



VIRTUAL/TELECONFERENCE
ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD
Virtual, 4822 Madison Yards Way, Madison
Contact: Tom Ryan (608) 266-2112
September 24, 2026

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda (1-3)**
- B. Approval of Minutes of March 12, 2026 (4-6)**
- C. Reminders: Conflicts of Interest, Scheduling Concerns**
- D. Introductions, Announcements and Recognition**
 - 1. Introduction and Welcome – DSPPS Secretary Hereth
 - 2. Introduction: Anna Linstedt, Athletic Trainer Member (Succeeds: Moll)
 - 3. Recognition: Erin Roberge, Athletic Trainer Member (Resigned: 8/3/2026)
- E. Administrative Matters – Discussion and Consideration**
 - 1. Department, Staff and Board Updates
 - 2. **Election of Officers, Appointment of Liaisons and Alternates**
 - 3. Board Members – Board Member Status
 - a. Atkins, Stephanie – 7/1/2027
 - b. Buboltz-Dubs, Sadie – 7/1/2026
 - c. Geiser, Christopher F. – 7/1/2029
 - d. Linstedt, Anna K. – 7/1/2028
 - e. Wedro, Benjamin C. – 7/1/2027
 - 4. Wis. Stat. § 15.083(3)(b) Biannual Meeting with the Medical Examining Board to Consider Matters of Joint Interest – Update
- F. Administrative Rule Matters – Discussion and Consideration (7)**
 - 1. Pending or Possible Rulemaking Projects
- G. Report from Board of Certification 2026 Brad Sherman Regulatory Conference**
- H. Legislative and Policy Matters – Discussion and Consideration**

- I. Discussion and Consideration of Items Added After Preparation of Agenda:
1. Introductions, Announcements and Recognition
 2. Nominations, Elections, and Appointments
 3. Administrative Matters
 4. Election of Officers
 5. Appointment of Liaisons and Alternates
 6. Delegation of Authorities
 7. Education and Examination Matters
 8. Credentialing Matters
 9. Practice Matters
 10. Legislative and Administrative Rule Matters
 11. Liaison Reports
 12. Board Liaison Training and Appointment of Mentors
 13. Public Health Emergencies
 14. Informational Items
 15. Division of Legal Services and Compliance (DLSC) Matters
 16. Presentations of Petitions for Summary Suspension
 17. Petitions for Designation of Hearing Examiner
 18. Presentation of Stipulations, Final Decisions and Orders
 19. Presentation of Proposed Final Decisions and Orders
 20. Presentation of Interim Orders
 21. Petitions for Re-Hearing
 22. Petitions for Assessments
 23. Petitions to Vacate Orders
 24. Requests for Disciplinary Proceeding Presentations
 25. Motions
 26. Petitions
 27. Appearances from Requests Received or Renewed
 28. Speaking Engagements, Travel, or Public Relation Requests, and Reports

J. Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).

- K. Deliberation of Items Added After Preparation of the Agenda
1. Education and Examination Matters
 2. Credentialing Matters
 3. DLSC Matters
 4. Monitoring Matters
 5. Professional Assistance Procedure (PAP) Matters
 6. Petitions for Summary Suspensions
 7. Petitions for Designation of Hearing Examiner
 8. Proposed Stipulations, Final Decisions and Order
 9. Proposed Interim Orders
 10. Administrative Warnings
 11. Review of Administrative Warnings
 12. Proposed Final Decisions and Orders

13. Matters Relating to Costs/Orders Fixing Costs
14. Case Closings
15. Board Liaison Training
16. Petitions for Assessments and Evaluations
17. Petitions to Vacate Orders
18. Remedial Education Cases
19. Motions
20. Petitions for Re-Hearing
21. Appearances from Requests Received or Renewed

L. Consulting with Legal Counsel

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

M. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

N. Open Session Items Noticed Above Not Completed in the Initial Open Session

O. Delegation and Ratification of Licenses Issued Between Meetings

ADJOURNMENT

NEXT MEETING: TBD, 2027

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held virtually unless otherwise indicated. In-person meetings are typically conducted at 4822 Madison Yards Way, Madison, Wisconsin, unless an alternative location is listed on the meeting notice. In order to confirm a meeting or to request a complete copy of the board's agenda, please visit the Department website at <https://dps.wi.gov>. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of any agenda item may be changed by the board for the convenience of the parties. The person credentialed by the board has the right to demand that the meeting at which final action may be taken against the credential be held in open session. Requests for interpreters for the hard of hearing, or other accommodations, are considered upon request by contacting the Affirmative Action Officer or reach the Meeting Staff by calling 608-267-7213.

**VIRTUAL/TELECONFERENCE
ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD
MEETING MINUTES
MARCH 12, 2026**

PRESENT: Stephanie Atkins, Sadie Buboltz-Dubs, Christopher Geiser, Michael Moll, Erin Roberge, Benjamin Wedro

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin; Administrative Rule Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department staff

CALL TO ORDER

Michael Moll, Chairperson, called the meeting to order at 9:30 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- Add Item D.2. “Recognition: Jay J. Davide – Athletic Trainer Member (Resigned: 10/3/2025)”

MOTION: Erin Roberge moved, seconded by Benjamin Wedro, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES SEPTEMBER 24, 2025

MOTION: Stephanie Atkins moved, seconded by Christopher Geiser, to approve the Minutes of September 24, 2025, as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS AND RECOGNITION

Recognition: Jay J. Davide – Athletic Trainer Member (Resigned: 10/3/2025)

MOTION: Benjamin Wedro moved, seconded by Christopher Geiser, to recognize and thank Jay J. Davide for their years of dedicated service to the Board and State of Wisconsin. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Chairperson

NOMINATION: Michael Moll nominated Erin Roberge for the Office of Chairperson. Erin Roberge accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Erin Roberge was elected as Chairperson by unanimous voice vote.

Vice Chairperson

NOMINATION: Michael Moll nominated Christopher Geiser for the Office of Vice Chairperson. Christopher Geiser accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Christopher Geiser was elected as Vice Chairperson by unanimous voice ballot vote.

Secretary

NOMINATION: Michael Moll nominated Stephanie Atkins for the Office of Secretary. Stephanie Atkins accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Stephanie Atkins was elected as Secretary by unanimous voice vote

2026 OFFICERS	
Chairperson	Erin Roberge
Vice Chairperson	Christopher Geiser
Secretary	Stephanie Atkins

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Erin Roberge <i>Alternate:</i> Christopher Geiser
Legislative Liaison(s)	Christopher Geiser <i>Alternate:</i> Benjamin Wedro
Education and Examinations Liaison(s)	Christopher Geiser <i>Alternate:</i> Stephanie Atkins
Monitoring Liaison(s)	Benjamin Wedro <i>Alternate:</i> Sadie Buboltz-Dubs
Professional Assistance Procedure (PAP) Liaison(s)	Benjamin Wedro <i>Alternate:</i> Sadie Buboltz-Dubs
Website Liaison(s)	Erin Roberge <i>Alternate:</i> Stephanie Atkins
Travel Authorization Liaison(s)	Erin Roberge <i>Alternate:</i> Stephanie Atkins

Screening Panel	Stephanie Atkins, Erin Roberge, Christopher Geiser <i>Alternate: Sadie Buboltz-Dubs</i>
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Delegation of Authorities

Delegation of Authority to Credentialing Liaison

MOTION: Michael Moll moved, seconded by Christopher Geiser, to delegate authority to the Credentialing Liaison(s) to serve as a liaison between the Department and the Board and to act on behalf of the Board in regard to credentialing applications or questions presented to them, including the signing of documents related to applications. Motion carried unanimously.

Review and Approval of 2025 Delegations including new modifications

MOTION: Christopher Geiser moved, seconded by Benjamin Wedro, to reaffirm all delegation motions made in 2025, as reflected in the March 12, 2026, agenda materials, which were not otherwise modified or amended during the March 12, 2026, meeting. Motion carried unanimously.

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Michael Moll moved, seconded by Christopher Geiser, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Michael Moll moved, seconded by Stephanie Atkins, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:19 a.m.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and title of person submitting the request: Jake Pelegrin Administrative Rules Coordinator		2) Date when request submitted: 9/14/26 Items will be considered late if submitted after 12:00 p.m. on the deadline date which is 8 business days before the meeting										
3) Name of Board, Committee, Council, Sections: Athletic Trainers Affiliated Credentialing Board												
4) Meeting Date: 9/24/26	5) Attachments: ☒ Yes ☐ No	6) How should the item be titled on the agenda page? Administrative Rule Matters – Discussion and Consideration 1. Pending or possible rulemaking projects										
7) Place Item in: ☒ Open Session ☐ Closed Session	8) Is an appearance before the Board being scheduled? <i>(If yes, please complete Appearance Request for Non-DSPS Staff)</i> ☐ Yes ☒ No	9) Name of Case Advisor(s), if required: N/A										
10) Describe the issue and action that should be addressed: Attachments:												
<table style="width: 100%; border: none;"> <tr> <td style="width: 60%; border: none;"> 11) <i>Jake Pelegrin</i> </td> <td style="width: 40%; border: none; text-align: right;"> Authorization 9/14/26 </td> </tr> <tr> <td style="border: none;"> Signature of person making this request </td> <td style="border: none; text-align: right;"> Date </td> </tr> <tr> <td style="border: none;"> Supervisor (if required) </td> <td style="border: none; text-align: right;"> Date </td> </tr> <tr> <td colspan="2" style="border: none;"> Executive Director signature (indicates approval to add post agenda deadline item to agenda) </td> <td style="border: none; text-align: right;"> Date </td> </tr> </table>				11) <i>Jake Pelegrin</i>	Authorization 9/14/26	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date
11) <i>Jake Pelegrin</i>	Authorization 9/14/26											
Signature of person making this request	Date											
Supervisor (if required)	Date											
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date										
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.												