



Tony Evers, Governor
Dawn Crim, Secretary

December 26, 2019

Dawn Lynn, Clerk
Town of Sullivan, Jefferson County
N3866 West Street
Sullivan, WI 53178-9621
townofsullivan@centurytel.net

VIA EMAIL

Re: Town of Sullivan, Jefferson County Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Dawn Lynn,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note that §6 of your ordinance requires permits for the buildings and structures identified in §1(c). Electrical permits shall be required and exempted in accordance with [Wis. Admin. Code § SPS 316.012\(1\)](#). In addition, §6(f) specifies that a building permit shall expire two years after issuance. Electrical permits shall expire in accordance with [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#). Please revise your ordinance to address these issues and provide the Department with an updated copy.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Municipal Zoning and Inspection Services will be the electrical inspection agency responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Anthony Tadysak, at (262) 895-9078, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." The signature is fluid and cursive, with the first name "Michael" and last name "McNally" being more prominent than the middle initial "D.".

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Anthony "Tony" Tadysak, Electrical Consultant, Technical Services Bureau
Greg Noll, Inspector, Municipal Zoning and Inspection Services