



Tony Evers, Governor
Dawn Crim, Secretary

February 21, 2020

Pamela Ubrig, Clerk
City of Oshkosh
215 Church Avenue
Oshkosh, WI 54901-4747
pubrig@ci.oshkosh.wi.us

VIA EMAIL

Re: City of Oshkosh Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Pamela Ubrig,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- § 11-2 specifies that in the event any of the provisions of the ordinance conflict, the more restrictive provisions shall apply. Note that a municipality may exercise jurisdiction if the adopted electrical code strictly conforms with the state electrical wiring code.
- § 11-32 conflicts with [Wis. Admin. Code § SPS 316.012\(1\)\(b\)](#) which states that under emergency conditions, a permit must be submitted no later than the next business day after commencement of the installation.
- § 11-37 specifies permit expiration requirements that conflict with [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#).
- § 11-52 specifies temporary installation requirements and provides exemptions to Wis. Admin. Code § SPS 316. Temporary permits are not provided for under Wis. Admin. Code § SPS 316. All electrical permits for the installations described in [Wis. Admin. Code § SPS 316.012\(1\)\(a\)](#) shall follow the requirements of Wis. Admin. Code § SPS 316. If the temporary installation is not provided under [Wis. Admin. Code § SPS 316.012\(1\)\(a\)](#), reference another SPS code as appropriate (e.g. [Wis. Admin. Code § SPS 334](#) for amusement rides).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Adam Krause and Casey Koelbl will be the commercial electrical inspectors responsible for enforcement and each have the proper certification to do so.

Our electrical consultant for your area, Craig Mulder, at (608) 444-5701, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Craig Mulder, Electrical Consultant, Technical Services Bureau
Adam Krause, City of Oshkosh