



---

**TELECONFERENCE/VIRTUAL  
SOCIAL WORKER SECTION  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING  
AND SOCIAL WORK EXAMINING BOARD  
Room N208, 4822 Madison Yards Way, 2<sup>nd</sup> Floor, Madison  
Contact: Erin Karow (608) 266-2112  
October 23, 2018**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section. A quorum of the Marriage and Family Therapy, Professional Counseling and Social Work Examining Board may be present.*

**AGENDA**

**1:00 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda (1-3)**

**B. Approval of Minutes from July 24, 2018 (4-6)**

**C. Administrative Matters – Discussion and Consideration**

1. Staff Updates
2. Board Member – Term Expiration Date
  - a. Kristin Koger – 7/1/2022 (*reappointed, not yet confirmed*)
  - b. Elizabeth Krueger – 7/1/2020 (*reappointed, not yet confirmed*)
  - c. Gregory Winkler – 7/1/2019 (*reappointed, not yet confirmed*)
  - d. Advanced Practice Social Worker – Vacant
  - e. Public Member – Vacant

**D. Legislative and Administrative Rule Matters – Discussion and Consideration**

1. Update on Legislation and Pending and Possible Rulemaking Projects

**E. Social Work Mobility Update – Discussion and Consideration (7-8)**

**F. 2017 Association of Social Work Boards (ASWB) Examination Pass Rates – Discussion and Consideration (9-12)**

**G. Deliberation on Items Added After Preparation of Agenda:**

1. Introductions, Announcements and Recognition
2. Election of Officers
3. Appointment of Liaison(s) and Alternates
4. Delegation of Authorities
5. Administrative Matters

6. Education and Examination Matters
7. Credentialing Matters
8. Practice Matters
9. Legislative and Administrative Rule Matters
10. Liaison/Committee Reports
11. Board Liaison Training and Appointment of Mentors
12. Informational Items
13. Division of Legal Services and Compliance (DLSC) Matters
14. Presentations of Petitions for Summary Suspension
15. Petitions for Designation of Hearing Examiner
16. Presentation of Proposed Stipulations, Final Decisions and Orders
17. Presentation of Proposed Final Decision and Orders
18. Presentation of Interim Orders
19. Petitions for Re-Hearing
20. Petitions for Assessments
21. Petitions to Vacate Orders
22. Requests for Disciplinary Proceeding Presentations
23. Motions
24. Petitions
25. Appearances from Requests Received or Renewed
26. Speaking Engagements, Travel, or Public Relation Requests

#### H. Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

#### I. Deliberation on Credentialing Matters

##### 1. Application Reviews

- a. **1:00 P.M. – APPEARANCE: Virgil Joiner – LCSW Review (13-73)**
- b. Samantha Chittenden – LCSW Review **(74-102)**
- c. Mary Weeden – LCSW Review **(103-146)**

#### J. Deliberation of Division of Legal Services and Compliance (DLSC) Matters

##### 1. Proposed Stipulations, Final Decisions and Orders

- a. 16 SOC 061 – Todd J. Braun **(147-152)**
- b. 17 SOC 004 – Jessica K. Tapani **(153-158)**
- c. 17 SOC 021 – Angela S. Howard **(159-165)**
- d. 17 SOC 041 – Todd R. Gunderson **(166-172)**
- e. 17 SOC 043 – Lindsey A. Hatcher **(173-179)**

##### 2. Monitoring

- a. Susan Brozek – Requesting Termination of the Supervision and Treatment Limitations **(180-206)**

##### 3. Case Closings

#### K. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters

5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Order
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decision and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Petitions for Assessments and Evaluations
16. Petitions to Vacate Orders
17. Remedial Education Cases
18. Motions
19. Petitions for Re-Hearing
20. Appearances from Requests Received or Renewed

L. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

M. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

N. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT SCHEDULED MEETING: JANUARY 29, 2019**

\*\*\*\*\*  
MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 4822 Madison Yards Way, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

**SOCIAL WORKER SECTION  
MEETING MINUTES  
JULY 24, 2018**

**PRESENT:** Kristin Koger, Elizabeth Krueger, Gregory Winkler

**STAFF:** Dan Williams, Executive Director; Sharon Henes, Administrative Rules Coordinator; Kate Stolarzyk, Bureau Assistant; and other DSPS Staff

**CALL TO ORDER**

Gregory Winkler, Chair, called the meeting to order at 12:27 p.m. A quorum of three (3) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments to the Agenda:**

- *Closed Session: Added page 3 of the stipulation in the matter of Closed Session item J. "Deliberation of Division of Legal Services and Compliance (DLSC) Matters, 1. Proposed Stipulations, Final Decisions, and Orders, d. 17 SOC 024 – Jacqueline D. Weeden"*

**MOTION:** Elizabeth Krueger moved, seconded by Kristin Koger, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF JANUARY 30, 2018**

**MOTION:** Elizabeth Krueger moved, seconded by Kristin Koger, to approve the minutes of January 30, 2018 as published. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Elizabeth Krueger moved, seconded by Kristin Koger, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Gregory Winkler read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristin Koger – yes; Elizabeth Krueger – yes; and Gregory Winkler – yes. Motion carried unanimously.

The Section convened into Closed Session at 12:30 p.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Elizabeth Krueger moved, seconded by Kristin Koger, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 1:00 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Kristin Koger moved, seconded by Elizabeth Krueger, to affirm all motions made in closed session. Motion carried unanimously.

*(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

### **DELIBERATION ON CREDENTIALING MATTERS**

#### **SWTC Education Review - Danielle Butzler**

**MOTION:** Kristin Koger moved, seconded by Elizabeth Krueger, to table the Education Review of Danielle Butzler. Motion carried unanimously.

#### **LCSW Review Application - Virgil Joiner**

**MOTION:** Kristin Koger moved, seconded by Elizabeth Krueger, to table the LCSW Review application of Virgil Joiner. Motion carried unanimously.

### **DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

#### **Proposed Stipulations, Final Decisions and Orders**

**MOTION:** Kristin Koger moved, seconded by Elizabeth Krueger, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against:

1. 16 SOC 030 – Teresa M. Parker
2. 16 SOC 060 - Kenneth R. Sann
3. 17 SOC 006 - Iesha A. Sprewell
4. 17 SOC 024 – Jacqueline D. Weeden

Motion carried unanimously.

#### ***17 SOC 044 - Ashley M. Steltz***

**MOTION:** Elizabeth Krueger moved, seconded by Kristin Koger, to delegate the Department Chief Legal Counsel the authority to preside over and resolve the disciplinary matter against Ashley M. Steltz, DLSC case number 17 SOC 044. Motion carried unanimously.

#### **Case Closures**

**MOTION:** Elizabeth Krueger moved, seconded by Kristin Koger, to close the DLSC cases for the reasons outlined below:

1. 17 SOC 010 – Unknown – Insufficient Evidence
2. 17 SOC 045 – S.J.G. – No Violation
3. 17 SOC 046 – S.A.S – Prosecutorial Discretion (P5 Flag)
4. 17 SOC 047 – S.A.M.W. – Insufficient Evidence
5. 17 SOC 049 – S.K. – Insufficient Evidence

Motion carried unanimously

## **ADJOURNMENT**

**MOTION:** Kristin Koger moved, seconded by Elizabeth Krueger, to adjourn the meeting.  
Motion carried unanimously.

The meeting adjourned at 1:02 p.m.

## Association of Social Work Boards (ASWB) Strategy to Address Social Work Practice Mobility

*Please note: The use of the terms “state” and “board” are intended to be inclusive of all ASWB membership regulatory organizations, including states, commonwealths, districts, territories, and provinces. Similarly, the use of the term “license” is intended to refer to the state-issued credential authorizing the applicant to practice the profession and is meant to be inclusive of licensure, certification, registration, and other similar terms. States will continue to use their own terminology when describing the practitioners, the various credentials, nomenclature, and acronyms.*

### OVERVIEW

The qualifications for and application and receipt of state-issued licenses is under heightened scrutiny. Differing qualifications for licensure, differing categories of licensure, and differing scopes of practice fuel these debates. This additional scrutiny is largely premised upon increased interstate physical movement of practitioners and technological advancements that facilitate virtual practice of social work without physical presence.

Social work practice mobility refers to the physical and virtual mobility of social workers who elect to practice in multiple jurisdictions. The Mobility Strategy aspires to depoliticize the process, maintain regulatory expertise, and implement a commonsense approach to addressing social work practice mobility.

### PURPOSE

Efficient licensure eligibility decisions increase state board effectiveness and benefit the member boards, licensees, and the consuming public. To lawfully practice, social workers must be authorized to practice by obtaining a license issued by each state where they practice. ASWB’s Mobility Strategy recognizes states’ rights and honors member boards’ overarching public protection mission.

The ASWB Mobility Strategy is premised on a concerted effort by member boards to harmonize licensure eligibility criteria across all ASWB member boards so that equivalently licensed social workers can obtain licenses necessary to lawfully practice in other jurisdictions. The Mobility Strategy provides a process and resources through which member boards can quickly evaluate and determine eligibility when a licensed social worker seeks equivalent licensure in an additional jurisdiction.

Standards, as agreed upon by ASWB members and defined below, clarify social work licensure categories and criteria across jurisdictions. Further, a centralized databank will provide member boards with verified primary source information to make decisions about equivalency, including supervision.

### PROCESS

License equivalency will be determined by applying the Standards for the mobility licensing process. The Standards increase consistency across jurisdictions and are outlined in the ASWB Model Social Work Practice Act (model act). ***The jurisdictional board retains the statutory authority and responsibility to grant the initial license. When a licensed social worker seeks additional licenses, each board determines eligibility.***

Member boards are not expected to change current license titles and acronyms.

Member jurisdictions may require additional criteria for licensure such as background checks, jurisprudence exams, or additional supervision.

---

## STANDARDS

The following Standards represent the core of the Mobility Strategy. It is anticipated that these Standards can be implemented administratively without the need for legislative, regulatory, and/or rule changes.

- a. Three categories of license (from the ASWB Model Social Work Practice Act)
  - Licensed Baccalaureate Social Worker (LBSW)
  - Licensed Master’s Social Worker (LMSW)
  - Licensed Clinical Social Worker (LCSW)
- b. Four minimum essential criteria
  - Graduation from an accredited social work program
  - A passing score on the appropriate ASWB exam
  - Completion of supervised experience (as required by license)
  - No disciplinary action

---

## RESOURCES

Consistent with the mission to lessen burdens of member boards, ASWB provides resources that support member boards’ Mobility efforts, including legally defensible, reliable, and valid exams, the model law, the Public Protection Database (PPD), application processing services, the Social Work Registry, the Approved Continuing Education (ACE) program, and continuing education audit services. In addition, the Model Regulatory Standards for Technology and Social Work Practice publication is available to support the regulation of electronic practice.

ASWB is developing and populating a centralized, secure databank that can provide member boards with access to verified primary source documentation for social workers seeking equivalent licensure in additional jurisdictions. Current candidate and licensee data contained in the ASWB Social Work Registry will be integrated into the databank.

Optimal use of the databank is based on the following principles:

1. Member board recognition that currently licensed applicants have been vetted and duly licensed by another board of social work.
2. Member board recognition of the information in the databank as primary source and verified.

The databank will serve as a permanent and secure repository of primary source records, including:

- Educational transcript(s)
- Exam scores
- Verified supervision hours
- Continuing education documentation
- Licensure applications
- State-issued license(s)

Upon the social worker’s request, ASWB will share databank materials with identified member board(s). ASWB staff will also verify the status of all social work licenses held, query the ASWB Public Protection Database (PPD), and perform other checks as required.

Social workers will have multiple opportunities to enroll in the databank:

- as a social work student
- when registering with ASWB to take the licensing exam
- when applying for licensure or renewing with the member board(s)
- at any time as a social work professional

**The ASWB Board of Directors endorses the ASWB Strategy to Address Social Work Practice Mobility developed by the Mobility Task Force.**

## AGENDA REQUEST FORM

|  |   |   |  |
|--|---|---|--|
| 1) Name and Title of Person Submitting the Request:  |   | 2) Date When Request Submitted:   |  |
| Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting             |   |   |  |
| 3) Name of Board, Committee, Council, Sections:<br><br><b>Social Worker Section</b>  |   |   |  |
| 4) Meeting Date:<br><br>7/24/18  | 5) Attachments:<br><br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No                                       | 6) How should the item be titled on the agenda page?<br><br>ASWB 2017 Examination Pass Rates – Discussion and Consideration |  |
| 7) Place Item in:<br><br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session                     | 8) Is an appearance before the Board being scheduled?<br><br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required:<br><br>N/A   |  |
| 10) Describe the issue and action that should be addressed:<br><br>See attached information from ASWB                                    |   |   |  |
| 11) Authorization  |   |   |  |
| <i>Laura Smith</i>   |   | <i>11/22/2017</i>   |  |
| Signature of person making this request  |   | Date  |  |
| Supervisor (if required)   |   | Date  |  |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda)   |   | Date  |  |
| Directions for including supporting documents:   |   |   |  |
| 1. This form should be attached to any documents submitted to the agenda.  |   |   |  |
| 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director.                          |   |   |  |
| 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. |   |   |  |



Association of Social Work Boards

**BOARD OF DIRECTORS**

*President*

**Timothy Martel Brown, MSW, LCSW, ACSW**  
Texas

*Past President*

**M. Jenise Comer, LCSW, MSW, ACSW**  
Missouri

*Secretary*

**Lisa Crockwell, MSW, RSW**  
Newfoundland and Labrador

*Treasurer*

**Mel Harrington, CSW-PIP**  
South Dakota

*Directors at Large*

**Joyce Bell, MSW, Ph.D., LCSW-C**  
Maryland

**Harold Dean, MSW, LCSW, OSW-C**  
Arkansas

**Florence S. Huffman, J.D.**  
Kentucky

**Kenneth Middlebrooks**  
Minnesota

**Patricia P. O'Reilly, Ph.D.**  
West Virginia

**Robert F. Payne, MSSW, LCSW**  
Idaho

**Beatrice Traub-Werner, MSW, RSW**  
Ontario

*Chief Executive Officer*

**Mary Jo Monahan, MSW, LCSW**

400 Southridge Parkway  
Suite B  
Culpeper, VA 22701

t / 800.225.6880  
f / 540.829.0562  
info@aswb.org

aswb.org

TO: Social Work Board Administrators

FROM: Mary Jo Monahan, MSW, LCSW  
Chief Executive Officer

DATE: March 1, 2018

RE: 2017 ASWB Examination Pass Rates

Enclosed are the 2017 pass rate reports for North America and your jurisdiction, for your information and comparison. Please share this information with the members of the social work regulatory board in your jurisdiction.

Please be aware that the best indication of a true pass rate for both your jurisdiction and overall is the first-time rate rather than the total group. A note of caution, percentages of pass and fail are most representative for groups of candidates numbering more than 200. These percentages are not representative of groups with fewer than 100 candidates, and generalizations should not be made from rates for these groups.

If you have any questions, please contact Tanya Carpenter, Director of Examination Administration, at 800.225.6880 ext. 3003.

Enclosures



**North American Pass Rates  
For the ASWB Examinations 2017**

| Exam Category and Group Type | Total Number of Examinations | Pass Rate     |             |
|------------------------------|------------------------------|---------------|-------------|
|                              |                              | Number        | Percentage  |
| Associate                    |                              |               |             |
| First-Time                   | 518                          | 363           | 70.1        |
| Repeat Group                 | 347                          | 129           | 37.2        |
| Total Group                  | 865                          | 492           | 56.9        |
| Bachelors                    |                              |               |             |
| First-Time                   | 4,437                        | 3,448         | 77.7        |
| Repeat Group                 | 1,062                        | 466           | 43.9        |
| Total Group                  | 5,499                        | 3,914         | 71.2        |
| Masters                      |                              |               |             |
| First-Time                   | 16,839                       | 13,679        | 81.2        |
| Repeat Group                 | 5,269                        | 1,875         | 35.6        |
| Total Group                  | 22,108                       | 15,554        | 70.4        |
| Advanced Generalist          |                              |               |             |
| First-Time                   | 163                          | 96            | 58.9        |
| Repeat Group                 | 49                           | 13            | 26.5        |
| Total Group                  | 212                          | 109           | 51.4        |
| Clinical                     |                              |               |             |
| First-Time                   | 16,045                       | 12,578        | 78.4        |
| Repeat Group                 | 5,809                        | 2,314         | 39.8        |
| Total Group                  | 21,854                       | 14,892        | 68.1        |
| <b>Total</b>                 | <b>50,538</b>                | <b>34,961</b> | <b>69.2</b> |



**Pass Rates of WI in 2017**

| Exam Category and Group Type | Total Number of Examinations | Pass Rate |            |
|------------------------------|------------------------------|-----------|------------|
|                              |                              | Number    | Percentage |
| Associate                    |                              |           |            |
| First-Time                   |                              |           |            |
| Repeat Group                 |                              |           |            |
| Total Group                  |                              |           |            |
| Bachelors                    |                              |           |            |
| First-Time                   | 249                          | 208       | 83.5       |
| Repeat Group                 | 60                           | 27        | 45.0       |
| Total Group                  | 309                          | 235       | 76.1       |
| Masters                      |                              |           |            |
| First-Time                   | 415                          | 384       | 92.5       |
| Repeat Group                 | 51                           | 23        | 45.1       |
| Total Group                  | 466                          | 407       | 87.3       |
| Advanced Generalist          |                              |           |            |
| First-Time                   | 5                            | 3         | 60.0       |
| Repeat Group                 | 2                            | 1         | 50.0       |
| Total Group                  | 7                            | 4         | 57.1       |
| Clinical                     |                              |           |            |
| First-Time                   | 148                          | 133       | 89.9       |
| Repeat Group                 | 31                           | 17        | 54.8       |
| Total Group                  | 179                          | 150       | 83.8       |
| Total                        | 961                          | 796       | 82.8       |