



Industry Service  
Field Service  
P. O. Box 2658  
Madison, Wisconsin 53701-2658  
TDD #: Via Relay  
Scott Walker, Governor  
Dave Ross, Secretary

October 15, 2014

To: All Wisconsin Mining Operators and Contractors

From: Mine Safety Program

The Mine Safety Program is preparing for another year of training. We have already received numerous training requests on-line for Annual Refresher sessions this upcoming year. While the on-line registration system speeds up processing of training requests, we will still accept registration by mail or fax.

Our schedule for Management Roundtable meetings has been set. For 2015, we will have a discussion on training in the mornings. The afternoon session will feature a Training Plan Implementation session to help keep your training program up to date.

The dates and locations are:

|                           |  |
|---------------------------|--|
| Tuesday, January 6, 2015  | Comfort Suites, 1951 Bond Street, Green Bay            |
| Thursday, January 8, 2015 | Holiday Inn (Campus Area), 2703 Craig Road, Eau Claire |
| Tuesday, January 13, 2015 | Sheraton Inn, 706 John Nolen Drive, Madison            |

Cost will be \$30 per person. You may pay in advance, at the door (checks only) or be invoiced. Online Registration is strongly recommended as it allows us to provide an accurate count for lunch. Registrations must be received by the due date on the registration form (page 5). Space is limited and walk-ins are discouraged. If you will pay at the door, please bring a check payable to "Department of Safety & Professional Services or WI-DSPS". We look forward to seeing you at a training session.

*Paula Veltum*  
Section Chief, Public Sector Safety & Mines  
Tel. 608-266-1816  
Fax 608-267-9723  
[Paula.Veltum2@wisconsin.gov](mailto:Paula.Veltum2@wisconsin.gov)

## **Industry Services Mine Safety and Health Staff**

Pat Murphy, Mine Safety Inspector (Eastern part of the state), P.O. Box 822, Fond du Lac, WI 54936, Tel. 414-852-3648, Fax 608-283-7497, Email: [Patrick.Murphy@wisconsin.gov](mailto:Patrick.Murphy@wisconsin.gov)

Mike Kollver, Mine Safety Inspector (Western part of the state), P. O. Box 616, Oconomowoc, WI 53066, Tel. 262-923-0738, Fax 608-283-7498, Email: [Michael.Kollver@wisconsin.gov](mailto:Michael.Kollver@wisconsin.gov)

Dave Vriezen, Safety Inspector & Scheduling, P.O. Box 32, Waterloo, WI 53594, Tel. 414-416-3196, Fax 608-283-7425, Email: [David.Vriezen@wisconsin.gov](mailto:David.Vriezen@wisconsin.gov)

Paula Veltum, Section Chief, P.O. Box 2658, Madison, WI 53701, Tel. 608-266-1816, Fax 608-267-9723, Email: [Paula.Veltum2@wisconsin.gov](mailto:Paula.Veltum2@wisconsin.gov)

DSPS Central Office: 1400 East Washington Ave, Madison, WI

Internet Access: Online registration for training is available at,  
<http://dsps.wi.gov/Default.aspx?Page=df0fc682-2e49-4838-8c1e-28342f51f4bc>

**For all registration forms, be aware personal information you provide may be used for secondary purposes  
[Privacy Law, s.15.04 (1)(m)]**

## 2015 Annual Refresher Training

Annual refresher training is operation-specific, based on your company's training plan and needs. The Sponsor Company requests training topics and coordinates with DSPS staff regarding the training location and dates. Fees for each session (which can include Safety, Health, and First Aid Training) will be \$330, as outlined in DSPS 302.

You may set up your training using the DSPS Web Site,

<http://dsps.wi.gov/Default.aspx?Page=df0fc682-2e49-4838-8c1e-28342f51f4bc>

If you have questions on using the site, contact David Vriezen at 414-416-3196 or Paula Veltum at 608-266-1816.

**Site-specific training:** The Mine Safety Program offers MSHA's Part 46 Annual Refresher and New Miner Training throughout the year. These classes are specific to your operations, not "general" or "open sessions." Classes are limited by MSHA to 35 students to ensure quality training. The training is available to mine operators and independent contractors who work in active mines; companies with an assigned Mine ID# / contractor ID#; and companies with a training plan, as required by MSHA regulations.

Here is a sample agenda. See the listing of possible topic selections given below.

|             |   |
|-------------|---|
| 8:00 – 8:30 | Registration and Introduction (2015 Training Program)   |
| 8:30 – 9:20 | Discussion: Accident Prevention & MSHA Fatal grams from 2014  |
| 9:20 – 9:30 | Break   |
| 9:30 –10:00 | Open Discussion on Updated Regulations / High interest items<br>– Example: Guarding of Crushers<br>Question / Answer – Work Exercises |
| 10:00-10:30 | Sponsor Company's Selected Training Topic Choice  |
| 10:30-10:40 | Break   |
| 10:40-11:10 | Sponsor Company's Selected Training Topic Choice  |
| 11:10-11:30 | Sponsor Company's Selected Training Topic Choice  |
| 11:30-12:00 | Program Evaluation  |

### Training Topic Selections:

Each topic ranges from 30 to 60 minutes. The number of choices should not exceed four topics per 4-hour session. Instructor will confirm the number of topics chosen and times allotted. Please make your selections on the enclosed registration form or online.

- |  |   |
|--|---|
| 1. Ground Control, Powered Haulage & Highwalls | 11. Water Hazards                                 |
| 2. Bins, Silos, Hoppers                        | 12. Escape / Evacuation / Fire Protection         |
| 3. Confined Spaces                             | 13. Respirator Review                             |
| 4. Fall Protection                             | 14. First Aid Review                              |
| 5. Lockout / Tagout                            | 15. Company Safety Rules                          |
| 6. Machine Guarding                            | 16. Line of Authority                             |
| 7. Welding & Maintenance                       | 17. Cranes & Rigging                              |
| 8. Drilling                                    | 18. Hazard Communication                          |
| 9. Electrical Safety                           | 19. Accident Prevention, Fatalities & Close Calls |
| 10. Explosives & Blasting                      | 20. Changes that affect Health & Safety           |

All safety-training topics are outcome-based. When applied and followed, this training will help improve health and safety in the work place; reduce injuries and accidents (personal, equipment & property); help prevent fatalities; possibly lower operational cost; and possibly increase production.

**Reminder when filling out request form:**

INDUSTRY SERVICES will use the registration data to compile our required federal report. We are asking that the registration form be filled out completely and accurately. Please review these definitions of “Surface Mine,” “Independent Contractor,” and “Other.”

**Definitions:**

**“Surface Mine:”** Mine development, drilling, blasting, extraction, milling, crushing, screen or sizing of materials at a mine. Includes maintenance and repair of mining equipment on site associated with haulage of materials within the mine from these activities. (Part 46.2(h)(2))

**“Independent Contractor:”** Any person, partnership, subsidiary of a corporation, firm association, or other organization that contracts to perform services at a mine operation. (i.e. tire vendors, fuel vendors, electricians, plumbers, carpenters, truckers, excavation, reclamation, crane use, service and maintenance of equipment, etc.) (Part 46.2(e))

**“Other:”** Any person who does not work at a mine site for frequent or extended periods of time (means a pattern of visits with little or no exposure to hazards). (i.e., government agencies; DNR, County Zoning, etc.) (Part 46.2(g)(2))



## 2015 Mine Safety Annual Refresher Training

Circle one: **Part 46** or **Part 48 (Surface)**

**Cost to Sponsor Company is \$330 Per Session**, which can include Safety, Health and First Aid. Deadline for requests is a minimum of three weeks prior to requested training date.

**Please Print.** Company Name: \_\_\_\_\_

Mine ID number: \_\_\_\_\_ ---- \_\_\_\_\_

Company Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

Day Telephone Number: \_\_\_\_\_ County: \_\_\_\_\_

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements) (For definitions, please refer to page 4.)

Do you have a training plan: Yes No (The DSPS Mine Safety Program needs to be listed as Competent Person in your plan.)

Number of Employees: 1-19 employees; 20-49 employees; 50+ employees

Surface Mine: Independent Contractor or Other

Type of Operation / Product: Sand and Gravel, Crushing and Washing, Dimension Stone, Surface Limestone, Screening, Other (specify) \_\_\_\_\_

The following must be completed or the request will be returned:

Suggested Dates(s): \_\_\_\_\_

Onsite Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

### Choose topics from page 3:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Recommended room criteria: Size: 20 by 24; Setup: Classroom style with head table; Room for each person to be able to write; Good acoustics, i.e., no noise from other areas. Sponsoring Company will provide an individual on site to manage class attendance roster.

**If there is a secondary company involved, enter the information here**

**Please Print.** Secondary Company Name: \_\_\_\_\_

Secondary Mine ID number: \_\_\_\_\_ ---- \_\_\_\_\_

Secondary Company Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

Day Telephone Number: \_\_\_\_\_ County: \_\_\_\_\_

**PLEASE COMPLETE BACK SIDE OF THIS PAGE**

**Circle Items that Pertain to the Company:** (This **must** be completed. Information is used to meet federal reporting requirements) (For definitions, please refer to page 4.)

Do you have a training plan:      Yes      No      (The DSPS Mine Safety Program needs to be listed as Competent Person in your plan.)

Number of Employees: 1-19 employees;      20-49 employees;      50+ employees

Surface Mine:              Independent Contractor              or              Other

Type of Operation/Product: Sand and Gravel, Crushing and Washing, Dimension Stone,

Surface Limestone, Screening, Other (specify) \_\_\_\_\_

**Who will be attending?**

NAME

**Date requested:** \_\_\_\_\_

COMPANY (Sponsor or Secondary?)

|     |       |       |
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| 31. | _____ | _____ |
| 32. | _____ | _____ |
| 33. | _____ | _____ |
| 34. | _____ | _____ |

**Mail, Email or Fax Request Form to:**

Dave Vriezen  
DSPS / Industry Services  
P.O. Box 32  
Waterloo, WI 53594  
**david.vriezen@wisconsin.gov**  
**Telephone 414-416-3196 / Fax: 608-283-7425**

**2015 Part 46 New Miner Training Registration Form**

A "New Miner" is a person who does not have or will not have 12 months of equivalent experience prior to employment. New employees at surface sand and gravel, or crushed rock operations, including contractors, are required by MSHA's Part 46 to have a minimum of 24 hours of training within the first 90 days of employment. The dates listed below will fulfill 16 hours of the new miner requirements. The remaining 8 hours can be completed while being observed on the job by an experienced miner. Attending New Miner training also does not satisfy the requirements for Annual Refresher Training.

**New Miner training fees are \$60 per attendee**

Sessions are 8 a.m. to 4 p.m. for two days for Part 46 (surface).  
Registration is at 7:30 the first day. Lunch is not provided.

**Please Print.** Company Name: \_\_\_\_\_

Mine ID number: \_\_\_\_\_

Company Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

Day Telephone Number: \_\_\_\_\_ County: \_\_\_\_\_

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements)

Do you have a training plan: Yes No

Number of Employees: 1-19 employees; 20-49 employees; 50+ employees

Surface Mine: Independent Contractor or Other

Type of Operation / Product: Sand and Gravel, Crushing and Washing, Screening,  
Dimension Stone, Surface Limestone, Other (specify) \_\_\_\_\_

- |                    |           |
|--------------------|-----------|
| NAME 1. _____      | 8. _____  |
| [Printed] 2. _____ | 9. _____  |
| 3. _____           | 10. _____ |
| 4. _____           | 11. _____ |
| 5. _____           | 12. _____ |
| 6. _____           | 13. _____ |
| 7. _____           | 14. _____ |

**Tentative Scheduled Classes**

- |  |   |
|--|---|
| February 25 & 26, 2015 – Stevens Point | July 29 & 30, 2015 – Waukesha           |
| March 25 & 26, 2015 – Green Bay        | September 29 & 30, 2015 – Stevens Point |
| April 15 & 16, 2015 – Eau Claire       | November 18 & 19, 2015 – Madison        |
| May 27 & 28, 2015 – Madison            |   |

**Mail, Email or Fax Request Form to:**

Dave Vriezen  
DSPS / Industry Services  
P.O. Box 32  
Waterloo, WI 53594

**David.Vriezen@wisconsin.gov**

Telephone 414-416-3196 / Fax: 608-283-7425



**2015 Part 48 New Miner Training Registration Form**

A "New Miner" is a person who does not or will not have 12 months of equivalent experience prior to employment. New employees at Part 46 Surface operations will have a minimum of 24 hours of training in accordance with 30 CFR Part 48.25. New employees at Part 48 Underground operations require 40 hours of training; 8 of those hours must be at the mine site per 30 CFR Part 48.5.

**New Miner training fees are \$90 (24hrs) or \$120 (40hrs) per attendee**

Sessions are typically 8 a.m. to 4 p.m. for three days for Part 48 Surface.

Registration is at 7:30 the first day. Lunch is not provided.

**Please Print.** Company Name: \_\_\_\_\_

Mine ID number: \_\_\_\_\_ ---- \_\_\_\_\_

Company Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

Day Telephone Number: \_\_\_\_\_ County: \_\_\_\_\_

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements)

Do you have a training plan:      Yes      No

Number of Employees:      1-19 employees;      20-49 employees;      50+ employees

Surface Mine:      Independent Contractor      or      Other

Type of Operation / Product:      Sand and Gravel, Crushing and Washing, Dimension Stone, Surface Limestone, Screening, Other (specify) \_\_\_\_\_

- |                    |           |
|--------------------|-----------|
| NAME 1. _____      | 8. _____  |
| [Printed] 2. _____ | 9. _____  |
| 3. _____           | 10. _____ |
| 4. _____           | 11. _____ |
| 5. _____           | 12. _____ |
| 6. _____           | 13. _____ |
| 7. _____           | 14. _____ |

**Class Requests**

**For Part 48-Surface (24 Hours)      or      Part 48-Underground (40 Hours)**

**Contact Dave Vriezen regarding scheduling one of these classes.**

**Allow a minimum of 8 weeks to process your request**

## 2015 Train the Trainer Registration Form

Sessions will be one day only.

**Train the Trainer training fees are \$30 per attendee**

### Dates and locations will be set at the Management Roundtable Meetings.

Check Industry Services Web Site after April 1, 2013 for dates and locations.

<http://dsps.wi.gov/Default.aspx?Page=df0fc682-2e49-4838-8c1e-28342f51f4bc>

Registration and Introduction; Training Video; Presentation on The MSHA Act 1977; Training and Documentation; Developing Safety Behaviors; Review of Part 46 including discussion of difference of Part 46 and Part 48; Training Videos; New Miner and/or Hand Safety; Personal Protective Equipment; Dust and Silicosis; Review Mine Hazards. Training Videos and discussion; Fire Safety and Fire Extinguishers; Safety Attitudes; Examination of Work Place: Crushing and Screen Plants; Fall Protection

**Please Print.** Company Name: \_\_\_\_\_

Mine ID number: \_\_\_\_\_

Company Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

Day Telephone Number: \_\_\_\_\_ County: \_\_\_\_\_

Circle Items that Pertain to Your Company: (This must be completed. Information is used to meet federal reporting requirements) (For definitions, please refer to page 4.)

Do you have a training plan:      Yes      No

Number of Employees:    1-19 employees;    20-49 employees;    50+ employees

Surface Mine:            Independent Contractor            or            Other

Type of Operation/Product: Sand and Gravel, Crushing and Washing, Dimension Stone,

Surface Limestone, Screening, Other (specify) \_\_\_\_\_

- Name
1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_

### **Mail, Email or Fax Request Form to:**

David Vriezen  
DSPS / Industry Services  
P.O. Box 32  
Waterloo, WI 53594  
**David.Vriezen@wisconsin.gov**  
**Telephone 414-416-3196 / Fax: 608-283-7425**