



**VIRTUAL/TELECONFERENCE
SOCIAL WORKER SECTION
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING, AND
SOCIAL WORK EXAMINING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Brad Wojciechowski (608) 266-2112
October 14, 2025**

The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Section.

AGENDA

1:00 P.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of July 15, 2025 (4-5)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns**
- D. Introductions, Appointments and Recognition**
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Section Updates
 - 2. Section Member – Term Expiration Date
 - a. Bowers, Jessica M. – 7/1/2027
 - b. Erickson, Terrance C. – 7/1/2028
 - c. Hansen, Shawna R. – 7/1/2026
 - d. Lee Yang, Sheng B. – 7/1/2027
 - e. Luster, Marietta S. – 7/1/2025
- F. Legislative and Policy Matters – Discussion and Consideration (6)**
 - 1. 2025 WI AB 80 / 2025 WI SB 74 relating to social work licensure compact
- G. Administrative Rule Matters – Discussion and Consideration (7-8)**
 - 1. Pending or Possible Rulemaking Projects
- H. Speaking Engagements, Travel, or Public Relation Requests, and Reports – Discussion and Consideration**
- I. Discussion and Consideration of Items Added After Preparation of Agenda**
 - 1. Introductions, Announcements and Recognition
 - 2. Administrative Matters
 - 3. Election of Officers

4. Appointment of Liaisons and Alternates
5. Delegation of Authorities
6. Education and Examination Matters
7. Credentialing Matters
8. Approval(s) for Psychometric Testing
9. Practice Matters
10. Administrative Rule Matters
11. Legislative and Policy Matters
12. Liaison Reports
13. Board Liaison Training and Appointment of Mentors
14. Informational Items
15. Public Health Emergencies
16. Division of Legal Services and Compliance (DLSC) Matters
17. Presentations of Petitions for Summary Suspension
18. Petitions for Designation of Hearing Examiner
19. Presentation of Stipulations, Final Decisions and Orders
20. Presentation of Proposed Final Decisions and Orders
21. Presentation of Interim Orders
22. Petitions for Re-Hearing
23. Petitions for Assessments
24. Petitions to Vacate Orders
25. Requests for Disciplinary Proceeding Presentations
26. Motions
27. Petitions
28. Appearances from Requests Received or Renewed
29. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

K. Credentialing Matters

1. **Application Reviews**
 - a. K.K. – Social Worker (IA-106989) **(9-23)**

L. Deliberation on Division of Legal Services and Compliance (DLSC) Matters

1. **Proposed Stipulation and Final Decision and Orders**
 - a. 23 SOC 062 – Brittany M. Perez **(24-30)**
 - b. 25 SOC 0017 – Lora I. Hudson **(31-37)**
2. **Case Closings**
 - a. 24 SOC 0030 – H.L.L. **(38-41)**
 - b. 25 SOC 0031 – H.J.M. **(42-44)**

M. Deliberation of Items Added After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. DLSC Matters
4. Monitoring Matters

5. Professional Assistance Procedure (PAP) Matters
6. Petitions for Summary Suspensions
7. Petitions for Designation of Hearing Examiner
8. Proposed Stipulations, Final Decisions and Orders
9. Proposed Interim Orders
10. Administrative Warnings
11. Review of Administrative Warnings
12. Proposed Final Decisions and Orders
13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

N. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

O. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

P. Open Session Items Noticed Above Not Completed in the Initial Open Session

ADJOURNMENT

NEXT MEETING: TBD, 2026

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dsps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
SOCIAL WORKER SECTION
MEETING MINUTES
JULY 15, 2025**

PRESENT: Jessica Bowers, Terrance Erickson, Sheng Lee Yang

ABSENT: Shawna Hansen, Marietta Luster

STAFF: Brad Wojciechowski, Executive Director; Joseph Ricker, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other DSPS Staff

CALL TO ORDER

Sheng Lee Yang, Chairperson, called the meeting to order at 1:04 p.m. A quorum was confirmed with three (3) members present.

ADOPTION OF AGENDA

MOTION: Jessica Bowers moved, seconded by Terrance Erickson, to approve the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 23, 2025

MOTION: Jessica Bowers moved, seconded by Terrance Erickson, to approve the Minutes of April 23, 2025, as published. Motion carried unanimously.

**SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND
REPORTS**

Travel Report: Request: 2025 Annual Meeting of the Delegate Assembly – November 7-8, 2025 – Indianapolis, IN

MOTION: Jessica Bowers moved, seconded by Terrance Erickson, to designate Terrance Erickson, to attend the 2025 Annual Meeting of the Delegate Assembly, on November 7-8, 2025, in Indianapolis, IN. Motion carried unanimously.

CLOSED SESSION

MOTION: Terrance Erickson moved, seconded by Jessica Bowers, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Sheng Lee Yang, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call

Vote: Jessica Bowers-yes; Terrance Erickson-yes; and Sheng Lee Yang-yes.
Motion carried unanimously.

The Section convened into Closed Session at 1:19 p.m.

CREDENTIALING MATTERS

Application Review

K.L.S. – Social Worker (IA-626308)

MOTION: Sheng Lee Yang moved, seconded by Terrance Erickson, to find that the conviction record contained in the K.L.S. predetermination application would disqualify K.L.S. from obtaining a Social Worker Credential at the time of review. **Reason for Disqualification:** Wis. Stat. § 111.335(4)(f). Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Proposed Stipulations and Final Decision and Orders

22 SOC 061 – Thomas R. Zimmerman

MOTION: Sheng Lee Yang moved, seconded by Jessica Bowers, to delegate Al Rohmeyer, Department Chief Legal Counsel, the authority to preside over and resolve DLSC Case Number 22 SOC 061. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Terrance Erickson moved, seconded by Jessica Bowers, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 1:31 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Terrance Erickson moved, seconded by Jessica Bowers, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Please be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Jessica Bowers moved, seconded by Terrance Erickson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:33 p.m.

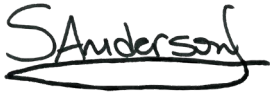
**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Brad Wojciechowski, Executive Director		2) Date when request submitted: 10/1/2025 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date: 10/14/2025	5) Attachments: ☐ Yes ☒ No	6) How should the item be titled on the agenda page? Legislative and Policy Matters – Discussion and Consideration 1) 2025 WI AB 80 / 2025 WI SB 74 relating to social work licensure compact	
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes <Appearance Name(s)> ☐ No		9) Name of Case Advisor(s), if applicable: <Click Here to Add Case Advisor Name or N/A>
10) Describe the issue and action that should be addressed: <Click Here to Add Description>			
11) Authorization  10/1/2025 Signature of person making this request Date Supervisor (Only required for post agenda deadline items) Date Executive Director signature (Indicates approval for post agenda deadline items) Date			
Directions for including supporting documents: 1. This form should be saved with any other documents submitted to the Agenda Items folders. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Sofia Anderson, Administrative Rules Coordinator		2) Date when request submitted: 10/02/2025 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting	
3) Name of Board, Committee, Council, Sections: Social Worker Section of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board			
4) Meeting Date: October 14, 2025	5) Attachments: ☒ Yes ☐ No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Pending or Possible Rulemaking Projects.	
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes ☒ No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Attachments: Social Worker Section Rule Projects chart			
11) Authorization  10/02/2025 Signature of person making this request Date Supervisor (if required) Date Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Social Work Section of the MPSW Examining Board
Rule Projects (updated 10/02/2025)

Clearinghouse Rule Number	Scope #	Scope Expiration	Code Chapter Affected	Relating clause	Synopsis	Current Stage	Next Step
25-003	102-23	05/20/2026	MPSW 3	Supervised Practice	The SW section found inconsistencies between the training hour requirements in-state and out-of-state for licensed clinical social workers, and between the requirements in the Statutes for independent social workers and the Administrative Code.	Rule effective October 1, 2025.	N/A
	018-24	08/12/2026	MPSW 4, 12, 16, and 20	Supervision requirements	The objective of the proposed rule will be to revise the relevant sections of the MPSW code that refer to supervised practice and approving completion of hours to social workers, professional counselors, and marriage and family therapists who are under supervision.	Drafting rule.	EIA Comment Period, Clearinghouse Review, and Public Hearing.