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SAFETY AND BUILDINGS DIVISION
201 West Washington Avenue
P.O. Box 7969
Madison, Wisconsin 53707

September 16, 2004

MUNI # 36028
BARBARA PANKRATZ, CLERK
TOWN OF NEWTON
4421 COUNTY RD CR
MANITOWOC, WI 54220

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You may begin enforcing the UDC per its administration and enforcement requirements of Ch. Comm 20, for all new one- and two-family dwellings, new alterations and additions to dwellings originally built since June 1, 1980 and the other structures under the scope of your ordinance. Note that all inspections must be performed by properly certified inspectors.

However, section 1.5 of your ordinance regarding obtaining a building permit from the Zoning Administrator may be in conflict with the UDC. This would only be allowable if either one of the following conditions is met: 1) The certified building inspector and the Zoning Administrator are the same person; or, 2) The certified building inspector reviews the permit application and approves the building plans prior to issuance of the permit by the Zoning Administrator.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.