



TELECONFERENCE/VIRTUAL MEETING

SOCIAL WORKER SECTION

MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT EXAMINING BOARD

Room 121C, 1400 East Washington Avenue, Madison

Contact: Dan Williams (608) 266-2112

November 2, 2017

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section. A quorum of the Marriage and Family Therapy, Professional Counseling and Social Work Joint Examining Board may be present.

AGENDA

12:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-3)

B. Approval of Minutes from September 7, 2017 (4-5)

C. Administrative Updates

- 1) Staff Updates
- 2) Board Member – Term Expiration Date
 - a. Kristin Koger – 07/01/2018
 - b. Elizabeth Krueger – 07/01/2020 (*reappointed, not yet confirmed*)
 - c. Gregory Winkler – 07/01/2019 (*reappointed, not yet confirmed*)
 - d. Advanced Practice Social Worker – Vacant
 - e. Public Member – Vacant

D. Legislation and Rule Matters – Discussion and Consideration

- 1) Update on Legislation and Pending and Possible Rulemaking Projects

E. Speaking Engagements, Travel or Public Relations Requests

- 1) Travel Report from 2017 ASWB Delegate Assembly
 - a. Social Work Mobility Resolution

F. Informational Items

G. Deliberation on Items Added After Preparation of Agenda:

- 1) Introductions, Announcements and Recognition
- 2) Administrative Updates
- 3) Appointment of Section Liaison(s)

- 4) Division of Legal Services and Compliance Matters
- 5) Presentations of Petitions for Summary Suspension
- 6) Petitions for Designation of Hearing Examiner
- 7) Presentation of Proposed Stipulations, Final Decisions and Orders
- 8) Presentation of Proposed Final Decision and Orders
- 9) Education and Examination Matters
- 10) Credentialing Matters
- 11) Practice Questions/Issues
- 12) Legislative and Administrative Rule Matters
- 13) Liaison/Committee Reports
- 14) Informational Items
- 15) Speaking Engagement(s), Travel, or Public Relation Request(s)
- 16) Consulting with Legal Counsel

H. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

I. Deliberation on Credentialing Matters

J. Deliberation of Division of Legal Services and Compliance (DLSC) Matters

- 1) **Administrative Warnings**
- 2) **Proposed Stipulations, Final Decisions and Orders (6-17)**
 - a. 17 SOC 007 – (J.G.B.)
- 3) **Case Closing(s)**
- 4) **Monitoring (18-41)**
 - a. Linda Yanak – Requesting to Return to Practice

K. Consulting with Legal Counsel

L. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Cases
- 5) Professional Assistance Procedure (PAP) Cases
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Administrative Warnings
- 10) Review of Administrative Warnings
- 11) Proposed Final Decision and Orders
- 12) Matters Relating to Costs/Orders Fixing Costs
- 13) Case Status Report
- 14) Case Closings
- 15) Application Matters, including reviews
- 16) Motions

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

M. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

ADJOURNMENT

The Next Scheduled Meeting is January 23, 2018.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**SOCIAL WORKER SECTION
TELECONFERENCE/VIRTUAL MEETING MINUTES
September 7, 2017**

PRESENT: *(All via GoToMeeting)* Kristin Koger, Elizabeth Krueger, Gregory Winkler

STAFF: Dan Williams, Executive Director; Laura Smith, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Gregory Winkler called the meeting to order at 12:00 p.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- *Remove Item J(4)(b) – Tanya Kraege – Requesting Initial Stay of Suspension*

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 14, 2017

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to approve the minutes of June 14, 2017 as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). The Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Koger – yes; Elizabeth Krueger – yes; and Gregory Winkler – yes. Motion carried unanimously.

The Section convened into Closed Session at 12:09 p.m.

RECONVENE TO OPEN SESSION

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 12:49 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to affirm all motions made in closed session. Motion carried unanimously.

(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

CREDENTIALING MATTERS

Application Review

Amber Hauser, SWTC Applicant – Course Review

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to table the Social Worker-in-Training Certificate application of Amber Hauser, and to request additional information. Motion carried unanimously.

Ana Lopez-Silva, SWTC Applicant – Course Review

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to table the Social Worker-in-Training Certificate application of Ana Lopez-Silva, and to request additional information. Motion carried unanimously.

Kayla Meyer, APSW Applicant – Supervisor Review

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to table the Advanced Practice Social Worker Application of Kayla Meyer. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

16 SOC 069 (J.L.Z.)

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Jeanna L. Zuelke, DLSC case number 16 SOC 069. Motion carried unanimously.

Monitoring

Susan Brozek – Requesting Termination of Suspension

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to table Susan Brozek's request for termination of suspension. Motion carried unanimously.