

Wood, Kimberly - DSPS

From: Laura S. Peck [REDACTED]
Sent: Friday, February 16, 2018 3:05 PM
To: [REDACTED]
Cc: Karow, Erin - DSPS
Subject: DSPS Forms Committee

Bob,

I am contacting you as the Chairman of the Real Estate Examining Board regarding potential service on the DSPS Forms Committee. Until recently, my law partner, Rick Petershack, served on the committee. I understand that he recently resigned after quite a few years of service. As another practicing real estate attorney at Axley Brynelson, LLP, I'd like to help by offering to be considered for service on the committee. It is valuable to provide the committee with that unique perspective of a practicing attorney in the field. I have served for years as a member of the Wisconsin REALTORS Association Forms Real Estate Committee. Here's a [link to my bio](#) on the Axley website. Please contact me if you would like to pursue this.

Laura S. Peck

Attorney

Phone: [REDACTED] | **Mobile:** [REDACTED]

Email: [REDACTED] | <http://www.axley.com>

Axley Brynelson, LLP | 2 E. Mifflin St. Ste 200 | Madison, WI 53703

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Jim Dickinson
West Branch Manager

Stark Company Realtors
702 N. High Point Road
Madison, WI 53717



April 16, 2018

Dear Ms. Karow and to whom it may concern,

I am interested in serving on the Wisconsin Real Estate Contractual Forms Council.

As a real estate agent since 2001 and in my current position as a managing broker, I maintain an active and ongoing interest in the forms we use to conduct our real estate business. I am eager to contribute my skills and experience to the Forms Council if and when there may be a need.

Please see my resume (attached) and thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Jim Dickinson".

Jim Dickinson

Jim Dickinson

Education

B.A. in Psychology from Marquette University, Milwaukee, Wisconsin (1987)
M.S. in Clinical Psychology from Marquette University, Milwaukee, Wisconsin (1991)

Licensure & Certification

Certified Professional Counselor, State of Wisconsin (1995, expired)
Certified Independent Clinical Social Worker, State of Wisconsin (1995, expired)
Licensed Real Estate Salesperson, State of Wisconsin (2001)
Accredited Buyers Agent, Real Estate Buyers Agent Council (2004)
Licensed Real Estate Broker, State of Wisconsin (2012)

Professional Experience

IN-PATIENT COUNSELOR (1991)

St. Mary's Hill Hospital, Milwaukee, Wisconsin

Treatment planning and implementation, individual and group psychotherapy on four different in-patient psychiatric units (child, adolescent, adult, and geriatric).

CLINICAL CASE MANAGER & TREATMENT TEAM LEADER (1991-1995)

Racine Community Support Program, Goodwill Industries, Racine, Wisconsin

Administration and clinical supervision of a multidisciplinary treatment team (Social Workers, Counselors, Nurses, Psychiatrists, Support Specialists) providing community-based treatment for 80-100 individuals diagnosed with severe and persistent mental illness. Responsible for comprehensive clinical case management, psychological assessment, treatment planning, crisis management, medication monitoring, individual and group psychotherapy, AODA counseling.

CLINICAL COORDINATOR (1995-1997)

Racine Community Support Program, Goodwill Industries, Racine, Wisconsin

Oversight and coordination of two multidisciplinary treatment teams providing mental health services for 160-180 individuals diagnosed with severe and persistent mental illness. Responsible for recruiting and hiring all clinical staff (Social Workers, Counselors, Nurses, Psychiatrists, Support Specialists). Provided direct clinical supervision and ongoing training of clinic personnel. Community outreach, screening, and assessment of incoming referrals. Monitored and maintained program compliance with all applicable State and Federal regulations.

DIRECTOR & CLINICAL COORDINATOR (1997-1999)

Columbia County Community Support Program, C.S.A., Portage, Wisconsin

Oversight and coordination of a multidisciplinary treatment team providing mental health services for individuals diagnosed with severe and persistent mental illness. Responsible for recruiting, hiring, training & supervision of all clinical personnel (Social Workers, Counselors, Nurses, Psychiatrists, Support Specialists). Community outreach, screening, and assessment of incoming referrals. Achieved, monitored and maintained program compliance with all applicable State and Federal regulations.

ADMINISTRATIVE DIRECTOR (1999-2001)

Pauquette Center for Psychological Services, C.S.A, Portage, Wisconsin

Oversight and administration of private mental health center and three satellite clinics providing out-patient mental health services at several locations. Coordinated and supervised the delivery of a broad spectrum of mental health, AODA, EAP, and crisis management services. Responsible for recruiting and hiring all clinical, clerical, and support staff. Responsible for development of clinic budgets and contracts, as well as oversight of billing and collections operations. Monitored and maintained program compliance with all applicable State and Federal regulations.

REAL ESTATE SALESPERSON (2001-2008)

Stark Company Realtors, Madison, Wisconsin

Licensed independent contractor providing a variety of real estate services under the auspices of a real estate broker. Assisting customers and clients in the purchase and sale of real property. Emphasis on single family residential homes and condominiums, working with both buyers and sellers. Responsible for market research, , marketing and advertising, advising clients on the relative merits of properties and the terms of sale, drafting and negotiating purchase contracts, transaction management, and other fiduciary duties related to real estate agency.

BRANCH MANAGER/SUPERVISING BROKER (2008- Present)

Stark Company Realtors West Office, Madison, Wisconsin

Currently engaged in the administration, supervision, and growth of a profitable branch real estate office, with 60-80 real estate agents and over \$230 million in real estate sales annually. Responsible for business development and coaching, including all agent recruitment, hiring, orientation, support & retention. Also responsible for real estate contract review and monitoring compliance with applicable State And Federal regulations.