



**TELECONFERENCE/VIRTUAL MEETING
PHYSICAL THERAPY EXAMINING BOARD
Room N208, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
November 28, 2018**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

8:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-3)

B. Approval of Minutes of August 22, 2018 (4-5)

C. Administrative Updates

1. Department and Staff Updates
2. Board Member Status
 - a. Shari Berry – 7/1/2020 (*Reappointed, not yet confirmed*)
 - b. John Greany – 7/1/2019
 - c. Sarah Olson – 7/1/2021 (*Reappointed, not yet confirmed*)
 - d. Bailey Steffes – 7/1/2021 (*Appointed, not yet confirmed*)
 - e. Kathryn Zalewski – 7/1/2021 (*Appointed, not yet confirmed*)

D. Conflicts of Interest

E. Legislative and Administrative Rule Matters – Discussion and Consideration

1. Update on Other Legislation and Pending or Possible Rulemaking Projects

F. Federation of State Boards of Physical Therapy (FSBPT) Matters

1. Update on Compact Status
2. Alternate Approval Pathway

G. Supervision of Students – Board Discussion

H. Speaking Engagements, Travel, or Public Relation Requests and Reports – Discussion and Consideration

1. Travel Report: Tom Ryan – 2018 FSBPT Leadership Issues Forum on July 14-15, 2018 in Alexandria, VA
2. Travel Report: John Greany and Kathryn Zalewski – 2018 FSBPT Annual Meeting and Delegate Assembly on October 25-27, 2018 in Reston, VA

I. Credentialing Matters

J. Education and Examination Matters

K. Informational Items

L. Items Added After Preparation of Agenda:

1. Introductions, Announcements and Recognition
2. Appointments, Reappointments, and Confirmations
3. Administrative Matters
4. Liaison, Panel, and Committee Reports
5. Education and Examination Matters
6. Credentialing Matters
7. Practice Matters
8. Legislative and Administrative Rule Matters
9. Liaison Reports
10. Board Liaison Training and Appointment of Mentors
11. Informational Items
12. Division of Legal Services and Compliance (DLSC) Matters
13. Presentations of Petitions for Summary Suspension
14. Presentation of Proposed Stipulations, Final Decisions and Orders
15. Presentation of Proposed Final Decisions and Orders
16. Presentation of Interim Orders
17. Petitions for Re-Hearing
18. Petitions for Assessments
19. Petitions to Vacate Orders
20. Petitions for Designation of Hearing Examiner
21. Requests for Disciplinary Proceeding Presentations
22. Motions
23. Petitions
24. Appearances from Requests Received or Renewed
25. Speaking Engagements, Travel, or Public Relation Requests and Reports

M. Public Comments

N. Future Agenda Items

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

O. Deliberation on DLSC Matters

1. Administrative Warnings

- a. 16 PHT 002 – W.L.V. **(6-8)**

2. Proposed Stipulations, Final Decisions and Orders

- a. 18 PHT 001 – Raymond H. Mitchell, P.T.A. **(9-15)**

P. Open Cases

Q. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters

5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Proposed Stipulations, Final Decisions and Orders
8. Proposed Interim Orders
9. Administrative Warnings
10. Proposed Final Decisions and Orders
11. Matters Relating to Costs/Order Fixing Costs
12. Case Closings
13. Board Liaison Training
14. Case Status Report
15. Petitions for Extension of Time
16. Proposed Interim Orders
17. Petitions for Assessments and Evaluations
18. Petitions to Vacate Orders
19. Remedial Education Cases
20. Motions
21. Petitions for Re-Hearing
22. Appearances from Requests Received or Renewed

R. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

S. Open Session Items Noticed Above Not Completed in the Initial Open Session

T. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

U. Delegation and Ratification of Examinations, Licenses and Certificates

ADJOURNMENT

ORAL EXAMINATION OF CANDIDATES FOR LICENSURE

ROOM N207

9:15 A.M. OR IMMEDIATELY FOLLOWING THE FULL BOARD MEETING

CLOSED SESSION – Reviewing Applications and Conducting Oral Examination of one (1) (at time of agenda publication) Candidates for Licensure – Shari Berry and John Greany

NEXT SCHEDULED MEETING: FEBRUARY 13, 2019

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**TELECONFERENCE/VIRTUAL
PHYSICAL THERAPY EXAMINING BOARD
MEETING MINUTES
AUGUST 22, 2018**

PRESENT: *(All members via teleconference)* Shari Berry, PT; John Greany, PT; Sarah Olson, PTA; Kathryn Zalewski, PT

EXCUSED: Bailey Steffes

STAFF: Tom Ryan, Executive Director; Kimberly Wood, Bureau Assistant; and other Department Staff

CALL TO ORDER

Shari Berry, Chair, called the meeting to order at 8:39 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Kathryn Zalewski moved, seconded by Sarah Olson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MAY 23, 2018

MOTION: John Greany moved, seconded by Sarah Olson, to approve the minutes of May 23, 2018 as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Administrative Rules Reporting Requirement Under 2017 Wisconsin Act 108

MOTION: Sarah Olson moved, seconded by John Greany, to designate Shari Berry to serve as a liaison to DSPS staff for drafting the Act 108 report, relating to administrative rules, and to authorize the Chair, or highest-ranking officer, or longest serving member of the Board, in order of succession, to approve the report for submission to the Joint Committee for Review of Administrative Rules. Motion carried unanimously.

FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY (FSBPT) MATTERS

2018 FSBPT Annual Meeting and Delegate Assembly on October 25-27, 2018 in Reston, VA

MOTION: Sarah Olson moved, seconded by John Greany, to designate Kathryn Zalewski, as an alternate, to attend the 2018 FSBPT Annual Meeting and Delegate Assembly on October 25-27, 2018 in Reston, VA and to authorize travel. Motion carried unanimously.

Renee Parton, DLSC Attorney - Alternate Approval Pathway

MOTION: Kathryn Zalewski moved, seconded by John Greany, to delegate authority to the Federation of State Boards of Physical Therapy (FSBPT) to determine candidate eligibility to sit for the National Physical Therapy Examination (NPTE) and to

approve any candidate's request for testing accommodations under the Americans with Disabilities Act for taking the NPTE, as described in the Alternate Approval Pathway Addendum. Motion carried unanimously.

MOTION: John Greany moved, seconded by Kathryn Zalewski, to adopt the NPTE Alternate Approval Pathway Addendum as presented in its entirety. Motion carried unanimously.

MOTION: Sarah Olson moved, seconded by Kathryn Zalewski, to authorize Thomas Ryan to sign the NPTE Alternate Approval Pathway Addendum. Motion carried unanimously.

RATIFICATION OF EXAMINATIONS, LICENSES AND CERTIFICATES

MOTION: John Greany moved, seconded by Sarah Olson, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Sarah Olson moved, seconded by Kathryn Zalewski, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:33 a.m.