49)**

O) Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) **Administrative Warnings**
- 2) **Proposed Stipulations, Final Decisions and Orders**

- a) 16 PHT 042 – Becky L. Asleson, PTA **(50-56)**
- 3) **Case Closings(s)**
 - a) 16 PHT 022 **(57-60)**
 - b) 17 PHT 019 **(61-64)**

P) Open Cases

Q) Deliberation of Items Added After Preparation of the Agenda

- 1) Board Liaison Training
- 2) Education and Examination Matters
- 3) Credentialing Matters
- 4) Disciplinary Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petition(s) for Summary Suspensions
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Administrative Warnings
- 10) Proposed Decisions
- 11) Matters Relating to Costs
- 12) Case Closings
- 13) Case Status Report
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

R) Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

S) Open Session Items Noticed Above Not Completed in the Initial Open Session

T) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

U) Delegation and Ratification of Examinations, Licenses and Certificates

ADJOURNMENT

The Next Scheduled Meeting is May 23, 2018.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**PHYSICAL THERAPY EXAMINING BOARD
TELECONFERENCE/VIRTUAL MEETING MINUTES
January 5, 2018**

PRESENT: *(All via GoToMeeting)* Shari Berry, PT; Kathryn Zalewski, PT; Sarah Olson, PTA; Bailey Steffes

EXCUSED: John Greany

STAFF: Tom Ryan, Executive Director; Laura Smith, Bureau Assistant; and other Department Staff

CALL TO ORDER

Shari Berry, Chair, called the meeting to order at 12:00 p.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Sarah Olson moved, seconded by Bailey Steffes, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Sarah Olson moved, seconded by Bailey Steffes, to approve the minutes of November 29, 2017 as published. Motion carried unanimously.

**12:00 P.M. PUBLIC HEARING ON CLEARINGHOUSE RULE 17-091 – PT 2 AND 9
RELATING TO EXAMINATIONS AND CONTINUING EDUCATION**

The Board held a hearing on Clearinghouse Rule 17-091 relating to examinations and continuing education. There were no public comments.

ADJOURNMENT

MOTION: Kathryn Zalewski moved, seconded by Bailey Steffes, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:06 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Laura Smith, Bureau Assistant, on behalf of Tom Ryan, Executive Director		2) Date When Request Submitted: 11/22/17 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>															
3) Name of Board, Committee, Council, Sections: Physical Therapy Examining Board																	
4) Meeting Date: 2/7/2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Matters/Updates 1) Election of Officers 2) Appointment of Liaisons and Alternates 3) Delegation of Authorities															
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A														
10) Describe the issue and action that should be addressed: 1) The Board should conduct Election of its Officers for 2018 2) The new Chairperson should review and appoint/reappoint Liaisons and Alternates as appropriate 3) The Board should review and then consider continuation or modification of previously delegated authorities																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">11) Authorization</td> <td style="width: 40%;"></td> </tr> <tr> <td><i>Laura Smith</i></td> <td style="text-align: right;">11/22/2017</td> </tr> <tr> <td>Signature of person making this request</td> <td style="text-align: right;">Date</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Supervisor (if required)</td> <td style="text-align: right;">Date</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td colspan="2">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table>				11) Authorization		<i>Laura Smith</i>	11/22/2017	Signature of person making this request	Date	 		Supervisor (if required)	Date	 		Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date	
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Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.																	

Physical Therapy Examining Board
Elections, Appointments and Delegations

2017 ELECTION RESULTS	
Board Chair	Shari Berry
Vice Chair	John Greany
Secretary	Sarah Olson

LIAISON APPOINTMENTS

2017 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Shari Berry, John Greany Alternate – Sarah Olson
Monitoring Liaison	Sarah Olson Alternate – Lori Dominiczak
Office of Education and Examinations Liaison	John Greany*, Shari Berry Alternate – Sarah Olson *John Greany is the primary liaison for CE hardship requests, and Shari Berry is alternate
Legislative Liaison	Shari Berry Alternate – Lori Dominiczak
Travel Liaison	Shari Berry Alternate – John Greany
Website Liaison	Sarah Olson Alternate – Shari Berry
Administrative Rules Liaison	Shari Berry Alternate – John Greany
Professional Assistance Procedure (PAP) Liaison	Sarah Olson Alternate – Lori Dominiczak
Screening Panel	Sarah Olson, John Greany Alternate – Lori Dominiczak

MOTION: Lori Dominiczak moved, seconded by Sarah Olson, to affirm the Chair's appointment of liaisons and screening panel for 2017. Motion carried unanimously.

DELEGATION MOTIONS

Delegated Authority for Urgent Matters

MOTION: Lori Dominiczak moved, seconded by John Greany, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Lori Dominiczak moved, seconded by John Greany, that the Board counsel or another department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin Code § SPS 1.08(1). Motion carried unanimously.

Document Signature Delegation

MOTION: Lori Dominiczak moved, seconded by John Greany, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Board, by order of succession, to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair, chief presiding officer, or longest serving member of the Board, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Board delegates the authority to Executive Director or designee to sign the name of any Board member on documents as necessary and appropriate. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: Lori Dominiczak moved, seconded by John Greany, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

MOTION: Lori Dominiczak moved, seconded by John Greany, to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

Monitoring Delegations

MOTION: Lori Dominiczak moved, seconded by John Greany, to adopt the ‘Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented. Motion carried unanimously.


Travel Delegation

MOTION: Lori Dominiczak moved, seconded by John Greany, to authorize the travel liaison or alternate to approve all Board travel. Motion carried unanimously.

Continuing Education and Examination

MOTION: Lori Dominiczak moved, seconded by John Greany, to authorize the primary continuing education liaison or alternate to decide continuing education hardship requests in addition to all other continuing education and examination matters delegated to the liaisons. Motion carried unanimously.

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Ashley Ayres Monitoring and Intake Supervisor Division of Legal Services and Compliance		2) Date When Request Submitted: December 18, 2017 Items will be considered late if submitted after 4:30 p.m. and less than: ■ 10 work days before the meeting for Medical Board ■ 14 work days before the meeting for all others	
3) Name of Board, Committee, Council, Sections: Physical Therapy Examining Board			
4) Meeting Date: February 7, 2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Appointment of Monitoring Liaison and Delegated Authority Motion	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: Adopt or reject the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today's agenda packet.			
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> 11)  Signature of person making this request </div> <div style="width: 60%; text-align: right;"> Authorization December 18, 2017 Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> Supervisor (if required) </div> <div style="width: 60%; text-align: right;"> Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 60%; text-align: right;"> Date </div> </div>			
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Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.
8. Grant or deny a request to appear before the Board/Section in closed session.
9. (*Except Pharmacy*) Accept Respondent’s written request to surrender credential. If accepted by the Liaison, Monitor will consult with Board Counsel to determine if a stipulation is necessary. If a stipulation is not necessary, Monitor will draft an order and sign on behalf of the Liaison. If denied by the Liaison, the request to surrender credential will go to the full Board for review.
10. (*Except Pharmacy*) Grant Respondent’s petition for a reduction in drug screens per the standard schedule, below. If approved, Monitor will draft an order and sign on behalf of the Liaison.
 - a. Year 1: 49 screens (including 1 hair test, if required by original order)
 - b. Year 2: 36 screens (plus 1 hair test, if required by original order)
 - c. Year 3: 28 screens plus 1 hair test
 - d. Year 4: 28 screens plus 1 hair test
 - e. Year 5: 14 screens plus 1 hair test
11. (*Dentistry only*) – Ability to approve or deny all requests from a respondent.

Current Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
 2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.
 3. Suspend the license (or remove stay of suspension) if Respondent fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if Respondent ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
-

Proposed (New) Delegations to the Monitoring Liaison

The Monitoring Unit is proposing the following additions to the Monitoring Liaison's authority:

1. Board Monitoring Liaison may determine whether Respondent's petition is eligible for consideration by the full Board/Section.
2. Board Monitoring Liaison may approve or deny Respondent's request to be excused from drug and alcohol testing for work, travel, etc.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dale Kleven Administrative Rules Coordinator		2) Date When Request Submitted: 1/26/18 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Physical Therapy Examining Board			
4) Meeting Date: 2/7/18	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislative and Administrative Rule Matters – Discussion and Consideration 1. Position Statements of the Physical Therapy Examining Board 2. Continuing Education Requirements Under Chapter PT 9 3. Update on Other Legislation and Pending or Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both		8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:
10) Describe the issue and action that should be addressed: 1. At its September 6, 2017 meeting, the Board made the following motion: MOTION: John Greany moved, seconded by Lori Dominiczak, to revise the Board's position statements and FAQ's as proposed by the Chair and DSPS staff. Motion carried unanimously. The Board is asked to review the position statements and FAQs as revised at https://dsps.wi.gov/Pages/BoardsCouncils/PT/PositionStatements.aspx to 1) ensure accuracy and strict adherence to underlying statutes and administrative code and 2) consider the need for position statements and FAQs in light of recent action taken by several other boards to eliminate them. 2. The Board will discuss the application of the current provisions of s. PT 9.03 (1) and (2) that require 4 hours of continuing education to be in the "area of ethics and jurisprudence."			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;"> <i>Dale Kleven</i> <hr/> Signature of person making this request </div> <div style="width: 45%; text-align: right;"> <i>January 26, 2018</i> <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 45%;"> <hr/> Supervisor (if required) </div> <div style="width: 45%; text-align: right;"> <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 65%;"> <hr/> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 30%; text-align: right;"> <hr/> Date </div> </div>			
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Chapter PT 9

CONTINUING EDUCATION

PT 9.01 Authority and purpose.
PT 9.02 Definitions.
PT 9.03 Continuing education requirements.

PT 9.04 Standards for approval.
PT 9.05 Proof of attendance at continuing education programs.

PT 9.01 Authority and purpose. The rules in this chapter are adopted by the board pursuant to the authority delegated by ss. 15.08 (5) (b), 227.11 (2) and 448.55 (3), Stats., and govern required biennial continuing education of licensees of the board.

History: CR 03-020: cr. Register April 2004 No. 580, eff. 5-1-04; CR 12-002: am. Register August 2012 No. 680, eff. 9-1-12.

PT 9.02 Definitions. In this chapter:

(1) “Contact hour” means not less than 50 minutes a licensee spends in actual attendance at or completion of acceptable continuing education.

(1m) “Continuing competence” means the ongoing self assessment, development and implementation of a personal learning plan that evaluates professional knowledge, skill, behavior, and abilities related to the practice of physical therapy.

(2) “Continuing education” means planned, organized learning activities designed to maintain, improve, or expand a licensee’s knowledge and skills relevant to the enhancement of practice, education, or theory development to improve the safety and welfare of the public.

(4) “Licensee” means a person licensed to practice as a physical therapist or physical therapist assistant in this state.

(5) “Remedial education” means education undertaken in lieu of or as part of discipline for the purpose of fulfilling a gap in the licensee’s competence.

History: CR 03-020: cr. Register April 2004 No. 580, eff. 5-1-04; CR 08-049: r. and recr. (1), r. (3) Register November 2008 No. 635, eff. 12-1-08; CR 12-002: cr. (1m), (5) Register August 2012 No. 680, eff. 9-1-12.

PT 9.03 Continuing education requirements.

(1) Unless granted a postponement or waiver under sub. (8), every physical therapist shall complete at least 30 hours of board-approved continuing education in each biennial registration period, as specified in s. 448.55 (3), Stats. Four of the required 30 hours shall be in the area of ethics and jurisprudence.

(2) Unless granted a postponement or waiver under sub. (8), every physical therapist assistant shall complete at least 20 hours of board-approved continuing education in each biennial registration period, as specified in s. 448.55 (3), Stats. Four of the required 20 hours shall be in the area of ethics and jurisprudence.

(3) Continuing education hours may apply only to the registration period in which the hours are acquired. If a license has lapsed, the board may grant permission to apply continuing education hours acquired after lapse of the license to a previous biennial period of licensure during which required continuing educa-

tion was not acquired. In no case may continuing education hours be applied to more than one biennial period.

(4) Unless granted a postponement or waiver under sub. (8), a licensee who fails to meet the continuing education requirements by the renewal deadline shall cease and desist from practice.

(5) During the time between initial licensure and commencement of a full 2-year licensure period new licensees shall not be required to meet continuing education requirements.

(6) Applicants from other states applying for a license to practice as a physical therapist under s. 448.53 (3), Stats., shall submit proof of completion of at least 30 hours of continuing education approved by the board within 2 years prior to application.

(7) Applicants from other states applying for a license to practice as a physical therapist assistant under s. 448.53 (3), Stats., shall submit proof of completion of at least 20 hours of continuing education approved by the board within 2 years prior to application.

(8) A licensee may apply to the board for a postponement or waiver of the requirements of this section on grounds of prolonged illness or disability, or on other grounds constituting extreme hardship. The board shall consider each application individually on its merits, and the board may grant a postponement, partial waiver or total waiver as deemed appropriate.

Note: Under 2001 Wisconsin Act 70, continuing education requirements do not become effective until the licensing period beginning November 1, 2005 and ending on October 31, 2007.

History: CR 03-020: cr. Register April 2004 No. 580, eff. 5-1-04; CR 08-049: am. (1) and (2) Register November 2008 No. 635, eff. 12-1-08.

PT 9.04 Standards for approval. (1) To be approved for credit, a continuing education program shall meet all of the following criteria:

(a) The program constitutes an organized program of learning which contributes directly to the professional competency of the licensee.

(b) The program pertains to subject matters which integrally relate to the practice of the profession.

(c) The program is conducted by individuals who have specialized education, training or experience by reason of which the individuals should be considered qualified concerning the subject matter of the activity or program.

(d) The program fulfills pre-established goals and objectives.

(e) The program provides proof of attendance by licensees.

(2) The continuing education activities described in table PT 9.04 qualify for continuing education hours.

TABLE PT 9.04

ACTIVITY	CONTACT HOUR LIMITS
(a) Successful completion of relevant academic coursework.	No limit. [10 contact hours = one semester credit; 6.6 contact hours = quarter credit]
(b) Attendance at seminars, workshops, lectures, symposia, and professional conferences which are sponsored or approved by acceptable health-related or other organizations including the American Physical Therapy Association and the Wisconsin Physical Therapy Association.	No limit.
(c) Successful completion of a self-study course or courses offered via electronic or other means which are sponsored or approved by acceptable health-related or other organizations including the American Physical Therapy Association and the Wisconsin Physical Therapy Association.	No limit.
(d) Earning a clinical specialization from the American Board of Physical Therapy Specialties or other recognized clinical specialization certifying organizations.	Up to 12 contact hours for initial certification or for recertification.
(e) Authorship of a book about physical therapy or a related professional area.	Up to 12 contact hours for each book.
(f) Authorship of one or more chapters of a book about physical therapy or a related professional area.	Up to 6 contact hours for each chapter.
(g) Authorship of a presented scientific poster, scientific platform presentation, or published article.	Up to 6 contact hours for each poster, platform presentation, or refereed article.
(h) Presenting seminars, continuing education courses, workshops, lectures, or symposia which have been approved by recognized health-related organizations including the American Physical Therapy Association and the Wisconsin Physical Therapy Association. Note: No additional hours are given for subsequent presentations of the same content. Substantive course revisions may be counted but are limited to the extent of the revision.	No limit.
(i) Teaching in an academic course in physical therapy as a guest lecturer. Note: No additional hours are given for subsequent presentations of the same content. Substantive course revisions may be counted but are limited to the extent of the revision.	No limit. [10 contact hours = one semester credit; 6.6 contact hours = one quarter credit]
(j) Teaching in an academic course in physical therapy. Note: No additional hours are given for subsequent presentations of the same content. Substantive course revisions may be counted but are not limited to the extent of the revision.	No limit. [10 contact hours = one semester credit; 6.6 contact hours = one quarter credit]
(k) Successful completion in a clinical residency program credentialed by the American Physical Therapy Association or other recognized credentialing organization.	No limit.
(l) Attending employer-provided continuing education, including video and non-interactive on-line courses.	Up to 15 contact hours for physical therapists. Up to 10 contact hours for physical therapist assistants.
(m) Authoring an article in a non-refereed publication.	Up to 5 contact hours.
(n) Developing alternative media materials, including computer software, programs, and video instructional material.	1 contact hour per product. Up to 5 contact hours.
(o) Serving as a clinical instructor for internships with an accredited physical therapist or physical therapist assistant educational program.	Up to 15 contact hours for physical therapists. Up to 10 contact hours for physical therapist assistants.
(p) Serving as a supervisor for students fulfilling clinical observation requirements.	1 contact hour per contact hour with students, up to 5 contact hours.

TABLE PT 9.04 (Continued)

ACTIVITY	CONTACT HOUR LIMITS
(q) Participating in a physical therapy study group of 2 or more physical therapists or physical therapist assistants or in an interdisciplinary study group of members of at least 2 disciplines meeting on a topic relevant to the participants' work.	Up to 2 contact hours per study group.
(r) Participating as a resident or as a mentor in a formal nonacademic mentorship.	1 contact hour per each 8 contact hours for both the resident and mentor, up to 5 contact hours.
(s) Attending a scientific poster session, lecture panel, or a symposium.	Up to 2 contact hours.
(t) Serving as a delegate to the American Physical Therapy Association House of Delegates, on a professional committee, board, or task force.	Up to 5 contact hours.

(3) The following activities shall not be awarded continuing activity credit:

- (a) Meetings for the purpose of policy decisions.
- (b) Non-educational meetings at annual association, chapter or organization meetings.
- (c) Entertainment or recreational meetings or activities.
- (d) Visiting exhibits.

History: CR 03-020: cr. Register April 2004 No. 580, eff. 5-1-04; CR 08-049: renum. (2) (intro.) to be (2) and am., r. (2) (a) to (c), Table 9.04-1 and Table 9.04-2,

cr. Table 9.04 Register November 2008 No. 635, eff. 12-1-08.

PT 9.05 Proof of attendance at continuing education programs. Applicants for renewal shall be required to certify their attendance at required continuing education programs. The board may conduct a random audit of all licensees on a biennial basis for compliance with continuing education requirements, and shall audit any licensee who is under investigation by the board for alleged misconduct.

History: CR 03-020: cr. Register April 2004 No. 580, eff. 5-1-04.



American Physical Therapy Association



Certificate of Completion

is presented to

[REDACTED]

for the successful completion of

Professionalism Module 3: Ethical Compass

December 17, 2017

Online Course

and hereby awards 0.30 Continuing Education Units (3.0 contact hours/CCUs)

CA: CPTA2016-17

NV: This course has been approved by the Nevada State Board of Physical Therapy Examiners for 0.3 units of continuing education.

NY: The American Physical Therapy Association is recognized by the New York State Education Department's Board for Physical Therapy as an approved provider of physical therapy and physical therapist assistant continuing education.

OH: The Ohio Physical Therapy Continuing Education Committee has approved this course for continuing education. Approval Code: 17S0657. 3 hours

PA: The American Physical Therapy Association is a pre-approved provider of Continuing Education by the Pennsylvania State Board of Physical Therapy and this course is approved for 0 general hours, 3 ethics hours, and 0 DA hours.

TX: This activity is provided by the Texas Board of Physical Therapy Examiners Accredited Provider 1909019TX and meets continuing competence requirements for physical therapists and physical therapist assistant licensure renewal in Texas.



Sharon L. Dunn

Sharon L. Dunn, President, PT, PhD
Board-Certified Orthopaedic Clinical
Specialist

Sharon L. Dunn, PT, PhD, Board-Certified Orthopaedic
Clinical Specialist

1111 North Fairfax Street, Alexandria, VA 22314

Participant License # _____



American Physical Therapy Association



Certificate of Completion

is presented to

[Redacted Name]

for the successful completion of

Information on APTA's Revised Code of Ethics for the Physical Therapist and Standards of Ethical Conduct for the Physical Therapist Assistant

December 17, 2017

Online Course

and hereby awards 0.30 Continuing Education Units (3.0 contact hours/CCUs)

CA: CPTA2016-17

NV: This course has been approved by the Nevada State Board of Physical Therapy Examiners for 0.3 units of continuing education.

NY: The American Physical Therapy Association is recognized by the New York State Education Department's Board for Physical Therapy as an approved provider of physical therapy and physical therapist assistant continuing education.

OH: The Ohio Physical Therapy Continuing Education Committee has approved this course for continuing education. Approval Code: 15S0194. 3 hours

TX: This activity is provided by the Texas Board of Physical Therapy Examiners Accredited Provider 1909019TX and meets continuing competence requirements for physical therapists and physical therapist assistant licensure renewal in Texas.



Sharon L Dunn

Sharon L Dunn, PT, PhD, OCS
President

1111 North Fairfax Street, Alexandria, VA 22314

Participant License # _____



My Transcript

Find the list of your completed APTA courses and conferences with on-demand access to CEU certificates of completion, and access to your on-demand CE transcript. Enter your non-APTA learning activities so you can track your CEU credits in one place.

TRANSCRIPT USE

Your Learning Center transcript is a summary of your learning activities. Continuing education requirements are regulated by each state licensing board. Each state licensing agency has its own set of rules, procedures, and requirements for obtaining and reporting continuing education. Licensees should check with their state licensing agencies to confirm the procedures relating to documentation of continuing education credits (ie, certificates of completion and/or transcripts). Learn more about state-by-state licensure requirements.

Information about licensure, state practice acts, and licensing authorities can be found [here](http://www.apta.org/Licensure/). (<http://www.apta.org/Licensure/>)

Completed

Title	Code	Type	Credits Awarded	Score	Date Completed
Professionalism Module 10: Continuing Competence and Lifelong Learning	LMS-507	E-Learning Course	0.40	95%	01/12/2018
Professionalism Module 7: Communication	LMS-205	E-Learning Course	0.30	100%	01/10/2018
Professionalism Module 9: Social Responsibility, Advocacy, and Public Policy	LMS-361	E-Learning Course	0.30	88%	01/08/2018
Professionalism Module 6: Developing the Patient-Therapist Partnership	LMS-172	E-Learning Course	0.20	100%	01/05/2018
Diagnostic Imaging of the Cervical Spine: Essentials for the Autonomous Physical Therapist	LMS-80	E-Learning Course	0.30	94%	01/05/2018
Diagnostic Imaging of the Spine: Medical Screening and Integration into Clinical Decision-making	LMS-186	E-Learning Course	0.30	80%	01/02/2018
Pharmacology in Rehabilitation: Musculoskeletal Medications	LMS-738	E-Learning Course	0.40	95%	01/01/2018
Pharmacology in Rehabilitation: Basic Principles	LMS-735	E-Learning Course	0.10	100%	12/29/2017
Professionalism Module 3: Ethical Compass	LMS-6A	E-Learning Course	0.30	100%	12/17/2017
Professionalism Module 1: Introduction to Professionalism	LMS-4	E-Learning Course	0.20	80%	12/17/2017
Information on APTA's Revised Code of Ethics for the Physical Therapist and Standards of Ethical Conduct for the Physical Therapist Assistant	LMS-136	E-Learning Course	0.30	92%	12/17/2017
Total Credits Awarded			3.10		


has successfully completed a seminar utilizing the
Maitland-Australian approach entitled
“MT-1: ESSENTIAL PERIPHERAL SEMINAR”

The seminar was Hosted by
Achieve Health and Wellness
Gray, TN
on November 17-19, 2017
and was instructed by
Jody Musick, PT, DPT, OCS, COMT, FAAOMPT

This three-day seminar included 20.7 hours of direct
instruction/laboratory practicum and
10.7 hours of home-study for a total of 31.4
continuing education hours.

As such, the above-named is entitled to
35.0 Continuing Competence Units (CCUs)
or 3.1 CEUs less a deduction of hours for
incomplete home-study as per the
FSBPT* award guidelines.



Jody Musick

MAITLAND AUSTRALIAN PHYSIOTHERAPY SEMINARS (MAPS)
P.O. BOX 1244, CUTCHOGUE, NY 11935
T: 631-298-5367/ F: 631-298-3810/ www.ozpt.com

* ProCert This course has been certified for 35.0 CCUs by the Federation of State Boards of Physical Therapy (FSBPT) through ProCert, which is currently recognized in 30 states including Tennessee.


has successfully completed and lab assisted a seminar
utilizing the Maitland-Australian approach entitled


“MT-2: ESSENTIAL SPINAL SEMINAR”

The seminar was hosted by
Western Carolina University
Asheville/Cullowhee, NC
on December 1-3, 2017
and was instructed by

Katherine Hoppensteadt, PT, MSPT, MMPT, COMT

This three-day seminar included 20.7 hours of direct
instruction/laboratory practicum
and 11.7 hours of home-study.

As such, the above-named is entitled to 32.4 contact
hours (3.2 CEUs) less a deduction of 0 hours for
incomplete home-study as per the
FSBPT* award guidelines.


Katherine Hoppensteadt

MAITLAND AUSTRALIAN PHYSIOTHERAPY SEMINARS (MAPS)
P.O. BOX 1244, CUTCHOGUE, NY 11935
T: 631-298-5367/ F: 631-298-3810/ www.ozpt.com

*The North Carolina Board of Physical Therapy Examiners recognizes that Maitland Australian Physiotherapy Seminars (“MAPS”) has been approved by the New York State Education Department Board of Physical Therapy, as an authorized provider of continuing education for PTs and PTAs effective October 9, 2015 through October 8, 2018. CEUs have been calculated based upon standards set by the Federation of State Boards of Physical Therapy (FSBPT).