12th Annual
Boiler Safety - Industry Days
April 13-14, 2016

Country Springs Hotel
2810 Golf Road
Pewaukee, WI 53072

Mike Verhagen
262-548-8617
DSPS “Credentials”
Professional and Trades Category

Professional: Engineers
Doctors
Lawyers
Barbers
Nurses
Boxing

Trades: (72) Licenses
Certifications
Registrations

All Credentials are processed in Madison WI
Credential Questions @ 608-266-2112
DSPS Credentials Brief

- Trades Credential Requirements

Found Chapter SPS 305

- Blasters /Fireworks
- Structural Welders / Weld test Conductors
- Electricians
- Fire Sprinkler Contractors, Journeyman
- Inspectors – Boiler, Building Elevator, POWTs
- Mechanical HVAC, Qualifier, LP Gas Suppliers
- Plumbing, Master, Journeyman etc
- Conveyances, elevator contractor, installer, mechanic
SPS 305, Credentials

- **Subchapter I — General Requirements**
  - SPS 305.01 Application.
  - SPS 305.02 Fees.
  - SPS 305.03 Petitions for variance.
  - SPS 305.04 Processing times.
  - SPS 305.05 Mailing.
  - SPS 305.06 Terms.
  - SPS 305.07 Renewal.
  - SPS 305.08 Continuing education.
  - SPS 305.09 Examinations administered by the Dept.
  - SPS 305.10 Denial, suspension and revocation.
  - SPS 305.11 Responsibilities.
  - SPS 305.12 Penalties.
  - SPS 305.125 Administrative forfeitures
SPS 305.01 Application

- SPS 305.01 Application.
- (1) Application for a license, certification or registration or the license, certification or registration examination covered under this chapter shall be submitted on a form prescribed by the department.
Wisconsin Department of Safety and Professional Services

DIVISION OF PROFESSIONAL CREDENTIALING PROCESSING

INSTRUCTIONS FOR BOILER-PRESSURE VESSEL INSPECTOR APPLICATION

Requirements for Credential

Per Wis. Admin. Code § SP5 355.05, no person may inspect a boiler or pressure vessel for the purpose of determining compliance with Wis. Admin. Code § SP5 344 unless the person holds a certification issued by the Department as a certified Boiler-Pressure Vessel Inspector or a certified in-service field inspector working under the general supervision of a certified Boiler-Pressure Vessel Inspector who has assumed responsibility for the inspection or the report.

A person who inspects boilers and pressure vessels as a certified Boiler-Pressure Vessel Inspector shall:

• Maintain a record of the inspections made including the dates and the findings of the inspections;
• Provide a copy of the inspection report to the property owner or his or her agent;
• Make the record available to the Department upon request or as required under Wis. Admin. Code § SP5 344, his or her inspection records.

AN APPLICATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING DOCUMENTS HAVE BEEN RECEIVED:

1. Application and Fee: The fee consists of a $150 application fee and a $120 processed credential fee, based on a 4-year term from December 31st.

2. Competency Examination: A person applying for a Boiler-Pressure Vessel Inspector certification shall have passed the competency examination by the National Board of Boiler and Pressure Vessel Inspectors. Attach a copy of one of the following documents from the National Board of Boiler and Pressure Vessel Inspectors:

   a. A letter stating that you have passed the competency examination
   b. A copy of the certificate of competency
   c. A copy of a National Board examination

   If the competency examination was performed in a state other than Wisconsin, or the certificate of competency was issued by a state other than Wisconsin, complete the Experience Table on Page 2. Attach a copy of transcripts, if applicable.

   If you need to take the competency examination, you must apply to the National Board of Boiler and Pressure Vessel Inspectors. Wisconsin’s representative is the National Board of Boiler and Pressure Vessel Inspectors in Milwaukie, OR 97267. Wisconsin’s representative will require you to submit proof of a degree and/or experience prior to taking the exam.

3. Degree/Experience: A person applying for a Boiler-Pressure Vessel Inspector certification shall have completed one of the following:

   a. A degree in engineering from an accredited college or university and at least 1,000 hours of experience in the design, construction, operation or inspection of boilers or pressure vessels.
   b. An associate degree in mechanical technology from an accredited college or school and at least 1,000 hours of experience in the design, construction, operation or inspection of boilers or pressure vessels.
   c. At least 1,000 hours of experience in the design, construction, operation or inspection of boilers or pressure vessels.

   Complete the Experience Table on Page 2. Attach a copy of transcripts, if applicable.

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Class Code 8238

Committed to Equal Opportunity in Employment and Licensing
Application

Easy
**Application**

**Revised 2-2016**

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### EXPERIENCE TABLE

Document at least 1,000 hours per year of experience in the design, construction, operation, or the inspection of boilers or pressure vessels. Use a separate sheet for each 12 month period. The boile must have observed or had knowledge of the number of hours performed in the design, construction, operation, or the inspection of boilers or pressure vessels. Copies of this page may be made to add to evidence to sign. (attach additional sheet(s) if necessary)

<table>
<thead>
<tr>
<th>Month/Year Begun</th>
<th>Month/Year Ended</th>
<th>Hours</th>
<th>Signature of Witness</th>
<th>Phone # of Witness</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

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### CONTINUING EDUCATION AND RENEWAL REQUIREMENTS:

- Please view the Department website at [http://dps.wi.gov](http://dps.wi.gov) under "License, Permits, and Registrations" and select "Trade Permits."
SPS 305.02 Fees

- SPS 305.02 Fees.
- (1) (a) Fees required for the various license, certification or registration and their processing under this chapter shall be determined in accordance with Table 305.02 Exceptions for plumbers omitted.
- (2) Fees required under this chapter for the various licenses, certifications or registrations or their processing examinations shall not be refundable.
SPS 305.02 Fees – cont.

- **SPS 305.02 Fees.** (3) The department shall prorate a license, certification or registration fee on a monthly basis for the initial issuance of a license, certification or registration which is issued for less than the full license, certification or registration period.

- (4) (a) The fee for a petition for variance submitted for a rule relative to this chapter shall be $200.00, except as provided in par. (b). (b) The fee for a petition for variance submitted and requested by the submitter to be reviewed on a priority basis shall be $400.00.

- (5) A fee of $15.00 shall be charged to replace a lost or destroyed license, certification or registration.
SPS 305.02 Fees - Table 305.02
-Subchapter VI, Item 33

- “Certification” Credential
- Boiler-PV Inspector
- Application fee .......... $15.00
- Examination Fee ..... NA
- Certification fee ........ $120.00

Next slide
(Pass NB Commission exam WI ~ $250.00)
Table 305.02 Fees - Item #33 Boiler Inspector

<table>
<thead>
<tr>
<th>License, Certification or Registration Category</th>
<th>Type</th>
<th>Application Fee</th>
<th>Examination Fee</th>
<th>License, Certification or Registration Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subchapter III</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Dwelling Contractor</td>
<td>Certification</td>
<td>$15</td>
<td>NA</td>
<td>$25</td>
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<tr>
<td>10. Dwelling Contractor Qualifier</td>
<td>Certification</td>
<td>$15</td>
<td>NA</td>
<td>$30</td>
</tr>
<tr>
<td>11. Dwelling Contractor — Restricted</td>
<td>Certification</td>
<td>$15</td>
<td>NA</td>
<td>$25</td>
</tr>
<tr>
<td>12. Manufactured Home Manufacturer</td>
<td>License</td>
<td>$15</td>
<td>NA</td>
<td>$900</td>
</tr>
<tr>
<td>13. Manufactured Home Dealer — Main Business</td>
<td>License</td>
<td>$15</td>
<td>NA</td>
<td>$200</td>
</tr>
<tr>
<td>14. Manufactured Home Dealer — Branch</td>
<td>License</td>
<td>$15</td>
<td>NA</td>
<td>$200</td>
</tr>
<tr>
<td>15. Manufactured Home Salesperson</td>
<td>License</td>
<td>$15</td>
<td>NA</td>
<td>$16</td>
</tr>
<tr>
<td>16. Manufactured Home Installer</td>
<td>License</td>
<td>$15</td>
<td>NA</td>
<td>$100</td>
</tr>
<tr>
<td>17. Soil Tester</td>
<td>Certification</td>
<td>$35</td>
<td>$75</td>
<td>$300</td>
</tr>
<tr>
<td>18. Welder</td>
<td>Registration</td>
<td>$15</td>
<td>NA</td>
<td>$35</td>
</tr>
<tr>
<td>19. Weld Test Conductor</td>
<td>Certification</td>
<td>$15</td>
<td>$20</td>
<td>$80</td>
</tr>
<tr>
<td>21. POWTS Maintainer</td>
<td>Registration</td>
<td>$15</td>
<td>NA</td>
<td>$90</td>
</tr>
<tr>
<td>Subchapter IV</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>22. Electrical Contractor</td>
<td>License</td>
<td>$35</td>
<td>NA</td>
<td>$200</td>
</tr>
<tr>
<td>Subchapter VI</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>33. Boiler—Pressure Vessel Inspector</td>
<td>Certification</td>
<td>$15</td>
<td>NA</td>
<td>$120</td>
</tr>
<tr>
<td>34. In—Service Field Inspector</td>
<td>Certification</td>
<td>$15</td>
<td>NA</td>
<td>$120</td>
</tr>
<tr>
<td>35. Commercial Building Inspector</td>
<td>Certification</td>
<td>$15</td>
<td>$25</td>
<td>$40</td>
</tr>
</tbody>
</table>
SPS 302.11 Boiler Fee Schedule

- SPS 302.11 (8) NATIONAL BOARD EXAM. The fee for the application for and the administration of the National Board of Boiler and Pressure Vessel inspectors competency examination shall be $250.00.

Note: “H R Block” sites may proctor NB exams in their select offices or contact other area State Chiefs, IL, IA, MI or MN.
SPS 305.04 Processing Times

- SPS 305.04 Processing times. (1) An application for a license, certification or registration covered under this chapter shall be granted or denied by the department within 21 calendar days after the department receives all of the application materials necessary to obtain the license, certification or registration.
SPS 305.04 Processing Times

- **SPS 305.04 (2) (a)** If the license, **certification** or registration application information is insufficient, the department shall request additional information within 21 calendar days of receipt of the application.

- **(b)** If an applicant does not respond to a request by the department for additional information within 3 months after the date of the request, the department shall make a determination on the application based upon the information on hand.
SPS 305.05 Mailing

- SPS 305.05 Mailing. (1) Unless otherwise provided by law, all orders, notices and other papers may be served by the department by first class mail at the address on file with the department.

- (2) A license, certification or registration holder shall be responsible for notifying the department of any change in mailing address.
SPS 305.06 Terms

- SPS 305.06 Terms. (1) A license, certification or registration issued under this chapter shall be valid for a period of time no longer than that specified in Table 305.06.

- (2) A license, certification or registration issued under this chapter shall expire at midnight on the day or date of expiration of the term specified in Table 305.06.
SPS 305.06 Terms Table 305.06
Subchapter VI, Item #28

- “Certification”
- Boiler - Pressure Vessel Inspector
  - 4 year Term
- Inservice Field Inspector
  - 4 year Term
- Boiler Inspector Requirements
- Details @ SPS 305.60
SPS 305.60
Boiler Pressure Vessel Inspector

- **SPS 305.60 Boiler** – pressure vessel inspector.
- (1) GENERAL. No person may inspect, as required under ch. SPS 341, a boiler or pressure vessel for the purpose of determining compliance with ch. SPS 341 or submit an inspection report to the department documenting compliance or noncompliance with ch. SPS 341 unless the person holds a certification issued by the department as a
  - Certified boiler–pressure vessel inspector... or
  - Certified In-service Field Inspector
SPS 305.60
Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

- (2) Application for Certification. A person applying for a boiler–pressure vessel inspector certification or an in–service field inspector certification shall submit all of the following:
  - (a) An application per s. SPS 305.01.
  - (b) An application fee and a certification fee per SPS 305.02, Table 305.02.
SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

- (3) Qualifications for Certification. (a) A person applying for a boiler–pressure vessel vessel inspector certification shall have:
  
  1. Passed the competency examination by the national board of boiler and pressure vessel inspectors; and
  
  2. a. A degree in engineering from an accredited college and at least 1,000 hours in one year of experience in the design, construction, operation or inspection of boilers or pressure vessels. + Associate degree, ... +experience
SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler & pressure vessel Inspector.

(4) RESPONSIBILITIES. A person who inspects boilers and pressure vessels as a certified boiler–pressure vessel inspector shall:

(a) Maintain a record of the inspections made including the dates and the findings of the inspections;

(b) Provide a copy of the inspection report to the property owner or his or her agent; and

(c) Make available to the department upon request or as required under ch. SPS 341, his or her inspection records.
SPS 305.60
Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

(5) RENEWAL. (a) A person may renew his or her certification as a boiler–pressure vessel inspector or an in–service field inspector.

(b) A boiler–pressure vessel inspector certification and an in–service field inspector certification shall be renewed in accordance with s. SPS 305.07.
SPS 305.60

Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

(5) (c) 1. The renewal of a certification as a certified boiler–pressure vessel inspector or certified in–service field inspector shall be contingent upon the boiler–pressure vessel inspector or in–service field inspector obtaining at least 24 hours of acceptable continuing education prior to the expiration date of the certification as specified in s. SPS 305.08 and Table 305.06
SPS 305.60 Boiler Pressure Vessel Inspectors

SPS 305.60 Boiler – pressure vessel inspector.

- (5) (c) 2. A person who holds a certification as a certified boiler– pressure vessel inspector may apply to the department for waiver of the continuing education requirements under subd. 1. on the grounds of prolonged illness or disability or similar circumstances. The department shall consider each application for waiver individually on its merits.
Table 305.06 Terms- **Item #28 Boiler Inspector**

<table>
<thead>
<tr>
<th>License, Certification or Registration Category</th>
<th>Term</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>21s. Residential Electrical Apprentice</td>
<td>1 year</td>
<td>Date of Issuance</td>
</tr>
<tr>
<td><strong>Subchapter V</strong></td>
<td></td>
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</tr>
<tr>
<td>22. Automatic Fire Sprinkler Contractor</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>23. Journeyman Automatic Fire Sprinkler Fitter</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>24. Automatic Fire Sprinkler System Apprentice</td>
<td>1 year</td>
<td>Date of Issuance</td>
</tr>
<tr>
<td>25. Automatic Fire Sprinkler Contractor-Maintenance</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>26. Automatic Fire Sprinkler Fitter-Maintenance</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>27. Automatic Fire Sprinkler System Tester</td>
<td>4 years</td>
<td>Date of Issuance</td>
</tr>
<tr>
<td>27m. Automatic Fire Sprinkler System Tester Learner</td>
<td>1 year</td>
<td>Date of Issuance</td>
</tr>
<tr>
<td><strong>Subchapter VI</strong></td>
<td></td>
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</tr>
<tr>
<td>28. Boiler–Pressure Vessel Inspector</td>
<td>4 years</td>
<td>December 31</td>
</tr>
<tr>
<td>29. In–Service Field Inspector</td>
<td>4 years</td>
<td>December 31</td>
</tr>
<tr>
<td>30. Commercial Building Inspector</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>31. Commercial Electrical Inspector</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>32. Commercial Plumbing Inspector</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>33. UDC–Construction Inspector</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>34. UDC–Electrical Inspector</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>35. UDC–HVAC Inspector</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>36. UDC–Plumbing Inspector</td>
<td>4 years</td>
<td>June 30</td>
</tr>
<tr>
<td>37. UDC Inspection Agency</td>
<td>4 years</td>
<td>Date of Issuance</td>
</tr>
</tbody>
</table>
SPS 305.07 Renewal

- SPS 305.07 Renewal. (1) (a) a notice of renewal shall be mailed by the department to a certification holder at least 30 calendar days prior to the expiration of the certification.
SPS 305.07 Renewal

- SPS 305.07 Renewal. (1) (b) Failure to receive a notice for renewal of a certification shall not be considered as an excuse or good cause for failure to renew a certification prior to the expiration of the certification.

- Note: I have shortened words at underline removed “license, certification or registration.”
SPS 305.07 Renewal

SPS 305.07 Renewal. (2) (a) Upon receipt of the renewal from the department, a person may apply to renew his or her certification provided an application, a certification fee and evidence of all renewal obligations are submitted to the department prior to the expiration date of the certification. “December 31”
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (1) PROGRAM SPECIFICATIONS. (a) Only courses, programs and seminars approved in writing by the department shall be used for credit to fulfill continuing education requirements.
SPS 305.08 (1) Course requires Department Approval In Writing

6 credit hours

Sample 4-13-16 Industry Days
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (b) 1. Requests for a course, program or seminar to be recognized for approval shall be submitted in writing to the department.
- 2. Requests for approval shall include sufficient information to determine if the course, program or seminar complies with this subsection.
- 3. The department shall review and make a determination on a request for approval within 21 calendar days of receipt of the request and information necessary to complete the review.
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (c) 1. Thirty minutes of attendance in an approved course, program or seminar shall be deemed equal to 0.5 hours of acceptable continuing education.
- 2. Continuing education credit for attendance in approved continuing education courses, programs or seminars in other than 30 minute increments shall be rounded down to the next half hour.
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (d) Courses, programs and seminars to be considered for approval towards continuing education credit shall relate to the skills and knowledge of one or more license, certification or registration categories. 

Boiler Related Training
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (e) 1. The department may limit credit approval to specific license, certification, or registration categories when approving a course, program, or seminar for continuing education credit.
SPS 305.08 Continuing Education

- **SPS 305.08 Continuing education.**

- (e) 2. a. Except as provided in subd. 2. c., the approval of a course, program or seminar for continuing education credit shall expire 5 years after the date of approval.

- b. Approval of courses, programs or seminars for continuing education credit may be renewed. Renewal shall be in accordance with par. (b).

- c. An approval of a course, program or seminar for continuing education credit under s. SPS 305.68 or subch. VIII shall expire either 3 years after the date of approval, or as otherwise specified in the approval.

Note: **SPS 305.68 = Tank system Inspectors ATCP 93**
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (e) 3. The department may revoke the approval of a course, program or seminar for continuing education credit for any false statements, misrepresentation of facts or violation of the conditions on which the approval was based. The department may not revoke the approval of a course, program or seminar less than 30 calendar days prior to the course, program or seminar being held.
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (f) 1. The individual or organization which had obtained the course, program or seminar approval shall maintain an attendance record of those individuals who have attended and completed the course - seminar for at least 5 years from the date of the course, program or seminar.
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (f) 2. The attendance record shall include all of the following:
  - a. The course name.
  - b. Course ID number assigned by the department.
  - c. The date or dates the course was completed.
  - d. The name of each attendee.
  - e. The name each certification held by the attendee for which the course applies.
  - f. Cert number assigned by Dept to each attendee.
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (f) 3. A copy of the attendance record shall be forwarded by the person or organization which had obtained the course, program or seminar approval to the department within 14 calendar days after completion of the course or program.
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.
- (2) EVIDENCE OF COMPLIANCE. Each certification holder shall retain evidence of compliance with continuing education requirements throughout the certification period for which continuing education credit was required for renewal of the certification.
SPS 305.08 Continuing Education

- SPS 305.08 Continuing education.

- (3) CONTINUING EDUCATIONAL CYCLE. Certifications which require continuing educational credit for renewal, the certification holder shall obtain the necessary amount of continuing educational credit prior to the expiration date of the certification as specified in Table 305.06.
SPS 305.09 Examinations Administered by the Department

- SPS 305.09 Examinations administered by the department
- (1) For those license, certification or registration categories which require examination, the department shall conduct at least 4 license, certification or registration examinations annually for each license, certification or registration category at times and locations specified by the department.
SPS 305.09 Examinations
Administered by the Department

- SPS 305.09 Examinations administered by the department
- (2) Application at least 30 days prior to exam
- (3) Depart to notify of Exam Date, Time and Location
- (4) Applicant shall provide photo ID
SPS 305.09 Examinations
Administered by the Department

- SPS 305.09 Examinations administered by the department
- (5) Exam consistent with trade practices and activities
- (6) A grade of 70% or greater to pass
- (7) Department will inform applicant in writing of grade/results within 21 calendar days
- (8) Applicant may request to review exam
SPS 305.10 Denial, Suspension and Revocation

- SPS 305.10, Department may deny, suspend or revoke with reason
- Request for Hearing is allowed

License
SPS 305.10 Denial, Suspension and Revocation

- Reasons: (1 to #11)
- 1. Fails to meet the qualifications for certification.
- 2. Obtained certification through fraud or deceit.
- 3. Demonstrated negligence in fulfilling the responsibilities of the certification.
- 4. A conflict of interest in fulfilling responsibilities under the certification.
- 5. Demonstrated misconduct under the certification.
SPS 305.10 Denial, Suspension and Revocation

- Reasons: (1 to #11)
- 6. Arrested or convicted for a crime substantially related to the license, certification or registration.
- 7. Physical or mental impairment which prevents the holder from fulfilling the obligations of certification.
- 8. Violated state, federal or local laws relating to the conduct of the activities under the certification.
SPS 305.10 Denial, Suspension and Revocation

- **Reasons:** (1 to #11)
- **9.** Certified by the department of revenue under s.73.0301, Stats., to be liable for taxes.
- **10.** Delinquent in making court-ordered payments relating to the support of a child or former spouse pursuant to s.101.02 (21) (a), (c) and (d), Stats.
- **11.** Failed to comply with a subpoena or warrant issued by the department of workforce development or a county child support agency relating to paternity or child support proceedings pursuant to s. 101.02 (21) (a), (c) and (d), Stats.
SPS 305.11 Responsibilities

- SPS 305.11 Responsibilities. (#1-3)
- (1) A person who holds a license, **certification** or registration under this chapter **shall carry on his or her person** the license, certification or registration issued by the department **while performing or conducting** the activity or activities permitted under the certification.

Audience Check?
SPS 305.11 Responsibilities

- SPS 305.11 Responsibilities. (#1-3)
- (2) A person who holds a certification under this chapter shall upon request of the department or its representative present the license, certification or registration for identification.
SPS 305.11 Responsibilities

- SPS 305.11 Responsibilities. (#1-3)
- (3) The requirements of this section apply to licenses, certifications or registrations issued to an individual and not to a business.

Note: Most companies pay for credential, Why send card to Inspector?
SPS 305.12 Penalties

- SPS 305.12 Penalties.
- Penalties for violations of the provisions of this chapter may be assessed in accordance with the respective penalty provisions in the statutes, depending upon the license, certification or registration category or activity involved.
Mechanical Credential-HVAC

- Heating, Ventilation & AC Service
- SPS 305, Subchapter VII, Mechanical
  - SPS 305.70, HVAC Contractor
  - SPS 305.71, HVAC Qualifier
  - SPS 305.72, RHT repealed
- Only Applicable to:
  - Equipment for Human Comfort
  - Equipment w/ Ozone-depleting Refrigerants
Mechanical Credentials

- **HVAC Contractor**
- **SPS 305.70 (a) pursuant to s. 101.178 (2), Stats., no person, entity, or business may engage or offer to engage in installing or servicing heating, ventilating, or air conditioning equipment, unless the person, entity, or business holds a registration issued by the department as a registered HVAC contractor.**
SPS 305, HVAC Credentials
Applicable Term and Fees

- **SPS 305.70, HVAC Contractors**
  - 4 YR Renewal $160, New Appl Fee $15

- **SPS 305.71, HVAC Qualifier (Voluntary)**
  - 4 YR renewal $60, Appl Fee $15, Exam $25

- **SPS 305.72, Refrigerant Handling Technician**
  - Repealed .... No longer issued
  - Need copy of Federal 608 EPA certification

All Inspectors may assist w/ enforcement of HVAC.
HVAC Contractor

- Code Exemption
  - SPS305.70(1)(b) 1. A person, entity or business is not required to hold a registration as a registered HVAC contractor to service existing heating, ventilating or air conditioning equipment or systems within facilities or properties owned by the person or entity.
  - SPS 305.70(1)(b) 2. A person, entity or business is not required to hold a registration as a registered HVAC contractor for electrical or plumbing work associated with the installation or servicing of HVAC equipment or systems.
Mechanical Credentials

- **HVAC Qualifier**

- **SPS305.71 (1) HVAC qualifiers. GENERAL. (a)** Pursuant to s. 101.178 (3), Stats., an individual “may” obtain in accordance with this section an HVAC qualifier certification from the department relative to the business of installing or servicing heating, ventilating or air conditioning equipment.

- **Voluntary Not Mandatory Credential**
HVAC Qualifier

- Exemption at local authority

- SPS 305.71(1)(b) (b) A person or entity who utilizes a person who holds an HVAC qualifier certification under this section shall be deemed to be a certified HVAC business and pursuant to s. 101.178 (3) (c), Stats., may not be required to obtain a local certification, license or other approval in order to engage in the business of installing or servicing heating, ventilating or air conditioning equipment.
SPS 340

Gas Systems and NH₃

Brochure

SBD-10790-P

GAS SYSTEMS
AND
Anhydrous Ammonia
(CNG - H₂ - LNG - LPG - NH₃)

Division of Industry Services
1400 E. Washington Avenue
Madison WI 53703

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Copies Available On our Website
SPS 341

Boiler & Pressure Vessel Brochures

SBD-7833

Copies Available on our Website
SPS 345

Mechanical Refrigeration

Brochure

SBD-10811-P

MECHANICAL REFRIGERATION

Division of Industry Services
1400 E Washington Ave
Madison WI 53703

Copies Available On our Website
SPS 362

Structural Welding

Amusement Rides

Buildings

Elevators

Brochure

SBD-10823
Check Credential & CEU status .. (Start)

https://app.wi.gov/licensesearch

WI cert # is known

Last name is known

Two search Methods!
Check Credential & CEU status (Cert # entry)
https://app.wi.gov/licensesearch

Enter WI cert #
Check Credential & CEU status (Advance search entry)
https://app.wi.gov/licensesearch

1. Enter “Boiler pressure-vessel inspector” from the list

2. “Any”
   - Expired
   - Not expired

Enter first few letters of last name
Check Credential & CEU status  (Cert Record)

https://app.wi.gov/licensesearch

Record received from entry of either name .. or .. WI cert #

Note: Double click name to receive continuing education credits!
Check Credential & CEU status (Record)
https://app.wi.gov/licensesearch

Continuing Education Credit Info
Regulated Object search (Boilers & pressure vessels)
http://dspsl.wi.gov/Online-Services/Industry-Services/
Regulated Object search  (Reg. Obj. Detailed search)  
http://dsps.wi.gov/Online-Services/Industry-Services/

Enter Boiler & PV  
Then click “Go to detailed search”
Regulated Object search (Enter B# or U#)

http://dpsw.wi.gov/Online-Services/Industry-Services/

Enter B or U #

Then click search

One can do “General search” by county
DSPS Madison Credential Office
Contact / mailing for Trades Credentials

Contact and Mailing Information
Email: DSPSCredTrades@wi.gov

Phone: (608) 266-2112
  Monday-Friday (7:45 a.m. to 4:30 p.m. Central Time)

In Person: 1400 East Washington Ave., Madison, WI 53703

Mail Order Form to:
  Department of Safety & Professional Services
  Attn: Trades Credentialing
  P.O. Box 78780
  Milwaukee, WI 53293-0780
QUESTIONS?

THANKS

DSPS BOILER SAFETY PROGRAM
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