



VIRTUAL/TELECONFERENCE
PODIATRY AFFILIATED CREDENTIALING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
October 22, 2025

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of June 11, 2025 (4-5)**
- C. Introductions, Announcements and Recognition**
- D. Reminders: Conflicts of Interest, Scheduling Concerns**
- E. Administrative Matters – Discussion and Consideration**
 - 1. Board, Department and Staff Updates
 - 2. Board Members – Term Expiration Dates
 - a. Elmes, Daniel F. – 7/1/2027
 - b. Paloian, Robyn W. – 7/1/2027
 - c. Whelan, James – 7/1/2028
- F. Informational Presentation on the Interstate Podiatric Medical Licensure Compact (IPMLC) – Dr. Jay S. LeBow, IPMLC Director of Compact Enactment & Licensure Pathways (6)**
- G. Administrative Rule Matters – Discussion and Consideration (7-24)**
 - 1. Preliminary Rule Draft: Pod 1 and 10, Relating to Podiatrists and Telehealth **(8-10)**
 - 2. Drafting Proposals: Pod 1 and 9, Relating to Supervision of Physician Assistants **(11-23)**
 - 3. Pending and Possible Rulemaking Projects **(24)**
- H. Legislative and Policy Matters – Discussion and Consideration**
- I. Discussion and Consideration of Items Added After Preparation of Agenda:**
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers
 - 4. Appointment of Liaisons and Alternates

5. Delegation of Authorities
6. Education and Examination Matters
7. Credentialing Matters
8. Practice Matters
9. Legislation and Policy Matters
10. Administrative Rule Matters
11. Public Health Emergencies
12. Liaison Reports
13. Board Liaison Training and Appointment of Mentor
14. Informational Items
15. Division of Legal Services and Compliance (DLSC) Matters
16. Presentations of Petitions for Summary Suspension
17. Petitions for Designation of Hearing Examiner
18. Presentation of Proposed Stipulations, Final Decisions and Orders
19. Presentation of Proposed Final Decisions and Orders
20. Presentation of Interim Orders
21. Petitions for Re-Hearing
22. Petitions for Assessments
23. Petitions to Vacate Orders
24. Requests for Disciplinary Proceeding Presentations
25. Motions
26. Petitions
27. Appearances from Requests Received or Renewed
28. Speaking Engagement(s), Travel, or Public Relation Request(s)

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Division of Legal Services and Compliance (DLSC) Matters

- 1. Case Closings**
 - a. 25 POD 0003 – S.S.M. (25-41)

L. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. Disciplinary Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Orders
9. Administrative Warnings
10. Review of Administrative Warnings
11. Proposed Final Decisions and Orders
12. Matters Relating to Costs/Orders Fixing Costs
13. Case Closings
14. Proposed Interim Orders

15. Petitions for Assessments and Evaluations
16. Petitions to Vacate Orders
17. Remedial Education Cases
18. Motions
19. Petitions for Re-Hearing
20. Appearances from Requests Received or Renewed

M. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

N. Open Session Items Noticed Above Not Completed in the Initial Open Session

O. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

P. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

ADJOURNMENT

NEXT MEETING: TBD (2026)

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
PODIATRY AFFILIATED CREDENTIALING BOARD
MEETING MINUTES
JUNE 11, 2025**

PRESENT: Daniel Elmes; Robyn Paloian; James Whelan

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Tracy Drinkwater, Board Administrative Specialist; and other Department staff

CALL TO ORDER

James Whelan, Chairperson, called the meeting to order at 9:02 a.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 12, 2025

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to approve the Minutes of February 12, 2025, as published. Motion carried unanimously.

PRELIMINARY PUBLIC HEARING ON STATEMENT OF SCOPE: SS 024-25 ON POD 1 AND 9, RELATING TO SUPERVISION OF PHYSICIAN ASSISTANTS

Review Preliminary Hearing Comments

MOTION: James Whelan moved, seconded by Robyn Paloian, to affirm the Board has provided an opportunity to receive public comments concerning Scope Statement (SS) 024-25 on Pod 1 and 9, Relating to Supervision of Physician Assistants. Additionally, after consideration of all public comments and feedback the Board approves SS 024-25 for implementation. Motion carried unanimously.

REVIEW FOR ADOPTION 2026 BOARD GOALS TO ADDRESS OPIOID ABUSE

MOTION: James Whelan moved, seconded by Robyn Paloian, to adopt the goals to address opioid abuse for 2026 as presented in the agenda and to delegate the Department to prepare and file the Wis. Stat. s. 440.035 Report to Legislature. Motion carried unanimously.

CLOSED SESSION

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to convene to Closed Session deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). James Whelan, Chairperson, read the language

of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Daniel Elmes-yes; Robyn Paloian-yes; and James Whelan-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:31 a.m.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Case Closings

24 POD 0008 – C.T.G.

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to close DLSC Case Number 24 POD 0008 against C.T.G., for No Violation. Motion carried unanimously.

24 POD 0009 – R.M.S.

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to close DLSC Case Number 24 POD 0009 against R.M.S., for No Violation. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: James Whelan moved, seconded by Robyn Paloian, to reconvene in Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:36 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Robyn Paloian moved, seconded by Daniel Elmes, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:39 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Dr. James Whelan, Board Chair		2) Date when request submitted: 9/17/2025 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting													
3) Name of Board, Committee, Council, Sections: Podiatry Affiliated Credentialing Board															
4) Meeting Date: 10/22/2025	5) Attachments: ☐ Yes ☐ No	6) How should the item be titled on the agenda page? Informational Presentation on the Interstate Podiatric Medical Licensure Compact (IPMLC) – Dr. Jay S. LeBow, IPMLC Director of Compact Enactment & Licensure Pathways													
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? (If yes, please complete Appearance Request for Non-DSPS Staff) ☒ Yes Jay S. LeBow ☐ No	9) Name of Case Advisor(s), if applicable: N/A													
10) Describe the issue and action that should be addressed: Dr. LeBow will deliver a presentation regarding the Interstate Podiatric Medical Licensure Compact.															
<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%; text-align: left;">11) Signature of person making this request</th> <th style="width: 20%; text-align: center;">Authorization</th> <th style="width: 20%; text-align: center;">Date</th> </tr> <tr> <td style="border-top: 1px solid black; height: 40px;"></td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black; height: 40px;">Supervisor (Only required for post agenda deadline items)</td> <td></td> <td style="text-align: center;">Date</td> </tr> <tr> <td style="border-top: 1px solid black; height: 40px;">Executive Director signature (Indicates approval for post agenda deadline items)</td> <td></td> <td style="text-align: center;">Date</td> </tr> </table>				11) Signature of person making this request	Authorization	Date				Supervisor (Only required for post agenda deadline items)		Date	Executive Director signature (Indicates approval for post agenda deadline items)		Date
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Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.															

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Nilajah Hardin Administrative Rules Coordinator		2) Date when request submitted: 10/09/25 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Podiatry Affiliated Credentialing Board			
4) Meeting Date: 10/22/25	5) Attachments: ☒ Yes ☐ No	6) How should the item be titled on the agenda page? Administrative Rule Matters Discussion and Considerations 1. Preliminary Rule Draft: Pod 1 and 10, Relating to Podiatrists and Telehealth 2. Drafting Proposals: Pod 1 and 9, Relating to Supervision of Physician Assistants 3. Pending or Possible Rulemaking Projects	
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes ☒ No		9) Name of Case Advisor(s), if required: N/A
10) Describe the issue and action that should be addressed: Discuss drafting proposals for Pod 9 Rule Attachments: 1. Pod 1 and 10 Preliminary Rule Draft 2. Pod 1 and 9 Scope Statement 3. Pod 1 and 9 Redlined Code Text 4. Wisc. Admin Code Chapters Pod 1 and 9 5. Rule Project Chart Wis. Stats. Ch. 448 Subch. IV: Wisconsin Legislature: subch. IV of ch. 448 (Podiatry) Pending Rule Project Page: https://dsps.wi.gov/Pages/RulesStatutes/PendingRules.aspx			
11) Authorization  Signature of person making this request 10/09/25 Date Supervisor (if required) Date Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

STATE OF WISCONSIN
PODIATRY AFFILIATED CREDENTIALING BOARD

IN THE MATTER OF RULEMAKING	:	PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE	:	PODIATRY AFFILIATED
PODIATRY AFFILIATED	:	CREDENTIALING BOARD
CREDENTIALING BOARD	:	ADOPTING RULES
	:	(CLEARINGHOUSE RULE)

PROPOSED ORDER

An order of the Podiatry Affiliated Credentialing Board to amend Pod 1.01 and 1.02 (intro.) and create Pod 1.02 (9) and chapter Pod 10, relating to podiatrists and telehealth.

Analysis prepared by the Department of Safety and Professional Services.

ANALYSIS

Statutes interpreted: Section 448.695 (2), Stats.

Statutory authority: Sections 15.085 (5) (b) and 448.695 (2), Stats.

Explanation of agency authority:

Section 15.085 (5) (b), stats. states that “[each affiliated credentialing board] shall promulgate rules for its own guidance and for the guidance of the trader or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 448.695 (2), Stats., provides that “the affiliated credentialing board may promulgate rules to carry out the purposes of this subchapter.”

Related statute or rule: s. 440.01 (1) (hm), Stats.

Plain language analysis:

The rule updates Pod 1.01 to include chapters Pod 9 and 10. Section Pod 1.02 was updated to add a definition for “Telehealth.” Chapter Pod 10 was created which outlines telehealth practice for podiatrists.

Summary of, and comparison with, existing or proposed federal regulation: None.

Comparison with rules in adjacent states:

Illinois: The Illinois statutes and administrative rules do not appear to specifically address telehealth practice by podiatrists [225 Illinois Compiled Statutes Chapter 100 and 68 Illinois Administrative Code Chapter VII Part 1360]. Illinois Public Act 100-0317, or the Telehealth Act, does apply to health care professionals. However, in this instance “health care professional” does not include podiatrists [Illinois General Assembly Public Act 100-0317].

Iowa: Iowa statutes and administrative rules do not appear to specifically address telehealth practice by podiatrists [Iowa Code Title IV Chapter 149 and 481 Iowa Administrative Code Chapter 703].

Michigan: In Michigan, a licensed podiatrist must get consent before providing treatment via telehealth to a patient and keep a record of such consent in the patient's medical record. Licensed podiatrists may prescribe drugs via telehealth services if they refer a patient to a provider accessible to the patient locally if needed and the licensee makes themselves available for follow up. The same standard of care that applies to traditional in-person care also applies to telehealth services [Michigan Administrative Code R 338.8105].

Minnesota: Minnesota statutes and administrative rules do not appear to specifically address telehealth practice by podiatrists [Minnesota Statutes Chapter 153 and Minnesota Administrative Code Chapter 6900].

Summary of factual data and analytical methodologies:

While promulgating this rule, the Podiatry Affiliated Credentialing Board referenced Wisconsin Administrative Code Chapter Med 24.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact analysis:

The proposed rule will be posted for a period of 14 days for public comment on the economic impact of the proposed rules, including how the proposed rules may affect businesses, local government units, and individuals.

Effect on small business:

These rules do not have an economic impact on small businesses, as defined in s. 227.114 (1), Stats. The Department's Regulatory Review Coordinator, Jennifer Garrett, may be contacted by calling (608) 266-2112.

Agency contact person:

Nilajah Hardin, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8366; email at DSPSAdminRules@wisconsin.gov.

Place where comments are to be submitted and deadline for submission:

Comments may be submitted to Nilajah Hardin, Administrative Rules Coordinator, Department of Safety and Professional Services, Division of Policy Development, P.O. Box 8366, Madison, Wisconsin 53708-8366, or by email to DSPSAdminRules@wisconsin.gov. Comments must be received on or before the public hearing, held on a date to be determined, to be included in the record of rule-making proceedings.

TEXT OF RULE

SECTION 1. Pod 1.01 is amended to read:

Pod 1.01 Authority and purpose. Chapters Pod 1 to 810 are adopted by the podiatry affiliated credentialing board under ss. 15.085 (5) (b), 227.11 (2) and 448.695, Stats., and govern the practice of podiatric medicine and surgery under subch. IV of ch. 448, Stats.

SECTION 2. Pod 1.02 (intro.) is amended to read:

Pod 1.02 Definitions. As used in chs. Pod 1 to 810:

SECTION 3. Pod 1.02 (9) is created to read:

Pod 1.02 (9) “Telehealth” has the meaning given in s. 440.01 (1) (hm), Stats.

SECTION 4. Chapter Pod 10 is created to read:

Chapter Pod 10

TELEHEALTH

Pod 10.01 Equipment and Technology. A podiatrist licensed to practice podiatric medicine and surgery by the podiatry affiliated credentialing board who provides health care services by telehealth is responsible for the quality and safe use of equipment and technology that is integral to patient diagnosis and treatment. The equipment and technology used by the podiatrist to provide health care services by telehealth shall provide, at a minimum, information that will enable the podiatrist to meet or exceed the standard of minimally competent podiatric medical practice.

Pod 10.02 Practice Standards. A podiatrist licensed to practice podiatric medicine and surgery by the podiatry affiliated credentialing board shall be held to the same standards of practice and conduct, including patient confidentiality and recordkeeping, regardless of whether health care services are provided in person or by telehealth. A podiatrist-patient relationship may be established through telehealth.

Pod 10.03 Wisconsin License Required. A podiatrist who uses telehealth in the diagnosis and treatment of a patient located in this state shall be licensed to practice podiatric medicine and surgery by the podiatry affiliated credentialing board.

SECTION 5. EFFECTIVE DATE. The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin Administrative Register, pursuant to s. 227.22 (2) (intro.), Stats.

(END OF TEXT OF RULE)

STATEMENT OF SCOPE

PODIATRY AFFILIATED CREDENTIALING BOARD

Rule No.: Pod 1 and 9

Relating to: Supervision of Physician Assistants

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only): N/A

2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is to implement the statutory changes from 2021 Wisconsin Act 23 by re-adding and modifying requirements for Podiatrist supervision of Physician Assistants that previously existed in Wisconsin Administrative Code chapter Med 8, as well as updating the references to Physician Assistants in Pod 9 to reflect the new sections of the Wisconsin Administrative Code-chapters PA 1 to 4. Given the above changes, the definitions in chapter Pod 1 may also need to be updated.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Wisconsin Administrative Code chapter Pod 9 currently includes references and requirements for Podiatrist Supervision of Physician Assistants, specifically regarding chapter Med 8, which has been repealed by 2021 Wisconsin Act 23. The alternative to making these changes is that chapter Pod 9 will continue to contain references to a part of the Wisconsin Administrative Code that no longer exists and there will be no requirements for Podiatrist supervision of Physician Assistants in the Administrative Code.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 15.085 (5) (b), Stats., provides that an affiliated credentialing board “[s]hall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.”

Section 448.695 (2), Stats., provides that “the affiliated credentialing board may promulgate rules to carry out the purposes of this subchapter.”

Section 448.695 (4), Stats., provides that “the affiliated credentialing board shall promulgate rules establishing all of the following:

- (a) Practice standards for a physician assistant practicing podiatry as provided in s. 448.975 (2) (a) 2m.
- (b) Requirements for a podiatrist who is supervising a physician assistant as provided in s. 448.975 (2) (a) 2m.”

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

120 hours

6. List with description of all entities that may be affected by the proposed rule:

Licensed podiatrists and physician assistants.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule: None.

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule is likely to have minimal or no economic impact on small businesses and the state's economy as a whole.

Contact Person: Nilajah Hardin, (608) 267-7139, DSPSAdminRules@wisconsin.gov

Approved for publication:

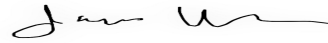


Authorized Signature

2/3/2025

Date Submitted

Approved for implementation:



Authorized Signature

6/27/2025

Date Submitted

Chapter Pod 1

LICENSE TO PRACTICE PODIATRIC MEDICINE AND SURGERY

Pod 1.01	Authority and purpose.	Pod 1.09	Locum tenens license.
Pod 1.02	Definitions.	Pod 1.095	Reciprocal credentials for service members, former service members, and their spouses.
Pod 1.03	Licensure requirements.	Pod 1.10	Temporary license.
Pod 1.04	Translation of documents.	Pod 1.11	Examination review by applicant.
Pod 1.06	Examinations.	Pod 1.12	Board review of examination error claim.
Pod 1.07	Failure and reexamination.		
Pod 1.08	Temporary educational license.		

Pod 1.01 Authority and purpose. Chapters Pod 1 to **§10** are adopted by the podiatry affiliated credentialing board under ss. 15.085 (5) (b), 227.11 (2) and 448.695, Stats., and govern the practice of podiatric medicine and surgery under subch. IV of ch. 448, Stats.

Pod 1.02 Definitions. As used in chs. Pod 1 to **§10**:

- (1) “Board” means the podiatry affiliated credentialing board.
- (2) “Controlled substance” has the meaning under s. 961.01 (4), Stats.
- (2m) “Direct supervision” means a podiatric physician has assumed responsibility for directing, supervising, and inspecting the work of the person being supervised and the supervising podiatric physician is physically present on the same premises as the person being supervised, with face-to-face contact as necessary.
- (2r) “General supervision” means a podiatric physician has assumed responsibility for directing, supervising, and inspecting the work of the person being supervised. The supervising podiatric physician may be off-premises and indirectly supervising, with face-to-face contact or indirect telecommunication contact as necessary.
- (3) “License” means any license issued by the board.
- (4) “Licensee” means any person validly possessing any license granted and issued to that person by the board.
- (5) “Patient” means a person who receives health care services from a podiatrist.
- (6) “Patient health care record” has the meaning given in s. 146.81 (4), Stats.
- (6m) “Podiatric x-ray assistant” means a person who is under the direct supervision of a licensed podiatric physician and who performs only those radiographic functions that are within the scope of practice of a podiatric physician licensed under s. 448.61, Stats., and that the podiatric physician is competent to perform.
- (7) “Practitioner” means a person holding a license to practice podiatric medicine and surgery.
- (8) “Prescription drug” has the meaning under s. 450.01 (20), Stats.
- ~~(8)~~(9) “Telehealth” has the meaning given in s. 440.01 (1) (hm), Stats.

Pod 1.03 Licensure requirements. Except as provided in s. Pod 1.095, every person applying for a license to practice podiatric medicine and surgery shall submit all of the following:

- (1) A completed and verified application form provided by the board and the required fee under s. 440.05 (1), Stats.

Note: Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from Application instructions are available on the department of safety and professional services’ website at <http://dsps.wi.gov>.

- (2) Verified documentary evidence of graduation from a school of podiatric medicine and surgery approved by the board and a verified photographic copy of the diploma conferring the degree of doctor of podiatric medicine or its equivalent as determined by the board granted to the applicant by the school. The board shall approve the podiatric medical schools recognized and approved at the time of the applicant[s graduation by the Council on Podiatric Medical Education

of the American Podiatric Medical Association.

- (3) Evidence of successful completion of the examination requirements under s. Pod 1.06.

Pod 1.04 Translation of documents. If any of the documents required under this chapter are in a language other than English, the applicant shall also submit a verified English translation and the cost of translation shall be borne by the applicant.

Pod 1.06 Examinations. (1) (a) An applicant shall complete the examination under sub. (2), and an open book examination on statutes and rules governing the practice of podiatric medicine and surgery in Wisconsin. In addition, an applicant may be required to complete an oral examination if the applicant:

1. Has a medical condition which in any way impairs or limits the applicant[s ability to practice podiatric medicine and surgery with reasonable skill and safety.
2. Uses chemical substances so as to impair in any way the applicant[s ability to practice podiatric medicine and surgery with reasonable skill and safety.
3. Has been disciplined or had licensure denied by a licensing or regulatory authority in Wisconsin or another jurisdiction.
4. Has been found negligent in the practice of podiatric medicine or has been a party in a lawsuit in which it was alleged that the applicant had been negligent in the practice of podiatric medicine.
5. Has been convicted of a crime the circumstances of which substantially relate to the practice of podiatric medicine.
6. Has lost, had reduced or had suspended his or her hospital staff privileges, or has failed to continuously maintain hospital privileges during the applicant[s period of licensure following postgraduate training.
7. Has been graduated from a school of podiatric medicine not approved by the board.
8. Has been diagnosed as suffering from pedophilia, exhibitionism or voyeurism.
9. Has within the past 2 years engaged in the illegal use of controlled substances.
10. Has been subject to adverse formal action during the course of medical education, postgraduate training, hospital practice, or other medical employment.
11. Has not practiced podiatric medicine and surgery for a period of 6 months prior to application, unless the applicant has been graduated from a school of podiatric medicine within that period.

- (b) An application filed under s. Pod 1.03 shall be reviewed by an application review panel of at least 2 board members designated by the chairperson of the board. The panel shall determine whether the applicant is eligible for a license without completing an oral examination.
- (c) All examinations shall be conducted in the English language. Each examination is scored separately, and the applicant shall achieve passing scores on each examination to qualify for a license.

- (2) The board shall utilize as its examination the American Podiatric Medical Licensing Examination, Parts I, II, II Clinical Skills Patient Encounter, and III. The passing scores are set by the National Board of Podiatric Medical Examiners and represent the minimum competency required to protect public health and safety. The board may accept the recommendations of the examination provider.
- (3) The board may deny release of scores or issuance of a credential if the board determines that the applicant violated rules of conduct of the examination or otherwise acted dishonestly in the examination process.
- (4) An applicant who has received passing grades in examinations for a license to practice podiatry conducted by another licensing jurisdiction of the United States, shall submit to the board documentary evidence. The board shall review the documentary evidence to determine whether the scope and passing grades of the examinations are substantially equivalent to those of this state at the time of the applicant[s examination. If the board finds equivalency, the board shall accept this in lieu of re- quiring the applicant to achieve the passing scores under sub. (2). The burden of

proof of equivalency is on the applicant.

- (5) The oral examination of each applicant is conducted by members of the board and is scored as pass or fail.
- (6) The board shall notify each applicant found eligible for examination of the time and place scheduled for that applicant's oral examination. Unless prior scheduling arrangements have been made with the board by the applicant, failure of an applicant to appear for examination as scheduled shall void that applicant's application and require the applicant to reapply for licensure.
- (7) Any applicant who is a graduate of a school of podiatric medicine and surgery in which English is not the primary language of communication shall be examined by the board on his or her proficiency in the English language.
- (8) Otherwise qualified applicants with disabilities, as defined by the Americans with disabilities act, shall be provided with reasonable accommodations.

Pod 1.07 Failure and reexamination. An applicant who fails to achieve a passing grade in the examinations required under this chapter may apply for reexamination. An applicant who fails to achieve a passing grade in the examinations required under this chapter may be reexamined twice at not less than 4 month intervals. If the applicant fails to achieve a passing grade on the second reexamination, the applicant shall not be admitted to further examination until he or she reapplies for licensure and also presents to the board evidence of further professional training or education as the board may deem appropriate in each applicant's particular case.

Pod 1.08 Temporary educational license. (1) An applicant who has been appointed to a postgraduate training program in a facility in this state approved by the board may apply to the board for a temporary educational license to practice podiatric medicine and surgery and shall submit to the board all of the following:

- (a) A completed and verified application form provided by the board.

Note: ~~Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from Application instructions are available on~~ the department of safety and professional services' website at <http://dsps.wi.gov>.

- (b) The documentary evidence and credentials required under ss. Pod 1.04 and 1.06.
 - (c) The required fees under s. 440.05 (1), Stats.
 - (d) Evidence of successful completion of an open book examination on statutes and rules governing the practice of podiatric medicine and surgery in Wisconsin.
- (3) The holder of a temporary educational license to practice podiatric medicine and surgery may, under the direction of a person licensed to practice podiatric medicine and surgery in this state, perform services requisite to the training program in which that holder is serving. Acting under such direction, the holder of a temporary educational license shall also have the right to prescribe drugs other than controlled substances and to sign any certificates, reports or other papers for the use of public authorities which are required of or permitted to persons licensed to practice podiatric medicine and surgery. The holder of a temporary educational license shall confine his or her entire practice to the facility in which he or she is taking the training.
 - (4) Violation by the holder of a temporary educational license to practice podiatric medicine and surgery of any of the provisions of chs. Pod 1 to 6 or of subch. IV of ch. 448, Stats., which apply to persons licensed to practice podiatric medicine and surgery, shall be cause for the revocation of the temporary educational license.
 - (5) Temporary educational licenses granted under this chapter shall expire 2 years from date of issuance.

Pod 1.09 Locum tenens license. (1) An applicant who holds a valid license to practice podiatric medicine and surgery issued by another licensing jurisdiction of the United States may apply to the board for a locum tenens license to practice podiatric medicine and surgery and shall submit to the

board all of the following:

(a) A completed and verified application form provided by the board.

Note: ~~Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from Application instructions are available on~~ the department of safety and professional services' website at <http://dsps.wi.gov>.

(b) A letter from a podiatrist licensed to practice podiatric medicine and surgery in this state requesting the applicant's services.

(c) A verified photostatic copy of a license to practice podiatric medicine and surgery issued by another licensing jurisdiction of the United States to the applicant.

(d) The required fees under s. 440.05 (1), Stats.

(e) Evidence of successful completion of an open book examination on statutes and rules governing the practice of podiatric medicine and surgery in Wisconsin.

(3) The application and documentary evidence submitted by the applicant shall be reviewed by the board, acting through a designated member of the board and, upon the finding of the member that the applicant is qualified, the board, acting through the designated member, shall issue a locum tenens license to practice podiatric medicine and surgery to the applicant.

(4) The holder of a locum tenens license to practice podiatric medicine and surgery shall practice podiatric medicine and surgery as defined in s. 448.60 (4), Stats., providing the practice is confined to the geographical area for which the license is issued.

(5) A locum tenens license to practice podiatric medicine and surgery shall expire 90 days from the date of its issuance. For cause shown to its satisfaction, the board, acting through its designated member, may renew the locum tenens license for additional periods of 90 days each, but no license may be renewed more than 3 consecutive times.

Pod 1.095 Reciprocal credentials for service members, former service members, and their spouses.

Notwithstanding s. Pod 1.03, a reciprocal license to practice podiatric medicine and surgery shall be granted to a service member, former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. 440.09 (2), Stats. Subject to s. 440.09 (2m), Stats., the board may request verification necessary to make a determination under this section.

Note: Forms to apply for a reciprocal credential are available from the department of safety and professional services' website at www.dsps.wi.gov.

Pod 1.10 Temporary license. (1) (a) An applicant for a license to practice podiatric medicine and surgery who is a graduate of a school of podiatric medicine and surgery approved by the board may apply to the board for a temporary license to practice podiatric medicine and surgery. An applicant for a temporary license shall submit to the board the documentary evidence and credentials required under s. Pod 1.04, a completed application for a temporary license, and the required fees under s. 440.05 (1), Stats.

(b) The application and information submitted under par. (a), shall be reviewed by the board through a designated member. The board, acting through the designated member, shall issue a temporary license to practice podiatric medicine and surgery if the applications and information submitted under par. (a) are satisfactory.

Note: ~~Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from Application instructions are available on~~ the department of safety and professional services' website at <http://dsps.wi.gov>.

(2)(a) A temporary license to practice podiatric medicine and surgery granted under this section expires on the earliest of the following dates:

1. Sixty days after the next examination for a license is given by the board if the temporary licensee submits to the examination.
2. The first day the board begins its examination of applicants for a license to practice

podiatric medicine and surgery after the temporary license is issued, if the temporary licensee does not submit to the examination on that date.

3. The date following the examination on which the board grants or denies the temporary licensee a license to practice podiatric medicine and surgery.
- (b) A license to practice podiatric medicine and surgery is deemed denied by the board under par. (a) 3., on the date the applicant is notified that he or she has failed the examination for a license to practice podiatric medicine and surgery.

Pod 1.11 Examination review by applicant. (1) An applicant who fails the oral examination or statutes and rules examination may request a review of that examination by filing a written request and the required fee under s. 440.05 (1), Stats., with the board within 30 days of the date on which examination results were mailed.

- (2) Examination reviews are by appointment only.
- (3) An applicant shall review the statutes and rules examination for not more than one hour.
- (4) An applicant shall review the oral examination for not more than 2 hours.
- (5) An applicant shall not be accompanied during the review by any person other than the proctor.
- (6) At the beginning of the review, the applicant shall be provided with a copy of the questions, a copy of the applicants answer sheet or oral tape and a copy of the master answer sheet.
- (7) An applicant shall review the examination in the presence of a proctor. The applicant shall be provided with a form on which to write comments, questions or claims of error regarding any items in the examination. Bound reference books shall be permitted. An applicant shall not remove any notes from the area. Notes shall be retained by the proctor and made available to the applicant for use at a hearing, if desired. The proctor shall not defend the examination or attempt to refute claims of error during the review.
- (8) An applicant shall not review the examination more than once.

Pod 1.12 Board review of examination error claim. (1) An applicant claiming examination error shall file a written request for board review in the board office within 30 days of the date the examination was reviewed. The request shall include all of the following:

- (a) The applicant[s name and address.
 - (b) The type of license for which the applicant applied.
 - (c) A description of the mistakes the applicant believes were made in the examination content, procedures, or scoring, including the specifics or procedures claimed to be in error.
 - (d) The facts which the applicant intends to prove, including reference text citations or other supporting evidence for the applicants claim.
- (2) The board shall review the claim, make a determination of the validity of the objections and notify the applicant in writing of the board[s decision and any resulting grade changes.
 - (3) If the board confirms the failing status following its review, the application shall be deemed incomplete and the board shall issue a notice of denial.

Chapter Pod 9

PHYSICIAN ASSISTANTS

Pod 9.01 Authority and scope.
Pod 9.02 Definition.

Pod 9.03 Practice standards for a physician assistant practicing podiatry.
Pod 9.04 Requirements for a podiatrist supervising a physician assistant.

Pod 9.01 Authority and scope. The rules in this chapter are adopted by the podiatry affiliated credentialing board pursuant to the authority delegated by ss. 15.085 (5) (b) and 448.695 (2) and (4), Stats., and establish practice standards for a physician assistant practicing podiatry ~~as provided in s. 448.21 (4), Stats.,~~ and requirements for a podiatrist who is supervising a physician assistant as provided in s. ~~448.21 (4)~~448.975 (2) (a) 2m., Stats.

Pod 9.02 Definition. In this chapter, “nonsurgical patient services” means assisting in surgery, making patient rounds, recording patient progress notes, compiling and recording detailed narrative case summaries, writing orders, and other actions and procedures in accordance with ~~s. Med 8.07 this chapter~~ and the education, training, experience, and credentialing of the physician assistant.

Pod 9.03 Practice standards for a physician assistant practicing podiatry. ~~The practice standards for a physician assistant practicing podiatry are as provided under s. 448.21, Stats., and ss. Med 8.01 (2), 8.07, 8.09, and 8.10.~~ The medical care a physician assistant may provide when practicing podiatry includes assisting a supervising podiatrist in a hospital or facility, as defined in s. 50.01 (1m), Stats., by providing nonsurgical patient services, ~~and any of the following:~~

- (1) Attending initially a patient of any age in any setting related to the practice of podiatry to obtain a personal medical history, perform any appropriate physical examinations, and record and present pertinent data concerning the patient.
- (2) Performing, or assisting in performing, routine diagnostic studies as appropriate for the practice of podiatry.
- (3) Performing routine therapeutic procedures, including, but not limited to, injections, immunizations, and the suturing and care of wounds.
- (4) Instructing and counseling a patient on physical and mental health, including diet, disease, treatment, and normal growth and development.
- (5) Assisting in the delivery of medical care to a patient by reviewing and monitoring treatment and therapy plans.
- (6) Performing independently evaluative and treatment procedures necessary to provide an appropriate response to life-threatening emergency situations.
- (7) Facilitating referral of patients to other appropriate community health-care facilities, agencies, and resources.
- ~~(+)(8)~~ Issuing written prescription orders for drugs provided the physician assistant has had reviews under s. 9.04 (5).

Pod 9.04 Requirements for a podiatrist supervising a physician assistant. The requirements for a podiatrist who is supervising a physician assistant are as ~~provided under s. 448.21, Stats., and ss. Med 8.01 (2), 8.07, 8.09, and 8.10.~~ follows:

- (1) A supervising podiatrist shall provide general supervision to the physician assistant and be available at all times for consultation either in person or within 15 minutes of contact by telecommunication.
- (2) No podiatrist may supervise more than 4 on-duty physician assistants at any time unless a written plan to do so has been submitted to and approved by the board. Nothing herein shall limit the number of physician assistants for whom a podiatrist may provide supervision over time.
- (3) A physician assistant may be supervised by more than one podiatrist while on duty.
- (4) The podiatrist providing supervision must be readily identifiable by the physician assistant through procedures commonly employed in the physician assistant’s practice.
- ~~(+)(5)~~ A podiatrist shall initially and at least annually thereafter, review the physician assistant’s prescriptive practices. Such reviews shall be documented in writing, signed by the

supervising podiatrist and the physician assistant, and made available to the board for inspection upon request.

DRAFT

Chapter Pod 1

LICENSE TO PRACTICE PODIATRIC MEDICINE AND SURGERY

Pod 1.01	Authority and purpose.
Pod 1.02	Definitions.
Pod 1.03	Licensure requirements.
Pod 1.04	Translation of documents.
Pod 1.06	Examinations.
Pod 1.07	Failure and reexamination.
Pod 1.08	Temporary educational license.

Pod 1.09	Locum tenens license.
Pod 1.095	Reciprocal credentials for service members, former service members, and their spouses.
Pod 1.10	Temporary license.
Pod 1.11	Examination review by applicant.
Pod 1.12	Board review of examination error claim.

Pod 1.01 Authority and purpose. Chapters Pod 1 to 8 are adopted by the podiatry affiliated credentialing board under ss. 15.085 (5) (b), 227.11 (2) and 448.695, Stats., and govern the practice of podiatric medicine and surgery under subch. IV of ch. 448, Stats.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00; correction made under s. 13.92 (4) (b) 6., Stats., Register September 2012 No. 68; CR 17-030: am. Register January 2018 No. 745 eff. 2-1-18.

Pod 1.02 Definitions. As used in chs. Pod 1 to 8:

(1) “Board” means the podiatry affiliated credentialing board.

(2) “Controlled substance” has the meaning under s. 961.01 (4), Stats.

(2m) “Direct supervision” means a podiatric physician has assumed responsibility for directing, supervising, and inspecting the work of the person being supervised and the supervising podiatric physician is physically present on the same premises as the person being supervised, with face-to-face contact as necessary.

(3) “License” means any license issued by the board.

(4) “Licensee” means any person validly possessing any license granted and issued to that person by the board.

(5) “Patient” means a person who receives health care services from a podiatrist.

(6) “Patient health care record” has the meaning given in s. 146.81 (4), Stats.

(6m) “Podiatric x-ray assistant” means a person who is under the direct supervision of a licensed podiatric physician and who performs only those radiographic functions that are within the scope of practice of a podiatric physician licensed under s. 448.61, Stats., and that the podiatric physician is competent to perform.

(7) “Practitioner” means a person holding a license to practice podiatric medicine and surgery.

(8) “Prescription drug” has the meaning under s. 450.01 (20), Stats.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00; CR 06-056: am. (2) Register April 2007 No. 616, eff. 5-1-07; correction in (2) made under s. 13.93 (2m) (b) 7., Stats., Register April 2007 No. 616; correction in (1) made under s. 13.92 (4) (b) 6., Stats., Register September 2012 No. 681; CR 13-110: am. (intro.), cr. (2m), (6m) Register August 2014 No. 704, eff. 9-1-14; CR 17-030: am. (intro.) Register January 2018 No. 745 eff. 2-1-18.

Pod 1.03 Licensure requirements. Except as provided in s. Pod 1.095, every person applying for a license to practice podiatric medicine and surgery shall submit all of the following:

(1) A completed and verified application form provided by the board and the required fee under s. 440.05 (1), Stats.

Note: Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from the department of safety and professional services’ website at <http://dpsps.wi.gov>.

(2) Verified documentary evidence of graduation from a school of podiatric medicine and surgery approved by the board and a verified photographic copy of the diploma conferring the degree of doctor of podiatric medicine or its equivalent as determined by the board granted to the applicant by the school. The board shall approve the podiatric medical schools recognized and approved at the time of the applicant’s graduation by the Council on Podiatric Medical Education of the American Podiatric Medical Association.

(3) Evidence of successful completion of the examination requirements under s. Pod 1.06.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00; CR 17-030: am. (title), (intro.), (1), cr. (3) Register January 2018 No. 745 eff. 2-1-18; CR 21-034: am. (intro.) Register April 2022 No. 796, eff. 5-1-22; CR 22-018: am. (2) Register July 2023 No. 811, eff. 8-1-23.

Pod 1.04 Translation of documents. If any of the documents required under this chapter are in a language other than English, the applicant shall also submit a verified English translation and the cost of translation shall be borne by the applicant.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00.

Pod 1.06 Examinations. (1) (a) An applicant shall complete the examination under sub. (2), and an open book examination on statutes and rules governing the practice of podiatric medicine and surgery in Wisconsin. In addition, an applicant may be required to complete an oral examination if the applicant:

1. Has a medical condition which in any way impairs or limits the applicant’s ability to practice podiatric medicine and surgery with reasonable skill and safety.

2. Uses chemical substances so as to impair in any way the applicant’s ability to practice podiatric medicine and surgery with reasonable skill and safety.

3. Has been disciplined or had licensure denied by a licensing or regulatory authority in Wisconsin or another jurisdiction.

4. Has been found negligent in the practice of podiatric medicine or has been a party in a lawsuit in which it was alleged that the applicant had been negligent in the practice of podiatric medicine.

5. Has been convicted of a crime the circumstances of which substantially relate to the practice of podiatric medicine.

6. Has lost, had reduced or had suspended his or her hospital staff privileges, or has failed to continuously maintain hospital privileges during the applicant’s period of licensure following postgraduate training.

7. Has been graduated from a school of podiatric medicine not approved by the board.

8. Has been diagnosed as suffering from pedophilia, exhibitionism or voyeurism.

9. Has within the past 2 years engaged in the illegal use of controlled substances.

10. Has been subject to adverse formal action during the course of medical education, postgraduate training, hospital practice, or other medical employment.

11. Has not practiced podiatric medicine and surgery for a period of 6 months prior to application, unless the applicant has been graduated from a school of podiatric medicine within that period.

(b) An application filed under s. Pod 1.03 shall be reviewed by an application review panel of at least 2 board members designated by the chairperson of the board. The panel shall determine whether the applicant is eligible for a license without completing an oral examination.

(c) All examinations shall be conducted in the English language. Each examination is scored separately, and the applicant shall achieve passing scores on each examination to qualify for a license.

(2) The board shall utilize as its examination the American Podiatric Medical Licensing Examination, Parts I, II, II Clinical Skills Patient Encounter, and III. The passing scores are set by the National Board of Podiatric Medical Examiners and represent the minimum competency required to protect public health and safety. The board may accept the recommendations of the examination provider.

(3) The board may deny release of scores or issuance of a credential if the board determines that the applicant violated rules of conduct of the examination or otherwise acted dishonestly in the examination process.

(4) An applicant who has received passing grades in examinations for a license to practice podiatry conducted by another licensing jurisdiction of the United States, shall submit to the board documentary evidence. The board shall review the documentary evidence to determine whether the scope and passing grades of the examinations are substantially equivalent to those of this state at the time of the applicant's examination. If the board finds equivalency, the board shall accept this in lieu of requiring the applicant to achieve the passing scores under sub. (2). The burden of proof of equivalency is on the applicant.

(5) The oral examination of each applicant is conducted by members of the board and is scored as pass or fail.

(6) The board shall notify each applicant found eligible for examination of the time and place scheduled for that applicant's oral examination. Unless prior scheduling arrangements have been made with the board by the applicant, failure of an applicant to appear for examination as scheduled shall void that applicant's application and require the applicant to reapply for licensure.

(7) Any applicant who is a graduate of a school of podiatric medicine and surgery in which English is not the primary language of communication shall be examined by the board on his or her proficiency in the English language.

(8) Otherwise qualified applicants with disabilities, as defined by the Americans with disabilities act, shall be provided with reasonable accommodations.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00; CR 17-030: am. (1) (a) (intro.), (2), (4) Register January 2018 No. 745 eff. 2-1-18.

Pod 1.07 Failure and reexamination. An applicant who fails to achieve a passing grade in the examinations required under this chapter may apply for reexamination. An applicant who fails to achieve a passing grade in the examinations required under this chapter may be reexamined twice at not less than 4 month intervals. If the applicant fails to achieve a passing grade on the second reexamination, the applicant shall not be admitted

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to further examination until he or she reapplies for licensure and also presents to the board evidence of further professional training or education as the board may deem appropriate in each applicant's particular case.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00.

Pod 1.08 Temporary educational license. (1) An applicant who has been appointed to a postgraduate training program in a facility in this state approved by the board may apply to the board for a temporary educational license to practice podiatric medicine and surgery and shall submit to the board all of the following:

(a) A completed and verified application form provided by the board.

Note: Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from the department of safety and professional services' website at <http://dsps.wi.gov>.

(b) The documentary evidence and credentials required under ss. Pod 1.04 and 1.06.

(c) The required fees under s. 440.05 (1), Stats.

(d) Evidence of successful completion of an open book examination on statutes and rules governing the practice of podiatric medicine and surgery in Wisconsin.

(3) The holder of a temporary educational license to practice podiatric medicine and surgery may, under the direction of a person licensed to practice podiatric medicine and surgery in this state, perform services requisite to the training program in which that holder is serving. Acting under such direction, the holder of a temporary educational license shall also have the right to prescribe drugs other than controlled substances and to sign any certificates, reports or other papers for the use of public authorities which are required of or permitted to persons licensed to practice podiatric medicine and surgery. The holder of a temporary educational license shall confine his or her entire practice to the facility in which he or she is taking the training.

(4) Violation by the holder of a temporary educational license to practice podiatric medicine and surgery of any of the provisions of chs. Pod 1 to 6 or of subch. IV of ch. 448, Stats., which apply to persons licensed to practice podiatric medicine and surgery, shall be cause for the revocation of the temporary educational license.

(5) Temporary educational licenses granted under this chapter shall expire 2 years from date of issuance.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00; CR 12-047: am. (5) Register March 2014 No. 699, eff. 4-1-14; CR 17-030: renum. (2) to (1) (d) and am. Register January 2018 No. 745 eff. 2-1-18; correction in (1) (b) made under s. 13.92 (4) (b) 7., Stats., Register January 2018 No. 745.

Pod 1.09 Locum tenens license. (1) An applicant who holds a valid license to practice podiatric medicine and surgery issued by another licensing jurisdiction of the United States may apply to the board for a locum tenens license to practice podiatric medicine and surgery and shall submit to the board all of the following:

(a) A completed and verified application form provided by the board.

Note: Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from the department of safety and professional services' website at <http://dsps.wi.gov>.

(b) A letter from a podiatrist licensed to practice podiatric medicine and surgery in this state requesting the applicant's services.

(c) A verified photostatic copy of a license to practice podiatric medicine and surgery issued by another licensing jurisdiction of the United States to the applicant.

(d) The required fees under s. 440.05 (1), Stats.

(e) Evidence of successful completion of an open book exam-

ination on statutes and rules governing the practice of podiatric medicine and surgery in Wisconsin.

(3) The application and documentary evidence submitted by the applicant shall be reviewed by the board, acting through a designated member of the board and, upon the finding of the member that the applicant is qualified, the board, acting through the designated member, shall issue a locum tenens license to practice podiatric medicine and surgery to the applicant.

(4) The holder of a locum tenens license to practice podiatric medicine and surgery shall practice podiatric medicine and surgery as defined in s. 448.60 (4), Stats., providing the practice is confined to the geographical area for which the license is issued.

(5) A locum tenens license to practice podiatric medicine and surgery shall expire 90 days from the date of its issuance. For cause shown to its satisfaction, the board, acting through its designated member, may renew the locum tenens license for additional periods of 90 days each, but no license may be renewed more than 3 consecutive times.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00; CR 06-056: am. (4) Register April 2007 No. 616, eff. 5-1-07; correction in (4) made under s. 13.93 (2m) (b) 7., Stats., Register April 2007 No. 616; CR 17-030: renum. (2) to (1) (e) and am. Register January 2018 No. 745 eff. 2-1-18.

Pod 1.095 Reciprocal credentials for service members, former service members, and their spouses. Notwithstanding s. Pod 1.03, a reciprocal license to practice podiatric medicine and surgery shall be granted to a service member, former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. 440.09 (2), Stats. Subject to s. 440.09 (2m), Stats., the board may request verification necessary to make a determination under this section.

Note: Forms to apply for a reciprocal credential are available from the department of safety and professional services' website at www.dsp.wi.gov.

History: CR 21-034: cr. Register April 2022 No. 796, eff. 5-1-22.

Pod 1.10 Temporary license. (1) (a) An applicant for a license to practice podiatric medicine and surgery who is a graduate of a school of podiatric medicine and surgery approved by the board may apply to the board for a temporary license to practice podiatric medicine and surgery. An applicant for a temporary license shall submit to the board the documentary evidence and credentials required under s. Pod 1.04, a completed application for a temporary license, and the required fees under s. 440.05 (1), Stats.

(b) The application and information submitted under par. (a), shall be reviewed by the board through a designated member. The board, acting through the designated member, shall issue a temporary license to practice podiatric medicine and surgery if the applications and information submitted under par. (a) are satisfactory.

Note: Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708, or from the department of safety and professional services' website at <http://dsp.wi.gov>.

(2) (a) A temporary license to practice podiatric medicine and surgery granted under this section expires on the earliest of the following dates:

1. Sixty days after the next examination for a license is given by the board if the temporary licensee submits to the examination.

2. The first day the board begins its examination of applicants for a license to practice podiatric medicine and surgery af-

ter the temporary license is issued, if the temporary licensee does not submit to the examination on that date.

3. The date following the examination on which the board grants or denies the temporary licensee a license to practice podiatric medicine and surgery.

(b) A license to practice podiatric medicine and surgery is deemed denied by the board under par. (a) 3., on the date the applicant is notified that he or she has failed the examination for a license to practice podiatric medicine and surgery.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00; CR 17-030: am. (1) (a) Register January 2018 No. 745 eff. 2-1-18; correction in (1) (a) made under s. 13.92 (4) (b) 7., Stats., Register January 2018 No. 745.

Pod 1.11 Examination review by applicant. (1) An applicant who fails the oral examination or statutes and rules examination may request a review of that examination by filing a written request and the required fee under s. 440.05 (1), Stats., with the board within 30 days of the date on which examination results were mailed.

(2) Examination reviews are by appointment only.

(3) An applicant shall review the statutes and rules examination for not more than one hour.

(4) An applicant shall review the oral examination for not more than 2 hours.

(5) An applicant shall not be accompanied during the review by any person other than the proctor.

(6) At the beginning of the review, the applicant shall be provided with a copy of the questions, a copy of the applicant's answer sheet or oral tape and a copy of the master answer sheet.

(7) An applicant shall review the examination in the presence of a proctor. The applicant shall be provided with a form on which to write comments, questions or claims of error regarding any items in the examination. Bound reference books shall be permitted. An applicant shall not remove any notes from the area. Notes shall be retained by the proctor and made available to the applicant for use at a hearing, if desired. The proctor shall not defend the examination or attempt to refute claims of error during the review.

(8) An applicant shall not review the examination more than once.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00.

Pod 1.12 Board review of examination error claim. (1) An applicant claiming examination error shall file a written request for board review in the board office within 30 days of the date the examination was reviewed. The request shall include all of the following:

(a) The applicant's name and address.

(b) The type of license for which the applicant applied.

(c) A description of the mistakes the applicant believes were made in the examination content, procedures, or scoring, including the specifics or procedures claimed to be in error.

(d) The facts which the applicant intends to prove, including reference text citations or other supporting evidence for the applicant's claim.

(2) The board shall review the claim, make a determination of the validity of the objections and notify the applicant in writing of the board's decision and any resulting grade changes.

(3) If the board confirms the failing status following its review, the application shall be deemed incomplete and the board shall issue a notice of denial.

History: Cr. Register, January, 2000, No. 529, eff. 2-1-00.

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Pod 9.03 Practice standards for a physician assistant practicing podiatry.
Pod 9.04 Requirements for a podiatrist supervising a physician assistant.

Pod 9.01 Authority and scope. The rules in this chapter are adopted by the podiatry affiliated credentialing board pursuant to the authority delegated by ss. 15.085 (5) (b) and 448.695 (2) and (4), Stats., and establish practice standards for a physician assistant practicing podiatry as provided in s. 448.21 (4), Stats., and requirements for a podiatrist who is supervising a physician assistant as provided in s. 448.21 (4), Stats.

History: CR 20-040: cr. Register November 2021 No. 791, eff. 12-1-21.

Pod 9.02 Definition. In this chapter, “nonsurgical patient services” means assisting in surgery, making patient rounds, recording patient progress notes, compiling and recording detailed narrative case summaries, writing orders, and other actions and procedures in accordance with s. Med 8.07 and the education, training, experience, and credentialing of the physician assistant.

History: CR 20-040: cr. Register November 2021 No. 791, eff. 12-1-21.

Pod 9.03 Practice standards for a physician assistant practicing podiatry. The practice standards for a physician assistant practicing podiatry are as provided under s. 448.21, Stats., and ss. Med 8.01 (2), 8.07, 8.09, and 8.10. The medical care a physician assistant may provide when practicing podiatry includes assisting a supervising podiatrist in a hospital or facility, as defined in s. 50.01 (1m), Stats., by providing nonsurgical patient services.

History: CR 20-040: cr. Register November 2021 No. 791, eff. 12-1-21.

Pod 9.04 Requirements for a podiatrist supervising a physician assistant. The requirements for a podiatrist who is supervising a physician assistant are as provided under s. 448.21, Stats., and ss. Med 8.01 (2), 8.07, 8.09, and 8.10.

History: CR 20-040: cr. Register November 2021 No. 791, eff. 12-1-21.

**Podiatry Affiliated Credentialing Board
Rule Projects (updated 10/09/25)**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Current Stage	Next Step
Not Assigned Yet	035-24	09/25/2026	Pod 9	References to Physician Assistants	Project Stopped	N/A
Not Assigned Yet	024-25	10/14/2027	Pod 1 and 9	Supervision of Physician Assistants	Drafting	Board Approval of Preliminary Rule Draft
Not Assigned Yet	023-25	10/14/2027	Pod 1 and 10	Podiatrists and Telehealth	Board Review of Preliminary Rule Draft at 10/22/25 Meeting	Submission for Medical Examining Board and Clearinghouse Review