NURSING PROGRAM SELF-EVALUATION REPORT FOR CONTINUATION OF APPROVAL

Schools that do not hold accreditation from a Board recognized nursing accreditation agency are responsible for meeting the standards in N 1.06 and shall complete and submit this form to the Board of Nursing on an annual basis, when specifically requested. (Ch. N 1.05 (1) & (2), Wis. Admin. Code)

NOTE: Schools that are accredited by a Board recognized nursing accreditation agency are only required to complete the top section of page one (1) below (Name of Program, Address and Program) and page five (5), and submit the form to the Board of Nursing on an annual basis, when specifically requested.

Directions for completing the Self-Evaluation Report: On the line next to each requirement please indicate “yes”, “no”, or “NA” for not applicable. For each “NA” please describe why this rule does not apply to the nursing program in the space provided on page six (6) or on an attached document.

An electronic version of these rule requirements can be accessed at: https://docs.legis.wisconsin.gov/code/admin_code/n/1

Please complete this report, sign on page five (5), and submit the report to dspsexaminationsoffice@wisconsin.gov.

Name of Program: ________________________________________________

Address: _______________________________________________________

________________________________________________________________

Program (ADN, BSN, Other): ________________________________

CHAPTER N 1.06 (1) ORGANIZATION AND ADMINISTRATION OF THE PROGRAM

N 1.06 (1) (a) Governing Institution

1. _______ The nursing program has a governing institution that assumes legal responsibility for the overall conduct of the program.

2. _______ The governing institution has designated an educational administrator; established administrative policies; and provided sufficient financial support, resources, and facilities for the operation of the program.

3. _______ The governing institution has attached to the Self-Evaluation Report an organizational chart and written plan which describes the relationship of the nursing program to the governing institution and the organization of the nursing program.

4. _______ The governing institution has attached to the Self-Evaluation Report evidence of being regionally accredited.

N 1.06 (1) (b) Administrative Policies

5. _______ The nursing program has administrative policies that are in accord with those of the governing institution.
6. _______ The nursing program has written contracts between the school and institutions which offer associated academic study, clinical facilities and agencies for related services.

7. _______ The administrative policies specify that the educational administrator has authority and responsibility for the development, implementation, and evaluation of the program.

8. _______ The administrative policies contain provisions for a system of records and reports essential to the operation of the program.

9. _______ The administrative policies include written personnel policies for the faculty which include position expectations and faculty rights and responsibilities.

CHAPTER N 1.06 (2) CURRICULUM

10. _______ Curriculum is based on a stated purpose, philosophy, conceptual framework, and program objectives expressed in terms of student competencies, and a copy of the curriculum is attached to the Self-Evaluation Report. For clarity, the sections of the curriculum that satisfy requirements are highlighted with the corresponding item number (listed on the left-hand side of each requirement) clearly indicated.

11. _______ Clinical and theoretical learning experiences are consistent with the stated program objectives.

12. _______ Curricular content reflects current nursing practice and encompasses health needs throughout the life span.

N 1.06 (2) (a) Professional Nursing Curriculum

13. The professional nursing curriculum contains an ‘area of general education’ which covers:

(a) _______ scientific knowledge basic to nursing practice including principles from the biological and physical sciences.

(b) _______ human and cultural knowledge basic to understanding motivation and behavior including currently accepted concepts and principles form the social and behavioral sciences.

14. _______ The professional nursing curriculum contains an ‘area of nursing education’ which includes theory and selected experiences designed to enable students to provide nursing care that promotes, maintains, and restores the physical and mental health of the individual throughout the life span.

15. After completion of the professional nursing curriculum, graduates will be able to:

(a) _______ Use the nursing process to plan and provide nursing care.

(b) _______ Apply knowledge derived from the scientific, human and cultural areas to meet health needs.

(c) _______ Individualize nursing care during preventative, maintenance, restorative, and terminal phases.

(d) _______ Promote positive health practices.

(e) _______ Understand the roles and relationship of nurses to other health care providers.

(f) _______ Plan for health services with individuals, families, communities and health care providers.
Wisconsin Department of Safety and Professional Services

(g) ________ Practice professional nursing according to the legal standards of N 6.

(h) ________ Function as a responsible, accountable nursing professional.

(i) ________ Identify the need for continued competency.

(j) ________ Recognize the impact of historical trends in nursing.

N 1.06 (b) Practical Nursing Curriculum

16. The practical nursing curriculum contains an ‘area of health, growth, and development’ that covers:

(a) ________ the general aspects of human structure and body function.

(b) ________ the general aspects of health, signs of physical and emotional health and normal development, effects of emotional climate upon health, attitudes and behavior of individuals and the family as a social unit.

17. The practical nursing curriculum contains an ‘area of personal and vocational relationships’ that covers:

(a) ________ basic principles of human relationships.

(b) ________ legal and ethical responsibilities in nursing.

18. ________ The practical nursing curriculum contains an ‘area of nursing education’ which provides content with experiences in meeting basic nursing needs of the individual throughout the life span.

19. After completion of the practical nursing curriculum, graduates will be able to:

(a) ________ Identify basic needs of a patient.

(b) ________ Employ common nursing measures to meet basic needs of patients.

(c) ________ Observe and report relevant data regarding a patient’s health status.

(d) ________ Use communication techniques to assist patients to achieve identified goals.

(e) ________ Establish positive relationships with patients and other health team members.

(f) ________ Practice practical nursing according to the legal standards of ch. N 6.

(g) ________ Identify the need for continued competency.

CHAPTER N 1.06 (3) INSTRUCTION

20. ________ Instruction is based on written objectives which give direction to planning student objectives.

21. ________ A variety of teaching methods are used to facilitate student learning.

22. ________ Criteria based on written objectives are used in the evaluation of student learning.

23. ________ Clinical laboratory learning experiences are supervised by nursing faculty meeting standards under N 1.06 (4).
Wisconsin Department of Safety and Professional Services

24. ________ There are written contracts with an adequate number of clinical facilities and resources to meet the program objectives.

25. The clinical facilities meet the following standards:
   (a) ________ The clinical experience gained from each clinical facility is consistent with the nursing program objectives.
   (b) ________ Formal written agreements between each clinical facility and nursing program demonstrate willingness to cooperate in promoting the nursing program clinical objectives.
   (c) ________ The practice of the registered nurse and the licensed practical nurse at each clinical facility is within the legal scope of practice under s. 441.001 (3) and (4), Stats.

CHAPTER N 1.06 (4) FACULTY

26. ________ The faculty are adequate in number and academic and professional qualifications to develop, implement and evaluate the program in nursing in relation to its stated purpose, philosophy, objectives and conceptual framework, number and size of classes admitted annually, and the clinical facilities used in the program.

27. ________ The educational administrator of the professional nursing education program holds a current license to practice as a registered nurse in Wisconsin, has a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse, has 3 years of experience in nursing education within the last 10 years, and holds a master’s degree with a major in nursing.

28. ________ The educational administrator of the practical nursing education program holds a current license to practice as a registered nurse in Wisconsin, has a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse, has 3 years of experience in nursing education within the last 10 years, and holds a master’s degree with a major in nursing or a related field.

29. ________ All nurse faculty members who teach nursing courses in a professional nursing program hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, were employed in nursing within the last five years, and hold a master’s degree with a major in nursing.

30. ________ All nurse faculty members who teach nursing courses in a professional nursing program hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, were employed in nursing within the last five years, and hold a baccalaureate degree with a major in nursing.

31. ________ The ratio of students to faculty in the clinical area allow for meeting clinical course objectives and safe patient care.

32. ________ The educational administrator has taken responsibility for ensuring that individual faculty members are academically and professionally qualified, and that faculty staff is adequate to carry out program objectives.

CHAPTER N 1.06 (5) EVALUATION

33. ________ The educational administrator will conduct systematic and periodic evaluations of the total program.
NURSING PROGRAM SELF-EVALUATION REPORT COMPLETED BY:

Name of Educational Administrator  
Title

Wisconsin RN License #: ______________________

Educational Preparation (Please list most recent first.)

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Location</th>
<th>Date Graduated</th>
<th>Degree Earned or # Credits</th>
<th>Major</th>
<th>Minor</th>
</tr>
</thead>
</table>

Nursing Practice Experience (Please list most recent first.)

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<thead>
<tr>
<th>From Mo/Yr</th>
<th>To Mo/Yr</th>
<th>Part or Full-Time</th>
<th>Employer</th>
<th>Location City/State</th>
<th>Position Title</th>
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Nursing Education Experience (Please list most recent first.)

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</tr>
</thead>
</table>

Educational Administrator Signature  
Date

Telephone Number of Educational Administrator  
Email Address of Educational Administrator
NURSING PROGRAM SELF-EVALUATION NOTES
For each “NA” indicated in this report please describe why this rule does not apply to your specific nursing program in the space provided below. Please write the corresponding report item number for each instance. Attach additional pages as necessary.

An electronic version of these rule requirements can be accessed at: https://docs.legis.wisconsin.gov/code/admin_code/n/1