

**REAL ESTATE EXAMINING BOARD  
MEETING MINUTES  
JUNE 15, 2017**

**PRESENT:** Richard Marino, Brian McGrath (*via GoToMeeting*), Dennis Pierce, Randal Savaglio, Robert Webster (*via GoToMeeting*)

**EXCUSED:** Kitty Jedwabny

**STAFF:** Brittany Lewin, Executive Director; Laura Smith, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Randal Savaglio, Chairperson, called the meeting to order at 10:00 a.m. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Richard Marino moved, seconded by Dennis Pierce, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF THE MINUTES OF APRIL 20, 2017**

**MOTION:** Dennis Pierce moved, seconded by Richard Marino, to approve the minutes of April 20, 2017 as published. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**Scope To Amend REEB 25 Relating to Obsolete 17.08 Cross References**

**MOTION:** Robert Webster moved, seconded by Richard Marino, to approve the Scope Statement on Amending REEB 25 relating to Obsolete 17.08 Cross References for submission to the Governor's Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

**REAL ESTATE CONTRACTUAL FORMS ADVISORY COUNCIL UPDATE**

**WB-36 Buyer Agency/Tenant Representation Agreement, WB-47 Amendment to Buyer Agency/Tenant Representation Agreement, and Commercial Buyer Agency/Tenant Representative Agreement**

**MOTION:** Richard Marino moved, seconded by Dennis Pierce, to approve the WB-36 Buyer Agency/Tenant Representation Agreement, WB-47 Amendment to Buyer Agency/Tenant Representation Agreement, and WB-38 Commercial Buyer Agency/Tenant Representative Agreement forms as recommended and presented at today's meeting. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Richard Marino moved, seconded by Dennis Pierce, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). The Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Richard Marino-yes; Brian McGrath-yes; Dennis Pierce-yes; Randal Savaglio-yes; Robert Webster-yes. Motion carried unanimously.

The meeting convened into Closed Session at 10:13 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Richard Marino moved, seconded by Dennis Pierce, to reconvene into open session. Motion carried unanimously.

The meeting reconvened into Open Session at 10:17 a.m.

## **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Robert Webster moved, seconded by Richard Marino, to affirm all votes made in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

## **DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

### **Administrative Warning(s)**

**MOTION:** Richard Marino moved, seconded by Robert Webster, to issue an Administrative Warning in the matter of DLSC case number 15 REB 136 regarding D.R.K., and W.W. P., LLC. Motion carried unanimously.

### **Proposed Stipulations, Final Decisions and Orders**

**MOTION:** Robert Webster moved, seconded by Dennis Pierce, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 15 REB 132 – Theresa Anthony
2. 15 REB 136 – Daniel H. Chin
3. 17 REB 007 – Amber M. Castonguay

Motion carried unanimously.

## **Case Closings**

**MOTION:** Dennis Pierce moved, seconded by Robert Webster, to close the following cases for the reasons outlined below:

1. 15 REB 132 – C.G. and F.C.R.I., LLC. – No Violation
2. 16 REB 001 – S.N., – P3 (Prosecutorial Discretion), and J.F., J.S.R.&M., LLC. – No Violation
3. 16 REB 061 – V.S. – No Violation
4. 16 REB 104 – A.P.M., LLC, and T.G. – P2 (Prosecutorial Discretion), and T.B. – L2 (Lack of Jurisdiction)
5. 17 REB 007 – R.E.I.W., LLC and L.B.– No Violation

Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Dennis Pierce moved, seconded by Robert Webster, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:18 a.m.