

**UNIFORM DWELLING COUNCIL
MEETING MINUTES
September 1, 2016**

PRESENT: Michael Coello, Abe Degnan (*excused at 10:46 a.m.*), Steven Gryboski, Jesse Jerabek, Scott Satula, Mary Schroeder (*arrived at 9:52 a.m.*), Daniel Wald, Timothy Wiberg

EXCUSED: Peter Krabbe, Mike Marthaler and, Brian Wert

STAFF: Dale Kleven, Rules Coordinator; Jeff Grothman, Policy Director; Lenny Kantor, UDC Engineering Consultant; and Kimberly Wood, Program Assistant Supervisor

CALL TO ORDER

Michael Coello, Chair, called the meeting to order at 9:34 a.m. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Scott Satula moved, seconded by Steven Gryboski, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 21, 2015

MOTION: Steven Gryboski moved, seconded by Scott Satula, to approve the minutes of July 21, 2015 as published. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Feedback from Recent SPS 320-325 Uniform Dwelling Code Update

MOTION: Scott Satula moved, seconded by Jesse Jerabek, to recommend that DSPS reconvene the Deck Code Subcommittee to discuss potential revision to the deck code to include side beams and tributary loading, footing sizing, frost protection below the deck, platform below the deck framing, drainage below the deck platform, engineer fasteners for posts and rim joists, diagonal bracing, and multi-level decks. Motion carried unanimously.

(Mary Schroeder joined the meeting at 9:52 a.m.)

(Abe Degnan was excused at 10:46 a.m.)

MOTION: Mary Schroeder moved, seconded by Jesse Jerabek, to acknowledge discussion of a recommendation for DSPS staff to provide additional education and training on the new deck code for builders, inspectors, and the public. Motion carried unanimously.

MOTION: Jesse Jerabek moved, seconded by Scott Satula, to recommend that DSPS work with the Deck Code Subcommittee to incorporate the deck code into the administrative code and then link to appendix B and C. Motion carried unanimously.

ADJOURNMENT

MOTION: Scott Satula moved, seconded by Steven Gryboski, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:11 a.m.