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**TELECONFERENCE/VIRTUAL  
PSYCHOLOGY EXAMINING BOARD  
Room N208, 4822 Madison Yards Way, 2<sup>nd</sup> Floor, Madison  
Contact: Yolanda Y. McGowan (608) 266-2112  
March 25, 2020**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of January 22, 2020 (4-9)**
- C. Conflicts of Interest**
- D. Administrative Matters**
  - 1) Department, Staff and Board Updates
  - 2) Board Members – Term Expiration Dates
- E. Legislative and Policy Matters – Discussion and Consideration**
- F. Administrative Rule Matters – Discussion and Consideration**
  - 1) Pending or Possible Rulemaking Projects
- G. COVID-19 – Discussion and Consideration**
- H. Practice of Telehealth – Discussion and Consideration**
- I. Credentialing Matters – Discussion and Consideration**
  - 1) Licenses Issued Between Meetings **(10-13)**
- J. Deliberation on Items Added After Preparation of Agenda:**
  - 1) Introductions, Announcements and Recognition
  - 2) Nominations, Elections, and Appointments
  - 3) Administrative Matters
  - 4) Election of Officers
  - 5) Appointment of Liaisons and Alternates
  - 6) Delegation of Authorities
  - 7) Education and Examination Matters

- 8) Credentialing Matters
- 9) Practice Matters
- 10) Legislative and Administrative Rule Matters
- 11) Liaison Reports
- 12) Board Liaison Training and Appointment of Mentors
- 13) Informational Items
- 14) Division of Legal Services and Compliance (DLSC) Matters
- 15) Presentations of Petitions for Summary Suspension
- 16) Petitions for Designation of Hearing Examiner
- 17) Presentation of Stipulations, Final Decisions and Orders
- 18) Presentation of Proposed Final Decisions and Orders
- 19) Presentation of Interim Orders
- 20) Petitions for Re-Hearing
- 21) Petitions for Assessments
- 22) Petitions to Vacate Orders
- 23) Requests for Disciplinary Proceeding Presentations
- 24) Motions
- 25) Petitions
- 26) Appearances from Requests Received or Renewed
- 27) Speaking Engagements, Travel, or Public Relation Requests, and Reports

K. Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**L. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Case Closings**
  - a. 18 PSY 019 & 18 PSY 036 – L.C.G. **(14-18)**
  - b. 19 PSY 023 – W.M.D. **(19-30)**
- 2) **Proposed Stipulations, Final Decisions and Orders**
  - a. 17 PSY 013 – Susan P. Trafton, Ed.D. **(31-37)**
  - b. 18 PSY 016 – Kenneth R. Pride, Ph.D. **(38-43)**

M. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs

- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

**N. Consulting with Legal Counsel**

- 1) 18-cv-882-bbc Johnston v. Cathy Jess, et al.

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

- O. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- P. Open Session Items Noticed Above Not Completed in the Initial Open Session
- Q. Delegation of Ratification of Examination Results and Ratification of Licenses and Certificates

**ADJOURNMENT**

**NEXT DATE: APRIL 29, 2020**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**PSYCHOLOGY EXAMINING BOARD  
MEETING MINUTES  
JANUARY 22, 2020**

**PRESENT:** Marcus Desmonde, Psy.D.; John Greene, Ph.D.; Mark Jenkins; Daniel Schroeder, Ph.D.; Peter Sorce

**EXCUSED:** David Thompson, Ph.D.

**STAFF:** Debra Sybell, Executive Director; Jameson Whitney, Legal Counsel; Megan Glaeser, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Daniel Schroeder, Chairperson, called the meeting to order at 9:01 a.m. A quorum was confirmed with five (5) board members present.

**ADOPTION OF AGENDA**

**MOTION:** Peter Sorce moved, seconded by Marcus Desmonde, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF THE MINUTES OF NOVEMBER 13, 2019**

**MOTION:** Mark Jenkins moved, seconded by Peter Sorce, to approve the Minutes of November 13, 2019 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Election of Officers**

*Chairperson*

**NOMINATION:** Peter Sorce nominated Daniel Schroeder for the Office of Chairperson.

Debra Sybell, Executive Director, called for nominations three (3) times.

Daniel Schroeder was elected as Chairperson by unanimous voice vote.

*Vice Chairperson*

**NOMINATION:** Peter Sorce nominated Marcus Desmonde for the Office of Vice Chairperson.

Debra Sybell, Executive Director, called for nominations three (3) times.

Marcus Desmonde was elected as Vice Chairperson by unanimous voice vote.

*Secretary*

**NOMINATION:** Marcus Desmonde nominated David Thompson for the Office of Secretary.

Debra Sybell, Executive Director, called for nominations three (3) times.

David Thompson was elected as Secretary by unanimous voice vote.

<b>2020 OFFICER ELECTION RESULTS</b>	
<b>Chairperson</b>	Daniel Schroeder
<b>Vice Chair</b>	Marcus Desmonde
<b>Secretary</b>	David Thompson

**Appointment of Liaisons and Alternates**

<b>2020 LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaisons</b>	John Greene, Marcus Desmonde, Daniel Schroeder, and David Thompson
<b>Continuing Education Liaison</b>	Marcus Desmonde
<b>Monitoring Liaison</b>	Mark Jinkins and David Thompson
<b>Professional Assistance Procedure (PAP) Liaison</b>	Mark Jinkins and Marcus Desmonde
<b>Legislative Liaison</b>	John Greene, Marcus Desmonde, Daniel Schroeder, Peter Sorce, and David Thompson
<b>Travel Liaison</b>	Daniel Schroeder
<b>Screening Panel</b>	John Greene, David Thompson, and Peter Sorce

**Delegation of Authorities**

***Document Signature Delegations***

**MOTION:** Marcus Desmonde moved, seconded by Mark Jinkins, to delegate authority to the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to sign documents on behalf of the Board in order to carry out its duties. Motion carried unanimously.

**MOTION:** Peter Sorce moved, seconded by Marcus Desmonde, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

***Delegated Authority for Urgent Matters***

**MOTION:** Peter Sorce moved, seconded by Marcus Desmonde, that in order to facilitate the completion of urgent matters between meetings, the Board delegates its authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession), to appoint liaisons to the Department to act in urgent matters. Motion carried unanimously.

***Delegation to Chief Legal Counsel Due to of Loss of Quorum***

**MOTION:** Mark Jenkins moved, seconded by Marcus Desmonde, to delegate the review of disciplinary cases to the Department’s Chief Legal Counsel due to lack of/loss of quorum after two (2) consecutive scheduled meetings. Motion carried unanimously.

***Monitoring Delegations***

**MOTION:** Peter Sorce moved, seconded by Marcus Desmonde, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” as presented in the January 22, 2020 agenda materials. Motion carried unanimously.

***Credentialing Authority Delegations***

**Delegation of Authority to Credentialing Liaison (Generic)**

**MOTION:** John Greene moved, seconded by Marcus Desmonde, to delegate authority to the Credentialing Liaison(s) to serve as a liaison between DSPS and the Board and to act on behalf of the Board in regard to credentialing applications or questions presented to them. Motion carried unanimously.

**Delegation of Authority to DSPS When Credentialing Criteria is Met**

**MOTION:** Mark Jenkins moved, seconded by John Greene, to delegate credentialing authority to DSPS to act upon applications that meet all credentialing statutory and regulatory requirements without Board or Board liaison review. Motion carried unanimously.

### *Delegated Authority for Application Denial Reviews*

**MOTION:** Peter Sorce moved, seconded by Marcus Desmonde, that the Department's Attorney Supervisors, DLSC Administrator, or their designee are authorized to serve as the Board's designee for purposes of reviewing and acting on requests for hearing as a result of a denial of a credential. Motion carried unanimously.

### *Voluntary Surrenders*

**MOTION:** Marcus Desmonde moved, seconded by Peter Sorce, to delegate authority to the assigned case advisor to accept or refuse a request for voluntary surrender pursuant to Wis. Stat. § 440.19 for a credential holder who has a pending complaint or disciplinary matter. Motion carried unanimously.

### *Continuing Education Delegation(s)*

**MOTION:** John Greene moved, seconded by Mark Jinkins, to delegate authority to the Continuing Education Liaison to address all issues related to continuing education. Motion carried unanimously.

### *Authorization for DSPS to Provide Board Member Contact Information to National Regulatory Related Bodies*

**MOTION:** Mark Jinkins moved, seconded by Peter Sorce, to authorize DSPS staff to provide national regulatory related bodies with all board member contact information that DSPS retains on file. Motion carried unanimously.

### *Optional Renewal Notice Insert Delegation*

**MOTION:** Mark Jinkins moved, seconded by Marcus Desmonde to designate the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to provide a brief statement or link relating to board-related business within the license renewal notice at the Board's or Board designee's request. Motion carried unanimously.

### *Legislative Liaison Delegation*

**MOTION:** Peter Source moved, seconded by Marcus Desmonde, to delegate authority to the Legislative Liaisons to speak on behalf of the Board regarding legislative matters. Motion carried unanimously.

### *Travel Delegation*

**MOTION:** John Greene moved, seconded by Peter Sorce, to delegate authority to the Travel Liaison to approve any board member travel. Motion carried unanimously.

**SPEAKING ENGAGEMENTS, TRAVEL OR PUBLIC RELATION REQUESTS,  
AND REPORTS**

**Consideration of Attendance at the 2020 Association of State and Provincial Boards of  
Psychology (ASPPB) Midyear Meeting – Montreal, Canada – 4/23/2020-4/26/2020**

**MOTION:** Marcus Desmonde moved, seconded by Mark Jinkins, to designate Peter Sorce and John Greene to attend the 2020 ASPPB Midyear Meeting on April 23-26, 2020 in Montreal, Canada and to authorize travel. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Mark Jinkins moved seconded by Marcus Desmonde, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Schroeder, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Marcus Desmonde-yes; John Greene-yes; Mark Jinkins-yes; Daniel Schroeder-yes; and Peter Sorce-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:27 a.m.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC)  
MATTERS**

**Deliberation on Administrative Warnings**

***18 PSY 002 – R.J.S.***

**MOTION:** Peter Sorce moved, seconded by John Greene, to affirm the issuance of the administrative warning against R.J.S., DLSC Case Number 18 PSY 002. Motion carried unanimously.

**Case Closings**

***18 PSY 028 – K.H.W.***

**MOTION:** Marcus Desmonde moved, seconded by Mark Jinkins, to close DLSC Case Number 18 PSY 028, against K.H.W., for No Violation. Motion carried unanimously.

## **Deliberation on Proposed Stipulations, Final Decisions and Orders**

### *17 PSY 013 – Susan P. Trafton, Ed.D.*

**MOTION:** Peter Sorce moved, seconded by John Greene, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Susan P. Trafton, Ed.D., DLSC Case Number 17 PSY 013. Motion carried unanimously.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Peter Sorce moved, seconded by Marcus Desmonde, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 11:35 a.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Mark Jenkins moved, seconded by Peter Sorce, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

### **ADJOURNMENT**

**MOTION:** Mark Jenkins moved, seconded by John Greene, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:39 a.m.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and Title of Person Submitting the Request:</b> Megan Glaeser, Bureau Assistant, on behalf of Yolanda Y. McGowan, DPD Division Administrator		<b>2) Date When Request Submitted:</b> March 13, 2020 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
<b>3) Name of Board, Committee, Council, Sections:</b> Psychology Examining Board			
<b>4) Meeting Date:</b> March 25, 2020	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Credentialing Matters 1. Licenses Issued Between Meetings	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b>	
<b>10) Describe the issue and action that should be addressed:</b>  Please see the attached list of licenses issued between meetings.			
<b>11) Authorization</b>			
<i>Yolanda McGowan (M.E.G.)</i>		<i>3/13/2020</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
<b>Directions for including supporting documents:</b> <ol style="list-style-type: none"> <li>1. This form should be attached to any documents submitted to the agenda.</li> <li>2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.</li> <li>3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.</li> </ol>			

## PSYCHOLOGY BOARD

Month	Date Approved	Name of Applicant	License #	City	State	Zip Code	Staff
June	6/26/2019	Rae Anne Frey	3695-57	Berlin	WI	53151	LPM
July	7/1/2019	Niya S. Bealin	3696-57	Milwaukee	WI	53216	LPM
July	7/22/2019	Megan E. Greene	3697-57	Oshkosh	WI	54901	LPM
July	7/24/2019	Troy Sheide	3698-57	Fond Du Lac	WI	54937	SSA
August	8/12/2019	Catherine M Coppelillo	3699-57	Milwaukee	WI	53208	LPM
August	8/12/2019	Calsey E. Fashing	3700-57	Dellwood	MN	55110	LPM
August	8/12/2019	Natalie Scanlon	3701-57	Hartland	WI	53029	LPM
August	8/12/2019	Kay E. Segal	3702-57	Woods/Deerfield	IL	60047/60015	LPM
August	8/12/2019	John Stratton	3703-57	Albion	MI	49224	LPM
August	8/12/2019	Mary E. Sullivan	3704-57	Mcallen	TX	78503/78504	LPM
July	7/25/2019	Jodi R. Owen	3705-57	Sioux Falls	SD	57104	SSA
August	8/12/2019	Amanda L. Weigel-Kuznacic	3706-57	Waunakee	WI	53597	
August	8/13/2019	Marina A. Caldwell	3707-57	Torrell	TX	76537	LPM
August	8/14/2019	Denise M. Calhoun	3708-57	Onalaska	WI	57650	LPM
August	8/14/2019	Vivian Tamkin	3709-57	Madison	WI	53744	LPM
August	8/14/2019	Jane E. Baillargeon	3710-57	Hunts Ville	TX	77340	
August	8/20/2019	Brianna M Montano	3711-57	Oshkosh	WI	54901	LPM
August	8/20/2019	Stefanie L Denu	3712-57	Madison	WI	53726	LPM
August	8/20/2019	Laura Gaworski	3713-57	Hartford	WI	53027	LPM
August	8/20/2019	Samantha Hurkmans	3714-57	Oak Creek	WI	53154	LPM
August	8/20/2019	Mary C. Hove (Birbaum)	3715-57	Pewaukee	WI	53072	LPM
August	8/21/2019	Gary M. Young	3716-57	Boerne	TX	78006	LPM
August	8/22/2019	Samuel Lustgarten	3717-57	Madison	WI	53703	LPM
August	8/26/2019	Lindsey Morrissey	3718-57	Sparta	WI	54656	LPM

Month	Date Approved	Name of Applicant	License #	City	State	Zip Code	Staff
September	9/4/2019	Bethany Garcia	3719-57	Noblesville	IN	46060	LPM
September	9/9/2019	Tiffany Jacobsen	3720-57	Brookfield	WI	53045	
September	9/12/2019	Christina Escuder	3721-57	Madison	WI	53703	JNL
September	9/18/2019	Mollie Moore	3722-57	Madison	WI	53705	LPM
September	9/18/2019	Keighlynn Adlof	3723-57	Franklin	WI	53132	LPM
September	9/19/2019	Samantha Chesney	3724-57	Round Lake	IL	60073	LPM
September	9/20/2019	Shannon McCarrick	3725-57	Fitchburg	WI	53711	TMB
September	9/23/2019	Brianna Smith	3726-57	Waukesha	WI	53188	JNL
September	9/24/2019	Christopher Gillen	3727-57	Madison	WI	53718	JNL
September	9/30/2019	Victoria J. Williams	3728-57	Ashland	MA	48126	LPM
September	9/30/2019	Danya K. Dravis	3730-57	Dearborn	MI	48126	LPM
October	10/1/2019	Kristin Johnson	3731-57	Sun Prairie	WI	53590	TMB
October	10/2/2019	Andrew McClintock	3732-57	Fitchburg	WI	53711	SSA
October	10/10/2019	Tara Summers	3733-57	Sacramento	CA	95811	SSA
October	10/24/2019	Jason Gibbs	3734-57	Appleton	WI	54413	SSA
October	10/28/2019	Hitomi Gunsolley	3735-57	Appleton	WI	54911	JNL
October	10/28/2019	Daniel Weidner	3736-57	Brookfield	WI	53005	JNL
October	10/31/2019	Courtney Weston	3737-57	Oakfield	WI	53065	SSA
November	11/1/2019	Kristjana Rahn	3738-57	Oshkosh	WI	54902	SSA
November	11/2/2019	Keri Nacker	3739-57	Lindenhurst	IL	60046	SSA
November	11/14/2019	Ashley Sheeter	3740-57	Lexington	KY	40515	
November	11/20/2019	Sarah Polyak	3741-57	Waukesha	WI	53188	
November	11/22/2019	Kavitha Venkateswaran	3742-57	Glendale	WI	53209	SSA
November	11/25/2019	Alfred Kasprowic	2503-57	Kingwood	WV	26537	JNL
November	11/25/2019	Micah Ioffe	3743-57	Chicago	IL	60614	JNL

<b>Month</b>	<b>Date Approved</b>	<b>Name of Applicant</b>	<b>License #</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Staff</b>
November	11/26/2019	Patrick Stumbras	3744-57	Appleton	WI	54914	TMB
December	12/13/2019	Meredith Quarello	3745-57	Chicago	IL	60607	KB
December	12/13/2019	Jenny Walczak	3746-57	Muskego	WI	53150	JNL
December	12/19/2019	Angela E Beumel	3747-57	Milwaukee	WI	53211	KB
December	12/30/2019	Kevin Haworth	3748-57	Durham	NC	27705	JNL
December	12/30/2019	Leah O'Reilly	3749-57	Wauwatosa	WI	53213	JNL
December	12/30/2019	David Rosmarin	3750-57	Brighton	MA	02135	JNL
December	12/30/2019	Mitchell Hicks	3751-57	Arlington Heights	IL	60004	JNL
January	1/2/2020	Graham Knowlton	3752-57	Lakewood	CO	80227	JNL
January	1/6/2020	Leticia Vallejo	3753-57	Milwaukee	WI	53221	JNL
January	1/7/2020	Jenna Goebel	3754-57	Milwaukee	WI	53203	KB
January	1/9/2020	Kathryn Koenig-Leuck	3757-57	West Allis	WI	53214	SSA
January	1/9/2020	Karen Piszczek	3758-57	Wauwatosa	WI	53222	SSA
January	1/16/2020	Katherine Paulick	3759-57		WI		SSA
January	1/16/2020	Kirti Thummala	3760-57	West Bloomfield	MI	48322	KB
January	1/17/2020	Kate Stewart	3761-57	Madison	WI	53703	
January	1/24/2020	Chantel Frazier	3762-57	Houston	TX	77056	
January	1/29/2020	Doriane Besson	3763-57	San Diego	CA	92126	JNL
January	1/29/2020	Lindsay Holly	3764-57	Milwaukee	WI	53207	JNL
January	1/30/2020	Gloria Morel Valdes	3765-57	Madison	WI	53717	JNL