Wisconsin Department of Safety and Professional Services
Division of Industry Services
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Madison, WI 53707

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Tony Evers, Governor
Dan Hereth, Secretary Designee

August 4, 2023

Debra Dorlott-Kuhnly, Clerk/Treasurer
Village of Webster, Burnett County
7505 Main Street West, PO Box 25
Webster, WI 54893
webstervillage@gmail.com

VIA EMAIL

Re: Village of Webster, Burnett County, Jurisdiction for Commercial Electrical Permitting and Inspecting

Dear Debra Dorlott-Kuhnly,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- Paragraph (4) specifies that an electrical permit shall expire 12 months after issuance. Per Wis. Admin. Code § SPS 316.012(3)(b), a permit under SPS 316 shall expire 12 months after issuance if the wiring has not commenced.
- Paragraph (7) specifies that the electrical wiring shall remain accessible and exposed for inspection purposes and may not be energized. Per Wis. Admin. Code § SPS 316.013(3)(c), the concealment or energizing of electrical wiring, other than an electrical service, may proceed if inspection has not been completed within 2 business days after notification is received or as otherwise agreed between the wiring installer and the designated inspection agency providing the inspection.

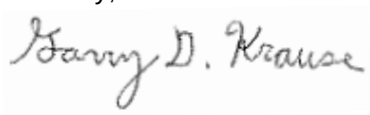
If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

The Department understands that REM Inspecting, LLC, is responsible for enforcement within your municipality and that they have the proper certification to do so.

Our electrical consultant for your area, Scott Demers at 715-634-7810, is available to assist in any questions or concerns your municipality may have with these commercial electrical services.

The Division of Industry Services looks forward to working with you.

Sincerely,



Garry D. Krause, Bureau Director, Technical Services Bureau

cc: REM Inspecting, LLC