

**PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
March 29, 2017**

PRESENT: Rebecca Anderson, Ph.D.; Marcus Desmonde, Psy.D.; Daniel Schroeder, Ph.D.; Peter Sorce; David Thompson, Ph.D.

EXCUSED: Christopher Gultch

STAFF: Dan Williams – Executive Director; Sharon Henes – Administrative Rules Coordinator; Laura Smith, Bureau Assistant; and other Department Staff

CALL TO ORDER

Daniel Schroeder, Chair, called the meeting to order at 9:18 a.m. A quorum was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- Item C(5)(c) Change Daniel Schroeder’s term expiration to 7/1/2019 (*reappointed, not yet confirmed*)
- Item C(5)(F) Replace “Vacant” with “Peter Sorce – 7/1/2020”
- Item C – remove “Updates”

MOTION: David Thompson moved, seconded by Rebecca Anderson, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Amendments to the Minutes:

MOTION: Marcus Desmonde moved, seconded by Peter Sorce, to approve the minutes of November 29, 2016 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

ELECTION OF OFFICERS

Slate of Officers

NOMINATION: David Thompson nominated the 2016 slate of officers to continue in 2017.

Dan Williams called for nominations three (3) times.

Nomination carried by unanimous consent.

The 2016 Slate of Officers was reelected to continue in 2017.

2017 OFFICER ELECTION RESULTS	
Board Chair	Daniel Schroeder, Ph.D.
Vice Chair	Marcus Desmonde, Psy.D.
Secretary	Rebecca Anderson, Ph.D.

Liaison Appointments and Delegated Authorities

2017 LIAISON APPOINTMENTS	
Credentialing Liaisons	Rebecca Anderson, Ph.D. Marcus Desmonde, Psy.D. Daniel Schroeder, Ph.D. David Thompson, Ph.D.
Professional Assistance Procedure (PAP) Liaison	Rebecca Anderson, Ph.D.
Monitoring Liaison	Rebecca Anderson, Ph.D.
Legislative Liaison	Daniel Schroeder, Ph.D.
Continuing Education Liaison	Marcus Desmonde, Psy.D.
Screening Panel Liaisons	Rebecca Anderson, Ph.D. David Thompson, Ph.D.

MOTION: Marcus Desmonde moved, seconded by David Thompson, to affirm the Chair’s appointment of liaisons for 2017. Motion carried unanimously.

DELEGATION MOTIONS

Delegated Authority for Urgent Matters

MOTION: David Thompson moved, seconded by Marcus Desmonde, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, to appoint liaisons to the Department to act where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: David Thompson moved, seconded by Peter Sorce that Board Counsel or another Department attorney is formally authorized to serve as the Board’s designee for purposes of Wis. Admin. Code SPS § 1.08(1). Motion carried unanimously.

Document Signature Delegation

MOTION: Marcus Desmonde moved, seconded by Peter Sorce the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Credentialing Authority Delegation

MOTION: David Thompson moved, seconded by Rebecca Anderson to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Marcus Desmonde moved, seconded by Peter Sorce to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

Monitoring Delegations

MOTION: Marcus Desmonde moved, seconded by David Thompson to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor' document as presented. Motion carried unanimously.

Continuing Education Authority Delegation

MOTION: David Thompson moved, seconded by Rebecca Anderson to delegate authority to the Continuing Education Liaison(s) to address all issues related to continuing education. Motion carried unanimously.

Legislative Delegation

MOTION: Peter Sorce moved, seconded by Marcus Desmonde, to delegate authority to the Legislative Liaison(s) to address issues related to legislative matters. Motion carried unanimously.

CLOSED SESSION

MOTION: Thompson moved seconded by Sorce, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). The Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rebecca Anderson-yes; Marcus Desmonde-yes; Daniel Schroeder-yes; Peter Sorce-yes; David Thompson-yes. Motion carried unanimously.

At this time, all external communication was terminated for purposes of moving into Closed Session.

The Board convened into Closed Session at 3:55 p.m.

RECONVENE TO OPEN SESSION

MOTION: Marcus Desmonde moved, seconded by Rebecca Anderson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:37 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: David Thompson moved, seconded by Marcus Desmonde, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Administrative Warnings

15 PSY 019 (K.L.I.H.)

MOTION: Marcus Desmonde moved, seconded by Peter Sorce, to issue an Administrative Warning in the matter of DLSC case number 15 PSY 019 – K.L.I.H. Motion carried unanimously.

(Daniel. Schroeder recused himself and left the room for deliberation and voting in the matter of DLSC case number 15 PSY 019. Marcus Desmonde served as Chair in his absence.)

Proposed Stipulations, Final Decisions and Orders

MOTION: Peter Sorce moved, seconded by Marcus Desmonde, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 15 PSY 005 – Gerald M. Roherty, Ph.D.
2. 15 PSY 032 – Sharon L. Schulman, Ph.D.
3. 16 PSY 015 – Amber Ebert, Ph.D.
4. 16 PSY 018 – Vincent Ramos, Ph.D.

Motion carried unanimously.

BOARD TRAINING REVIEW – PUBLIC RECORDS AND ETHICS AND LOBBYING

The Board reviewed training information relating to Public Records and Ethic and Lobbying requirements at this meeting.

ADJOURNMENT

MOTION: Peter Sorce moved, seconded by Marcus Desmonde, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:40 p.m.