



**SOCIAL WORKER SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK EXAMINING BOARD
Room N208, 2nd Floor, 4822 Madison Yards Way, Madison, WI 53705
Contact: Dan Williams (608) 266-2112
July 24, 2018**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section. A quorum of the Marriage and Family Therapy, Professional Counseling and Social Work Examining Board may be present.

AGENDA

11:00 A.M.

(or immediately following the Marriage and Family Therapy, Professional Counseling and Social Work Examining Board meeting)

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda (1-3)

B. Approval of Minutes from January 30, 2018 (4-8)

C. Administrative Matters – Discussion and Consideration

1. Staff Updates
2. Board Member – Term Expiration Date
 - a. Kristin Koger – 7/1/2018
 - b. Elizabeth Krueger – 7/1/2020 (*reappointed, not yet confirmed*)
 - c. Gregory Winkler – 7/1/2019 (*reappointed, not yet confirmed*)
 - d. Advanced Practice Social Worker – Vacant
 - e. Public Member – Vacant

D. Legislative and Administrative Rule Matters – Discussion and Consideration

1. Update on Legislation and Pending and Possible Rulemaking Projects

E. Social Work Mobility Update – Discussion and Consideration

F. 2017 ASWB Examination Pass Rates – Discussion and Consideration (9-12)

G. Deliberation on Items Added After Preparation of Agenda:

1. Introductions, Announcements and Recognition
2. Election of Officers
3. Appointment of Liaison(s) and Alternates
4. Delegation of Authorities
5. Administrative Matters

6. Education and Examination Matters
7. Credentialing Matters
8. Practice Matters
9. Legislative and Administrative Rule Matters
10. Liaison/Committee Reports
11. Board Liaison Training and Appointment of Mentors
12. Informational Items
13. Division of Legal Services and Compliance (DLSC) Matters
14. Presentations of Petitions for Summary Suspension
15. Petitions for Designation of Hearing Examiner
16. Presentation of Proposed Stipulations, Final Decisions and Orders
17. Presentation of Proposed Final Decision and Orders
18. Presentation of Interim Orders
19. Petitions for Re-Hearing
20. Petitions for Assessments
21. Petitions to Vacate Orders
22. Requests for Disciplinary Proceeding Presentations
23. Motions
24. Petitions
25. Appearances from Requests Received or Renewed
26. Speaking Engagements, Travel, or Public Relation Requests

H. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

I. Deliberation on Credentialing Matters

1. SWTC Education Review – Danielle Butzler **(13-27)**
2. LCSW Review – Virgil Joiner **(28-76)**

J. Deliberation of Division of Legal Services and Compliance (DLSC) Matters

1. **Proposed Stipulations, Final Decisions and Orders**
 - a. 16 SOC 030 – Teresa M. Parker **(77-82)**
 - b. 16 SOC 060 – Kenneth R. Sann **(83-89)**
 - c. 17 SOC 006 – Iesha A. Sprewell **(90-96)**
 - d. 17 SOC 024 – Jacqueline D. Weeden **(97-102)**
 - e. 17 SOC 044 – Ashley M. Steltz **(103-110)**
2. Case Closings

K. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters
5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Order
9. Proposed Interim Orders

10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decision and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Petitions for Assessments and Evaluations
16. Petitions to Vacate Orders
17. Remedial Education Cases
18. Motions
19. Petitions for Re-Hearing
20. Appearances from Requests Received or Renewed

L. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

M. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

N. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT SCHEDULED MEETING: OCTOBER 23, 2018

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**SOCIAL WORKER SECTION
MEETING MINUTES
JANUARY 30, 2018**

PRESENT: (*All via GoToMeeting*) Kristin Koger, Elizabeth Krueger, Gregory Winkler

STAFF: Dan Williams, Executive Director; Sharon Henes, Administrative Rules Coordinator; Laura Smith, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Gregory Winkler called the meeting to order at 12:39 p.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 2, 2017

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to approve the minutes of November 2, 2017 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Section Chair

NOMINATION: Elizabeth Krueger nominated Gregory Winkler for the Office of Board Chair.

Dan Williams called for nominations three (3) times.

Gregory Winkler was elected as Chair by unanimous consent.

Vice Chair

NOMINATION: Elizabeth Krueger nominated Kristin Koger for the Office of Vice Chair.

Dan Williams called for nominations three (3) times.

Kristin Koger was elected as Vice Chair by unanimous consent.

Secretary

NOMINATION: Elizabeth Krueger nominated herself for the Office of Secretary.

Dan Williams called for nominations three (3) times.

Elizabeth Krueger was elected as Secretary by unanimous consent.

2018 ELECTION RESULTS	
Section Chair	Gregory Winkler
Vice Chair	Kristin Koger
Secretary	Elizabeth Krueger

Appointment of Liaisons and Alternates

2018 LIAISON APPOINTMENTS	
Professional Assistance Procedure (PAP) Liaison	Elizabeth Krueger <i>Alternate: Kristin Koger</i>
Monitoring Liaison	Elizabeth Krueger <i>Alternate: Kristin Koger</i>
Credentialing Liaison(s)	Kristin Koger, Elizabeth Krueger, Gregory Winkler
Exams, Education and ASWB Liaison	Gregory Winkler
Continuing Education Liaison(s)	Elizabeth Krueger
2018 SCREENING PANEL APPOINTMENTS	
February 2018 – January 2019	Kristin Koger, Elizabeth Krueger <i>Alternate: Gregory Winkler</i>

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to affirm the Chair’s appointment of liaisons for 2018. Motion carried unanimously.

Delegation of Authorities

Delegated Authority for Urgent Matters

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority to the Chair to appoint liaisons to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

Delegated Authority for Application Denial Reviews

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, that the Section counsel or another department attorney is formally authorized to serve as the Section’s designee for purposes of Wis. Admin Code § SPS 1.08(1). The Section requests notifications in this regard be sent to members of the Section. Motion carried unanimously.

Document Signature Delegation

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, the Section delegates authority to the Chair to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair has the ability to delegate this signature authority to the Section's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to delegate to DSPS staff the authority to address applications where a Criminal Background check had been approved for a previous Social Work Credential and there has been no criminal activity since that approval. Motion carried unanimously.

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to delegate credentialing authority to DSPS for those submitted applications for training certificates, CSW, APSW and Reciprocity that meet the criteria of Rule and Statute and thereby would not need further Section, or Section liaison review. Motion carried unanimously.

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to delegate to DSPS staff the authority to approve education under Option 1 for Social Worker Training Certificates. Motion carried unanimously.

Education Delegations

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to delegate authority to the Exams, Education and ASWB Liaison to address all issues related to exam, education, and ASWB matters. Motion carried unanimously.

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to delegate authority to the Continuing Education (CE) Liaison(s) to address all issues related to CE. Motion carried unanimously.

CLOSED SESSION

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). The Chair read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Koger – yes; Elizabeth Krueger – yes; and Gregory Winkler – yes. Motion carried unanimously.

The Section convened into Closed Session at 1:31 p.m.

RECONVENE TO OPEN SESSION

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 1:46 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to affirm all motions made in closed session. Motion carried unanimously.

(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

16 SOC 025 (P.M.O.)

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against P.M.O., DLSC case number 16 SOC 025. Motion carried unanimously.

16 SOC 038 (A.M.N.)

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against A.M.N., DLSC case number 16 SOC 038. Motion carried unanimously.

16 SOC 058 (D.A.G.)

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against D.A.G., DLSC case number 16 SOC 058. Motion carried unanimously.

16 SOC 067 (J.M.K.)

MOTION: Elizabeth Krueger moved, seconded by Kristin Koger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against J.M.K., DLSC case number 16 SOC 067. Motion carried unanimously.

Case Closures

16 SOC 054

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to close DLSC case number 16 SOC 054 for Insufficient Evidence. Motion carried unanimously.

17 SOC 011

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to close DLSC case number 17 SOC 011 for Insufficient Evidence. Motion carried unanimously.

16 SOC 066

MOTION: Kristin Koger moved, seconded by Elizabeth Krueger, to close DLSC case number 16 SOC 066 for No Violation. Motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 1:50 p.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams, Executive Director		2) Date When Request Submitted: Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date: 7/24/18	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? ASWB 2017 exam pass rates – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: See attached information from ASWB			
11) Authorization			
<i>Laura Smith</i>		11/22/2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



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TO: Social Work Board Administrators
FROM: Mary Jo Monahan, MSW, LCSW
Chief Executive Officer
DATE: March 1, 2018
RE: 2017 ASWB Examination Pass Rates

Enclosed are the 2017 pass rate reports for North America and your jurisdiction, for your information and comparison. Please share this information with the members of the social work regulatory board in your jurisdiction.

Please be aware that the best indication of a true pass rate for both your jurisdiction and overall is the first-time rate rather than the total group. A note of caution, percentages of pass and fail are most representative for groups of candidates numbering more than 200. These percentages are not representative of groups with fewer than 100 candidates, and generalizations should not be made from rates for these groups.

If you have any questions, please contact Tanya Carpenter, Director of Examination Administration, at 800.225.6880 ext. 3003.

Enclosures



**North American Pass Rates
For the ASWB Examinations 2017**

Exam Category and Group Type	Total Number of Examinations	Pass Rate	
		Number	Percentage
Associate			
First-Time	518	363	70.1
Repeat Group	347	129	37.2
Total Group	865	492	56.9
Bachelors			
First-Time	4,437	3,448	77.7
Repeat Group	1,062	466	43.9
Total Group	5,499	3,914	71.2
Masters			
First-Time	16,839	13,679	81.2
Repeat Group	5,269	1,875	35.6
Total Group	22,108	15,554	70.4
Advanced Generalist			
First-Time	163	96	58.9
Repeat Group	49	13	26.5
Total Group	212	109	51.4
Clinical			
First-Time	16,045	12,578	78.4
Repeat Group	5,809	2,314	39.8
Total Group	21,854	14,892	68.1
Total	50,538	34,961	69.2



Pass Rates of WI in 2017

Exam Category and Group Type	Total Number of Examinations	Pass Rate	
		Number	Percentage
Associate			
First-Time			
Repeat Group			
Total Group			
Bachelors			
First-Time	249	208	83.5
Repeat Group	60	27	45.0
Total Group	309	235	76.1
Masters			
First-Time	415	384	92.5
Repeat Group	51	23	45.1
Total Group	466	407	87.3
Advanced Generalist			
First-Time	5	3	60.0
Repeat Group	2	1	50.0
Total Group	7	4	57.1
Clinical			
First-Time	148	133	89.9
Repeat Group	31	17	54.8
Total Group	179	150	83.8
Total	961	796	82.8