Wisconsin Department of Safety and Professional Services
Division of Industry Services
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**Tony Evers, Governor**
**Dawn Crim, Secretary**

March 22, 2021

William D. Hebert, Chief Inspector
Town of Rib Mountain, Marathon County
407 Grant Street
Wausau, WI 54403
william.hebert@ci.wausau.wi.us

***VIA EMAIL***

Re: Town of Rib Mountain, Marathon County Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear William D. Hebert,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- §14.01(3) specifies permit expiration requirements that conflict with Wis. Admin. Code § SPS 316.012(3)(b).
- §14.03(2) identifies exceptions to the electrical permit requirements. Note that no municipality may require a permit or inspection of any installation, repair, or maintenance of electrical wiring within an existing industrial facility or an existing manufacturing facility per the requirements of Wis. Stat. § 101.875(2).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Rick Pergolski will be the commercial electrical inspector responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, John Sjoberg, at (715) 212-1483, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Electrical Program Staff, Technical Services Bureau
John Sjoberg, Badger State Consulting
Joanne Ruechel, Clerk, Town of Rib Mountain