



Wisconsin Municipalities with Commercial Buildings Delegated Authority – September 2018

Definitions - Read all 1 - 7

1. Plan Review and All Inspections: If your project is located in a listed municipality, and meets the size criteria, contact the municipality for plan review. Per [SPS 361.60](#), the cities, villages, and townships with this delegation are certified to review plans for:

- A. New buildings containing less than 50,000 cu. ft. total volume;
- B. Additions to existing buildings where the total volume after construction of the addition is less than 50,000 cu. ft.;
- C. Additions to existing buildings containing no more than 2,500 sq. ft., no more than one floor level, 18-foot maximum roof span and 12-foot maximum exterior wall height; and
- D. Alterations to existing building where the area of altered space is less than 100,000 cu. ft. of total volume.

The municipalities authorized to perform plan review as noted above also do inspections of all buildings and structures as an agent of the state, including those for which IS does the plan review.

2. Plan Review and Some Inspections: These municipalities do plan reviews as described above, but perform only inspections for projects for which they do plan review.

3. Reviews and Inspections Done by Eau Claire and Waushara Counties: [Eau Claire County](#) or [Waushara County](#) are authorized to review commercial buildings plans and perform inspections in municipalities which do not have their own delegated authority. Municipalities which have their own delegated authority in Eau Claire County are the Cities of Altoona, Augusta, and Eau Claire, and the Village of Fall Creek. Municipalities which have their own delegated authority in Waushara County are the Cities of Wautoma and Berlin.

4. Inspections Only: These municipalities have inspection authority for commercial buildings, but do not have plan review authority. IS does plan review for all commercial buildings and structures located in these municipalities.

5. Fire Protection Systems: A small number of municipalities do plan review and inspections of fire protection systems.

6. Special Delegations: Some municipalities have been delegated authority other than those listed 1 - 6, See PDF letter and or contact those municipalities directly to discuss their specific delegated authorities.

7. Second Class Cities: Municipalities that are second class cities have authority to review and inspect projects of all sizes. An owner has the option of submitting projects that require plan review to either the city or to IS. [See 101.12, Stats.](#)

List of Wisconsin Municipalities with Commercial Buildings Delegated Authority

(C = City, T = Town, V = Village) PDF letters can be found on our website in the Delegated Agent Information section of the [Plan Review](#) page.

Algoma (C-Kewaunee) Plan Review and All Inspections
Altoona (C-Eau Claire) Plan Review and All Inspections
Amherst (T-Portage) Inspections Only
Appleton (C-Outagamie) Inspections Only and Fire Protection Systems
Argyle (V-Lafayette) Inspections Only
Augusta (C-Eau Claire) Plan Review and All Inspections
Baileys Harbor (T-Door) Plan Review and All Inspections
Balsam Lake (T-Polk) Plan Review and All Inspections
Barneveld (V-Iowa) Inspections Only
Beaver Dam (C-Dodge) Plan Review All Inspections
Belgium (T-Ozaukee) Plan Review and Inspections, [PDF Letter](#)
Belgium (V-Ozaukee) Inspections Only
Beloit (C-Rock) Special Delegation, [PDF letter](#)
Berlin (C-Green Lake and Waushara) Plan Review and All Inspections
Berry (T-Dane) Plan Review and All Inspections

Big Bend (V-Waukesha) Plan Review and All Inspections
Blanchardville (V-Lafayette and Iowa) Plan Review and All Inspections
Blooming Grove (T-Dane) Plan Review and All Inspections
Blue Mounds (T-Dane) Plan Review and All Inspections
Blue Mounds (V-Dane) Plan Review and All Inspections
Brigham (T-Iowa) Plan Review and All Inspections
Brillion (C-Calumet) Inspections Only
Bristol (V-Kenosha) Plan Review and All Inspections
Brookfield (T-Waukesha) Some plan review and some inspections, [PDF letter](#)
(Contact [Town of Brookfield](#) officials)
Brookfield (C-Waukesha) Plan Review and All Inspections
Brooklyn (T-Green Lake) Plan Review and All Inspections
Brown Deer (V-Milwaukee) – All Inspections
Brownsville (V-Dodge) Plan Review and All Inspections
Brussels (T-Door) All Inspections
Burke (T-Dane) Plan Review and All Inspections
Burlington (C-Racine and Walworth) Inspections Only - Fire Protection Systems
Butler (V-Waukesha) Plan Review and All Inspections
Cambria (V-Columbia) Plan Review and All Inspections
Cambridge (V-Dane and Jefferson) Inspections Only
Cameron (V-Barron) Plan Review and All Inspections
Campbellsport (V-Fond du Lac) Plan Review and All Inspections
Cedarburg (C-Ozaukee) Plan Review and All Inspections
Cedarburg (T-Ozaukee) Inspections Only
Chetek (C-Barron) Plan Review and All Inspections
Clayton (T-Polk) Some Plan Review, All Building Inspections and Fire Inspection
Clayton (V-Polk) Plan Review and All Inspections
Clear Lake (T-Polk) Some Plan Review, All Building Inspections and Fire Inspection
Clinton (V-Rock) Plan Review and All Inspections
Clintonville (C-Waupaca) Plan Review and All Inspections
Cottage Grove (T-Dane) Plan Review and All Inspections
Cudahy (C-Milwaukee) Plan Review and All Inspections
Dallas – (T-Barron) Plan Review and All Inspections
Darien (V-Walworth) Plan Review and Some Inspections
Delafield (C-Waukesha) Plan Review and All Inspections
Delavan (T-Walworth) Plan Review and All Inspections
DePere (C-Brown) Plan Review and All Inspections
Dodgeville (T-Iowa) Inspections Only
Dousman (V-Waukesha) Plan Review and All Inspections
Dover (T-Racine) Plan Review and All Inspections
Dresser (V-Polk) Plan Review and All Inspections
Eagle (T-Waukesha) Plan Review and All Inspections
East Troy (V-Walworth) Plan Review and All Inspections
Eau Claire (C-Eau Claire) Plan Review and All Inspections
Eau Claire County Plan Review and Some Inspections done by county, outside of Altoona, Augusta, Fall Creek, and City of Eau Claire
Eden (T-Fond du Lac) Plan Review and All Inspections, HVAC plan review
Egg Harbor (T-Door) Plan Review and All Inspections
Elkhorn (C-Walworth) Plan Review and All Inspections
Ellsworth (T-Pierce) Inspections Only
Elm Grove (V-Waukesha) Plan Review and All Inspections
Ephraim (V-Door) Plan Review and All Inspections
Erin (T-Washington) Plan Review and All Inspections
Fall Creek (V-Eau Claire) Plan Review and All Inspections
Farmington (T-Polk) Plan Review and All Inspections
Fitchburg (C-Dane) Plan Review and All Inspections
Fond du Lac (C-Fond du Lac) Plan Review and All Inspections
Fond du Lac (T-Fond du Lac) Inspections Only
Fontana (V-Walworth) Plan Review and Some Inspections
Forestville (T-Door) Plan Review and All Inspections
Fort Atkinson (C-Jefferson) Plan Review and All Inspections
Franklin (C-Milwaukee) Plan Review and All Inspections
Fredonia (V-Ozaukee) Plan Review and All Inspections
Gardner (T-Door) Inspections Only

Geneva (T-Walworth) Plan Review and All Inspections
Germantown (V-Washington) Some plan reviews and inspections, [PDF letter](#)
Gibraltar (T-Door) Plan Review and All Inspections
Glendale (C-Milwaukee) Plan Review and All Inspections
Grafton (T-Ozaukee) Inspections Only
Grafton (V-Ozaukee) Plan Review and All Inspections
Grafton (V-Ozaukee) Fire Suppression/Fire Alarm Plan Review and All Inspections
Grand Chute (T-Outagamie) Special Delegation, [PDF letter](#)
Grand Rapids (T-Wood) All Inspections
Grant (T-Clark) Inspections Only
Green Bay (C-Brown) Plan Review and All Inspections
Greendale (V-Milwaukee) Plan Review, All Inspections, and Fire Protection Systems
Greenfield (C-Milwaukee) Plan Review and All Inspections
Green Lake (T-Green Lake) Plan Review and All Inspections
Hales Corners (V-Milwaukee) Plan Review and All Inspections
Hartford (C-Washington) Plan Review and All Inspections
Hartland (V-Waukesha) Plan Review and All Inspections
Hazel Green (V-Grant) Inspections Only
Hebron (T-Jefferson) Plan Review and All Inspections
Highland (V-Iowa) Inspections Only
Hortonville (V-Outagamie) Plan Review and Some Inspections
Hudson (C-St Croix) Small Plan Review and All Inspections
Hull (T-Portage) Plan Review and All Inspections
Jackson (V-Washington) Plan Review and All Inspections
Jacksonport (T-Door) Plan Review and All Inspections
Janesville (C-Rock) Special Delegation, [PDF letter](#)
Jefferson (T-Green) Plan Review and All Inspections
Johnson Creek (V-Jefferson) Plan Review and All Inspections
Kaukauna (C-Outagamie) Plan Review and All Inspections
Kenosha (C-Kenosha) Plan Review and All Inspections
Kewaskum (T-Washington) Plan Review and All Inspections
Kewaskum (V-Washington) Plan Review and Inspections, [PDF Letter](#)
Kewaunee (C-Kewaunee) Inspections Only
La Crosse (C-La Crosse) Plan Review and All Inspections
LaGrange (T-Walworth) Plan Review and All Inspections
Lake Geneva (C-Walworth) Plan Review and Some Inspections
Lannon (V-Waukesha) Plan Review and All Inspections
La Pointe (T-Ashland) Special Delegation, [PDF letter](#)
Liberty Grove (T-Door) Plan Review and All Inspections
Lima (T-Rock) Plan Review and All Inspections
Lincoln (T-Polk) Plan Review and All Inspections
Lodi (C-Dane) All Inspections
Lyons (T-Walworth) Inspections Only
Madison (C-Dane) Special Delegation, [PDF letter](#), Fire Protection Systems
Madison (T-Dane) Inspections Only
Manchester (T-Green Lake) Plan Review and All Inspections
Marinette (C-Marinette) Plan Review and All Inspections
Marquette (V-Green Lake) Plan Review and All Inspections
Marshfield (C-Wood and Marathon) Plan Review and All Inspections
Martell (T-Pierce) Inspections Only
McFarland (V-Dane) Plan Review and All Inspections, Fire Protection Systems
Medina (T-Dane) Inspections Only, [PDF letter](#)
Menomonee Falls (V-Waukesha) Plan Review and All Inspections
Menomonie (C-Dunn) Some plan review and all inspections, [PDF letter](#)
(Contact [Menomonie](#) officials)
Mequon (C-Ozaukee) Some plan review and all inspections, [PDF letter](#)
(Contact [Mequon](#) officials)
Metomen (T-Fond du Lac) Plan Review and All Inspections
Middleton (C-Dane) Plan Review and All Inspections
Milwaukee (C-Milwaukee) First Class City Authority from Statutes. Contact [City](#).
Monona (C-Dane) Plan Review and All Inspections
Monroe (C-Green) Plan Review and All Inspections
Monroe (T-Green) All Inspections
Montfort (V-Grant and Iowa) Plan Review and All Inspections

Mukwonago (T-Waukesha) Plan Review and All Inspections
Muskego (C-Waukesha) Plan Review and All Inspections
New Berlin (C-Waukesha) Plan Review and All Inspections
New Glarus (V-Green) Inspections Only
New London (C–Outagamie and Waupaca) Plan Review and All Inspections
New Richmond (C-St Croix) Plan Review and All Inspections
North Fond du Lac (V-Fond du Lac) Plan Review and All Inspections
North Prairie (V-Waukesha) Plan Review and All Inspections
Norway (T-Racine) Plan Review and All Inspections
Oak Creek (C-Milwaukee) Special Delegation, [PDF letter](#) and Fire Protection Systems
Oakland (T-Jefferson) Inspections Only
Oconomowoc (C-Waukesha) Plan Review and All Inspections
Oregon (V-Dane) Plan Review and Some Inspections
Osceola (V-Polk) Plan Review and All Inspections
Oshkosh (C-Winnebago) Special Delegation, [PDF Letter](#)
Ottawa (T-Waukesha) Plan Review and All Inspections
Paddock Lake (V-Kenosha) Plan Review and All Inspections
Palmyra (V-Jefferson) Plan Review and All Inspections
Pleasant Prairie (V-Kenosha) Plan Review and All Inspections
Plover (V-Portage) Plan Review and All Inspections
Plover (T-Portage) Plan Review and All Inspections
Plymouth (C-Plymouth) – All Inspections
Portage (C-Columbia) Inspections Only
Port Washington (C-Ozaukee) Plan Review and All Inspections
Port Washington (T-Ozaukee) Inspections Only
Poynette (V-Columbia) Plan Review and All Inspections
Princeton (C-Green Lake) Plan Review and All Inspections
Racine (C-Racine) Plan Review and All Inspections
Raymond (T-Racine) Plan Review and All Inspections
Rhineland (C-Oneida) Plan Review and All Inspections
Richfield (V-Washington) Plan Review and All Inspections
Richland Center (C-Richland) Inspections Only
Richmond (T-Walworth) Inspections Only
Ripon (C-Fond du Lac) Plan Review and All Inspections
Rochester (V-Racine) Inspections Only
Rome (T-Wood) Plan Review and All Inspections
Salem (T-Pierce) Plan Review and All Inspections
Saukville (V-Ozaukee) Plan Review and All Inspections
Seneca (T-Green Lake) Plan Review and All Inspections
Sevastopol (T-Door) Plan Review and All Inspections
Sheboygan (C-Sheboygan) Plan Review and All Inspections
Sheboygan (T-Sheboygan) Small Building Review, Plumbing Plan Review and All Inspections
Sheboygan Falls (C-Sheboygan) Inspections Only
Shorewood (V-Milwaukee) Plan Review and Inspections
Shorewood Hills (V-Dane) Plan Review, All Inspections and Fire Protection Systems
Silver Lake (V-Kenosha) Plan Review and All Inspections
Sister Bay (V-Door) All Inspections
Slinger (V-Washington) Plan Review and All Inspections
Somers (T-Kenosha) Plan Review and All Inspections
South Milwaukee (C-Milwaukee) Inspections Only
Sparta (C-Monroe) Plan Review and All Inspections
Springdale (T-Dane) Plan Review and All Inspections
Spring Green (T-Sauk) Plan Review and All Inspections
St. Croix Falls (T-Polk) Some Plan Review, All Building Inspections
St Francis (C-Milwaukee) Plan Review and All Inspections
Stevens Point (C-Portage) Plan Review and All Inspections
Sturgeon Bay (C-Door) Plan Review and All Inspections
Sturgeon Bay (T-Door) Plan Review and All Inspections
Sturtevant (V-Racine) Special Delegation, [PDF letter](#)
Sugar Creek (T-Walworth) Plan Review and All Inspections
Summit (T-Waukesha) Plan Review and All Inspections
Sun Prairie (C-Dane) Plan Review, Fire Suppression/Fire Alarm Plan Review, Plumbing Plan Review and All Inspections
Superior (C-Douglas) Plan Review and All Inspections
Sussex (V-Waukesha) Plan Review and All Inspections

Theresa (T-Dodge) Plan Review and All Inspections
Thiensville (V-Ozaukee) Plan Review and All Inspections
Tigerton (V-Shawano) Plan Review and All Inspections
Tomah (C-Monroe) Plan Review and All Inspections
Turtle Lake (V-Barron and Polk) Plan Review and All Inspections
Twin Lakes (V-Kenosha) Plan Review and All Inspections
Two Rivers (C-Two Rivers) Plan Review and All Inspections
Union (T-Door) Plan Review and All Inspections
Verona (C-Dane) Special Delegation, [PDF Letter](#) and Fire Protection Systems
Wales (V-Waukesha) Plan Review and All Inspections
Walworth (T-Walworth) Plan Review and All Inspections
Walworth (V-Walworth) Plan Review and All Inspections
Warrens (V-Monroe) Inspections Only
Washington (T-Door) All Inspections
Waterford (V-Racine) Plan Review and All Inspections
Waterford (T-Racine) Plan Review and All Inspections
Waterloo (C-Jefferson) Plan Review (except fire suppression) and All Inspections
Watertown (C-Jefferson and Dodge) Plan Review and All Inspections
Waukesha (C-Waukesha) Plan Review and All Inspections
Waukesha (T-Waukesha) Plan Review and All Inspections
Waunakee (V-Dane) Plan Review and All Inspections
Waupaca (C-Waupaca) Plan Review and All Inspections
Waupun (C-Fond du Lac and Dodge) Plan Review and All Inspections
Wausau (C-Marathon) Plan Review and All Inspections
Waushara County Plan Review and All Inspections Done by County Outside of Wautoma
Wautoma (C-Waushara) Plan Review and All Inspections
Wauwatosa (C-Milwaukee) Plan Review and All Inspections
West Allis (C-Milwaukee) Second Class City, Fire Suppression/Alarm Plan Review delegation, [PDF letter](#)
West Bend (C-West Bend) Commercial plumbing plan review and inspections, [PDF Letter](#)
West Bend (C-Washington) Some plan review and all inspections, [PDF letter](#)
(Contact [West Bend](#) officials)
West Milwaukee (V-Milwaukee) Plan Review and All Inspections
Wheatland (T-Kenosha) Plan Review and All Inspections
Whitefish Bay (V-Milwaukee) Plan Review and All Inspections
Whitewater (C-Walworth and Jefferson) Inspections Only
Williams Bay (V-Walworth) Plan Review and All Inspections
Windsor (T-Dane) Plan Review and All Inspections
Wiota (T-Lafayette) Inspections Only
Wisconsin Rapids (C-Wood) Plan Review and All Inspections