

## **How to Register with GovDelivery**

1. Click on <https://public.govdelivery.com/accounts/WIDSPS/subscriber/new>
2. Enter your **email address** and click **Submit**.
3. Under the **Subscriptions Topics**, find and click the **+** next to **Industry Updates**
4. Put a  next to all the topics that you would like to receive emails about.
  - a. Note: All Municipality Clerks and Fire Chiefs are automatically subscribed to the Municipality Clerk and Fire Chief topics when they create an account in eSLA.
  - b. Example: if you are a Fire Chief and you would like to receive email concerning Fire Department Safety & Health, Fire Dues 2% & NFIRS you would put a check mark in front of all those topics.
5. Scroll to the bottom and click **Submit**. And you're done!

If you have questions please contact me at [Sarah2.Brown@wisconsin.gov](mailto:Sarah2.Brown@wisconsin.gov) or call me at 715-634-4013.