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SAFETY AND BUILDINGS DIVISION
201 West Washington Avenue
P.O. Box 2509
Madison, Wisconsin 53701

March 28, 2006

MUNI # 36024
JENNIFER L. FRIEND, CLERK
TOWN OF MEEME
15318 COUNTY RD X
KIEL WI 53042

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable.

It is our understanding that you will begin enforcement on April 24, 2006 using David Reichardt as your plumbing inspector, Robert Oldenburg as your electrical inspector and Charles Mayer as your construction and HVAC inspector. [Note that we have adjusted your intended enforcement date ahead to provide at least 30 days notice to us as required by s. Comm 20.04(1) (b).] All inspections must be performed by properly certified inspectors. We recommend that you provide a copy of your ordinance and this letter to your authorized inspectors.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency [Tel. (800) 422-5220] that has been enforcing the UDC in your municipality that their services will not be required after the date listed above. Unless you and the agency otherwise reach agreement, they will be responsible for completing the inspections of any dwelling for up to two years after when they issued it a permit.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.

cc:

CHAR PETERSON
MANITOWOC COUNTY
1010 S 8TH ST
MANITOWOC WI 54220

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