

**SOCIAL WORKER SECTION
MEETING MINUTES
JANUARY 24, 2017**

PRESENT: Jennifer Anderson-Meger, Kristin Koger (*via GoToMeeting*), Elizabeth Krueger (*via GoToMeeting*), Gregory Winkler

STAFF: Dan Williams, Executive Director; Kimberly Wood, Program Assistant Supervisor; and other DSPS Staff

CALL TO ORDER

Gregory Winkler called the meeting to order at 10:05 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- *Update Item C.4.c. (Open Session) to reflect an expiration date of 07/01/2020.*

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 25, 2016

Amendments to the Minutes:

- *Page 2 of the Minutes – Update the motion under the item titled “Credentialing Matters - Barbara Jaeschke – Licensed Clinical Social Worker Application”; add the words “Motion carried unanimously.” at the end of the motion.*

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, to approve the minutes of October 25, 2016 as amended. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Section Chair

NOMINATION: Jennifer Anderson-Meger nominated Gregory Winkler for the Office of Chair.

Dan Williams called for nominations three (3) times.

Gregory Winkler was elected as Chair by unanimous consent.

Vice Chair

NOMINATION: Elizabeth Krueger nominated Jennifer Anderson-Meger for the Office of Vice Chair.

Dan Williams called for nominations three (3) times.

Jennifer Anderson-Meger was elected as Vice Chair by unanimous consent.

Secretary

NOMINATION: Jennifer Anderson-Meger nominated Elizabeth Krueger for the Office of Secretary.

Dan Williams called for nominations three (3) times.

Elizabeth Krueger was elected as Secretary by unanimous consent.

2017 ELECTION RESULTS	
Section Chair	Gregory Winkler
Vice Chair	Jennifer Anderson-Meger
Secretary	Elizabeth Krueger

Liaison Appointments

2017 LIAISON APPOINTMENTS	
Professional Assistance Procedure (PAP) Liaison	Elizabeth Krueger <i>Alternate: Jennifer Anderson-Meger</i>
Monitoring Liaison	Elizabeth Krueger <i>Alternate: Kristin Koger</i>
Credentialing Liaison(s)	Jennifer Anderson-Meger, Kristin Koger, Elizabeth Krueger, Gregory Winkler
Exams, Education and ASWB Liaison	Jennifer Anderson-Meger
Continuing Education Liaison(s)	Elizabeth Krueger

2017 SCREENING PANEL APPOINTMENTS	
January - December 2017	Kristin Koger, Elizabeth Krueger <i>1st Alternate: Gregory Winkler,</i> <i>2nd Alternate: Jennifer</i> <i>Anderson-Meger</i>

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to affirm the Chair's appointment of liaisons for 2017. Motion carried unanimously.

Delegated Authorities

Delegated Authority for Urgent Matters

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority to the Chair to appoint liaisons to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, that the Section counsel or another department attorney is formally authorized to serve as the Section's designee for purposes of Wis. Admin Code § SPS 1.08(1). The Section requests notifications in this regard be sent to members of the Section. Motion carried unanimously.

Document Signature Delegation

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, to delegate to DSPS staff the authority to address applications where a Criminal Background check had been approved for a previous Social Work Credential and there has been no criminal activity since that approval. Motion carried unanimously.

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to delegate credentialing authority to DSPS for those submitted applications for training certificates, CSW, APSW and Reciprocity that meet the criteria of Rule and Statute and thereby would not need further Section, or Section liaison review. Motion carried unanimously.

Education Delegations

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, to delegate authority to the Exams, Education and ASWB Liaison to address all issues related to exam, education, and ASWB matters. Motion carried unanimously.

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, to delegate authority to the Continuing Education (CE) Liaison(s) to address all issues related to CE. Motion carried unanimously.

LEGISLATION AND RULE MATTERS

Proposals for Amending MPSW 1, Relating to Renewal and Reinstatement

MOTION: Elizabeth Krueger moved, seconded by Jennifer Anderson-Meger, to accept MPSW 1.085, relating to credential renewal and reinstatement procedures, as written in the packet and to recommend to the MPSW Examining Board. Motion carried unanimously.

CLOSED SESSION

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). The Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Jennifer Anderson-Meger-yes; Kristin Koger-yes; Elizabeth Krueger-yes; and Gregory Winkler-yes. Motion carried unanimously.

The Section convened into Closed Session at 11:48 a.m.

RECONVENE TO OPEN SESSION

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 12:38 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

CREDENTIALING MATTERS

Brent Gust – Social Worker Application

MOTION: Jennifer Anderson-Meger moved, seconded by Kristin Koger, to offer Brent Gust a Limited License, once all requirements are met, and to designate Elizabeth Krueger to approve the final draft of the Limited License. Motion carried unanimously.

Barbara Jaeschke – Licensed Clinical Social Worker Application

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to offer Barbara Jaeschke a Limited License, once all requirements are met, and to designate Gregory Winkler to approve the final draft of the Limited License. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 15 SOC 004 - Gerald M. Roherty
2. 15 SOC 064 - Arielle L. Lundy
3. 16 SOC 018 - Mary Beth Layden

Motion carried unanimously.

16 SOC 013 (Shelly J. Gehrke)

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Shelly J. Gehrke DLSC case number 16 SOC 013. Motion carried unanimously. Recused: Gregory Winkler

(Gregory Winkler recused himself and left the room for deliberation, and voting in the matter concerning Shelly Gehrke, DLSC case number 16 SOC 013. Jennifer Anderson-Meger, Vice Chair, chaired the meeting for the duration of this item.)

Case Closures

MOTION: Jennifer Anderson-Meger moved, seconded by Elizabeth Krueger, to close the DLSC cases for the reasons outlined below:

1. 16 SOC 029 (T.J.) – No Violation
2. 16 SOC 035 (M.B. and H.S.) – Insufficient Evidence

Motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 12:40 p.m.