



Tony Evers, Governor
Dan Hereth, Secretary

May 23, 2023

Debra Kirch, Clerk/Treasurer
Town of Geneva, Walworth County
N3496 Como Road
Lake Geneva, WI 53147
ct@townofgeneva.wi.gov

VIA EMAIL

Re: Town of Geneva, Walworth County, Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Debra Kirch,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note that your ordinance adopts Wisconsin Administrative Code ILHR chapters, which no longer exist. Please update your ordinance to adopt the appropriate SPS chapters, relating to the Department of Safety and Professional Services. Additionally, your ordinance should be updated to adopt Wis. Admin. Code § SPS 327, Camping Units. This is required under Wis. Admin. Code § SPS 327.06. Provide your revised ordinance to the Department, when available.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

The Department understands that Professional Building Inspections, Inc. is responsible for enforcement within your municipality and that they have the proper certification to do so.

Our electrical consultant for your area, Craig Mulder, at (608) 444-5701, is available to assist in any questions or concerns your municipality may have with these commercial electrical services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in black ink that reads 'Garry D. Krause'. The signature is written in a cursive style with a large, looped 'G' and a trailing 'e'.

Garry D. Krause, Bureau Director, Technical Services Bureau

cc: Professional Building Inspections, Inc.