



STATE OF WISCONSIN
Department of Safety and Professional Services

Governor Scott Walker Secretary Laura Gutierrez

Division of Industry Services
Gas Systems Program
141 NW Barstow St, 4th Floor
Waukesha WI 53188-3789

Customers of DPCS,

In an attempt to improve efficiencies in our office and increase the security of data and fee collection for individuals and Wisconsin businesses, the Department has made changes in our Gas System plan submittal and payment of fee process as the following two options allow:

1. One may continue to submit the Gas Systems application, SBD-6038 -B and hard copy plans per SPS 340.30(2) as in the past. With the appropriate fee amount, a check may accompany plans and be made payable to the Division of Industry Services. If desired, in lieu of attaching a check, a company may request to be invoiced the proper fee per DPCS Fee Schedule Chapter SPS 302.
2. Once the customer obtains a "SharePoint Login ID" (see instructions * below), a customer will be able to submit plans electronically with a completed Gas Systems SBD-6038-B application that must be sent to DSPPsbPlanSchedule@wi.gov along with a request stating you wish to electronically file "e-file" your plans. The e-plan fee must be invoiced. Be aware, a customer must first register to obtain a SharePoint Login ID prior to attempting electronic submittal.


During this trial period, we will continue to accept plan submittals with check and payments attached but expect that customers may desire electronic plan submittal in the future to save time and mailing costs.

* In order to access the Division of Industry Services ePlan Review Site, Submitters must register for a State of WI/DOA username and password at <http://register.wisconsin.gov>. This registration is a one-time requirement. The system for which you need to request access is called SharePoint. Once registered, submitters will be provided a DOA credential under the Wisconsin External (wiext) domain. Instructions are found at <http://dsps.wi.gov> under Plan Review, click on Submitting Plans and then click on Electronic Submission.

Thank you in advance for your patience and assistance to successfully implement the new process. If you have any questions about this new process, please contact the plan entry staff in any of the Department of Safety and Professional Services offices.

Wisconsin's Inspector Map link:

MAP LINK: [Gas and Anhydrous Ammonia District Maps](#)

Map notes: Designated areas of both State District Inspectors and our State contractor - Inspection Service are shown. The Symbol  on map indicates areas of our designated State Contractor: Damarc Quality Inspection Services, LLC (866-361-4321) for inspections outside of districts.

