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Department of Commerce

SAFETY AND BUILDINGS DIVISION
201 West Washington Avenue
P.O. Box 2509
Madison, Wisconsin 53701

December 21, 2004

MUNI # 65030
JO A DENNINGER, CL/TR
TOWN OF MINONG
W7095 NANCY LAKE RD
MINONG, WI 54859

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You may begin enforcing the UDC per its administration and enforcement requirements of Ch. Comm 20, for all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

However, in section 1.6 of your ordinance regarding BUILDING PERMIT REQUIRED we recommend that a permit limit be added for the additions and alterations. This is either a dollar value or a square footage allowance below which you will not require permits or inspections. Many municipalities find it helpful to clarify that a permit and inspections are not required for small jobs defined by the permitting limit.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.