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Department of Commerce

SAFETY AND BUILDINGS DIVISION
201 West Washington Avenue
P.O. Box 2509
Madison, Wisconsin 53701

February 8, 2005

MUNI # 38026
AUDREY GUSECK, CLERK
TOWN OF PORTERFIELD
W3880 ROWE RD
PORTERFIELD WI 54159

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You will be obligated to enforce the UDC per its administration and enforcement requirements of Ch. Comm 20, for at least all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

We recommend that you provide a copy of your ordinance and this letter to your authorized inspector(s).

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency that had been planning to enforce the UDC in your municipality that their services will not be required.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.

cc:

KATHY BRANDT
MARINETTE COUNTY
1926 HALL AVE
MARINETTE WI 54143

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