

Wisconsin Department of Safety and Professional Services

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BOARD OF NURSING

NURSING PROGRAM SELF-EVALUATION REPORT FOR CONTINUATION OF APPROVAL

Schools that do not hold accreditation from a Board recognized nursing accreditation agency are responsible for meeting the standards in N 1.06 and shall complete and submit this form to the Board of Nursing on an annual basis, when specifically requested. (Ch. N 1.05 (1) & (2), Wis. Admin. Code)

NOTE: Schools that are accredited by a Board recognized nursing accreditation agency are only required to complete the top section of page one (1) below (Name of Program, Address and Program) and page five (5), and submit the form to the Board of Nursing on an annual basis, when specifically requested.

Directions for completing the Self-Evaluation Report: On the line next to each requirement please indicate “yes”, “no”, or “NA” for not applicable. For each “NA” please describe why this rule does not apply to the nursing program in the space provided on page six (6) or on an attached document.

An electronic version of these rule requirements can be accessed at: https://docs.legis.wisconsin.gov/code/admin_code/n/1

Please complete this report, sign on page five (5), and submit the report to dspsexaminationsoffice@wisconsin.gov.

Name of Program: _____

Address: _____

Program (ADN, BSN, Other): _____

CHAPTER N 1.06 (1) ORGANIZATION AND ADMINISTRATION OF THE PROGRAM

N 1.06 (1) (a) Governing Institution

1. _____ The nursing program has a governing institution that assumes legal responsibility for the overall conduct of the program.
2. _____ The governing institution has designated an educational administrator; established administrative policies; and provided sufficient financial support, resources, and facilities for the operation of the program.
3. _____ The governing institution has attached to the Self-Evaluation Report an organizational chart and written plan which describes the relationship of the nursing program to the governing institution and the organization of the nursing program.
4. _____ The governing institution has attached to the Self-Evaluation Report evidence of being regionally accredited.

N 1.06 (1) (b) Administrative Policies

5. _____ The nursing program has administrative policies that are in accord with those of the governing institution.

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6. _____ The nursing program has written contracts between the school and institutions which offer associated academic study, clinical facilities and agencies for related services.
7. _____ The administrative policies specify that the educational administrator has authority and responsibility for the development, implementation, and evaluation of the program.
8. _____ The administrative policies contain provisions for a system of records and reports essential to the operation of the program.
9. _____ The administrative policies include written personnel policies for the faculty which include position expectations and faculty rights and responsibilities.

CHAPTER N 1.06 (2) CURRICULUM

10. _____ Curriculum is based on a stated purpose, philosophy, conceptual framework, and program objectives expressed in terms of student competencies, and a copy of the curriculum is attached to the Self-Evaluation Report. For clarity, the sections of the curriculum that satisfy requirements are highlighted with the corresponding item number (listed on the left-hand side of each requirement) clearly indicated.
11. _____ Clinical and theoretical learning experiences are consistent with the stated program objectives.
12. _____ Curricular content reflects current nursing practice and encompasses health needs throughout the life span.

N 1.06 (2) (a) Professional Nursing Curriculum

13. The professional nursing curriculum contains an 'area of general education' which covers:
 - (a) _____ scientific knowledge basic to nursing practice including principles from the biological and physical sciences.
 - (b) _____ human and cultural knowledge basic to understanding motivation and behavior including currently accepted concepts and principles from the social and behavioral sciences.
14. _____ The professional nursing curriculum contains an 'area of nursing education' which includes theory and selected experiences designed to enable students to provide nursing care that promotes, maintains, and restores the physical and mental health of the individual throughout the life span.
15. After completion of the professional nursing curriculum, graduates will be able to:
 - (a) _____ Use the nursing process to plan and provide nursing care.
 - (b) _____ Apply knowledge derived from the scientific, human and cultural areas to meet health needs.
 - (c) _____ Individualize nursing care during preventative, maintenance, restorative, and terminal phases.
 - (d) _____ Promote positive health practices.
 - (e) _____ Understand the roles and relationship of nurses to other health care providers.
 - (f) _____ Plan for health services with individuals, families, communities and health care providers.

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- (g) _____ Practice professional nursing according to the legal standards of N 6.
- (h) _____ Function as a responsible, accountable nursing professional.
- (i) _____ Identify the need for continued competency.
- (j) _____ Recognize the impact of historical trends in nursing.

N 1.06 (b) Practical Nursing Curriculum

16. The practical nursing curriculum contains an ‘area of health, growth, and development’ that covers:

- (a) _____ the general aspects of human structure and body function.
- (b) _____ the general aspects of health, signs of physical and emotional health and normal development, effects of emotional climate upon health, attitudes and behavior of individuals and the family as a social unit.

17. The practical nursing curriculum contains an ‘area of personal and vocational relationships’ that covers:

- (a) _____ basic principles of human relationships.
- (b) _____ legal and ethical responsibilities in nursing.

18. _____ The practical nursing curriculum contains an ‘area of nursing education’ which provides content with experiences in meeting basic nursing needs of the individual throughout the life span.

19. After completion of the practical nursing curriculum, graduates will be able to:

- (a) _____ Identify basic needs of a patient.
- (b) _____ Employ common nursing measures to meet basic needs of patients.
- (c) _____ Observe and report relevant data regarding a patient’s health status.
- (d) _____ Use communication techniques to assist patients to achieve identified goals.
- (e) _____ Establish positive relationships with patients and other health team members.
- (f) _____ Practice practical nursing according to the legal standards of ch. N 6.
- (g) _____ Identify the need for continued competency.

CHAPTER N 1.06 (3) INSTRUCTION

20. _____ Instruction is based on written objectives which give direction to planning student objectives.

21. _____ A variety of teaching methods are used to facilitate student learning.

22. _____ Criteria based on written objectives are used in the evaluation of student learning.

23. _____ Clinical laboratory learning experiences are supervised by nursing faculty meeting standards under N 1.06 (4).

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24. _____ There are written contracts with an adequate number of clinical facilities and resources to meet the program objectives.
25. The clinical facilities meet the following standards:
- (a) _____ The clinical experience gained from each clinical facility is consistent with the nursing program objectives.
- (b) _____ Formal written agreements between each clinical facility and nursing program demonstrate willingness to cooperate in promoting the nursing program clinical objectives.
- (c) _____ The practice of the registered nurse and the licensed practical nurse at each clinical facility is within the legal scope of practice under s. [441.001 \(3\)](#) and [\(4\)](#), Stats.

CHAPTER N 1.06 (4) FACULTY

26. _____ The faculty are adequate in number and academic and professional qualifications to develop, implement and evaluate the program in nursing in relation to its stated purpose, philosophy, objectives and conceptual framework, number and size of classes admitted annually, and the clinical facilities used in the program.
27. _____ The educational administrator of the professional nursing education program holds a current license to practice as a registered nurse in Wisconsin, has a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse, has 3 years of experience in nursing education within the last 10 years, and holds a master's degree with a major in nursing.
28. _____ The educational administrator of the practical nursing education program holds a current license to practice as a registered nurse in Wisconsin, has a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse, has 3 years of experience in nursing education within the last 10 years, and holds a master's degree with a major in nursing or a related field.
29. _____ All nurse faculty members who teach nursing courses in a professional nursing program hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, were employed in nursing within the last five years, and hold a master's degree with a major in nursing.
30. _____ All nurse faculty members who teach nursing courses in a professional nursing program hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, were employed in nursing within the last five years, and hold a baccalaureate degree with a major in nursing.
31. _____ The ratio of students to faculty in the clinical area allow for meeting clinical course objectives and safe patient care.
32. _____ The educational administrator has taken responsibility for ensuring that individual faculty members are academically and professionally qualified, and that faculty staff is adequate to carry out program objectives.

CHAPTER N 1.06 (5) EVALUATION

33. _____ The educational administrator will conduct systematic and periodic evaluations of the total program.

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NURSING PROGRAM SELF-EVALUATION REPORT COMPLETED BY:

Name of Educational Administrator

Title

Wisconsin RN License #: _____

Educational Preparation *(Please list most recent first.)*

Name of Institution	Location	Date Graduated	Degree Earned or # Credits	Major	Minor
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Nursing Practice Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
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Nursing Education Experience *(Please list most recent first.)*

From Mo/Yr	To Mo/Yr	Part or Full-Time	Employer	Location City/State	Position Title
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Educational Administrator Signature

Date

Telephone Number of Educational Administrator

Email Address of Educational Administrator

