



**VIRTUAL/TELECONFERENCE
SOCIAL WORKER SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND
SOCIAL WORK EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
July 19, 2023**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.

AGENDA

12:30 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of April 18, 2023 (4-7)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Appointments and Recognition
- E. Administrative Matters – Discussion and Consideration**
 - 1) Department, Staff and Section Updates
 - 2) Section Member – Term Expiration Date
 - a. Adell, Cynthia C. – 7/1/2027
 - b. Erickson, Terrance C. – 7/1/2025
 - c. Hansen, Shawna R. – 7/1/2026
 - d. Lee Yang, Sheng B. – 7/1/2027
 - e. Luster, Marietta S. – 7/1/2025
- F. Legislative and Policy Matters – Discussion and Consideration
- G. Administrative Rule Matters – Discussion and Consideration (8-24)**
 - 1) Possible Rulemaking Project based on 227.29 Report Issues (9-23)
 - 2) Pending or Possible Rulemaking Projects (24)
- H. Speaking Engagements, Travel, or Public Relation Requests, and Reports (25)**
 - 1) 2023 Annual Meeting of the Delegate Assembly, November 3-4, 2023 in Memphis, TN
- I. Public Agenda Request: Social Work Compact – Discussion and Consideration (26)**
- J. Discussion and Consideration of Items Added After Preparation of Agenda

- 1) Introductions, Announcements and Recognition
- 2) Administrative Matters
- 3) Election of Officers
- 4) Appointment of Liaisons and Alternates
- 5) Delegation of Authorities
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Approval(s) for Psychometric Testing
- 9) Practice Matters
- 10) Administrative Rule Matters
- 11) Legislative and Policy Matters
- 12) Liaison Reports
- 13) Board Liaison Training and Appointment of Mentors
- 14) Informational Items
- 15) Public Health Emergencies
- 16) Division of Legal Services and Compliance (DLSC) Matters
- 17) Presentations of Petitions for Summary Suspension
- 18) Petitions for Designation of Hearing Examiner
- 19) Presentation of Stipulations, Final Decisions and Orders
- 20) Presentation of Proposed Final Decisions and Orders
- 21) Presentation of Interim Orders
- 22) Petitions for Re-Hearing
- 23) Petitions for Assessments
- 24) Petitions to Vacate Orders
- 25) Requests for Disciplinary Proceeding Presentations
- 26) Motions
- 27) Petitions
- 28) Appearances from Requests Received or Renewed
- 29) Speaking Engagements, Travel, or Public Relation Requests, and Reports

K. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

L. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) **Proposed Stipulation and Final Decision and Orders (27-33)**
 - a. 20 SOC 014 – Daniel D. Cousins, SR, A.P.S.W., C.S.A.C., C.S.-I.T.
- 2) **Administrative Warnings (34-35)**
 - a. 21 SOC 073 – D.M.K.
- 3) **Case Closings (36-65)**
 - a. 22 SOC 034 – H.L.H. (36-57)
 - b. 22 SOC 083 – L.M.L. (58-65)

M. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters

- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

N. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

O. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

P. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: OCTOBER 17, 2023

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer, or the Meeting Staff at 608-267-7213.

**VIRTUAL/TELECONFERENCE
SOCIAL WORKER SECTION
MEETING MINUTES
APRIL 18, 2023**

PRESENT: Cynthia Adell, Shawna Hansen, Sheng Lee Yang, Marietta Luster

EXCUSED: Terrance Erickson

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Katlin Schwartz, Bureau Assistant; and other DSPS Staff

CALL TO ORDER

Sheng Lee Yang, Chairperson, called the meeting to order at 12:31 p.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Shawna Hansen moved, seconded by Marietta Luster, to approve the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 24, 2023

MOTION: Shawna Hansen moved, seconded by Cynthia Adell, to approve the Minutes of January 24, 2023 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Appointment of Liaisons and Alternates

| LIAISON APPOINTMENTS | |
|--|--|
| Credentialing Liaison(s) | Cynthia Adell APSW, Sheng Lee Yang LCSW Alternate: Shawna Hansen SW |
| Education and Examination Liaison | Sheng Lee Yang Alternate: Shawna Hansen |
| ASWB Liaison <i>(Assoc. of Social Work Boards)</i> | Shawna Hansen Alternate: Cynthia Adell |
| Monitoring Liaison(s) | Cynthia Adell Alternate: Marietta Luster |

| | |
|---|---|
| Professional Assistance Procedure (PAP) Liaison(s) | Cynthia Adell <i>Alternate: Sheng Lee Yang</i> |
| Travel Authorization Liaison(s) | Sheng Lee Yang <i>Alternate: Shawna Hansen</i> |
| Screening Panel | Sheng Lee Yang, Shawna Hansen <i>Alternate: Terrance Erickson</i> |

CLOSED SESSION

MOTION: Shawna Hansen moved, seconded by Cynthia Adell, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Sheng Lee Yang, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Cynthia Adell-yes; Shawna Hansen-yes; Sheng Lee Yang-yes; and Marietta Luster-yes. Motion carried unanimously.

The Section convened into Closed Session at 1:14 p.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Case Closings

22 SOC 030 – M.A.T.

MOTION: Shawna Hansen moved, seconded by Cynthia Adell, to close DLSC Case Number 22 SOC 030, against M.A.T., for Prosecutorial Discretion (P2). Motion carried unanimously.

Proposed Stipulations and Final Decision and Orders

22 SOC 015 – Michelle S. Britzman, SW

MOTION: Marietta Luster moved, seconded by Shawna Hansen, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Michelle S. Britzman, SW, DLSC Case Number 22 SOC 015. Motion carried unanimously.

Monitoring Matters

*Jenny Clark, APSW, LCSW
Termination of Drug Screening*

MOTION: Sheng Lee Yang moved, seconded by Cynthia Adell, to deny the request of Jenny Clark, APSW, LCSW, for termination of drug screening, but to grant reduction in drug screening to twenty-eight (28) tests per year plus one (1) annual hair test. **Reason for Denial:** Insufficient time under the Board Order (11/15/2021) to demonstrate adequate compliance. Motion carried unanimously.

*Steven Kassof, LCSW
Requesting Modification to Psychiatric Treatment Requirement*

MOTION: Sheng Lee Yang moved, seconded by Shawna Hansen, to grant the request of Steven Kassof, LCSW for modification to psychiatric treatment requirement. Motion carried unanimously.

*Chrystal Ognan, SW
Requesting Full Licensure*

MOTION: Sheng Lee Yang moved, seconded by Marietta Luster, to grant the request of Chrystal Ognan, SW for full licensure. Motion carried unanimously.

*Laura Rucks, APSW
Requesting Termination of AODA Treatment and Termination of Alcohol Abstinence*

MOTION: Cynthia Adell moved, seconded by Sheng Lee Yang, to grant the request of Laura Rucks, APSW for Termination of AODA Treatment and Termination of Alcohol Abstinence. Motion carried unanimously.

*Ashley Steltz, LCSW
Requesting Full Licensure*

MOTION: Sheng Lee Yang moved, seconded by Marietta Luster, to grant the request of Ashley Steltz, LCSW for full licensure. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Shawna Hansen moved, seconded by Cynthia Adell, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 1:40 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Marietta Luster moved, seconded by Cynthia Adell, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT


MOTION: Shawna Hansen moved, seconded by Marietta Luster, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:41 p.m.

DRAFT

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|---|---|---|--|
| 1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator | | 2) Date when request submitted: 7/6/2023 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting | |
| 3) Name of Board, Committee, Council, Sections: Social Worker Section of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board | | | |
| 4) Meeting Date: July 19, 2023 | 5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Possible rulemaking project based on 227.29 Report issues. 2. Pending or Possible Rulemaking Projects. | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9) Name of Case Advisor(s), if required: N/A | |
| 10) Describe the issue and action that should be addressed: Attachments: <ul style="list-style-type: none"> • Chapter MPSW 3 • 2023 227.29 Report • Social Worker Section Rule Projects chart | | | |
| 11) Authorization | | | |
|  | | 7/6/2023 | |
| Signature of person making this request | | Date | |
| Supervisor (if required) | | Date | |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date | | | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |

Tammy Scheidegger
Chairperson

Sheng Lee Yang
Vice Chairperson

Lindsey Marsh
Secretary

**MARRIAGE AND FAMILY THERAPY,
PROFESSIONAL COUNSELING, AND
SOCIAL WORK EXAMINING BOARD**



4822 Madison Yards Way
PO Box 8366
Madison WI 53708-8366

Email: dsps@wisconsin.gov
Voice: 608-266-2112
FAX: 608-251-3032

March 14, 2023

Senator Stephen Nass, Senate Co-Chairperson
Joint Committee for Review of Administrative Rules
Room 10 South, State Capitol
Madison, WI 53702

Representative Adam Neylon, Assembly Co-Chairperson
Joint Committee for Review of Administrative Rules
Room 204 North, State Capitol
Madison, WI 53702

RE: Report Submitted in Compliance with s. 227.29 (1), Stats.

Dear Senator Nass and Representative Neylon:

This report has been prepared and submitted in compliance with s. 227.29 (1), Stats.

I. Unauthorized rules, as defined in s. 227.26 (4) (a):

After careful review of the Board's administrative rules, the Board has determined that no promulgated rules are unauthorized.

II. Rules for which the authority to promulgate has been restricted:

| Rule | Description of why the rule is duplicative of, superseded by, or in conflict with another rule, a state statute, a federal statute or regulation, or a ruling of a court of competent jurisdiction | Action taken to address or reason for not taking an action |
|--------------------|--|---|
| s. MPSW 20.02 (25) | This section makes conversion therapy unprofessional conduct. JCRAR decided to suspend this subsection on the grounds that the provision is arbitrary and capricious, and fails to comply with legislative intent. | Pursuant to 227.26 (2) (f), JCRAR introduced 2023 AB 3 and SB 4, in support of the suspension. Both bills look to redefine unprofessional conduct for the MPSW Examining Board and to suspend the conversion therapy inclusion in ch. MPSW 20. The matter awaits action by the Legislature. |

III. Rules that are obsolete or that have been rendered unnecessary:

After careful review of the Board’s administrative rules, the Board has determined that no promulgated rules are obsolete or have been rendered unnecessary.

IV. Rules that are duplicative of, superseded by, or in conflict with another rule, a state statute, a federal statute or regulation, or a ruling of a court of competent jurisdiction:

After careful review of the Board’s administrative rules, the Board has determined that no promulgated rules are duplicative of, superseded by, or in conflict with another rule, a state statute, a federal statute or regulation, or a ruling of a court of competent jurisdiction.

V. Rules that are economically burdensome:

After careful review of the Board’s administrative rules, the Board has determined that no promulgated rules are economically burdensome.

VI. Status of rules identified in the Board’s previous report:

| Rule | Description of why the rule is obsolete or has been rendered unnecessary | Action taken to address or reason for not taking an action |
|-----------------------|--|---|
| s. MPSW 1.02 (2h) | The entity described in this definition should be IC&RC, not ICRC. | The board is currently working on SS 064-22, a MPSW 1 to 20 comprehensive review regarding telehealth, which also includes a revision of obsolete provisions. |
| s. MPSW 19.03 (1) (a) | This provision currently does not include several entities that provide continuing education programs that the board would like to add as approved providers, and also contains duplicative entries. | The board will review and consider a scope statement to correct this issue at upcoming meetings. |
| s. MPSW 1.04 | The provision refers to only applications for certification. It should refer to both applications for certification and applications for licensure. The board issues both licenses (LCSW, MFT, LPC, ITs) and certificates (APSW, SWTC, CSW, CISW) under state law. | The board is currently working on SS 064-22, a MPSW 1 to 20 comprehensive review regarding telehealth, which also includes a revision of obsolete provisions. |
| s. MPSW 3.07 (3) | The training requirement for certification as an ISW does not match the statutory requirement in s. 457.08 (3) (c). | The board will review and consider a scope statement to correct this issue at upcoming meetings. |

| | | |
|-------------------|--|--|
| s. MPSW 3.09 (3m) | The requirements enumerated in this provision for an individual to obtain credit for clinical hours completed outside of Wisconsin are inconsistent with the current clinical training hour requirements in MPSW 3.09 (3) for licensure as a clinical social worker. | The board will review and consider a scope statement to correct this issue at upcoming meetings. |
|-------------------|--|--|

Thank you.

Cordially,



Tammy Scheidegger
Chairperson

Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board

Chapter MPSW 3

APPLICATION FOR SOCIAL WORKER CERTIFICATION OR LICENSURE

[MPSW 3.01](#) Application for certification as a social worker.

[MPSW 3.05](#) Application for certification as an advanced practice social worker.

[MPSW 3.07](#) Application for certification as an independent social worker.

[MPSW 3.09](#) Application for licensure as a clinical social worker.

[MPSW 3.11](#) Temporary certificate or license.

[MPSW 3.12](#) Reciprocal certificate or license.

[MPSW 3.125](#) Reciprocal credentials for service members, former service members, and their spouses.

[MPSW 3.13](#) Social worker training certificate.

Note: Chapter SFC 3 was created as an emergency rule effective April 26, 1993.

Note: Chapter SFC 3 was renumbered ch. MPSW 3 under s. 13.93 (2m) (b) 1., Stats., and corrections made under s. 13.93 (2m) (b) 7., Stats., [Register October 2002 No. 562](#).

MPSW 3.01 Application for certification as a social worker. In addition to paying the fee under s. [440.05 \(1\)](#), Stats., an applicant for certification as a social worker shall submit a completed, signed application form together with:

(1) A certificate of professional education, signed and sealed by the chancellor, dean or registrar of the school from which the applicant has graduated with a bachelor's, master's or doctoral degree in social work.

(2) Verification that the school or program which awarded the social work degree was accredited by, or a pre-accreditation program, of the Council on Social Work Education (CSWE) at the time the applicant graduated from the program or school, or that a degree awarded by a foreign institution of higher learning has been determined by the CSWE to be equivalent to a program accredited by the CSWE. If the applicant's education was not received in English, the applicant must demonstrate proficiency in English by achieving a score of 550 (or 213 on the computer-based exam) or above on the Test of English as a Foreign Language (TOEFL) or an equivalent score on an equivalent examination.

(3) Verification of successful completion of the required examinations.

(4) Verification of the applicant's credential in all jurisdictions in which the applicant has ever been credentialed.

(5) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

(a) The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., that is substantially related to the practice of a social worker.

(b) The applicant has been convicted of a crime substantially related to the practice of a social worker.

MPSW 3.05 Application for certification as an advanced practice social worker. In addition to paying the fee under s. [440.05 \(1\)](#), Stats., an applicant for certification as an advanced practice social worker shall submit the completed, signed application form and:

(1) A certificate of professional education, signed and sealed by the chancellor, dean or registrar of the school from which the applicant has graduated with a master's or doctoral degree in social work.

(2) Verification that the school or program which awarded the social work degree was accredited by, or a pre-accreditation program, of the Council on Social Work Education (CSWE) at the time the applicant graduated from the program or school, or that a degree awarded by a foreign institution of higher learning has been determined by the CSWE to be equivalent to a program accredited by the CSWE. If the applicant's education was not received in English, the applicant must demonstrate proficiency in English by achieving a score of 550 (or 213 on the computer-based exam) or above on the Test of English as a Foreign Language (TOEFL) or an equivalent score on an equivalent examination.

(3) Verification of successful completion of the required examinations.

(4) Verification of the applicant's credential in all jurisdictions in which the applicant has ever been credentialed.

(5) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

(a) The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., that is substantially related to the practice of an advanced practice social worker.

(b) The applicant has been convicted of a crime substantially related to the practice of an advanced practice social worker.

MPSW 3.07 Application for certification as an independent social worker. In addition to paying the fee under s. [440.05 \(1\)](#), Stats., an applicant for certification as an independent social worker shall submit the completed, signed application form and:

(1) A certificate of professional education, signed and sealed by the chancellor, dean or registrar of the school from which the applicant has graduated with a master's or doctoral degree in social work.

(2) Verification that the school or program which awarded the social work degree was accredited by, or a pre-accreditation program, of the Council on Social Work Education (CSWE) at the time the applicant graduated from the program or school, or that a degree awarded by a foreign institution of higher

learning has been determined by the CSWE to be equivalent to a program accredited by the CSWE. If the applicant's education was not received in English, the applicant must demonstrate proficiency in English by achieving a score of 550 (or 213 on the computer-based exam) or above on the Test of English as a Foreign Language (TOEFL) or an equivalent score on an equivalent examination.

(3) An affidavit that the applicant, after receiving a master's or doctoral degree and after receiving certification as an advanced practice social worker, has obtained at least 3,000 hours of social work practice in no less than 2 years under the supervision of a supervisor approved by the social worker section. Pre-certification supervised practice shall meet the criteria under s. [MPSW 4.01](#).

(4) Verification of successful completion of the required examinations, or verification that the applicant has obtained certification of the Academy of Certified Social Workers (ACSW) of the National Association of Social Workers.

(5) Verification of the applicant's credential in all jurisdictions in which the applicant has ever been credentialed.

(6) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

(a) The applicant has a pending charge for an exempt offense as defined in s. [111.335 \(1m\) \(b\)](#), Stats. or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., which is substantially related to the practice of an independent social worker.

(b) The applicant has been convicted of a crime substantially related to the practice of an independent social worker.

MPSW 3.09 Application for licensure as a clinical social worker. In addition to paying the fee under s. [440.05 \(1\)](#), Stats., an applicant for licensure as a clinical social worker shall submit the completed, signed application form and:

(1) A certificate of professional education, signed and sealed by the chancellor, dean or registrar of the school from which the applicant has graduated with a master's or doctoral degree in social work with a concentration in clinical social work, including completion of supervised clinical field training. In lieu of supervised clinical field training, applicants may submit an affidavit indicating that they have completed 1,500 hours of supervised clinical social work experience in not less than one year within a primary clinical setting, which includes at least 500 hours of face-to-face client contact and is supervised as provided in s. [MPSW 4.01](#).

(2) Verification that the school or program which awarded the social work degree was accredited by, or a pre-accreditation program, of the Council on Social Work Education (CSWE) at the time the applicant graduated from the program or school, or that a degree awarded by a foreign institution of higher learning has been determined by the CSWE to be equivalent to a program accredited by the CSWE. If the applicant's education was not received in English, the applicant must demonstrate proficiency in English by achieving a score of 550 (or 213 on the computer-based exam) or above on the Test of English as a Foreign Language (TOEFL) or an equivalent score on an equivalent examination.

(3) Except as provided in sub. [\(3m\)](#), an affidavit that the applicant, after receiving a master's or doctoral degree and after receiving certification as an advanced practice social worker or an independent social worker, has completed at least 3,000 hours of clinical social work practice, including at least 1,000 hours of face-to-face client contact. At least 600 hours of the required 1,000 hours of face-to-face client contact must involve DSM diagnosis and treatment of individuals. All hours must be accumulated under the supervision of a supervisor approved by the social worker section. Pre-licensed supervised practice shall meet the criteria under s. [MPSW 4.01](#).

(3m) An applicant who after receiving a master's or doctoral degree in social work and completing any portion of the applicant's 3,000 hours of supervised clinical social work practice outside of Wisconsin in no less than 2 years may be given credit for those hours provided they included at least 1,000 hours of face-to-face client contact, or a proportionate number thereof, and also included DSM diagnosis and treatment of individuals, completed under the supervision of a supervisor acceptable to the social worker section.

(4) Verification of successful completion of the required examinations, or verification that the applicant is a board certified diplomat (BCD) of the American Board of Examiners in clinical social work.

(5) Verification of the applicant's credential in all jurisdictions in which the applicant has ever been credentialed.

(6) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

(a) The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., which is substantially related to the practice of a licensed clinical social worker.

(b) The applicant has been convicted of a crime substantially related to the practice of a licensed clinical social worker.

MPSW 3.11 Temporary certificate or license.

(1) The social worker section may issue a temporary certificate permitting the use of the title "social worker" to an individual who pays the fee under s. [440.05 \(6\)](#), Stats., and who meets all the qualifications for the social worker certificate except for passing the required examinations.

(2) The social worker section may issue a temporary certificate permitting the use of the title "advanced practice social worker" to an individual who pays the fee under s. [440.05 \(6\)](#), Stats., and who meets all the qualifications for the advanced practice social worker certificate except for passing the required examinations.

(3) The social worker section may issue a temporary certificate permitting the use of the title "independent social worker" to an individual who pays the fee under s. [440.05 \(6\)](#), Stats., and who meets all the qualifications for the independent social worker certificate except for passing the required examinations.

(4) The social worker section may issue a temporary license permitting the practice of clinical social work and the use of the title “clinical social worker” to an individual who pays the fee under s. [440.05 \(6\)](#), Stats., and who meets all the qualifications for the clinical social worker license except for passing the required examinations.

(5) The temporary credential expires upon notification of successful completion of the required examinations or expiration of the 9 month period, whichever is earlier. The temporary credential may be renewed once.

MPSW 3.12 Reciprocal certificate or license.

(1) Except as provided in s. [MPSW 3.125](#), the social worker section shall grant a certificate as a social worker under s. [457.08 \(1\)](#), Stats., to an applicant who pays the fee required by s. [440.05 \(2\)](#), Stats., and provides evidence of all of the following to the section:

(a) The applicant has a current credential as a social worker or the substantial equivalent in good standing in another state or territory of the United States.

(b) The requirements for the grant of the credential in the other state or territory of the United States are substantially equivalent to the requirements for the grant of the certificate under s. [457.08 \(1\)](#), Stats.

(c) The applicant has disclosed all discipline ever taken or currently pending against the applicant or any professional credential held by the applicant by any credentialing authority of any state or territory of the United States.

(d) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

1. The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., that is substantially related to the practice of a social worker.

2. The applicant has been convicted of a crime substantially related to the practice of a social worker.

(e) The applicant passes an examination approved by the social worker section that tests knowledge of state law relating to social work.

(2) The social worker section shall grant a certificate as an advanced practice social worker under s. [457.08 \(1\)](#) and [\(2\)](#), Stats., to an applicant who pays the fee required by s. [440.05 \(2\)](#), Stats., and provides evidence of all of the following to the section:

(a) The applicant has a current credential as an advanced practice social worker or the substantial equivalent in good standing in another state or territory of the United States.

(b) The requirements for the grant of the credential in the other state or territory of the United States are substantially equivalent to the requirements for the grant of a certificate under s. [457.08 \(2\)](#), Stats.

(c) The applicant has disclosed all discipline ever taken or currently pending against the applicant or any professional credential held by the applicant or by any credentialing authority of any state or territory of the United States.

(d) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

1. The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., that is substantially related to the practice of an advanced practice social worker.

2. The applicant has been convicted of a crime substantially related to the practice of an advanced practice social worker.

(e) The applicant passes an examination approved by the social worker section that tests knowledge of state law relating to social work.

(3) The social worker section shall grant a certificate as an independent social worker under s. [457.08 \(1\)](#) and [\(3\)](#), Stats., to an applicant who pays the fee required by s. [440.05 \(2\)](#), Stats., and provides evidence of all of the following to the section:

(a) The applicant has a current credential as an independent social worker or the substantial equivalent in good standing in another state or territory of the United States.

(b) The requirements for the grant of the credential in the other state or territory of the United States are substantially equivalent to the requirements for the grant of a certificate under s. [457.08 \(3\)](#), Stats.

(c) The applicant has disclosed all discipline ever taken or currently pending against the applicant or any professional credential held by the applicant by any credentialing authority of any state or territory of the United States.

(d) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

1. The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., that is substantially related to the practice of an independent social worker.

2. The applicant has been convicted of a crime substantially related to the practice of an independent social worker.

(e) The applicant passes an examination approved by the social worker section that tests knowledge of state law relating to social work.

(4) The social worker section shall grant a license as a clinical social worker under s. [457.08 \(1\)](#) and [\(4\)](#), Stats., to an applicant who pays the fee required under s. [440.05 \(2\)](#), Stats., and provides evidence of all of the following to the section:

(a) The applicant has a current credential as a clinical social worker or the substantial equivalent in good standing in another state or territory of the United States.

(b) The requirements for granting the credential in the other state or territory of the United States are substantially equivalent to the requirements for granting a license under s. [457.08 \(4\)](#), Stats.

(c) The applicant has disclosed all discipline ever taken or currently pending against the applicant or any professional credential held by the applicant by any credentialing authority of any state or territory of the United States.

(d) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

1. The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., that is substantially related to the practice of a clinical social worker.
2. The applicant has been convicted of a crime substantially related to the practice of a clinical social worker.

(e) The applicant passes an examination approved by the social worker section that tests knowledge of state law relating to social work.

MPSW 3.125 Reciprocal credentials for service members, former service members, and their spouses. The social worker section shall grant a reciprocal certificate or a license to practice social work under s. [457.08](#), Stats., to a service member, former service member, or the spouse of a service member or former service member who the board determines meets all of the requirements under s. [440.09](#), Stats. Subject to s. [440.09 \(2m\)](#), Stats., the board may request verification necessary to make a determination under this section.

Note: Application forms are available from the Department of Safety and Professional Services' website at <http://dsps.wi.gov>.

MPSW 3.13 Social worker training certificate.

(1) Application requirements. The social worker section shall grant a training certificate to an applicant who submits the fee under s. [440.05 \(6\)](#), Stats., together with the completed, signed application form and all of the following:

(a) A certified transcript of professional education verifying that the applicant has a bachelor's degree in psychology, sociology, criminal justice or another human service program approved by the section from a college or university accredited by an accrediting body nationally recognized by the secretary of the United States department of education. The certified transcript shall be sent directly to the section by the college or university.

1. To qualify as "another human service program approved by the section" under s. [457.09 \(1\) \(c\)](#), Stats., the program shall award a bachelor's degree and be one of the following:

- a. An organized course of study recognized by the section to contain all five social worker equivalency courses in s. [MPSW 3.13 \(2\)](#) and a course designated as a senior seminar or capstone course.
- b. An organized course of study entitled on the transcript as a human services major.
- c. Accredited by any accrediting organization recognized by the Council for Higher Education Accreditation (CHEA) for programs awarding bachelor's degrees with a major in "human services".

2. In subd. [1. b.](#), "human services major" means a major which includes all the following courses:

- a. An introductory course which contains a general overview of the field of human services, including origins, career opportunities and techniques and methods of helping individuals and groups in need.
- b. A course with significant content in professional ethics and values, including confidentiality, boundaries and values in human services occupations.
- c. A course with content in qualitative and quantitative social research methods and statistics.
- d. A course designated as a senior seminar or capstone course. The capstone course may be an internship with the seminar in which the training certificate applicant is evaluated to have attained the competencies specified in sub. [\(3m\)](#).

3. The applicant shall have obtained a grade point average of 2.5 or greater in the major completed in the program under subd. [1. a.](#), [1. b.](#) or [1. c.](#)

(b) Verification that the applicant is seeking to attain social worker degree equivalency under s. [457.09 \(4\)](#), Stats., during the period in which the certificate is valid.

(c) Documentation necessary for the section to determine, subject to ss. [111.321](#), [111.322](#), and [111.335](#), Stats., whether any of the following apply:

- 1. The applicant has a pending charge for an exempt offense, as defined in s. [111.335 \(1m\) \(b\)](#), Stats., or a violent crime against a child, as defined in s. [111.335 \(1m\) \(d\)](#), Stats., which is substantially related to the practice of a social worker.
- 2. The applicant has been convicted of a crime substantially related to the practice of a social worker.

Note: Application forms are available upon request to the Social Worker Section at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.

(2) Social worker degree equivalency. To attain social worker degree equivalency to a bachelor's degree in social work under the terms of s. [457.09 \(4\)](#) and [\(4m\) \(b\)](#), Stats., and to qualify to take the national social work examination, a social worker training certificate holder shall demonstrate by certified transcript from an accredited college or university, sent directly to the section, that the applicant has

successfully completed with a minimum of a C grade at least a total of 5 courses, each consisting of a minimum of either 3 semester hours or 4 quarter hours of academic credit. Courses shall be taught by an instructor who holds a master's degree or a PhD in social work from an institution accredited by the Council on Social Work Education unless otherwise approved by the section. The courses shall use a textbook written by a social work educator for social work courses as a primary text, unless otherwise approved by the section. At least three of these courses shall be taken at the same institution, and shall be distributed among the following subject areas:

(a) Social welfare policy and services. At least one course of at least 3 semester hours or 4 quarter hours academic credit. Qualifying course work in this area shall include the history, mission and philosophy of the social work profession, the impact of social policy on health and well-being, the effect of social policy on social work practice, current social policy analysis, political and organizational processes used to influence policy, the process of policy formulation, and the framework for current social policy analysis in light of the principles of social and economic justice.

(b) Social work practice methods with individuals, families, small groups, communities, organizations and social institutions - generalist practice methods. At least 3 courses each consisting of at least 3 semester hours or 4 quarter hours academic credit. Qualifying coursework in these areas shall substantively and effectively prepare the student for action to engage with, assess, intervene with, and evaluate individuals, families, groups, organizations, and communities. The social work practice methods taught shall be evidence-based, and shall emphasize client strengths. Each course shall have infused throughout the curriculum significant course content on social work values, ethics, approaches and skills for practice with clients from differing social, cultural, racial, religious, spiritual and class backgrounds; and systems of all sizes. The content of the three courses shall be coordinated by the college or university to cover the material described below and demonstrate that within the curriculum of the three courses, students shall learn:

1. Of the three required social work methods courses, a course in each of the following: social work practice with individuals, social work practice with groups and families, and social work practice with communities, organizations, and social institutions.
2. Practice content which emphasizes professional relationships that are characterized by mutuality, collaboration, respect for the client system and incorporates use of professional social work supervision. Coursework shall prepare a student to do all of the following:
 - a. Use empathy and other interpersonal skills with clients.
 - b. Develop with the client a mutually agreed upon focus of work and desired outcomes.
 - c. Collect, organize, and interpret client data.
 - d. Develop mutually agreed upon intervention goals and objectives.
 - e. Select appropriate intervention strategies.

- f. Initiate actions to achieve organizational goals.
- g. Implement prevention interventions that enhance client capacities.
- h. Help clients resolve problems.
- i. Negotiate, mediate, and advocate for clients.
- j. Facilitate transitions and endings.
- k. Critically analyze, monitor, and evaluate interventions.

3. Practice assessment which focuses on the examination of client strengths and problems in the interaction among individuals and between people and their environments.

4. Knowledge, values and skills to enhance human well-being and amelioration of the environmental conditions that affect people adversely.

5. Approaches and skills for practice with clients from differing social, cultural, racial, religious, spiritual and class backgrounds and with systems of all sizes.

6. Differential assessments and intervention skills to serve diverse at-risk populations.

7. An evaluation of the student's ability to demonstrate competence in interviewing, using empathy and interpersonal skills. The student shall be able to demonstrate skill in collecting, organizing, and interpreting client data; assessing client strengths and limitations; developing mutually agreed upon intervention goals and objectives; and selecting appropriate intervention strategies.

8. Each social work methods course shall include content on social work values and ethics including the application of the standards of the National Association of Social Workers Code of Ethics to Social Work practice.

9. Each social work methods course shall include content on cultural competence in social work practice, based on the National Association of Social Workers Standards for Cultural Competence in Social Work Practice.

(c) *Human behavior in the social environment, including human growth and development, and social systems theory.* At least one course of at least 3 semester hours or 4 quarter hours academic credit. Qualifying course work in this area shall include theories and knowledge of human biological, sociological, cultural, psychological, and spiritual development across the life span; the range of social systems, including individual, family, group, organizational, and community, in which people live, and the ways social systems promote or deter people in maintaining or achieving health and well-being.

(3) Internship and employment. To qualify to take the national social work examination, a training certificate holder shall demonstrate to the section, by written certification from his or her supervisor sent directly to the section, that he or she engaged in and successfully completed one of the following:

(a)

1. A human services internship of at least 400 hours that was part of the program leading to the degree the certificate holder specified to satisfy the requirement in s. [457.09 \(1\) \(c\)](#) and [\(4m\) \(b\)](#), Stats., or completed while holding the training certificate, and involved direct practice with clients and that was supervised by a social worker certified under s. [457.08](#), Stats., and who has a bachelor's or master's degree in social work and provides direct, on-site supervision of the intern. A human services internship shall be under the auspices of an accredited college or university.

2. A human services internship completed prior to August 1, 1995, that otherwise qualifies under par. [\(a\)](#), may be approved by the section if it was supervised by a person holding a bachelor's or master's degree in social work and in good professional standing, but who was not certified under s. [457.08](#), Stats.

(b) One year of social work employment completed while holding the training certificate, which involved at least 400 hours of face-to-face client contact in not less than 12 months, and that was supervised by a social worker certified under s. [457.08](#), Stats., who has a bachelor's or master's degree in social work and who provides direct, on-site supervision of the certificate holder during the time the certificate holder is at work.

(3m) Demonstrated competency. A human services internship or one year of social work employment shall be approved by the section provided that the supervising social worker certifies on forms provided by the department that the internship or employment provided training and experience, and the applicant demonstrated competency, in each of the following areas:

(a) Demonstrate the ability to: engage, assess, intervene, and evaluate individuals, families, groups, organizations, and communities in regard to strengths and difficulties in biological, psychological, sociological, cultural, and spiritual functioning.

(b) Demonstrate intervention skills, including: collecting, organizing, and interpreting client data; assessing client strengths and limitations; using empathy and other interpersonal skills; developing mutually agreed upon intervention goals and objectives; determining and implementing appropriate intervention strategies; and referring clients to other qualified resources when appropriate.

(c) Develop a mutually agreed upon focus of work and desired outcomes, which may include: implementing prevention interventions that enhance client outcomes; helping clients resolve problems; negotiating, mediating, and advocating for clients; and facilitating transitions and endings; referring to community resources; facilitating organizational change to meet social needs based on evaluation and assessment as described in par. [\(a\)](#); and critically analyze, monitor, and evaluate interventions.

(d) Knowledge of other disciplines and resources relevant to the evaluation of clients, plans and policies to alleviate client difficulties, and intervention planning.

(e) Demonstrate cultural competence, based on the National Association of Social Workers Standards for Cultural Competence in Social Work Practice, by intervening effectively on behalf of diverse populations and populations most vulnerable and discriminated against; providing culturally competent services, and collaborating with others to develop services.

(f) Make ethical decisions by applying standards of the National Association of Social Workers Code of Ethics in the delivery of social work services to clients, and applying relevant Wisconsin laws and administrative rules, as applicable.

(4) Supervision requirements. In addition to the minimum qualifications for supervisors specified in sub. [\(3\)](#), supervision of qualifying human services internship or employment shall include the direction of social work practice in a face-to-face individual session of at least one hour duration during each week of supervised practice of social work, and shall further comply with s. [MPSW 4.01 \(1\)](#) and [\(3\)](#). Supervision may be exercised by a person other than an employment supervisor. For supervised educational internships or employment experiences that begin 6 months after the effective date of this rule change, the supervisor and student or employee shall complete and sign a learning contract within the first 40 hours of the internship or employment that shall describe the goals of the student or employee's supervised experience and list basic expectations for both the applicant and the supervisor.

(5) Granting social worker certification. Subject to s. [457.26 \(2\)](#), Stats., the section shall grant a social worker certificate to a training certificate holder who has demonstrated social worker degree equivalency, completed a supervised human services internship or social work employment, and passed the national social worker examination and state law examination, all as required under this section and s. [457.09](#), Stats.

(6) Approval of courses for social worker degree equivalency.

(a) The section may approve in advance courses offered by an accredited college or university which may be taken by a social worker training certificate holder to satisfy the requirements of sub. [\(2\) \(a\)](#) to [\(c\)](#).


(b) To obtain advance section approval under par. [\(a\)](#), an accredited college or university shall submit course syllabi at least 6 months prior to the commencement of the class. Section approval shall continue for 2 years unless the course content, format, delivery method, or instructor changes. After 2 years, course syllabi shall be resubmitted for approval.

**Social Work Section of the MPSW Examining Board
Rule Projects (updated 07/06/2023)**

| Clearinghouse Rule Number | Scope # | Scope Expiration | Code Chapter Affected | Relating clause | Synopsis | Current Stage | Next Step |
|----------------------------------|----------------|-------------------------|------------------------------|--|--|---------------------------------|--|
| | 064-22 | 01/25/2025 | MPSW 1 to 20 | Telehealth Comprehensive Review | The Board requested to do a comprehensive review of all their chapters while implementing 2021 WI Act 121. | Drafting rule | EIA Comment Period and submission to Clearinghouse |
| 23-034 | 063-22 | 01/25/2025 | MPSW 1 | Substance Use Disorder practice for APSW and ISW | The Board would like to update MPSW 1 in order to implement 2021 WI Act 222 relating to APSW and ISW being able to provide substance use disorder treatment without a specialty. | Public Hearing on July 18, 2023 | Final Rule Draft and Legislative Report |

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

| | | | |
|---|--|---|--|
| 1) Name and title of person submitting the request: Brad Wojciechowski | | 2) Date when request submitted: 6/29/2023 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting</small> | |
| 3) Name of Board, Committee, Council, Sections: Social Worker Section | | | |
| 4) Meeting Date: 7/19/2023 | 5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 6) How should the item be titled on the agenda page? Speaking Engagements, Travel, or Public Relations Requests, and Reports – Discussion and Consideration 1) 2023 Annual Meeting of the Delegate Assembly, November 3-4, 2023 – Memphis, TN | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session | 8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <Appearance Name(s)> <input type="checkbox"/> No | 9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A> | |
| 10) Describe the issue and action that should be addressed: <Click Here to Add Description> | | | |
| 11) Authorization | | | |
|  | | 6/29/2023 | |
| Signature of person making this request | | Date | |
| Supervisor (Only required for post agenda deadline items) | | Date | |
| Executive Director signature (Indicates approval for post agenda deadline items) | | Date | |
| Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |



PUBLIC AGENDA REQUEST FORM

Instructions:

1. Fill out this form, and then save to your device.
2. Return to the "[Suggest an Agenda Item](#)" page and select the appropriate Board or Council from the Board/Council list.
3. Attach your completed "Public Agenda Request" form and send.

First Name: Marc

Last Name: Herstand

Association/Organization: National Association of Social Workers, Wisconsin Chapter

Subject: Social Work Compact

Issue to Address:

I would like to discuss the need for a Social Work Compact, the likely components of the Social Work Compact, the timetable for its release, the feedback sessions on the draft and NASW WI's position on its' components. I would also like to discuss how the Social Work Compact could impact public protection and social work licensure in Wisconsin.