



PSYCHOLOGY EXAMINING BOARD MEETING
Room 121A, 1400 East Washington Avenue, Madison, WI
Contact: Dan Williams (608) 266-2112
May 8, 2018

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Meeting Minutes of November 29, 2017 (4-6)**
- C. Administrative Matters– Discussion and Consideration (7-12)**
 - 1. Staff and Administrative Updates
 - 2. Election of Officers
 - 3. Appointment of Liaisons and Alternates
 - 4. Delegation of Authorities
 - 5. Board Members – Term Expiration Date
 - a. Rebecca Anderson – 7/1/2018
 - b. Marcus Desmonde – 7/1/2021 (*reappointed, not yet confirmed*)
 - c. Christopher Gultch – 7/1/2018
 - d. Daniel Schroeder – 7/1/2019 (*reappointed, not yet confirmed*)
 - e. Peter Sorce – 07/01/2020
 - f. David Thompson – 7/1/2022 (*reappointed, not yet confirmed*)
- D. Request from Wisconsin Psychological Association Relating to a Change in Continuing Education (CE) Rule – Discussion and Consideration (13-14)**
- E. Legislation and Administrative Rule Matters – Discussion and Consideration (15-21)**
 - 1. PSY 4, Relating to CE Audits, Renewal and Reinstatement
 - 2. PSY 2, Relating to Licensure of Psychologists
 - 3. Update on Pending Legislation and Pending and Possible Rulemaking Projects
- F. Deliberation on Items Added After Preparation of Agenda**
 - 1. Introductions, Announcements and Recognition
 - 2. Election of Board Officers
 - 3. Appointment of Board Liaisons

4. Administrative Matters
5. Education and Examination Matters
6. Credentialing Matters
7. Practice Matters
8. Legislation/Administrative Rule Matters
9. Liaison Report(s)
10. Informational Items
11. Disciplinary Matters
12. Presentations of Petitions for Summary Suspension
13. Petitions for Designation of Hearing Examiner
14. Presentation of Proposed Stipulations, Final Decisions and Orders
15. Presentation of Proposed Final Decision and Orders
16. Presentation of Interim Orders
17. Petitions for Re-Hearing
18. Petitions for Assessments
19. Petitions to Vacate Orders
20. Requests for Disciplinary Proceeding Presentations
21. Motions
22. Petitions
23. Appearances from Requests Received or Renewed
24. Speaking Engagement(s), Travel, or Public Relation Request(s)

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

G. APPEARANCE: DLSC Staff, and M.J.A. – Review of Administrative Warning (WARN00000707/DLSC Case Number 16 PSY 028) (22-44)

H. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

1. **Proposed Stipulations, Final Decisions and Orders (45-51)**
 - a. 16 PSY 020 (C.A.M.)
2. **Monitoring (52-125)**
 - a. Larisa Hutchins, Psy.D. – Requesting Full Licensure
3. Case Closings

I. Deliberation on Credentialing Matters

J. Consulting with Legal Counsel

K. Deliberation on Items Received After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. Disciplinary Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters

6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Order
9. Administrative Warnings
10. Review of Administrative Warnings
11. Proposed Final Decisions and Orders
12. Matters Related to Costs/ Orders Fixing Costs
13. Case Closings
14. Proposed Interim Orders
15. Petitions for Assessments and Evaluations
16. Petitions to Vacate Orders
17. Remedial Education Cases
18. Motions
19. Petitions for Re-Hearings
20. Appearances from Requests Received or Renewed

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- L.** Vote on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate
- M.** Open Session Items Noticed Above Not Completed in the Initial Open Session
- N.** Public Comments

ADJOURNMENT

NEXT SCHEDULED MEETING: AUGUST 21, 2018

 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**PSYCHOLOGY EXAMINING BOARD
TELECONFERENCE/VIRTUAL MEETING MINUTES
November 29, 2017**

PRESENT: Rebecca Anderson, Ph.D. (*via GoToMeeting*), Marcus Desmonde, Psy.D. (*via GoToMeeting*); Daniel Schroeder, Ph.D. Peter Sorce, David Thompson, Ph.D.

EXCUSED: Christopher Gultch

STAFF: Dan Williams, Executive Director; Sharon Henes, Administrative Rules Coordinator; Emily Handel, Bureau Assistant; and other Department Staff

CALL TO ORDER

Daniel Schroeder, Chair, called the meeting to order at 9:03 a.m. A quorum of members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- Closed Session – Under “Item H. Deliberation on Division of Legal Services and Compliance (DLSC) Matters” **ADD:**
 - “3) Case Closings”

MOTION: Peter Sorce moved, seconded by David Thompson, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MEETING MINUTES OF OCTOBER 2, 2017

MOTION: David Thompson moved, seconded by Peter Sorce, to approve the minutes of October 2, 2017 as published. Motion carried unanimously.

**PUBLIC HEARING: CLEARINGHOUSE RULE 17-078 RELATING TO
UNPROFESSIONAL CONDUCT**

Review and Respond to Clearinghouse Report and Public Hearing Comments

MOTION: David Thompson moved, seconded by Peter Sorce, to reject Clearinghouse comment number 5, and to accept all remaining Clearinghouse comments for Clearinghouse Rule 17-078 relating to unprofessional conduct. Motion carried unanimously.

MOTION: David Thompson moved, seconded by Rebecca Anderson, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 17-078 relating to unprofessional conduct for submission to the Governor’s Office and Legislature. Motion carried unanimously.

LEGISLATION AND ADMINISTRATIVE RULE MATTERS

Adoption Order Psy 3 Relating to Private Practice of School Psychology

MOTION: David Thompson moved, seconded by Rebecca Anderson, to designate the Chair to approve the Adoption Order for Clearinghouse Rule 16-062, relating to Private Practice of School Psychology, upon completion of the review by the Joint Committee for Review of Administrative Rules. Motion carried unanimously.

LRB-0483 Relating to the Practice of Psychology in Wisconsin

MOTION: Peter Sorce moved, seconded by Rebecca Anderson, to authorize all members of the Psychology Examining Board to communicate on behalf of the board in regard to LRB-0483 or the subsequent bills. Motion carried unanimously.

MOTION: David Thompson moved, seconded by Peter Sorce, to request an amendment to LRB-0483 on page 12, line 18, to insert “substantially” before the word equivalent. Motion carried unanimously.

CLOSED SESSION

MOTION: David Thompson moved seconded by Peter Sorce, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Schroeder, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rebecca Anderson-yes; Marcus Desmonde-yes; Daniel Schroeder-yes; Peter Sorce-yes; David Thompson-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:16 a.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Sorce moved, seconded by David Thompson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:41 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Peter Sorce moved, seconded by David Thompson, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Administrative Warnings

16 PSY 028 (M.J.A.)

MOTION: Rebecca Anderson moved, seconded by Marcus Desmonde, to issue an Administrative Warning in the matter of DLSC case number 16 PSY 028 (M.J.A.). Motion carried unanimously.

17 PSY 012 (G.M.A.)

MOTION: Peter Sorce moved, seconded by Marcus Desmonde, to issue an Administrative Warning in the matter of DLSC case number 17 PSY 012 (G.M.A.). Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders

15 PSY 035 – Francis J. Cummings, Ph.D.

MOTION: David Thompson moved, seconded by Peter Sorce, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Francis J. Cummings, Ph.D., DLSC case number 15 PSY 035. Motion carried unanimously.

(Rebecca Anderson was excused at 10:32)

16 PSY 037 – Kristin M. Keeler, Psy.D.

MOTION: Peter Sorce moved, seconded by David Thompson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Kristin M. Keeler, Psy.D., DLSC case number 16 PSY 037. Motion carried unanimously.

Case Closings

17 PSY 003

MOTION: David Thompson moved, seconded by Peter Sorce, to close DLSC case number 17 PSY 003 against Johnson, for IE. Motion carried unanimously.

ADJOURNMENT

MOTION: David Thompson moved, seconded by Peter Sorce, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:44 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Laura Smith, Bureau Assistant, on behalf of Dan Williams, Executive Director		2) Date When Request Submitted: 11/28/17 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Psychology Examining Board			
4) Meeting Date: 3/28/2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Matters/Updates 1) Election of Officers 2) Appointment of Liaisons and Alternates 3) Delegation of Authorities	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: 1) The Board should conduct Election of its Officers for 2018 2) The new Chairperson should review and appoint/reappoint Liaisons and Alternates as appropriate 3) The Board should review and then consider continuation or modification of previously delegated authorities			
11) Authorization			
<i>Laura Smith</i>		11/28/2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Psychology Examining Board
2017 Election of Officers, Liaison Appointments, and Delegated Authorities**

2017 OFFICER ELECTION RESULTS	
Board Chair	Daniel Schroeder, Ph.D.
Vice Chair	Marcus Desmonde, Psy.D.
Secretary	Rebecca Anderson, Ph.D.

2017 LIAISON APPOINTMENTS	
Credentialing Liaisons	Rebecca Anderson, Ph.D. Marcus Desmonde, Psy.D. Daniel Schroeder, Ph.D. David Thompson, Ph.D.
Professional Assistance Procedure (PAP) Liaison	Rebecca Anderson, Ph.D.
Monitoring Liaison	Rebecca Anderson, Ph.D.
Legislative Liaison	Daniel Schroeder, Ph.D.
Continuing Education Liaison	Marcus Desmonde, Psy.D.
Screening Panel Liaisons	Rebecca Anderson, Ph.D. David Thompson, Ph.D.

Delegated Authority for Urgent Matters

MOTION: David Thompson moved, seconded by Marcus Desmonde, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, to appoint liaisons to the Department to act where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: David Thompson moved, seconded by Peter Sorce that Board Counsel or another Department attorney is formally authorized to serve as the Board's designee for purposes of Wis. Admin. Code SPS § 1.08(1). Motion carried unanimously.

Document Signature Delegation

MOTION: Marcus Desmonde moved, seconded by Peter Sorce the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Credentialing Authority Delegation

MOTION: David Thompson moved, seconded by Rebecca Anderson to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Marcus Desmonde moved, seconded by Peter Sorce to delegate credentialing authority to DSPS for those submitted applications that meet the criteria of Rule and Statute and thereby would not need further Board or Board liaison review. Motion carried unanimously.

Monitoring Delegations

MOTION: Marcus Desmonde moved, seconded by David Thompson to adopt the 'Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor' document as presented. Motion carried unanimously.

Continuing Education Authority Delegation

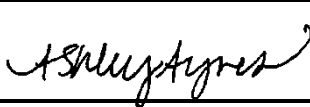
MOTION: David Thompson moved, seconded by Rebecca Anderson to delegate authority to the Continuing Education Liaison(s) to address all issues related to continuing education. Motion carried unanimously.

Legislative Delegation

MOTION: Peter Sorce moved, seconded by Marcus Desmonde, to delegate authority to the Legislative Liaison(s) to address issues related to legislative matters. Motion carried unanimously.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Ashley Ayres Monitoring and Intake Supervisor Division of Legal Services and Compliance		2) Date When Request Submitted: December 18, 2017 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Psychology Examining Board			
4) Meeting Date: March 28, 2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Appointment of Monitoring Liaison and Delegated Authority Motion	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Adopt or reject the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document as presented in today's agenda packet.			
11) Authorization <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">  </div> <div style="width: 35%; text-align: right;"> December 18, 2017 </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> Signature of person making this request </div> <div style="width: 35%; text-align: right;"> Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> Supervisor (if required) </div> <div style="width: 35%; text-align: right;"> Date </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 35%; text-align: right;"> Date </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison (“Liaison”) is a Board/Section designee who works with department monitors to enforce Board/Section orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board/Section:

1. Grant a temporary reduction in random drug screen frequency upon Respondent’s request if he/she is unemployed and is otherwise compliant with Board/Section order. The temporary reduction will be in effect until Respondent secures employment in the profession. The Department Monitor (“Monitor”) will draft an order and sign on behalf of the Liaison.
2. Grant a stay of suspension if Respondent is eligible per the Board/Section order. The Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board/Section order. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. The Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board/Section approval.
5. Grant a maximum of one 90-day extension, if warranted and requested in writing by Respondent, to complete Board/Section-ordered continuing education.
6. Grant a maximum of one extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by Respondent.
7. Grant full reinstatement of licensure if Respondent has fully complied with all terms of the order without deviation. The Monitor will draft an order and obtain the signature or written authorization from the Liaison.
8. Grant or deny a request to appear before the Board/Section in closed session.
9. (*Except Pharmacy*) Accept Respondent’s written request to surrender credential. If accepted by the Liaison, Monitor will consult with Board Counsel to determine if a stipulation is necessary. If a stipulation is not necessary, Monitor will draft an order and sign on behalf of the Liaison. If denied by the Liaison, the request to surrender credential will go to the full Board for review.
10. (*Except Pharmacy*) Grant Respondent’s petition for a reduction in drug screens per the standard schedule, below. If approved, Monitor will draft an order and sign on behalf of the Liaison.
 - a. Year 1: 49 screens (including 1 hair test, if required by original order)
 - b. Year 2: 36 screens (plus 1 hair test, if required by original order)
 - c. Year 3: 28 screens plus 1 hair test
 - d. Year 4: 28 screens plus 1 hair test
 - e. Year 5: 14 screens plus 1 hair test
11. (*Dentistry only*) – Ability to approve or deny all requests from a respondent.

Current Authorities Delegated to the Department Monitor

The Monitor may take the following actions on behalf of the Board/Section, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
 2. Suspend the license if Respondent has not completed Board/Section-ordered CE and/or paid costs and forfeitures within the time specified by the Board/Section order. The Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.
 3. Suspend the license (or remove stay of suspension) if Respondent fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if Respondent ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
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Proposed (New) Delegations to the Monitoring Liaison

The Monitoring Unit is proposing the following additions to the Monitoring Liaison's authority:

1. Board Monitoring Liaison may determine whether Respondent's petition is eligible for consideration by the full Board/Section.
2. Board Monitoring Liaison may approve or deny Respondent's request to be excused from drug and alcohol testing for work, travel, etc.

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: <div style="border: 1px solid black; padding: 2px;"> Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting </div>	
3) Name of Board, Committee, Council, Sections: Psychology Examining Board			
4) Meeting Date: May 8, 2018	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Request from Wisconsin Psychological Association as to a change in CE Rule – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: <p>Dan Schroeder, PhD recommended that I contact you regarding a problem the Wisconsin Psychological Association is encountering as we have been putting the new(er) professional activity CE requirements into practice over the past year or so. While the rationale for psychologists to engage in 1 year of service with a minimum of 6 total contact hours makes good sense, the practicality of the "1 year" is problematic because there is no date to start the 'year' that is workable. These are the ways the 1 year duration is adversely impacting the ability to equitably put the requirement into practice:</p> <ol style="list-style-type: none"> 1. We have chosen to make the year run concurrent with the licensing biennium (October 1 - September 30) so psychologists can count their 6 or 12 credits during each licensing renewal period. So, when we start the 'year' on October 1st, that means new WPA Board members who start their terms in January are not eligible to get their professional activity CE hours, even though they will have accumulated a minimum of 6 hours by March, because they will have only been in office for 9 months as of Sept. 30th. 2. If we start the 'year' as of January 1st, then if it's a license renewal year, hours can't count because of the 9 month issue again even if significantly more than 6 hours of service have been contributed to professional activities in the abbreviated period of time. 3. It is difficult to recruit psychologists to serve on the Board or committees because if they don't start on October 1st, they can't start accumulating professional activity CE hours until the next 'year.' 4. If we allow psychologists to start their 'year' on any given day they start their professional activity service, it will be impossible to monitor and it will still be difficult to coordinate with license renewal. 5. Psychologists who engage in a time intensive, but short-term project or workgroup for WPA, are not eligible for professional activity CE even if they exceed the 6 hours. <p>I am attaching the WPA Policy and Procedure Statement on Continuing Education Credit for Professional Activities, the Continuing Education Committee Policy (which is the model policy all other committees have based their professional activity CE policy on) and the WPA Professional Activity Documentation Form for your review.</p> <p>Any amendments that can be made to Psy 4 to remove the unintended barriers identified above would be greatly welcomed.</p> <p>Sincerely, Laura A. Lees, PsyD, CEDS, MSCP WPA Board President WPA Continuing Education Committee Chair</p>			

CONTINUING EDUCATION COMMITTEE

Continuing Education Credits for Professional Activity Policy

In accordance with the WPA Policy and Procedure Statement on Continuing Education Credit for Professional Activity, members of the Continuing Education Committee seeking continuing education credits for service on the committee per Psy 4.035(4) shall meet the following criteria:

1. One full year of service on the CE Committee (October 1 – September 30);
2. A minimum of six hours of active service toward committee objectives during that year;
3. Attendance at 75% of scheduled meetings (e.g., 9 of 12 meetings per year);
4. Active participation in meetings, the planning of CE events and other committee objectives;
5. Independent work and/or assignments outside of meetings toward committee objectives;
6. Timely responses to email communications between meetings;
7. Document work completed and hours of CE committee service;
8. Timely submission of documentation to CE Committee Chair by October 5th each year for verification of hours for continuing education credits.

Any committee member who meets these criteria over the course of one year (October 1 – September 30) shall be eligible for six continuing education credits from WPA. In the event a psychologist does not document his/her service on this committee in accordance with WPA policy, CE credits for that activity shall not be granted.

Any committee member who has a minimum of 12 professional activity hours in any given year will be eligible for 12 CE credits from WPA, however, Psy 4.035(4) only allows a maximum of 12 hours for professional activity per biennium.

The Continuing Education Committee welcomes the participation of members who do not meet the criteria of this policy but still want to be involved on the committee.

This policy is effective as of October 1, 2017 and may be revised as needed to remain consistent with all WPA policies.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Sharon Henes Administrative Rules Coordinator		2) Date When Request Submitted: 18 April 2018	
		Items will be considered late if submitted after 12:00 p.m. on the deadline date: ▪ 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Psychology Examining Board			
4) Meeting Date: 8 May 2018	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislation and Rule Matters – Discussion and Consideration 1. Psy 4 Relating to CE audits, renewal and reinstatement 2. Psy 2 Relating to Licensure of Psychologists 3. Update on Legislation and Pending and Possible Rulemaking Projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<p style="font-size: 1.2em; font-family: cursive;"><i>Sharon Henes</i></p>			
Signature of person making this request			Date
Supervisor (if required)			Date
Executive Director signature (indicates approval to add post agenda deadline item to agenda)			Date
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Chapter Psy 2

REQUIREMENTS FOR EXAMINATION AND LICENSURE OF PSYCHOLOGISTS

<p>Psy 2.01 Application procedure. Psy 2.013 Reciprocity. Psy 2.015 Application abandonment. Psy 2.018 American Board of Professional Psychology diploma. Psy 2.05 Passing scores.</p>	<p>Psy 2.09 Education and experience equivalent to a doctoral degree in psychology. Psy 2.10 Supervised psychological experience. Psy 2.14 Temporary practice.</p>
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Psy 2.01 Application procedure. An applicant for licensure as a psychologist shall submit all of the following:

- (1) The properly completed and signed application form.
- (2) The application fee authorized by s. 440.05 (1), Stats.
- (3) Evidence of one of the following:

(a) Official transcript indicating a doctoral degree in psychology from a college or university accredited by a regional accrediting agency approved by the state board of education in the state in which the college or university is located.

(b) Academic training or specialized experience which in the opinion of the board is equivalent to a doctoral degree in psychology.

(c) Documentation of academic credentials evaluated by the National Register of Health Service Psychologists or other credential evaluation organization approved by the Board.

(4) Documentation of at least one year experience in psychological work meeting the requirements in s. Psy 2.10.

(5) Evidence of passing the EPPP.

(6) Evidence of passing the jurisprudence exam.

(7) Verification of the applicant's credentials in all states or countries in which the applicant has ever held a credential.

(8) For applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the board to determine whether the circumstances of the pending criminal charge or conviction are substantially related to the practice of psychology.

History: Cr. Register, September, 1991, No. 429, eff. 10-1-91; am. (intro.), Register, August, 1993, No. 452, eff. 9-1-93; correction in (intro.) made under s. 13.93 (2m) (b) 7., Stats., Register, May, 1995, No. 473; am. (3), Register, January, 1997, No. 493, eff. 2-1-97; am. (1), (2) and (7), Register, June, 1999, No. 522, eff. 7-1-99; CR 02-124; am. (12) Register July 2003 No. 571, eff. 8-1-03; correction in (intro.) made under s. 13.93 (2m) (b) 7., Stats., Register July 2004 No. 583; CR 15-102: r. and recr. Register August 2016 No. 728, eff. 9-1-16; correction in (4) made under s. 35.17, Stats., Register August 2016 No. 728.

Psy 2.013 Reciprocity. An applicant who holds an active license in another state, territory, foreign country or province whose license standards are deemed by the board to be equivalent to the standards in this state may apply for license by submitting the following:

- (1) The properly completed and signed application form.
- (2) The application fee authorized by s. 440.05 (1), Stats.
- (3) Evidence of one of the following:

(a) Evidence of passing the EPPP.

(b) Evidence of completion of at least 40 board approved continuing education hours obtained within 2 years prior to application.

(4) Evidence of passing the jurisprudence exam.

History: CR 15-102: cr. Register August 2016 No. 728, eff. 9-1-16.

Psy 2.015 Application abandonment. An applicant who files an application but who does not comply with a request for information related to the application within one year of the date of the board's last request shall file a new application. An applicant who files an application but who does not fully complete

the application within 3 years of the date of the application shall file a new application.

History: Cr., Register, January, 1997, No. 493, eff. 2-1-97.

Psy 2.018 American Board of Professional Psychology diploma. An applicant who holds a diploma of the American Board of Professional Psychology may apply for a license by submitting the following:

(1) The properly completed and signed application form.

(2) The application fee authorized by s. 440.05 (1), Stats.

(3) Evidence of passing the EPPP.

(4) Evidence of passing the jurisprudence exam.

History: CR 15-102: cr. Register August 2016 No. 728, eff. 9-1-16.

Psy 2.05 Passing scores. (1) The passing score on each examination is determined by the board to represent minimum competence.

(2m) The board may adopt the recommended passing score of the examination provider for the EPPP.

(4) The board shall make the determination of the passing score of the jurisprudence exam after consultation with subject matter experts who have reviewed a representative sample of the examination questions and available candidate performance statistics.

History: Cr. Register, September, 1991, No. 429, eff. 10-1-91; r. and recr., Register, January, 1997, No. 493, eff. 2-1-97; CR 15-102: am. (1), r. (2), (3), am. (4) Register August 2016 No. 728, eff. 9-1-16.

Psy 2.09 Education and experience equivalent to a doctoral degree in psychology. The equivalent to a doctorate in psychology is a doctorate degree which meets all of the following requirements:

(1) The curriculum shall contain all of the following content:

(a) Scientific psychology, including all of the following:

1. Biological aspects of behavior.
2. Cognitive and affective aspects of behavior.
3. Social aspects of behavior.
4. History and systems of psychology.
5. Psychological measurement.
6. Research methodology.
7. Techniques of data analysis.

(b) Scientific, methodical and theoretical foundations of practice in the substantive area of professional psychology in which the program has its training emphasis including all of the following:

1. Individual differences in behavior.
2. Human development.
3. Dysfunctional behavior or psychopathology.
4. Professional standards and ethics.

(c) Diagnosing or defining problems through psychological assessment and measurement and formulating and implementing intervention strategies including all of the following:

1. Theories and methods of assessment and diagnosis.
2. Effective intervention.

3. Consultation and supervision.
4. Evaluating the efficacy of interventions.
- (d) Issues of cultural diversity and individual differences.

(e) Skills essential for lifelong learning, scholarly inquiry and professional problem-solving as psychologists in the context of an evolving body of scientific and professional knowledge.

(2) The doctoral degree shall include any of the following: practicum, internship, field or laboratory training. This experience shall be supervised by a person with a doctoral degree in psychology.

History: Cr. Register, September, 1991, No. 429, eff. 10-1-91; am. (2) (a) 1., 4. and 5., Register, November, 1992, No. 443, eff. 12-1-92; cr. (4), Register, August, 1993, No. 452, eff. 9-1-93; am. (1) (a), (3) (a) 2., 10., (b), (c) and (4), r. (1) (j) and (2), Register, June, 1999, No. 522, eff. 7-1-99; correction in (5) made under s. 13.93 (2m) (b) 7., Stats., Register, June, 1999, No. 522; CR 02-124: am. (3) (a) 1. to 3., 5., 7., (b), and (c) Register July 2003 No. 571, eff. 8-1-03; CR 04-021: am. (1) (i), r. (5) Register July 2004 No. 583, eff. 8-1-04; CR 12-055: am. (4) Register August 2013 No. 692, eff. 9-1-13; CR 15-102: r. and recr. Register August 2016 No. 728, eff. 9-1-16.

Psy 2.10 Supervised psychological experience. A one year experience in psychological work after a doctoral degree in psychology or its equivalent under conditions satisfactory to the examining board shall include all of the following:

(1) Completion of 2000 hours of the supervised psychological experience in no more than 24 months.

(2) Clients shall be informed that the psychological trainee is receiving supervision and that the client's case will be discussed in the context of required supervision. The trainee must inform potential clients in writing of his or her trainee status and lack of license.

(3) A minimum of 25% of the experience required shall consist of face-to-face client contact.

(4) A total of 65% of the experience required shall consist of the face-to-face client contact required under sub. (3) and direct service for the purpose of providing psychological service. For the purposes of this subsection, direct service means those activities a psychologist performs that are directly related to providing psychological services to a client, including note and report writing, studying test results, case consultation, and reviewing published works relating to the client's needs.

(5) The primary supervisor shall be a licensed psychologist and shall have adequate training, knowledge, and skill to render competently any psychological service that a psychological trainee undertakes. The primary supervisor shall have post-licensure experience and shall have had training or experience in super-

vision of psychological work. Supervisors shall not be an immediate relative by blood or marriage.

(6) The supervisor's responsibilities include all of the following:

(a) Permit a trainee to engage in only psychological practice the supervisor can competently perform.

(b) Have sufficient knowledge of the trainee's clients to ensure effective service. This may include ongoing face-to-face contact with the client.

(c) Monitor the progress of the work on a regular basis.

(d) Determine the adequacy of the trainee's preparation for the tasks to be performed.

(e) Provide a written evaluation of the supervised experience. Prepared evaluations or reports of progress, including strengths and weakness, shall be written and discussed with the trainee on at least a semi annual basis and shall be made available to the board upon request.

(f) Be available or make appropriate provision for emergency consultation and intervention.

(g) Be legally and ethically responsible for the professional activities of the trainee.

(h) Be able to interrupt or stop the trainee from practicing in given cases.

(i) To terminate the supervised relationship if necessary.

History: CR 15-102: cr. Register August 2016 No. 728, eff. 9-1-16.

Psy 2.14 Temporary practice. (1) In this section, "working days" is defined as any day in which the psychologist provides services.

(2) A psychologist who is licensed by another state or territory of the United States or a foreign country or province whose standards, in the opinion of the board, are equivalent to or higher than than the requirements for licensure as a psychologist in s. 455.04 (1), Stats., may offer services as a psychologist in this state for not more than 60 working days in any year without holding a license issued under s. 455.04 (1), Stats.

(3) The psychologist shall report to the board the nature and extent of his or her practice in this state if it exceeds 20 working days within a year.

(4) A psychologist provides psychological services in this state whenever the patient or client is located in this state regardless of where the psychologist is located.

History: Cr. Register, June, 2001, No. 546, eff. 7-1-01; CR 15-102: r. and recr. Register August 2016 No. 728, eff. 9-1-16; (1) to (4) renum. from (intro.), (1), (2), (3) under s. 13.92 (4) (b) 1., Stats., and correction in (2) made under s. 35.17, Stats., Register August 2016 No. 728.

Chapter Psy 4

REQUIREMENTS FOR RENEWAL AND CONTINUING EDUCATION

Psy 4.01	Biennial renewal.
Psy 4.015	Definitions.
Psy 4.025	Continuing education.
Psy 4.035	Approved continuing education.

Psy 4.04	Postponement, waiver, and exemptions.
Psy 4.05	Record keeping and audits.
Psy 4.06	Renewal of a lapsed license.

Psy 4.01 Biennial renewal. On or before September 30 of the odd-numbered year following issuance of the license, the licensee shall apply for renewal to the department and submit the fee specified in s. 440.08 (2) (a), Stats., and shall meet the continuing education requirements specified in s. Psy 4.025.

History: Cr. Register, September, 1991, No. 429, eff. 10-1-91; am. Register, June, 1999, No. 522, eff. 7-1-99; correction made under s. 13.92 (4) (b) 7., Stats., Register December 2015 No. 720.

Psy 4.015 Definitions. In this chapter:

(1) “Board” means Wisconsin Psychology Examining Board.

(2) “Continuing education hour” means continuing education consisting of not less than 50 minutes.

(3) “Ethics” means content consistent with one or more of the American Psychological Association’s ethical principles of psychologists.

(4) “Jurisprudence” means content relating to laws and regulations affecting the practice of psychology.

(5) “Professional activity” means any of the following:

(a) Serving on the American Psychological Association or its affiliated state psychological association committee or board.

(b) Serving on a state Psychology Examining Board.

(c) Serving on the National Association of School Psychologists or its affiliated state association committee or board.

(d) Serving on the American Board of Professional Psychology committee or board.

(e) Serving on the Association of Psychology Postdoctoral Internship Centers committee or board.

(f) Serving on the Association of State and Provincial Psychology Boards committee or board.

(6) “Risk management” means content relating to the reduction of probability of incurring legal, regulatory or malpractice actions in the practice of psychology.

(7) “Trainee” means a person who is obtaining appropriate experience in psychological work under supervision pursuant to s. 455.04 (1) (d), Stats.

History: CR 13-103; cr. Register December 2015 No. 720, eff. 1-1-16.

Psy 4.025 Continuing education. (1) Unless granted a postponement or waiver under s. Psy 4.04, every licensee shall complete at least 40 board approved continuing education hours in each biennial registration period, as specified in s. 455.06, Stats.

(a) A minimum of 6 hours of the required 40 continuing education hours shall be in ethics, risk management or jurisprudence.

(b) Continuing education hours completed in the topics of supervision or suicide prevention shall be calculated as 1.5 times the numbers of continuing education hours obtained.

(2) Continuing education hours may apply only to the registration period in which the hours are acquired. If a license has been allowed to lapse, the board may grant permission to apply continuing education hours acquired after lapse of the license to a previous biennial period of licensure during which required continuing education was not acquired. In no case may continuing education hours be applied to more than one biennial period.

(3) During the time between initial Wisconsin licensure and commencement of a full 2-year licensure period, licensees shall not be required to meet continuing education requirements.

(4) Applicants from other states applying under s. 455.04 (1) (e) or (4) (f), Stats., shall submit proof of completion of at least 40 board approved continuing education hours obtained within 2 years prior to application. An applicant who first obtained licensure as a psychologist or private practice school psychologist less than 2 years prior to submitting the Wisconsin application is not required to meet this subsection

History: CR 13-103; cr. Register December 2015 No. 720, eff. 1-1-16.

Psy 4.035 Approved continuing education. (1) The board shall approve all of the following programs and courses, if relevant to the professional practice of psychology:

(a) Continuing education programs and courses sponsored by an organization approved by one of the following:

1. American Psychological Association.
2. National Association of School Psychologists.
3. Canadian Psychological Association.

(b) Continuing education programs and courses sponsored by one of the following:

1. Wisconsin Psychological Association.
2. Wisconsin School Psychologists Association.

(c) Educational programs recognized as approved at the time of attendance as “category I” continuing medical education programs by the council on medical education of the American Medical Association or the American Osteopathic Association.

(d) Continuing education courses approved by the psychology licensing board in another state where the psychologist is also licensed.

(e) Graduate level courses of two semester or three quarter credits, or more, relevant to the professional practice of psychology offered by a regionally accredited college or university in which a person receives a passing grade shall be granted 20 continuing education hours.

(2) No more than eight hours of continuing education hours may be credited per day for courses and programs in sub. (1) (a) through (d).

(3) Continuing education hours shall be granted for teaching or presenting any of the programs or courses in sub. (1) but no credit will be granted for any subsequent presentations of the same program or course. A teacher or presenter shall receive 2 continuing education hours for each hour of presentation with a maximum of 20 continuing education hours per biennium.

(4) Continuing education hours shall be granted for professional activity consisting of 1 year of service with a minimum of 6 total contact hours. A licensee shall receive 6 hours of continuing education for each professional activity, with a maximum of 12 continuing education hours per biennium.

(5) Continuing education hours shall be granted for serving as a reviewer for a peer reviewed publication. A licensee shall receive 3 hours per publication, with a maximum of 12 continuing education hours per biennium.

(6) Continuing education hours shall be granted for first or second authorship of a publication relevant to psychology if the publication is contained in an academic or professional book or book chapter or peer-reviewed journal article. A licensee shall receive 10 continuing education hours per authorship, with a maximum of 20 continuing education hours per biennium.

(7) Continuing education hours shall be granted for earning board certification by the American Board of Professional Psychology. A licensee who successfully completes board certification shall receive 40 continuing education hours. The ethics, risk management, or jurisprudence requirement may not be met unless the board certification process included at least six hours on those topics.

(8) Continuing education hours shall be granted for completion of a master's or doctoral degree in psychopharmacology from a regionally accredited college or university. Licensees who complete a master's or doctoral degree in psychopharmacology shall receive 40 continuing education hours. The ethics, risk management or jurisprudence requirement may not be met unless the coursework included those topics.

(9) Continuing education hours shall be granted for providing supervision to one or more psychological trainees. The supervisor shall receive 1 continuing education hour for every 4 hours of supervision, with a maximum of 20 continuing education hours.

(10) (a) Continuing education hours shall be granted for the evaluation of a community mental health program, as defined in s. 51.01 (3n), Stats., and approved by the department of health services according to rules promulgated under s. 51.42 (7) (b), Stats. Four hours of assistance, including hours in training required by the department of health services, are equal to one continuing education hour for the purposes of this section.

(b) A licensee wishing to apply for continuing education credit under this subsection shall register in advance with the board, and shall notify the board on a form provided by the board of the dates and the total number of hours in any biennium for which the applicant will be available to provide assistance. The board shall make referrals to the department of health services in the order applicants are received.

History: CR 13-103; cr. Register December 2015 No. 720, eff. 1-1-16; correction in (2) made under s. 35.17, Stats., Register December 2015 No. 720.

Psy 4.04 Postponement, waiver, and exemptions.

(1) A licensee may apply to the board for a postponement or waiver of the requirements of this chapter on grounds of prolonged illness or disability, or on other grounds constituting extreme hardship. The board shall consider each application individually on its merits, and the board may grant a postponement, partial waiver, or total waiver as deemed appropriate.

(2) The board may grant an exemption from the requirements of this chapter to a licensee who certifies to the board that the licensee has permanently retired from the practice of psychology or the private practice of school psychology.

(3) A licensee who has been granted an exemption from the requirements of this chapter based on retirement from the practice of psychology or the private practice of school psychology may not return to active practice without submitting evidence satisfactory to the board of having completed 40 credits of continuing education hours obtained within 2 years prior to the return to the practice of psychology.

History: CR 13-103; cr. Register December 2015 No. 720, eff. 1-1-16.

Psy 4.05 Record keeping and audits. (1) A licensee shall retain for a minimum period of 6 years and shall make available to the board or its agent upon request all the following proof of continuing education that applies to the licensee:

(a) Certificate of attendance issued by the program sponsor. The certificate shall include the name of the licensee, date of attendance, sponsor name, hours and title of course.

(b) Unofficial transcript for graduate level courses or psychopharmacology degree.

(c) Documentation of publication.

(d) Verification from the organization, on organization letterhead, documenting professional activities including the dates of service.

(e) Documentation of board certification from the American Board of Professional Psychology.

(f) Documentation verifying the dates and number of hours of voluntary, uncompensated services provided in assisting the department of health services using a form provided by the department of safety and professional services.

(g) Attestation form, provided by the department of safety and professional services, documenting supervision including the dates of supervision and total number of hours per day.

(2) The board may conduct a random audit of licensees on a biennial basis for compliance with continuing education requirements. The board may conduct an audit on any licensee who has come under investigation by the board for alleged misconduct.

History: CR 13-103; cr. Register December 2015 No. 720, eff. 1-1-16.

Psy 4.06 Renewal of a lapsed license. Failure to renew a license by September 30 of odd-numbered years shall cause the license to lapse. A licensee who allows the license to lapse may apply to the board for renewal of the license as follows:

(1) If the licensee applies for renewal of the license less than 5 years after its expiration, the license shall be renewed upon payment of the renewal fee and fulfillment of 40 continuing education hours completed within 2 years prior to renewal.

(2) If the licensee applies for renewal of the license more than 5 years after its expiration, the board shall make an inquiry as it finds necessary to determine whether the applicant is competent to practice as a psychologist or private practice school psychologist in this state, and shall impose any reasonable conditions on renewal of the license that the board considers appropriate. An applicant under this subsection is presumed to be competent to practice as a psychologist or private practice school psychologist in this state if at the time of application the applicant is licensed by a similar examining board of another state or territory of the United States or of a foreign country or province whose standards, in the opinion of the board, are equivalent to or higher than the requirements for licensure as a psychologist under s. 455.04 (1), Stats., or as a private practice school psychologist under s. 455.04 (4), Stats. The examining board shall require each applicant under this subsection to have completed at least 40 hours of continuing education in the biennium preceding the application for renewal and to pass the appropriate examination specified under s. 455.045 (1) (b) or (2) (b), Stats.

History: Cr. Register, September, 1991, No. 429, eff. 10-1-91; am. Register, November, 1992, No. 443, eff. 12-1-92; am. (intro.) and (2), Register, June, 1999, No. 522, eff. 7-1-99; CR 02-124; am. (2) Register July 2003 No. 571, eff. 8-1-03; CR 13-103; renum. from 4.03 and am. (1) Register December 2015 No. 720, eff. 1-1-16.

STATEMENT OF SCOPE

PSYCHOLOGY EXAMINING BOARD

Rule No.: Psy 4

Relating to: Continuing education audits, and the renewal and reinstatement of licenses

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only): N/A

2. Detailed description of the objective of the proposed rule:

The objective of the rule is to remove the random continuing education audit and to clarify and update the requirements for renewal and reinstatement of a license.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

2017 Act 59 created s. 440.035 (2), allowing an examining board to require a credential holder to submit proof of the continuing education programs or courses that he or she has completed only if a complaint is made against the credential holder. This rule will remove the random continuing education audit to comply with the new statutory requirement.

The board will be reviewing and updating the rules regarding the renewal and reinstatement of a license, including requirements for reinstatement of a license which has been revoked or suspended with unfulfilled disciplinary requirements from a previous disciplinary action.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

15.08 (5) (b) Each examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.

440.035 (2) Except as otherwise permitted in chs. 440 to 480, an examining board or affiliated credentialing board attached to the department or an examining board may require a credential holder to submit proof of the continuing education programs or courses that he or she has completed only if a complaint is made against the credential holder.

440.08 (3) (b) The department or the interested examining board or affiliated credentialing board, as appropriate, may promulgate rules requiring the holder of a credential who fails to renew the credential within 5 years after its renewal date to complete requirements in order to restore the credential, in addition to the applicable requirements for renewal established under chs. 440 to 480, that the department, examining board or affiliated credentialing board determines are necessary to protect the public health, safety or welfare. The rules may not require the holder to complete educational requirements or pass examinations that are more extensive than the educational or examination requirements that must be completed in order to obtain an initial credential from the department, the examining board or the affiliated credentialing board.

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

80 hours

6. List with description of all entities that may be affected by the proposed rule:

Psychologists

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

[ENTER TEXT]

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

None to minimal. It is not likely to have significant economic impact on small businesses.

Contact Person: Sharon Henes, Administrative Rules Coordinator, (608) 261-2377

Authorized Signature

Date Submitted