



**VIRTUAL/TELECONFERENCE
PSYCHOLOGY EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
April 2, 2025**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of February 18, 2025 (4-8)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Announcements and Recognition**
 - 1. Introduction: Heidi C. Christianson, Psychologist Member (Succeeds: Desmonde)
 - 2. Recognition: Marcus P. Desmonde, Psychologist Member (Resigned: 3/16/2025)
- E. Administrative Matters**
 - 1. Department, Staff and Board Updates
 - 2. Liaison Appointments and Alternates (9)**
 - 3. Board Members – Term Expiration Dates
 - a. Christianson, Heidi C. – 7/1/2025
 - b. Greene, John N. – 7/1/2027
 - c. Schroeder, Daniel A. – 7/1/2019
 - d. Small, John – 7/1/2028
 - e. Sorce, Peter I. – 7/1/2020
 - f. Thompson, David W. – 7/1/2022
- F. Legislative and Policy Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration (10-11)**
 - 1. Pending and possible rulemaking projects (11)

- H. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration
- I. **Association of State and Provincial Psychology Boards (ASPPB) Matters – Discussion and Consideration (12)**
 - 1. Virtual Town Hall Meeting: The Reimagined EPPP, April 3, 2025 – 1:00-3:00 pm EST
- J. **Wisconsin Psychological Association Matters – Discussion and Consideration (13)**
 - 1. Report: Masters Level Licensing Town Hall Discussion, March 14, 2024, Schroeder
- K. Education and Examination Matters – Discussion and Consideration
- L. Deliberation on Items Added After Preparation of Agenda:
 - 1. Introductions, Announcements and Recognition
 - 2. Nominations, Elections, and Appointments
 - 3. Administrative Matters
 - 4. Election of Officers
 - 5. Appointment of Liaisons and Alternates
 - 6. Delegation of Authorities
 - 7. Education and Examination Matters
 - 8. Credentialing Matters
 - 9. Practice Matters
 - 10. Public Health Emergencies
 - 11. Legislative and Administrative Rule Matters
 - 12. Liaison Reports
 - 13. Board Liaison Training and Appointment of Mentors
 - 14. Informational Items
 - 15. Division of Legal Services and Compliance (DLSC) Matters
 - 16. Presentations of Petitions for Summary Suspension
 - 17. Petitions for Designation of Hearing Examiner
 - 18. Presentation of Stipulations, Final Decisions and Orders
 - 19. Presentation of Proposed Final Decisions and Orders
 - 20. Presentation of Interim Orders
 - 21. Petitions for Re-Hearing
 - 22. Petitions for Assessments
 - 23. Petitions to Vacate Orders
 - 24. Requests for Disciplinary Proceeding Presentations
 - 25. Motions
 - 26. Petitions
 - 27. Appearances from Requests Received or Renewed
 - 28. Speaking Engagements, Travel, or Public Relation Requests, and Reports

M. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

- N. **Deliberation on Division of Legal Services and Compliance (DLSC) Matters**
 - 1. **Proposed Stipulations, Final Decisions and Orders**
 - a. 22 PSY 044 – Melisa S. Del Ponte (14-20)
 - b. 24 PSY 001 & 24 PSY 0033 – Diane M. Mosnik (21-27)
- O. Deliberation of Items Added After Preparation of the Agenda
 - 1. Education and Examination Matters
 - 2. Credentialing Matters
 - 3. Deliberation on Division of Legal Services and Compliance (DLSC) Matters
 - 4. Monitoring Matters
 - 5. Professional Assistance Procedure (PAP) Matters
 - 6. Petitions for Summary Suspensions
 - 7. Petitions for Designation of Hearing Examiner
 - 8. Proposed Stipulations, Final Decisions and Orders
 - 9. Proposed Interim Orders
 - 10. Administrative Warnings
 - 11. Review of Administrative Warnings
 - 12. Proposed Final Decisions and Orders
 - 13. Matters Relating to Costs/Orders Fixing Costs
 - 14. Case Closings
 - 15. Board Liaison Training
 - 16. Petitions for Assessments and Evaluations
 - 17. Petitions to Vacate Orders
 - 18. Remedial Education Cases
 - 19. Motions
 - 20. Petitions for Re-Hearing
 - 21. Appearances from Requests Received or Renewed
- P. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

- Q. Vote on Items Considered or Deliberated Upon in Closed Session if Voting is Appropriate
- R. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT DATE: MAY 28, 2025

 MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
FEBRUARY 18, 2025**

PRESENT: John Greene (*arrived at 9:03 a.m.*); Daniel Schroeder; John Small; Peter Sorce, David Thompson

ABSENT: Marcus Desmonde

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Daniel Schroeder, Chairperson, called the meeting to order at 9:00 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Peter Sorce moved, seconded by John Small, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 6, 2024

MOTION: David Thompson moved, seconded by John Small, to approve the Minutes of November 6, 2024, as published. Motion carried unanimously.

John Greene arrived at 9:03 a.m.

INTRODUCTIONS, ANNOUNCEMENTS AND RECOGNITION

Introduction & Welcome - DSPS Secretary Hereth

MOTION: Peter Sorce moved, seconded by John Greene, to acknowledge and thank Secretary Hereth, for their appearance to the Board. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Chairperson

NOMINATION: Peter Sorce nominated Daniel Schroeder for the Office of Chairperson. Daniel Schroeder accepted the nomination.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

Daniel Schroeder was elected as Chairperson by unanimous voice vote.

Vice Chairperson

NOMINATION: David Thompson nominated John Greene for the Office of Vice Chairperson. John Greene accepted the nomination.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

John Greene was elected as Vice Chairperson by unanimous voice vote.

Secretary

NOMINATION: Peter Sorce nominated David Thompson for the Office of Secretary. David Thompson accepted the nomination.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

David Thompson was elected as Secretary by unanimous voice vote.

2025 ELECTION RESULTS	
Chairperson	Daniel Schroeder
Vice Chairperson	John Greene
Secretary	David Thompson

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	John Greene, Marcus Desmonde, Daniel Schroeder, David Thompson
Continuing Education Liaison(s)	John Greene <i>Alternates:</i> Marcus Desmonde
Education & Examination	Daniel Schroeder
Monitoring Liaison(s)	David Thompson <i>Alternates:</i> John Small
Professional Assistance Procedure (PAP) Liaison(s)	John Small <i>Alternate:</i> Marcus Desmonde
Legislative Liaison(s)	John Greene, Marcus Desmonde, Daniel Schroeder, Peter Sorce, David Thompson
Travel Authorization Liaison(s)	Daniel Schroeder

	<i>Alternates: Peter Sorce</i>
Screening Panel	Professional Members: John Greene, David Thompson Public Members (Rotation): Peter Sorce (<i>odd months</i>) John Small (<i>even months</i>)
Website/Communications	John Small

Delegation of Authorities

Delegation to Department Attorneys to Approve Prior Discipline

MOTION: David Thompson moved, seconded by Peter Sorce, to delegate authority to Department Attorneys to approve an applicant’s prior professional discipline which resulted in a forfeiture/fine/other monetary penalty, remedial education, and/or reprimand, that is 10 years old or older, and the previously disciplined credential is currently in good standing. Motion carried unanimously.

Delegation to Handle Administrative Rule Matters

MOTION: John Greene moved, seconded by John Small, to delegate authority to the Chairperson (or, in the absence of the Chairperson, the highest-ranking officer or longest serving Board member in that succession), to act on behalf of the Board regarding administrative rule matters between meetings. Motion carried unanimously.

Review and Approval of 2024 Delegations including new modifications

MOTION: David Thompson moved, seconded by Peter Sorce, to reaffirm all delegation motions made in 2024, as reflected in the February 18, 2025, agenda materials, which were not otherwise modified or amended during the February 18, 2025, meeting. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Preliminary Rule Draft: Psy 2, relating to temporary practice

MOTION: Peter Sorce moved, seconded by David Thompson, to approve the preliminary rule draft of Psy 2, relating to temporary practice, for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS

Consider Attendance: 39th Annual ASPPB Mid-Year Meeting – April 24-27, 2025 – Montreal, QC, Canada

MOTION: David Thompson moved, seconded by John Small, to designate John Greene, Daniel Schroeder and Peter Sorce, to attend the 39th Annual ASPPB Mid-Year Meeting – April 24-27, 2025 – Montreal, QC, Canada. Motion carried unanimously.

Consider Attendance: PSYPACT Commission Mid-Year Meeting – July 14, 2025 – Virtual

MOTION: John Greene moved, seconded by David Thompson, to designate Daniel Schroeder, to attend the PSYPACT Commission Mid-Year Meeting – July 14, 2025 – Virtual. Motion carried unanimously.

CLOSED SESSION

MOTION: David Thompson moved, seconded by Peter Sorce, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Schroeder, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Greene-yes; Daniel Schroeder-yes; John Small – yes; Peter Sorce-yes; and David Thompson-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:23 a.m.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Proposed Stipulations, Final Decisions and Orders

23 PSY 003 – Patrick M. Finn

MOTION: David Thompson moved, seconded by Peter Sorce, to adopt the Proposed Decision and Order in the matter of disciplinary proceedings against Patrick M. Finn, DLSC Case Number 23 PSY 003. Motion carried unanimously.

Case Closings

23 PSY 034 – M.E.P.

MOTION: John Small moved, seconded by Peter Sorce, to close DLSC Case Number 23 PSY 034, against M.E.P., for Prosecutorial Discretion (P2). Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: David Thompson moved, seconded by Peter Sorce, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 10:28 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: David Thompson moved, seconded by John Greene, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Peter Sorce moved, seconded by John Greene, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:30 a.m.

**PSYCHOLOGY EXAMINING BOARD
2025 Elections and Liaisons**

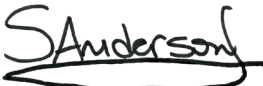
2025 Officers	
Chairperson	Daniel Schroeder
Vice Chairperson	John Greene
Secretary	David Thompson

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	John Greene, Marcus Desmonde, Daniel Schroeder, David Thompson
Continuing Education Liaison(s)	John Greene <i>Alternates:</i> Marcus Desmonde
Education & Examination	Daniel Schroeder
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Legislative Liaison(s)	John Greene, Marcus Desmonde, Daniel Schroeder, Peter Sorce, David Thompson
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Screening Panel	Professional Members: John Greene, David Thompson Public Members (Rotation): Peter Sorce (<i>odd months</i>) John Small (<i>even months</i>)
Website/Communications	John Small

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM


1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator		2) Date when request submitted: 03/20/2025 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small>	
3) Name of Board, Committee, Council, Sections: Psychology Examining Board			
4) Meeting Date: April 2, 2025	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Rules Matters – Discussion and Consideration: 1. Pending and possible rulemaking projects	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: 1. Rule projects chart.			
11) Authorization <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> Signature of person making this request </div> <div style="text-align: right;"> 03/20/2025 <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 60%;"> <hr/> Supervisor (if required) </div> <div style="width: 30%; text-align: right;"> <hr/> Date </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="width: 70%;"> <hr/> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </div> <div style="width: 25%; text-align: right;"> <hr/> Date </div> </div>			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Psychology Examining Board
Rule Projects (updated 03/20/2025)**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause/Synopsis	Current Stage	Next Step
25-019	017-24	08/12/2026	Psy 2	<p>Temporary Practice. The objective of this rule project is to review the temporary practice requirements in chapter Psy 2 pursuant s. 455.03, Stats. The Board might consider revising this section to provide clearer guidelines for out-of-state providers wanting to practice temporarily in Wisconsin.</p>	Clearinghouse review until 04/07/2025.	Public Hearing scheduled for 05/28/2025


**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 3/18/2025 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Psychology Examining Board			
4) Meeting Date: 4/2/2025	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Association of State and Provincial Psychology Boards (ASPPB) Matters – Discussion and Consideration 1) Virtual Town Hall Meeting: The Reimagined EPPP, April 3, 2025 – 1:00 – 3:00pm EST	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization			
		3/18/2025	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 3/20/2025 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Choose an item.			
4) Meeting Date: 4/2/2025	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Wisconsin Psychological Association Matters – Discussion and Consideration 1) Report: Masters Level Licensing Town Hall Discussion, March 14, 2024, Schroeder	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>	
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization			
		3/20/2025	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			