



**Tony Evers, Governor**  
**Dan Hereth, Secretary Designee**

August 7, 2024

Julie Schmelzer, Administrator  
Village of Sister Bay  
2383 Maple Drive, PO Box 769  
Sister Bay, WI 54234  
[Julie.schmelzer@sisterbaywi.gov](mailto:Julie.schmelzer@sisterbaywi.gov)

**VIA EMAIL**

Re: Village of Sister Bay Jurisdiction for Commercial Plumbing Plan and Specification Review

Dear Julie Schmelzer,

I am pleased to inform you that your municipality has been delegated commercial plumbing code enforcement authority per your request. Per Wis. Stat. § 145.02(5)(a) and Wis. Admin. Code § SPS 382.20(2), the Department delegates your municipality the primary responsibility to do plan review for the following plumbing installations identified in Wis. Admin. Code § SPS, Table 382.20-2:

1. New installations, additions, and alterations to drain systems, vent systems, water service systems, and water distribution systems involving 16 or more plumbing fixtures to be installed in connection with public buildings. <sup>a,b</sup>
2. Grease interceptors to be installed for public buildings.
3. Garage catch basins, carwash interceptors, and oil interceptors to be installed for public buildings and facilities.
4. Sanitary dump stations.
5. Piping designed to serve as private water mains.
6. Piping designed to serve as private interceptor main sewers greater than 4 inches in diameter when sized for gravity flow.
7. Stormwater systems, not including infiltration plumbing systems, involving 16 or more plumbing fixtures and serving a public building or facility where the drainage area is one acre or more.
8. Mixed wastewater holding device.

<sup>a</sup>For the purposes of plan review submittal, water heaters, floor drains, storm inlets, roof drains, multi-purpose piping, fire sprinklers, and hose bibbs are to be included in the count. For a phased project such as a mall or office complex, fixture count includes all proposed fixtures connected to a common building sanitary sewer, a common water service, and all storm sewers serving the building.

<sup>b</sup>For the purpose of plan submittal, public buildings do not include zero-lot-line row houses where each living unit is served by an individual water service and an individual building sewer.

Per your request, your municipality has also been delegated under Wis. Admin. Code § SPS Table 382.20-1 to perform the following additional plan review responsibilities:

- New installations, additions, and alterations, regardless of the number of fixtures involved, serving hospitals, nursing homes, ambulatory surgery centers, renal dialysis centers, community-based residential facilities, and inpatient hospice. Note this authority does not include review of potable water treatment by use of injection of a solution into the water supply system, per Table 382.20-1. Examples include, but are not limited to, .5 mg/L residual chlorine, chloramine, and chlorine dioxide.
- Stormwater and clearwater detention, treatment, and infiltration plumbing systems servicing a public building or facility.
- Onsite residential and commercial water reuse treatment systems designed to treat water for compliance with SPS Table 382.70-1.
- Mixed wastewater holding device.

An exception to this delegation is that our agency retains jurisdiction for plan review for all state-owned buildings.

As a condition of this delegation, you are required to comply with the following:

- Notify the department, in writing, immediately of any personnel changes to plan review staff.
- Notify the Department, in writing, at least 30 days prior to the date upon which the appointed agent intends to relinquish the responsibilities assumed under this section.

The Department will periodically monitor municipalities and request activity reports to ensure that the delegated responsibilities are being properly fulfilled by the municipality. The Department requires delegated municipal code officials to hold the Wisconsin Commercial Plumbing Inspector certification, hold the Master Plumber or Journeyman Plumber certification, and attend agency-approved continuing education to maintain their certifications.

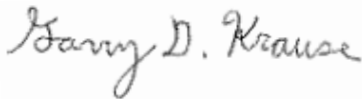
In accordance with 2017 Wisconsin Act 198, the Department will be implementing a five-year electronic renewal process. Please continue to monitor department correspondence as further details regarding this process are communicated.

The Department understands that the primary plumbing plan reviewer for your municipality, Ron Soquet with E-Plan Exam, has the proper certifications to do so.

Our plumbing consultant for your area, Darrin Benz at 920-492-7726, is available to assist in any questions or concerns your municipality may have with these plan review services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Garry D. Krause". The signature is written in dark ink on a light-colored background.

Garry D. Krause, Bureau Director, Technical Services Bureau

cc: E-Plan Exam



**Tony Evers, Governor**  
**Dan Hereth, Secretary**

11/18/2024

Heidi L Teich, Clerk  
Village of Sister Bay, Door County  
PO BOX 769 2383 Maple Dr.  
Sister Bay, WI 54234  
[heidi.teich@sisterbaywi.gov](mailto:heidi.teich@sisterbaywi.gov)

Re: Rescission of Recent Expanded Plumbing Plan Review

Dear Heidi L Teich,

After careful thought and consideration, the Department hereby rescinds recent expanded plumbing plan review delegation as allowed by the Department in accordance with SPS Table 382.20-1 Footnote C. The expanded plumbing plan review delegation as allowed pursuant to Footnote C will be further evaluated by the Plumbing Code Advisory Committee.

Expanded plumbing plan review delegation being rescinded includes the following plumbing installations identified under SPS Table 382.20-1.

- All plumbing, new installations, additions, and alterations, regardless of the number of fixtures involved, serving hospitals, nursing homes, ambulatory surgery centers, renal dialysis centers, community-based residential facilities, and inpatient hospice. Note: This authority does not include review of potable water treatment by use of injection of a solution into the water supply system, per Table 382.20-1. Examples include, but are not limited to, .5 mg/L residual chlorine, chloramine, and chlorine dioxide.
- Stormwater and clearwater detention, treatment, and infiltration plumbing systems servicing a public building or facility.
- Onsite residential and commercial water reuse treatment systems designed to treat water for compliance with SPS Table 382.70-1.
- Mixed wastewater holding device.

Effective 30 days from the date of this letter, municipal authority to conduct such reviews has been rescinded until further notice. For plan review requests on or after this date, please direct individuals to the Department's online plan review and permitting system at [esla.wi.gov](http://esla.wi.gov).

If you have any questions, please contact the undersigned.

Sincerely,

*Branden Piper*

Branden Piper  
Division Administrator, Industry Services  
[Branden.Piper@wisconsin.gov](mailto:Branden.Piper@wisconsin.gov)