

* Administrative Items

1. Compliance Statements

2. Audits

3. “Ask the Code Official”

4. Approved Plans on Site

5. Component Submittals

- * Make sure the building construction is complete prior to filing the statement.
- * E - Mail notifications go to **Supervising Professional, Local Clerk** and **State Inspector**. If you are not receiving these, contact us to help you.
- * Site and facility address information is important when you submit your plans, this is what ends up on your compliance statement.

* **Compliance
Statements**

- * Department is auditing municipalities, 6 previous year, 10 this year, additional for the next year.
- * Looking for consistency, correct code used, plan review correspondence, items cited, timely inspections.
- * Approved plans prior to issuing of permit and compliance statements prior to occupancy.

* **Audits**

- *Your forum, get your questions in and answered.
- *Respond to the surveys, stay involved.

***Ask the Code Official**

- * Please make sure Approved Plans are on site during construction
- * Correct size plans.
- * Correct version of plans.
- * With State approval letter attached.
- * Includes electronic submitted plans.

*** Approved Plans on
Site**

- * All components need to be submitted
- * Includes:
 - * HVAC
 - * Fire Sprinkler / Alarm
 - * Structural Components(Metal Building, Truss, Precast)
 - * Kitchen hood

- * Prior to issuing local occupancy permit.

* Component Submittals