eSLA TRAINING
A quick and easy overview

Spring 2019
eSLA is now live for POWTS Plan Review and several other DSPS programs.
Click on "esla.wi.gov" to get started
First Time User

Create Account

If you currently hold or previously held a credential or have conducted business with the Department, please create an account by clicking here.

EXISTING DSPS CUSTOMER

If you have never held a credential or conducted business with the Department, please create an account here.

NEW DSPS CUSTOMER

Existing Users

Login

Email

*dim.vanderleeest@wi.gov

Password

* ********

LOGIN

Forgot Password?
Forgot Username?
Welcome to your eSLA Dashboard

Your Credentials
To renew, edit, or update your Credential, please click on the Options button. Applications for a Credential are also shown on the bottom of the dashboard page.

<table>
<thead>
<tr>
<th>Soil Tester</th>
<th>STATUS</th>
<th>EXP DATE</th>
<th>OPTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>SP-109300016</td>
<td>Active</td>
<td>6/30/2022</td>
<td></td>
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</tbody>
</table>

New Credential Applications
To edit or withdraw an application, please click on the Options button.

The credential application process is very simple. Instructions for each stage of the credential application will explain what information is required.
New Application

Personal Information

Provide the necessary information in the fields to the right. All fields with (*) are required and must be completed to continue the application process.

First Name
TIM

Middle Name

Last Name
VANDER LEEST

SSN
****7163

Phone Number
9207434708

Email Address
tim.vanderleest@wi.gov

Mailing Address

Select a mailing address by clicking the appropriate box:

- 1519 IOWA ST STURGEON
New Application

**Project and Site Information**
Add the necessary Project and Site information necessary to complete this application.

- **Tim V**
- Site Id: SIT-63021
- County: Door
- Municipality Type: City
- Municipality: Sturgeon Bay

[Save & Finish Later] [Save and Continue] [Download Application]
New Application

Questions

Answer the following questions by selecting the appropriate answer for each question. Once completed, click Save and Continue.

How would you like to be contacted after the plans are reviewed?

Are you submitting a Holding Tank Component Manual Plan Review?

What is the exact GPD?

Are you submitting a Soil Saturation Report using observation pipes for review?

Are you submitting an Interpretive Determination for review?

Is the application for a Commercial System?

Do you need an Invoice to be generated and Emailed?
Attachment

If applicable, upload the attachments for your application by clicking the Add Attachment button(s). If uploading an attachment as a submission, it is necessary that the name of the file attachment is less than 80 characters in length for it to be received successfully. The character limit does include the file attachment extension, such as (.doc) and (.pdf). The file must be no more than 25 MB in size. For documentation that needs to be submitted directly or by hardcopy, please acknowledge by clicking the Attest button(s). If no attachment or attestation items appear, please click the Save and Continue button.

Soil Test and Plot Plan

POWTS Plan

Owner’s Manual

ADD ATTACHMENT
ADD ATTACHMENT
ADD ATTACHMENT
New Application

Attachment

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Owner's Manual, Soil Test and Plot Plan, and POWTS Plan

(Maximum file size for submission is 300MB)

File Uploaded

ADD ATTACHMENT

SAVE & FINISH SUBMISSION

SAVE AND CONTINUE

DOWNLOAD APPLICATION
Application Review

Completed

Attestation

By attesting below, the applicant swears that all information provided on this application is true, accurate, and that the submission requirements are met.

Consent to Electronic Signature

I accept

Type your First Name and Last Name as they appear on the application to sign electronically

timm Vander Leests
(timm Vander Leests)

Submit your Application

After clicking the 'Submit' button below, you will no longer be able to change this application. PLEASE DO NOT USE THE BROWSER'S BACK BUTTON AS THAT MAY OVERWRITE YOUR DATA. If you want to return to your application, simply log out and log back in.

If this application requires payment you will be prompted to begin the payment process. You must complete the payment process before the board will review your application. If this application does not require payment, you will be navigated back to the eLicense home page and the board will review your application.

SAVE & FINISH LATER SUBMIT
Schedule your Review

Schedule a review

This is a service request to schedule a review

Please refresh the page to see the latest option after clicking on show available times.

Search Option

None

Based on the application, this is the expected plan review time: 1.5 Hours
Schedule a review

This is a service request to schedule a review. Please refresh the page to see the latest option after clicking on show available times.

Based on the application, this is the expected plan review time: 15 Hours

<table>
<thead>
<tr>
<th>Search Option</th>
<th>Reviewer's Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Search for Reviewer</td>
<td>Tim Vander Leest</td>
</tr>
<tr>
<td></td>
<td>SHOW AVAILABLE TIMES</td>
</tr>
</tbody>
</table>

CHOOSE REVIEW DATE FROM CALENDAR
Review Scheduled

THE REVIEW HAS BEEN SCHEDULED AS REQUESTED.
Welcome to your eSLA Dashboard

New Plan Review Applications

To edit or withdraw an application, please click on the Options button.

<table>
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<tr>
<th>Application</th>
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<th>Exp Date</th>
<th>Options</th>
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</thead>
<tbody>
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<td>OPTIONS</td>
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<tr>
<td>POWTS Component Manual Design DIS-021900309</td>
<td>Pending</td>
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<td>POWTS Component Manual Design DIS-021900310</td>
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<tr>
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<td>OPTIONS</td>
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</tbody>
</table>
THANK YOU FOR YOUR ATTENTION!

HAVE A SAFE & SUCCESSFUL BUILDING SEASON!

PLAN REVIEWER CONTACT INFORMATION:

Jerry Swim
POWTS Plan Reviewer
WI. DSPS – Div. of Industry Services
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Onalaska, WI. 54610
608-789-7892 – voice
608-785-9330 – fax
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POWTS Plan Reviewer
Wastewater Specialist
WI. DSPS – Div. Industry Services
2331 San Luis Pl.
Green Bay, WI. 54304
920-492-2214 - voice
tim.vanderleest@wi.gov