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**VIRTUAL/TELECONFERENCE  
SOCIAL WORKER SECTION  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND  
SOCIAL WORK EXAMINING BOARD  
Virtual, 4822 Madison Yards Way, Madison  
Contact: Brad Wojciechowski (608) 266-2112  
October 15, 2024**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.*

**AGENDA**

**1:00 P.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-4)**
- B. Approval of Minutes of July 11, 2024 (5-8)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns
- D. Introductions, Appointments and Recognition**
  - 1) Introduction: Jessica M. Bowers (Succeeds: Cynthia Adell)
- E. Administrative Matters – Discussion and Consideration**
  - 1) Department, Staff and Section Updates
  - 2) **Appointments of Liaisons and Alternates, Delegation of Authorities**
  - 3) Section Member – Term Expiration Date
    - a. Bowers, Jessica M. – 7/1/2027
    - b. Erickson, Terrance C. – 7/1/2025
    - c. Hansen, Shawna R. – 7/1/2026
    - d. Lee Yang, Sheng B. – 7/1/2027
    - e. Luster, Marietta S. – 7/1/2025
- F. Credentialing Matters – Discussion and Consideration (9)**
  - 1) Application Forms
- G. Legislative and Policy Matters – Discussion and Consideration
- H. Administrative Rule Matters – Discussion and Consideration (10-12)**
  - 1) Pending or Possible Rulemaking Projects (11-12)
- I. Veteran’s Health Administration Form Related to Social Work Use of Naloxone – Discussion and Consideration (13-14)**

- J. Discussion and Consideration of Items Added After Preparation of Agenda
- 1) Introductions, Announcements and Recognition
  - 2) Administrative Matters
  - 3) Election of Officers
  - 4) Appointment of Liaisons and Alternates
  - 5) Delegation of Authorities
  - 6) Education and Examination Matters
  - 7) Credentialing Matters
  - 8) Approval(s) for Psychometric Testing
  - 9) Practice Matters
  - 10) Administrative Rule Matters
  - 11) Legislative and Policy Matters
  - 12) Liaison Reports
  - 13) Board Liaison Training and Appointment of Mentors
  - 14) Informational Items
  - 15) Public Health Emergencies
  - 16) Division of Legal Services and Compliance (DLSC) Matters
  - 17) Presentations of Petitions for Summary Suspension
  - 18) Petitions for Designation of Hearing Examiner
  - 19) Presentation of Stipulations, Final Decisions and Orders
  - 20) Presentation of Proposed Final Decisions and Orders
  - 21) Presentation of Interim Orders
  - 22) Petitions for Re-Hearing
  - 23) Petitions for Assessments
  - 24) Petitions to Vacate Orders
  - 25) Requests for Disciplinary Proceeding Presentations
  - 26) Motions
  - 27) Petitions
  - 28) Appearances from Requests Received or Renewed
  - 29) Speaking Engagements, Travel, or Public Relation Requests, and Reports

**K. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

**L. Credentialing Matters**

- 1) **Application Review**
  - a. S.E.L. – Licensed Clinical Social Worker (IA 354778) **(15-69)**

**M. Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Proposed Stipulation and Final Decision and Orders**
  - a. 22 SOC 081 – Michelle M. Lehman **(70-78)**
  - b. 23 SOC 057 – Susan L. Torres **(79-85)**
  - c. 23 SOC 072 – Dana L. Greicar **(86-91)**
  - d. 24 SOC 005 – Sabrina M.A. Kasner **(92-98)**
  - e. 24 SOC 0014 – Adolph R. Kamm **(99-104)**

- 2) **Administrative Warnings**
  - a. 24 SOC 002 – B.J.M.J. (105-106)
  - b. 24 SOC 0039 - K.D.D (107-108)
- 3) **Case Closings**
  - a. 22 SOC 082 – S.M.R. (109-115)
  - b. 23 SOC 037 – E.L.L. (116-121)
- 4) **Monitoring Matters (122-177)**
  - a. William Bright, Licensed Clinical Social Worker – Requesting full licensure (124-156)
  - b. Vanessa Old Coyote, Advanced Practice Social Worker – Requesting Full licensure (157-177)

N. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Proposed Interim Orders
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Board Liaison Training
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

O. Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

P. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

Q. Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING: 2025 (TO BE DETERMINED)**

*Board Member Training: November 15, 2024*

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213

**VIRTUAL/TELECONFERENCE  
SOCIAL WORKER SECTION  
MEETING MINUTES  
JULY 11, 2024**

**PRESENT:** Terrance Erickson, Shawna Hansen, Marietta Luster, Sheng Lee Yang

**STAFF:** Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other DSPS Staff

**CALL TO ORDER**

Sheng Lee Yang, Chairperson, called the meeting to order at 1:01 p.m. A quorum was confirmed with four (4) members present.

**ADOPTION OF AGENDA**

**MOTION:** Shawna Hansen moved, seconded by Terrance Erickson, to approve the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 16, 2024**

**Amendments to the Minutes:**

- Update footer to April 16, 2024

**MOTION:** Terrance Erickson moved, seconded by Marietta Luster, to approve the Minutes of April 16, 2024, as amended. Motion carried unanimously.

**INTRODUCTIONS, APPOINTMENTS, AND RECOGNITION**

**Recognition: Cynthia C. Adell (Resigned: 6/26/2024)**

**MOTION:** Terrance Erickson moved, seconded by Shawna Hansen, to recognize and thank Cynthia C. Adell for their years of dedicated service to the Board and State of Wisconsin. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Appointments of Liaisons and Alternates, Delegation of Authorities**

<b>LIAISON APPOINTMENTS</b>	
<b>Credentialing Liaison(s)</b>	Sheng Lee Yang (LCSW) <i>Alternate:</i> Shawna Hansen (SW)
<b>Education and Examination Liaison(s)</b>	Sheng Lee Yang <i>Alternate:</i> Shawna Hansen

<b>ASWB Liaison(s)</b> <i>(Assoc. of Social Work Boards)</i>	Shawna Hansen <i>Alternate: Terrance Erickson</i>
<b>Monitoring Liaison(s)</b>	Marietta Luster <i>Alternate:</i> Terrance Erickson
<b>Professional Assistance Procedure (PAP) Liaison(s)</b>	Sheng Lee Yang <i>Alternate: Marietta Luster</i>
<b>Travel Authorization Liaison(s)</b>	Sheng Lee Yang <i>Alternate: Shawna Hansen</i>
<b>Screening Panel</b>	Sheng Lee Yang, Shawna Hansen <i>Alternate: Terrance Erickson</i>

**Delegation of Authorities**

**Delegation to Monitoring Liaison**

**MOTION:** Sheng Lee Yang moved, seconded by Terrance Erickson, to delegate authority to the Monitoring Liaison(s) to make any determination on Orders under monitoring and to refer to the Full Section any matter the Monitoring Liaison deems appropriate. Motion carried unanimously.

**Delegation to Department Monitor**

**MOTION:** Shawna Hansen moved, seconded by Terrance Erickson, to delegate authority to the Department Monitor as outlined below:

1. to grant reinstatement of licensure if education and/or costs are the sole condition of the order and the credential holder has submitted the required proof of completion for approved courses and paid the costs.
2. to suspend the license if the credential holder has not completed Section ordered education and/or paid costs and forfeitures within the time specified by the Section order. The Department Monitor may remove the suspension and issue an order when proof of completion and/or payment has been received.
3. to suspend the license (or remove stay of suspension) if a credential holder fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if credential holder ceases participation in the Approved Program without Section approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.

4. to grant or deny approval when a credential holder proposes treatment providers, mentors, and supervisors unless the Order specifically requires full-Section or Section designee approval.
5. to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete Section ordered continuing, disciplinary, or remedial education.
6. to grant a maximum of one 90-day extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by a credential holder to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete a Section ordered evaluation or exam.

Motion carried unanimously.

### **SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND REPORTS**

#### **Travel Consideration: 2024 Association of Social Work Boards (ASWB) Annual Meeting of the Delegate Assembly, November 8-9, 2024, in San Diego, CA**

**MOTION:** Marietta Luster moved, seconded by Shawna Hansen, to designate Terrance Erickson and Brad Wojciechowski to attend 2024 Association of Social Work Boards (ASWB) Annual Meeting of the Delegate Assembly, November 8-9, 2024, in San Diego, CA. Motion carried unanimously.

#### **CLOSED SESSION**

**MOTION:** Terrance Erickson moved, seconded by Marietta Luster, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Sheng Lee Yang, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Terrance Erickson-yes; Shawna Hansen-yes; Sheng Lee Yang-yes; and Marietta Luster-yes. Motion carried unanimously.

The Section convened into Closed Session at 1:33 p.m.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS**

**Proposed Stipulations and Final Decision and Orders**

*23 SOC 001 – Jake T. Prichard*

**MOTION:** Sheng Lee Yang moved, seconded by Terrance Erickson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Jake T. Prichard, DLSC Case Number 23 SOC 001. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Terrance Erickson moved, seconded by Shawna Hansen, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 1:36 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Terrance Erickson moved, seconded by Marietta Luster, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

*(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

**ADJOURNMENT**

**MOTION:** Terrance Erickson moved, seconded by Shawna Hansen, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:37 p.m.



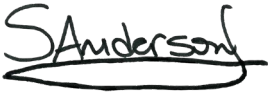
**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and title of person submitting the request: Renee Parton, Attorney Supervisor		2) Date when request submitted: 9/27/2024 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date: 10/15/2024	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Credentialing Matters – Application Form – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i>  <input type="checkbox"/> Yes <Appearance Name(s)> <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if applicable: N/A	
10) Describe the issue and action that should be addressed: Discussion and consideration of a proposed additional form to address exceptional circumstances of when a supervisor is unavailable.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Sofia Anderson, Administrative Rules Coordinator		<b>2) Date when request submitted:</b> 10/03/2024 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b> Social Worker Section of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board			
<b>4) Meeting Date:</b> October 15, 2024	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Administrative Rule Matters – Discussion and Consideration 1. Pending or Possible Rulemaking Projects.	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <i>(If yes, please complete <a href="#">Appearance Request</a> for Non-DSPS Staff)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if required:</b> N/A	
<b>10) Describe the issue and action that should be addressed:</b>  Attachments: <ul style="list-style-type: none"> <li>• Social Worker Section Rule Projects chart</li> </ul>			
<b>11) Authorization</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr/>                 Signature of person making this request             </div> <div style="text-align: right;">                 10/03/2024  <hr/>                 Date             </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">                 Supervisor (if required)             </div> <div style="text-align: right;">                 Date             </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">                 Executive Director signature (indicates approval to add post agenda deadline item to agenda)             </div> <div style="text-align: right;">                 Date             </div> </div>			
<b>Directions for including supporting documents:</b> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**Social Work Section of the MPSW Examining Board  
Rule Projects (updated 10/03/2024)**

<b>Clearinghouse Rule Number</b>	<b>Scope #</b>	<b>Scope Expiration</b>	<b>Code Chapter Affected</b>	<b>Relating clause</b>	<b>Synopsis</b>	<b>Current Stage</b>	<b>Next Step</b>
24-012	064-22	01/25/2025	MPSW 1 to 20	Telehealth Comprehensive Review	The Board requested to do a comprehensive review of all their chapters while implementing 2021 WI Act 121.	Legislative Review	If no objections, the Board can adopt the rule.
	102-23	05/20/2026	MPSW 3	Supervised Practice	The SW section found inconsistencies between the training hour requirements in-state and out-of-state for licensed clinical social workers, and between the requirements in the Statutes for independent social workers and the Administrative Code.	Drafting rule.	EIA Comment Period, Clearinghouse Review, and Public Hearing.
	103-23	05/20/2026	MPSW 19	Continuing Education	The Board would like to review the continuing education providers and programs to eliminate duplicate entries and potentially update the list of programs and providers.	Drafting rule.	EIA Comment Period, Clearinghouse Review, and Public Hearing.

**Social Work Section of the MPSW Examining Board**

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Synopsis	Current Stage	Next Step
	018-24	08/12/2026	MPSW 4, 12, 16, and 20	Supervision requirements	The objective of the proposed rule will be to revise the relevant sections of the MPSW code that refer to supervised practice and approving completion of hours to social workers, professional counselors, and marriage and family therapists who are under supervision.	Drafting rule.	EIA Comment Period, Clearinghouse Review, and Public Hearing.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

<b>1) Name and title of person submitting the request:</b> Whitney DeVoe, Board Counsel		<b>2) Date when request submitted:</b> 10/09/24 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
<b>3) Name of Board, Committee, Council, Sections:</b> Social Worker Section			
<b>4) Meeting Date:</b> 10/15/2024	<b>5) Attachments:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>6) How should the item be titled on the agenda page?</b> Veteran’s Health Administration Form Related to Social Work Use of Naloxone – Discussion and Consideration	
<b>7) Place Item in:</b> <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	<b>8) Is an appearance before the Board being scheduled?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9) Name of Case Advisor(s), if applicable:</b>	
<b>10) Describe the issue and action that should be addressed:</b> Discussion and consideration of VHA form related to social work use of Naloxone.			
<b>11) Authorization</b>			
Whitney DeVoe		10/09/24	
Signature of person making this request		Date	
Supervisor (Only required for post agenda deadline items)		Date	
Executive Director signature (Indicates approval for post agenda deadline items)		Date	
<b>Directions for including supporting documents:</b> 1. This form should be saved with any other documents submitted to the <a href="#">Agenda Items</a> folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

To the State Board Governing Social Work Practice:

The Veteran's Health Administration (VHA) National Social Work Program Office is seeking information from State Licensing Boards on the ability of licensed social workers within the State's jurisdiction to carry and administer Narcan/Naloxone.

**Background:** According to the [CDC](#), the national number of drug overdose deaths per month has continued to rise, from over 47,000 in Jan 2015 to over 108,000 in Feb 2022. Most states continue to see increased percentages in deaths from drug overdoses. The CDC predicts drug over dose deaths in most states to increase between approximately 3% and 25% depending on the state.

In 2018 the Surgeon General of the United States, Jerome Adams, issued an [Advisory on Naloxone and Opioid Overdose](#) in which he states "knowing how to use naloxone and keeping it within reach can save a life." He further states "increasing the availability and targeted distribution of naloxone is a critical component of our efforts to reduce opioid-related overdose deaths."

**Point of Contact:** Please direct questions to the VHA National Social Work Program Office, through email to [VHA SW Naloxone](#).

**Request:**

1. Complete only one of the following statements and sign below to include the date and title of the signer (the Director, President or other Board leadership).
2. Return the signed document to [VHA SW Naloxone](#).

- The State of \_\_\_\_\_ Social Work Licensing Board concurs, social workers in this state can carry and administer Narcan/Naloxone.
- The State of \_\_\_\_\_ Social Work Licensing Board concurs, social workers in this state can carry and administer Narcan/Naloxone, only if the social worker has completed education and training in order to do so.
- The State of \_\_\_\_\_ Social Work Licensing Board does not concur social workers in this state can carry and administer Narcan/Naloxone under any circumstances.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_, State Board Governing Social Work Practice