



**SUBSTANCE ABUSE COUNSELOR CERTIFICATION
REVIEW COMMITTEE**

Room 121C, 1400 E. Washington Avenue, Madison
Contact: Dan Williams (608) 266-2112
May 1, 2017

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of actions and deliberation of the Board.

9:00 A.M.

AGENDA

CALL TO ORDER – ROLL CALL – OPEN SESSION

- A. Adoption of the Agenda (1)**
- B. Administrative Matters – Discussion and Consideration**
 - 1) Staff Updates
 - 2) Committee Members
 - a. Deborah Bilzing – Lakeland University
 - b. Peter Fabian – Marriage and Family Therapy, Professional Counseling and Social Work Examining Board
 - c. Jessica Geschke – Affiliated Clinical Services
 - d. Lorie Goeser – Department of Health Services
 - e. April Hameau – Northcentral Technical College
 - f. Sandra Hardie – Mahala’s Hope
 - g. Kathryn Ihus – American Mental Health Counselors Association
 - h. Michael Waupoose – UW Health Madison
- C. Legislative and Administrative Rule Matters – Discussion and Consideration (2-20)**
 - 1) SPS 160-168, Relating to Substance Abuse Counselors, Clinical Supervisors and Prevention Specialists
 - 2) Update on Legislation and Pending or Possible Rulemaking Projects
- D. Information Item(s)**
- E. Committee Meeting Process (Time Allocation, Agenda Items) – Discussion and Consideration**
- F. Public Comments**

ADJOURNMENT

NEXT MEETING DATE JUNE 7, 2017

In order for consistency with Department rules, we will be working with an issue grid rather than a draft document.

Also, there was a technical glitch with notes from the last meeting, therefore some of the decisions made last meeting may not have been exactly captured and will need to be addressed again.

**Wisconsin Department of Safety and Professional Services
Substance Abuse Certification Review Committee
Administrative Rule Recommendations SPS 160-168**

NO.	RULE PROVISION	ISSUE/REASON FOR CHANGE	EXISTING LANGUAGE	PROPOSED CHANGE	COMMENTS/STATUS
1		Substance Abuse Counselor in Training licensure requirements	1. Application 2. Fee 4. Pass Jurisprudence exam 5. Completion of 100 hours of specialized education in the transdisciplinary foundations as follows: Assessment Training – 15 hours Counseling – 15 hours Case Management – 10 hours Education – 15 hours Professional Responsibility – 20 hours Electives in domains above – 25 hours 6. Current employment, a written offer of employment or agreement authorizing volunteer hours at an agency providing substance use disorder treatment. 7. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.	1. Application 2. Fee 4. Pass Jurisprudence exam 5. Completion of 100 hours of <u>substance use disorder specialized education through a postsecondary institution, approved continuing education or approved education program. The 100 hours shall be</u> in the transdisciplinary foundations as follows: Assessment Training – 15 hours Counseling – 15 hours Case Management – 10 hours Education – 15 hours Professional Responsibility – 20 hours Electives in domains above – 25 hours 6. Current employment, a written offer of employment or agreement authorizing volunteer hours at an agency providing substance use disorder treatment. 7. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.	Committee in favor of proposed changes
1A		Substance Abuse Counselor in Training licensure requirements	3. High School diploma, HSED or GED	3. Repeal this requirement	Favor of repeal: Fabian, Ihus and Waupoose Opposed: Geschke, Goeser, Hameau
2		Substance Abuse Counselor licensure requirements.	1. Application 2. Fee 4. Pass International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written counselor examination. 5. Completion of 360 hours of specialized substance abuse education in a comprehensive program approved by the department as follows: Assessment Training – 60 hours Counseling – 60 hours Case Management – 60 hours Education – 60 hours Professional Responsibility – 60 hours	1. Application 2. Fee 4. Pass International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written counselor <u>National Association of Alcoholism Counselors and Trainers [exam level to be determined]</u> examination. 5. Completion of 360 hours of specialized substance abuse education in from a comprehensive department approved program approved by the department or <u>postsecondary institution in the following content areas.</u> Assessment Training – 60 hours Counseling – 60 hours	Committee in favor of proposed changes

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			<p>Electives from above – 60 hours</p> <p>7. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.</p>	<p>Case Management – 60 hours Education – 60 hours Professional Responsibility – 60 hours Electives from above – 60 hours</p> <p>7. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.</p> <p>8. <u>Pass jurisprudence exam unless the jurisprudence examination was passed in the process of obtaining a substance abuse counselor-in-training credential.</u></p>	
2A		Substance Abuse Counselor licensure requirements.	3. High School diploma, HSED or GED.	3. Repeal this requirement	Favor of repeal: Fabian, Ihus and Waupoose Opposed: Geschke, Goeser, Hameau
2B		Substance Abuse Counselor licensure requirements.	<p>6. Completion of 4,000 hours of work experience performing the practice dimensions, supervised by an individual defined in s. SPS __, within 5 years immediately preceding the date of application. Experience in excess of 40 hours per week or 2,000 hours per year does not count in meeting the experience requirement. The 4,000 hours shall include all of the following:</p> <p>a. 2,000 hours in performing the practice dimensions with patients who have a primary substance use disorder diagnosis.</p> <p>b. 1,000 hours in substance use disorder counseling with at least 500 hours in a one-on-one individual modality setting.</p> <p>c. A minimum of 200 hours of counseling during the 12 month period immediately preceding the date of application, of which 100 hours shall have been completed using an individual modality setting.</p>	<p>6. Completion of 4,000 <u>3,000</u> hours of work experience performing the practice dimensions, supervised by an individual defined in s. SPS __, within 5 years immediately preceding the date of application. Experience in excess of 40 hours per week or 2,000 hours per year does not count in meeting the experience requirement. The 4,000 <u>3,000</u> hours shall include all of the following:</p> <p>a. 2,000 hours in performing the practice dimensions with patients who have a primary substance use disorder diagnosis.</p> <p>b. 1,000 hours in <u>providing</u> substance use disorder counseling with at least 500 hours in a one-on-one individual modality setting.</p> <p>c. A minimum of 200 hours of <u>providing</u> counseling during the 12 month period immediately preceding the date of application, of which 100 hours shall have been completed using an individual modality setting.</p>	<p><i>Executive Order 228</i> <i>[DPS shall work with the Substance Abuse Counselor Certification Committee to revise the clinical hours requirements for counselors to ensure adequate training is balanced with appropriate workforce access.]</i></p> <p>Committee in favor of proposed changes</p>
2C		Substance Abuse Counselor licensure requirements for those holding a MPSW 1.09 specialty	<p>Except as provided in sub. (2), an applicant for certification as a substance abuse counselor shall submit all of the following:...</p> <p>(2) An applicant for certification as a substance abuse counselor who is previously credentialed by the marriage and family therapy, professional counseling and social work examining board shall submit evidence satisfactory to the department of fulfilling the</p>	<p>Except as provided in sub. (2), an applicant for certification as a substance abuse counselor shall submit all of the following:...</p> <p>(2) An applicant for certification as a substance abuse counselor who is previously credentialed by the marriage and family therapy, professional counseling and social work examining board <u>at the bachelor's level or higher</u> shall submit evidence satisfactory to the department of fulfilling the requirements of s. MPSW</p>	Committee in favor of proposed changes

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			requirements of s. MPSW 1.09.	1.09.	
3		Clinical Substance Abuse Counselor licensure requirements.	<p>1. Application</p> <p>2. Fee</p> <p>3. High School diploma, HSED or GED.</p> <p>4. Pass International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written counselor examination.</p> <p>5. Completion of 360 hours of specialized substance abuse education in a comprehensive program approved by the department as follows:</p> <p style="padding-left: 40px;">Assessment Training – 60 hours</p> <p style="padding-left: 40px;">Counseling – 60 hours</p> <p style="padding-left: 40px;">Case Management – 60 hours</p> <p style="padding-left: 40px;">Education – 60 hours</p> <p style="padding-left: 40px;">Professional Responsibility – 60 hours</p> <p style="padding-left: 40px;">Electives from above – 60 hours</p> <p>6. Evidence of an associate’s, bachelor’s, master’s or doctoral degree in a behavioral science field from an accredited school.</p> <p>8. Pass jurisprudence examination.</p> <p>9. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.</p>	<p>1. Application</p> <p>2. Fee</p> <p>3. High School diploma, HSED or GED.</p> <p>4. Pass International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written counselor <u>National Association of Alcoholism Counselors and Trainers [exam level to be determined]</u> examination.</p> <p>5. Evidence of Completion of one of the following:</p> <p style="padding-left: 40px;"><u>a. Holds a substance abuse counselor credential.</u></p> <p style="padding-left: 40px;"><u>b. Completion of 360 hours of specialized substance abuse education from a department approved program or postsecondary institution in the following content areas:</u></p> <p style="padding-left: 80px;">Assessment Training – 60 hours</p> <p style="padding-left: 80px;">Counseling – 60 hours</p> <p style="padding-left: 80px;">Case Management – 60 hours</p> <p style="padding-left: 80px;">Education – 60 hours</p> <p style="padding-left: 80px;">Professional Responsibility – 60 hours</p> <p style="padding-left: 80px;">Electives from above – 60 hours</p> <p>6. Evidence of an associate’s, bachelor’s, master’s or doctoral <u>degree or higher</u> in a behavioral science field from an accredited school.</p> <p>8. Pass jurisprudence examination <u>unless the jurisprudence examination was passed in the process of obtaining a different substance abuse counselor credential.</u></p> <p>9. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.</p>	Committee in favor of proposed changes
3A		Clinical Substance Abuse Counselor licensure requirements.	7. Evidence of completion of 7,000 hours of work experience performing the practice dimensions, supervised by an individual defined in s. SPS ____, within 5 years immediately preceding the date of application. Experience in excess of 40 hours per week or 2,000 hours per year does not count in meeting the experience requirement.	7. Evidence of completion of 7,000 <u>5,000</u> hours of work experience performing the practice dimensions, supervised by an individual defined in s. SPS ____, within 5 years immediately preceding the date of application. Experience in excess of 40 hours per week or 2,000 hours per year does not count in meeting the experience requirement. <u>The 5,000 hours may include any work experience hours obtained as a requirement of the substance abuse counselor credential.</u>	<i>Executive Order 228 [DPS shall work with the Substance Abuse Counselor Certification Committee to revise the clinical hours requirements for counselors to ensure adequate training is balanced with appropriate workforce access.]</i> Committee in favor of proposed

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					changes
3B		Clinical Substance Abuse Counselor licensure requirements for those holding a MPSW 1.09 specialty		<u>Except as provided in sub. (2), an applicant for certification as a substance abuse counselor shall submit all of the following:...</u> <u>(2) An applicant for certification as a substance abuse counselor who is credentialed by the marriage and family therapy, professional counseling and social work examining board at the master's level or higher shall submit evidence satisfactory to the department of fulfilling the requirements of s. MPSW 1.09.</u>	Committee in favor of proposed changes
4		Clinical Supervisor-In-Training licensure requirements	1. Application 2. Fee 3. Evidence of current employment, a written offer of employment or an agreement authorizing volunteer hours at an agency providing substance use disorder treatment service as a clinical supervisor of counselors certified under this section or under s. MPSW 1.09. 4. Jurisprudence exam 5. Evidence of current certification of one of the following: a. Clinical substance abuse counselor. b. A professional counselor, marriage and family therapist or social worker holding a credential under ch. 457, Stats., at the master's level or higher with the specialty authorization of a MPSW 1.09.	1. Application 2. Fee 3. Evidence of current employment, a written offer of employment or an agreement authorizing volunteer hours at an agency providing substance use disorder treatment service as a clinical supervisor of counselors certified under this section or under s. MPSW 1.09. 4. Jurisprudence exam 5. Evidence of current certification of one of the following: a. Clinical substance abuse counselor. b. A professional counselor, marriage and family therapist or social worker holding a credential under ch. 457, Stats., at the master's level or higher with the specialty authorization of a <u>under s.</u> MPSW 1.09.	Committee in favor of proposed changes
4A		Clinical Supervisor-In-Training licensure requirements	6. Evidence of completion of 7,000 hours of work experience performing the practice dimensions, supervised by an individual defined in s. SPS 162.02 (1), within 5 years immediately preceding the date of application. The 2,000 hours shall include 200 hours in direct, in person substance use disorder patient counseling. Experience in excess of 40 hours per week or 2,000 hours per year does not count in meeting the experience requirement.	Repeal this requirement.	<i>Executive Order 228</i> <i>[DPS shall work with the Substance Abuse Counselor Certification Committee to revise the clinical hours requirements for counselors to ensure adequate training is balanced with appropriate workforce access.]</i> Committee in favor of proposed changes
5		Intermediate Clinical Supervisor licensure			Committee recommends statutory repeal of the intermediate clinical supervisor credential.
5A		Intermediate Clinical Supervisor licensure	1. Application 2. Fee 3. Evidence of current certification of one of	Mirror the requirements for the Independent Clinical Supervisor.	Committee in favor of mirroring the Independent Clinical Supervisor.

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		requirements	<p>the following:</p> <ul style="list-style-type: none"> a. Clinical substance abuse counselor. b. A professional counselor, marriage and family therapist or social worker holding a credential under ch. 457, Stats., at the master's level or higher with the specialty authorization of a MPSW 1.09. <p>4. Verification of one year clinical supervisory experience as the supervisor of counselors certified under this section or under s. MPSW 1.09. Clinical supervisory experience shall be supervised by an intermediate clinical supervisor, an independent clinical supervisor, a physician, or a psychologist who practices as a substance abuse clinical supervisor within the scope of his or her license. This one year shall include the provision of 200 contact hours of in person clinical supervision.</p> <p>5. Verification of completion of 2,000 hours of work experience performing the practice dimensions, supervised by an individual defined in s. SPS 162.02 (1), within 5 years immediately preceding the date of application. The 2,000 hours shall include 200 hours in direct, in person substance use disorder patient counseling. Experience in excess of 40 hours per week or 2,000 hours per year does not count in meeting the experience requirement.</p> <p>6. Verification of 30 hours of classroom training in clinical supervision. This shall include a minimum of 6 hours of training in each of the following domains:</p> <ul style="list-style-type: none"> Assessment or evaluation. Counselor development. Management or administration. Professional responsibility. <p>7. Evidence of successful passage of the International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written clinical supervisor certification examination</p> <p>8. Evidence of successful passage of an ethics, boundaries and jurisprudence examination developed or approved by the department.</p>		

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6		Independent Clinical Supervisor licensure requirements	<p>1. Application.</p> <p>2. Fee</p> <p>3. Evidence of current certification of one of the following:</p> <p style="padding-left: 20px;">a. A clinical substance abuse counselor.</p> <p style="padding-left: 20px;">b. A professional counselor, marriage and family therapist or social worker holding a credential under ch. 457, Stats., at the master's level or higher with the specialty authorization of a MPSW 1.09.</p> <p>4. Verification of 2 years clinical supervisory experience as the supervisor of counselors certified under this section. Clinical supervisory experience shall be supervised by an intermediate clinical supervisor, an independent clinical supervisor, a physician, or a psychologist who practices as a substance abuse clinical supervisor within the scope of his or her license. These two year shall include the provision of 200 contact hours of in person clinical supervision.</p> <p>6. 30 hours of classroom training in clinical supervision. This shall include a minimum of 6 hours of training in each of the following domains:</p> <p style="padding-left: 20px;">Assessment or evaluation.</p> <p style="padding-left: 20px;">Counselor development.</p> <p style="padding-left: 20px;">Management or administration.</p> <p style="padding-left: 20px;">Professional responsibility.</p> <p>7. Evidence of successful passage of the International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written clinical supervisor certification examination.</p> <p>8. Evidence of successful passage of an ethics, boundaries and jurisprudence examination developed or approved by the department.</p>	<p>1. Application.</p> <p>2. Fee</p> <p>3. Evidence of current certification of one of the following:</p> <p style="padding-left: 20px;">a. A clinical substance abuse counselor.</p> <p style="padding-left: 20px;">b. A professional counselor, marriage and family therapist or social worker holding a credential under ch. 457, Stats., at the master's level or higher with the specialty authorization of a <u>an</u> MPSW 1.09.</p> <p>4. Verification of 2 years clinical supervisory experience as <u>a supervisor in training or intermediate supervisor within the last five years</u> as the supervisor of counselors certified under this sections. 440.88, Stats. or have the specialty authorization under s. MPSW 1.09. <u>Clinical supervisory experience shall be supervised by an intermediate clinical supervisor, an independent clinical supervisor, a physician, or a psychologist who practices as a substance abuse clinical supervisor within the scope of his or her license.</u> These two year shall include the provision of 200 contact hours of in person clinical supervision.</p> <p>6. <u>Evidence of one of the following:</u></p> <p style="padding-left: 20px;">a. <u>Holds an intermediate clinical supervisor credential.</u></p> <p style="padding-left: 20px;">b. 30 hours of classroom training in clinical supervision. This shall include a minimum of 6 hours of training in each of the following domains:</p> <p style="padding-left: 40px;">Assessment or evaluation.</p> <p style="padding-left: 40px;">Counselor development.</p> <p style="padding-left: 40px;">Management or administration.</p> <p style="padding-left: 40px;">Professional responsibility.</p> <p>7. Evidence of successful passage of the International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written clinical supervisor certification examination. <u>National Association of Alcoholism Counselors and Trainers [exam level to be determined]</u> examination.</p> <p>8. Evidence of successful passage of an ethics, boundaries and jurisprudence examination developed or approved by the department.</p>	Committee in favor of proposed changes
6A			5. Verification of completion of 10,000 hours of work experience performing the practice dimensions, supervised by an individual defined in s. SPS 162.02 (1), within 5 years	Repeal this requirement.	<i>Executive Order 228 [DSPS shall work with the Substance Abuse Counselor Certification Committee to revise</i>

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			<p>immediately preceding the date of application. This experience shall include 2,000 hours of patient counseling experience performing the practice dimensions as a clinical substance abuse counselor and 200 hours in direct, in person substance use disorder patient counseling. Experience in excess of 40 hours per week or 2,000 hours per year does not count in meeting the experience requirement.</p>		<p><i>the clinical hours requirements for counselors to ensure adequate training is balanced with appropriate workforce access.]</i></p> <p>Committee in favor of proposed changes</p>
7		Educational equivalencies	<p>Educational equivalencies — substance abuse counselor and intermediate clinical supervisor. Successful completion of education resulting in a degree in a behavioral science field with an addiction emphasis or a concentration in clinical counseling from an accredited school may be used to satisfy, in part, the experience requirement. The possession of the following levels of the degrees may be exchanged for experience at the following rate:</p> <ul style="list-style-type: none"> (1) An associate degree equals 500 hours of supervised experience. (2) A bachelor degree equals 1,000 hours of supervised experience. (3) A master or doctoral degree equals 2,000 hours of supervised experience. <p>Educational equivalencies — clinical substance abuse counselor and independent clinical supervisor. Successful completion of education resulting in a degree in a behavioral science field with an addiction emphasis or concentration in clinical counseling from an accredited school may be used to satisfy, in part, the experience requirement. The possession of the following levels of the degrees shall be exchanged for experience at the following rate:</p> <ul style="list-style-type: none"> (1) An associate degree equals 1,000 hours of supervised experience. (2) A bachelor degree equals 2,000 hours of supervised experience. (3) A master or doctoral degree equals 4,000 hours of supervised experience. 	Repeal these provisions	Committee in favor of proposed changes.

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8		Prevention Specialist-In-Training	<ol style="list-style-type: none"> 1. Application. 2. Fee. 3. Evidence of high school diploma, an HSED or GED. 4. Verification of 40 hours of approved education and training covering the prevention domains. At least 5 hours shall be in ethics. 	<ol style="list-style-type: none"> 1. Application. 2. Fee. 3. Evidence of high school diploma, an HSED or GED. 4. Verification of 40 hours of approved education and training covering the prevention domains. At least 5 hours shall be in ethics. 	Requirement of high school diploma, HSED or GED should match the other credentials.
9		Prevention Specialist	<ol style="list-style-type: none"> 1. Application 2. Fee 3. Evidence of high school diploma, a HSED or GED 4. Pass jurisprudence exam 5. Completion of 240 hours of approved education and training covering the prevention domains. 50 hours shall be specific to alcohol, tobacco or other substance abuse. At least 6 hours shall be in ethics. 6. 120 hours practicum in the prevention domain areas with no less than 10 hours in any prevention domain area. 7. Verification of 2,000 hours of work experience as a prevention specialist-in-training with a minimum of 100 hours of the experience in each prevention domain. 8. Pass the International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written prevention specialist certification examination. 	<ol style="list-style-type: none"> 1. Application 2. Fee 3. Evidence of high school diploma, a HSED or GED 4. Pass jurisprudence exam 5. Completion of 240 hours of approved education and training covering the prevention domains. 50 hours shall be specific to alcohol, tobacco or other substance abuse. At least 6 hours shall be in ethics. 6. 120 hours practicum in the prevention domain areas with no less than 10 hours in any prevention domain area. 7. Verification of 2,000 hours of work experience as a prevention specialist in training with a minimum of 100 hours of the experience in each prevention domain. 8. Pass the International Certification Reciprocity Consortium Alcohol and Other Drug Abuse written prevention specialist certification examination. [Need to determine whether there is a comparable test] 	Requirement of high school diploma, HSED or GED should match the other credentials.
10		Reciprocity	Currently statute allows for reciprocity for all 6 credentials and our rules only allow reciprocity for 3 credentials.	<ol style="list-style-type: none"> 1. Application 2. Fee 3. Holds a current credential as a substance abuse counselor or the substantial equivalent in good standing in another state or territory of the United States. 4. Does not have a license, registration or certificate revoked, suspended, limited or subject to any other discipline in any other jurisdiction warranting denial. 5. Does not have an arrest or conviction record with substantially relates to the practice of substance abuse counseling subject to ss. 111.321, 111.322 and 111.335, Stats. 6. Passes the jurisprudence exam. 	
10A		Reciprocity – Clinical Substance Abuse Counselor	<ol style="list-style-type: none"> 1. Application 2. Fee 3. Pass ICRC alcohol and Other Drug Abuse written counselor exam. 		

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			<p>4. Pass jurisprudence exam</p> <p>5. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.</p> <p>6. Verification of the applicant's eligibility for reciprocity by the International Certification Reciprocity Consortium.</p> <p>7. Verification of the applicant's credentials in all states or countries in which the applicant has ever held a credential.</p>		
10B		Reciprocity – Independent clinical supervisor	<p>1. Application</p> <p>2. Fee</p> <p>3. Pass ICRC alcohol and Other Drug Abuse written clinical supervisor exam.</p> <p>4. Pass jurisprudence exam</p> <p>5. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of substance abuse counseling.</p> <p>6. Verification of the applicant's eligibility for reciprocity by the International Certification Reciprocity Consortium.</p> <p>7. Verification of the applicant's credentials in all states or countries in which the applicant has ever held a credential.</p>		
10C		Reciprocity – Prevention Specialist	<p>1. Application</p> <p>2. Fee</p> <p>3. Pass ICRC alcohol and Other Drug Abuse written prevention specialist exam.</p> <p>4. Pass jurisprudence exam</p> <p>5. Applicants who have a pending criminal charge or have been convicted of a crime, all related information necessary for the department to determine whether it is substantially related to the practice of prevention.</p> <p>6. Verification of the applicant's eligibility for reciprocity by the International Certification Reciprocity Consortium.</p>		

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			7. Verification of the applicant's credentials in all states or countries in which the applicant has ever held a credential.		
11		Supervision for Substance Abuse Counselors	<p>1. Clinical supervision by a clinical supervisor-in-training, intermediate clinical supervisor, independent clinical supervisor, a physician knowledgeable in addiction treatment or a psychologist knowledgeable in psychopharmacology and addiction treatment.</p> <p>2. Notwithstanding above, a clinical supervisor in training may not provide supervision for a person holding a substance abuse counselor-in-training.</p> <p>3. Clinical supervisors shall exercise supervisory responsibility in regards to all activities including counselor development, counselor skill assessment and performance evaluation, staff management and administration, and professional responsibility. A clinical supervisor shall provide a minimum of:</p> <p>a. 2 hours of clinical supervision for every 40 hours of work performed by a substance abuse counselor-in-training.</p> <p>b. 2 hours of clinical supervision for every 40 hours of counseling provided by a substance abuse counselor.</p> <p>c. One hour of clinical supervision for every 40 hours of counseling provided by a clinical substance abuse counselor.</p> <p>d. One in person meeting each calendar month with a substance abuse counselor-in-training, substance abuse counselor or clinical substance abuse counselor. This meeting may fulfill a part of the requirements above.</p> <p>4. The required clinical supervision shall include in person individual or group sessions consisting of no more than 6 supervisees per group. The clinical supervision hourly requirement may be averaged out over a period no longer than one month.</p> <p>5. Methods for supervision may include: auditing patient files, case review and discussion of active cases, direct observation of treatment, video or audio review and</p>	<p>1. Clinical supervision by a clinical supervisor-in-training, intermediate clinical supervisor, independent clinical supervisor, a physician knowledgeable in addiction treatment or a psychologist knowledgeable in psychopharmacology and addiction treatment. <u>The clinical supervision hourly requirement may be averaged out over a period no longer than one month.</u></p> <p>2. Repeal this requirement.</p> <p>3. Clinical supervisors shall exercise supervisory responsibility in regards to all activities including counselor development, counselor skill assessment and performance evaluation, staff management and administration, and professional responsibility. A clinical supervisor shall provide a minimum of:</p> <p>a. 2 hours of clinical supervision for every 40 hours of work performed by a substance abuse counselor-in-training <u>or person obtaining hours for initial substance abuse counselor credential issued under 440.88.</u></p> <p>b. 2 hours of clinical supervision for every 40 hours of counseling provided by a substance abuse counselor.</p> <p>c. One hour of clinical supervision for every 40 hours of counseling provided by <u>substance abuse counselor obtaining supervised experience for a clinical substance abuse counselor.</u></p> <p>d. <u>One in person meeting or by visual electronic conferencing</u> each calendar month with a substance abuse counselor-in-training, substance abuse counselor or clinical substance abuse counselor. This meeting may fulfill a part of the requirements above.</p> <p>4. The required clinical supervision shall include in person individual or group sessions consisting of no more than 6 <u>8</u> supervisees per group. The clinical supervision hourly requirement may be averaged out over a period no longer than one month.</p> <p>5. Methods for supervision may include: auditing patient files, case review and discussion of active cases, direct observation of treatment, video or audio review and observation of the counselor's professional interaction with patients and staff.</p> <p>6. The goals of clinical supervision are to provide the opportunity to develop competency in the transdisciplinary foundations, practice dimensions and</p>	

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			<p>observation of the counselor’s professional interaction with patients and staff.</p> <p>6. The goals of clinical supervision are to provide the opportunity to develop competency in the transdisciplinary foundations, practice dimensions and core function, provide a context for professional growth and development and ensure a continuance of quality patient care.</p> <p>7. The supervisor shall not permit a supervisee to engage in any practice that the supervisee is not competent to perform. The supervisor shall not permit a supervisee to engaged in any practice that he supervisor cannot competently supervise.</p> <p>8. A supervisor is legally and ethically responsible for the supervised activities of the substance use disorder professional supervisee. Supervisors shall be available or make appropriate provision for emergency consultation and intervention. Supervisors shall be able to interrupt or stop the supervisee form practicing in given cases, or recommend to the supervisee’s employer that he employer interrupt or stop the supervisee from practicing in given cases, and to terminate the supervised relationship, if necessary.</p>	<p>core function, provide a context for professional growth and development and ensure a continuance of quality patient care.</p> <p>7. The supervisor shall not permit a supervisee to engage in any practice that the supervisee is not competent to perform. The supervisor shall not permit a supervisee to engaged in any practice that he supervisor cannot competently supervise.</p> <p>8. A supervisor is legally and ethically responsible for the supervised activities of the substance use disorder professional supervisee. Supervisors shall be available or make appropriate provision for emergency consultation and intervention. Supervisors shall be able to interrupt or stop the supervisee form practicing in given cases, or recommend to the supervisee’s employer that he employer interrupt or stop the supervisee from practicing in given cases, and to terminate the supervised relationship, if necessary.</p>	
12		Supervision for Clinical Supervisors-in-training	<p>1. Supervision for a person obtaining a clinical supervisor-in-training may be provided by an intermediate clinical supervisor, an independent clinical supervisor or a physician or psychologist who practices as a substance abuse clinical supervisor within the scope of his or her licensure.</p> <p>2. Clinical supervisors shall exercise supervisory responsibility over clinical supervisors-in-training in regard to all activities. A clinical supervisor shall provide a minimum of one hour of clinical supervision for every 40 hours of work performed by a clinical supervisor-in-training.</p>	<p>1. Supervision for a person obtaining a clinical supervisor-in-training may be provided by an intermediate clinical supervisor, an independent clinical supervisor or a physician or psychologist who practices as a substance abuse clinical supervisor within the scope of his or her licensure.</p> <p>2. Clinical supervisors shall exercise supervisory responsibility over clinical supervisors-in-training in regard to all activities. A clinical supervisor shall provide a minimum of one hour of clinical supervision for every 40 hours of work <u>supervision</u> performed by a clinical supervisor-in-training.</p>	
13		Prohibited practice	<p>1. A clinical supervisor may not permit students, employees, or supervisees to perform or hold themselves out as competent to perform professional services beyond their training, level of experience, competence or</p>	No recommended changes.	

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			credential. 2. Clinical supervisors may not disclose supervisee confidences, except: <ol style="list-style-type: none"> a. As mandated by law. b. To prevent a clear and immediate danger to a person or persons. c. In educational or training settings where there are multiple supervisors, and then only to other professional colleagues who share responsibility for training of the supervisee. 		
14		Substance abuse counselor-in-training limited scope of practice	<ol style="list-style-type: none"> 1. A substance abuse counselor-in-training may provide services in any of the core functions, except counseling, if authorized by the clinical supervisor. 2. A clinical supervisor may only authorize a substance abuse counselor-in-training to provide counseling after the substance abuse counselor-in-training has completed 300 hours of supervised training or supervised work experience in the course functions. 	<ol style="list-style-type: none"> 1. A substance abuse counselor-in-training may provide services in any of the core functions, except counseling, if authorized by the clinical supervisor. 2. A clinical supervisor may only authorize a substance abuse counselor in training to provide counseling after the substance abuse counselor in training has completed 300 hours of supervised training or supervised work experience in the course functions. 	
15		Renewal	<ol style="list-style-type: none"> 1. File an application for renewal on a form prescribed by the department. 2. Pay renewal fee. 3. Meet the continuing education requirements. 4. An application for any of the clinical supervisor certificates shall include an application for renewal of the credential holder's clinical substance abuse counselor certificate or evidence of a ch. 457 credential at the master's level or higher with the specialty authorization under s. MPSW 1.09. 	A person with an expired license may not reapply for a license using the initial application process. <ol style="list-style-type: none"> 1. A person renewing a license within 5 years shall do all of the following: <ol style="list-style-type: none"> a. Pay the renewal fee and any applicable late renewal fee. b. Verification of completion of the continuing education required under s. SPS ____ 	
16		Late renewal – within 5 years.	<ol style="list-style-type: none"> 1. Renewal application 2. Renewal fee plus late fee. 3. Meet the continuing education requirements. 	Included above.	
17		Late renewal – after 5 years	<ol style="list-style-type: none"> 1. Comply with the requirements for obtaining initial certification, including educational and examination requirements which apply at the time application is made. 	This subsection does not apply to credential holders who have unmet disciplinary requirements. A person renewing the credential after 5 years shall do all of the following: <ol style="list-style-type: none"> a. Pay the renewal fee and late fee. 	
18		Reinstatement	<ol style="list-style-type: none"> 1. An applicant for reinstatement of certification following disciplinary action shall 	A credential holder who has unmet disciplinary requirements and failed to renew the license within 5	

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			<p>meet requirements for renewal and may be required to successfully complete an examination as the department prescribes. Upon investigation and satisfactory proof that the cause of the disciplinary action no longer exists, the department may reinstate any certification.</p> <p>2. An applicant for reinstatement more than 5 years after the date of the order imposing discipline against the applicant may be reinstated by complying with the requirements for obtaining initial certification or licensure, including educational and examination requirements which apply at the time the application for reinstatement is made.</p>	<p>years or whose license has been surrendered or revoked may apply to have the license reinstated in accordance with all of the following:</p> <ol style="list-style-type: none"> 1. Evidence of completion of the requirements in s. SPS ____ if the credential has not been active within 5 years. 2. Evidence of completion of the disciplinary requirements, if applicable. 3. Evidence of rehabilitation or change of circumstances warranting reinstatement. 	
19		Continuing education	<p>A credential holder shall complete at least the following continuing education hours in alcohol or substance dependency or abuse education during each biennial credentialing period:</p> <ol style="list-style-type: none"> (a) Substance abuse counselor-in-training — 40 hours. (b) Substance abuse counselor — 40 hours. (c) Clinical substance abuse counselor — 40 hours. (d) Clinical supervisor-in-training — 6 hours (e) Intermediate clinical supervisor — 6 hours (f) Independent clinical supervisor — 6 hours (g) Prevention specialist-in-training — 25 hours. (h) Prevention specialist — 40 hours. 	<p>A credential holder shall complete at least 30 hours of continuing education. A minimum of 4 hours of continuing education credits shall be in the area of professional ethics and boundaries.</p> <p>A person holding a credential issued by the MPSW Board would be able to count continuing education obtained to meet s. MPSW 1.09 (5) and ch. MSPW19 requirements.</p>	
19A			<ol style="list-style-type: none"> 1. Continuing education hours may apply only to the registration period in which the hours are acquired. If a credential has lapsed, the department may allow continuing education hours acquired after the lapse of a credential to a previous biennial period of license. In no case may continuing education hours be applied to more than one biennial period. 2. During the time between initial credentialing and commencement of a full 2 year credential period new credential holders shall not be required to meet continuing education requirements. 		

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			<p>3. A credential holder may apply to the department for a postponement or waiver of the requirements of this chapter on grounds of prolonged illness, disability, or other grounds constituting extreme hardship. The department shall consider each application individually on its merits.</p>		
19B		Continuing education credit and format	<p>Continuing education credit and format. A continuing education program may take any of the following forms, with credit for relevant subject matter granted as follows:</p> <ol style="list-style-type: none"> 1. Formal presentations of relevant professional material at seminars, workshops, programs or institutes, which may include formal presentation and directed discussion of videotaped material: 1 CEH per hour of continuing education for attendees, 2 CEHs per hour of continuing education for presenters, but no additional CEHs may be granted for subsequent presentations of the same material. 2. University, college or vocational technical adult education courses, which may include formal presentation and directed discussion of videotaped instruction: 10 CEHs per semester credit or 6.6 CEHs per quarter credit for students, 20 CEHs per semester hour or 13.2 CEHs per quarter hour for instructors, but no additional CEHs may be granted for subsequent presentations of the same material. 3. Educational sessions at state and national conferences: 1 CEH per hour of continuing education for students; 2 CEHs per hour of continuing education for presenters, but no additional CEHs may be granted for subsequent presentations of the same material. 4. Internet learning courses offered by an accredited college or university: 10 CEHs per semester credit or 6.6 CEHs per quarter credit. 5. Self-study courses approved by accredited college or university schools, local or national professional or mental health related organizations, 1 CEH per credit completed, but self-study courses may not be used to satisfy the ethics requirement. 	<p>Continuing education, if relevant to the practice of substance abuse counseling, are approved as follows:</p> <ol style="list-style-type: none"> 1. Any continuing education program approved, sponsored, provided, endorsed, or authorized by: 2. Any course or continuing education program offered by an accredited college or university. A credential holder shall receive 15 continuing education hours per semester credit. <p>Continuing education may be awarded for the following professional activities, if relevant to the practice of substance abuse counseling, are approved as follows:</p> <ol style="list-style-type: none"> 1. A presenter of professional material shall receive 1 continuing education credit hour per hour of continuing education. A presenter of semester education course shall receive 20 continuing education hours. A presenter of professional material at any of the following qualifies for continuing education: <ol style="list-style-type: none"> a. Seminars, workshops, programs, or institutions approved above. b. University, college, or vocational technical adult education courses. 2. A developer of professional material shall receive 1 continuing education credit hour per hour of development of continuing education. 	

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			<p>Unprofessional conduct comprises any practice or behavior that violates the minimum standards of the profession necessary for the protection of the health, safety, or welfare of a patient or the public. Misconduct or unprofessional conduct includes the following:</p> <p>(a) Submitting fraudulent, deceptive, or misleading information in conjunction with an application for a credential.</p> <p>(b) Violating, or aiding and abetting a violation of, any law or rule substantially related to practice as a substance abuse professional. A certified copy of a judgment of conviction is prima facie evidence of a violation.</p> <p>(c) Having a license, certificate, permit, registration, or other practice credential granted by another state or by any agency of the federal government to practice as a substance abuse professional, which the granting jurisdiction limits, restricts, suspends, or revokes, or having been subject to other adverse action by a licensing authority, any state agency or an agency of the federal government, including the denial or limitation of an original credential, or the surrender of a credential, whether or not accompanied by findings of negligence or unprofessional conduct. A certified copy of a state or federal final agency decision is prima facie evidence of a violation of this provision.</p> <p>(d) Failing to notify the department that a license, certificate or registration for the practice of any profession issued to the substance abuse professional has been revoked, suspended, limited or denied, or subject to any other disciplinary action by the authorities of any jurisdiction.</p> <p>(e) Violating or attempting to violate any term, provision, or condition of any order of the department.</p> <p>(f) Performing or offering to perform services for which the substance abuse professional is not qualified by education, training or experience.</p> <p>(g) Practicing or attempting to practice while</p>		

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			<p>the substance abuse professional is impaired as a result of any illness that impairs the substance abuse professional's ability to appropriately carry out his or her professional functions in a manner consistent with the safety of patients or the public.</p> <p>(h) Using alcohol or any drug to an extent that such use impairs the ability of the substance abuse professional to safely or reliably practice, or practicing or attempting to practice while the substance abuse professional is impaired due to the utilization of alcohol or other drugs.</p> <p>(i) Engaging in false, fraudulent, misleading or deceptive behavior associated with the practice as a substance abuse professional, including advertising, billing practices, or reporting or falsifying or inappropriately altering patient records.</p> <p>(j) Discriminating in practice on the basis of age, race, color, sex, religion, creed, national origin, ancestry, disability or sexual orientation.</p> <p>(k) Revealing to other personnel not engaged in the care of a patient or to members of the public information which concerns a patient's condition unless release of the information is authorized by the patient or required or authorized by law. This provision shall not be construed to prevent a credential holder from cooperating with the department in the investigation of complaints.</p> <p>(L) Abusing a patient by any single or repeated act of force, violence, harassment, deprivation, neglect, or mental pressure which reasonably could cause physical pain or injury, mental anguish, or fear.</p> <p>(m) Engaging in inappropriate sexual contact, exposure, gratification, or other sexual behavior with or in the presence of a patient. For the purposes of this subsection, an adult shall continue to be a patient for 2 years after the termination of professional services. If the person receiving services is a minor, the person shall continue to be a patient for the purposes of this subsection for 2 years after</p>		

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			<p>termination of services, or for one year after the patient reaches age 18, whichever is longer.</p> <p>(n) Failing to avoid dual relationships or relationships that may impair the substance abuse professional's objectivity or create a conflict of interest.</p> <p>(o) Obtaining or attempting to obtain anything of value from a patient without the patient's consent.</p> <p>(p) Obtaining or attempting to obtain any compensation by fraud, misrepresentation, deceit or undue influence in the course of practice.</p> <p>(q) Offering, giving or receiving commissions, rebates or any other forms of remuneration for a patient referral.</p> <p>(r) Failing to provide the patient or patient's authorized representative a reasonable description of anticipated tests, consultation, reports, fees, billing, therapeutic regimen or schedule, or failing to inform a patient of financial interests which might accrue to the substance abuse professional for referral to or for any use of service, product or publication.</p> <p>(s) Failing to conduct an assessment, evaluation, or diagnosis as a basis for treatment provided.</p> <p>(t) Failing to maintain adequate records relating to services provided a patient in the course of a professional relationship.</p> <p>(u) Failing to make reasonable efforts to notify a patient or a patient's authorized representative when professional services will be interrupted or terminated by the substance abuse professional.</p> <p>(v) Engaging in a single act of gross negligence or in a pattern of negligence as a substance abuse professional.</p> <p>(w) Failing to respond honestly and in a timely manner to a request for information from the department. Taking longer than 30 days to respond to a department request creates a rebuttable presumption that the response is not timely.</p> <p>(x) Failing to report to the department or to</p>		

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			institutional supervisory personnel any violation of the rules of this chapter by a substance abuse professional.		